

CIRCULAR :-

Attention of Principals of the affiliated colleges in the Faculty of Commerce and Professor-cum-Director, Institute of Distance Education is hereby invited to the Ordinances, Regulations and Syllabi vide this office Circular No.UG/134 of 2005 dated 12th April, 2005 and they are hereby informed that the following recommendations made by the all Chairpersons of different Boards of Studies under the Faculty of Commerce at its meeting held on 23rd August, 2005 has been accepted by the Vice-Chancellor on behalf of the Academic Council in exercise of powers conferred upon him under Section 14(7) of the Maharashtra Universities Act, 1994 :-

“ That the guidelines for the Projects at the B.Com. (Banking and Insurance) (Semester V and VI) examinations be as per Appendix and that the same be brought into force with effect from the academic year 2005-2006.”

MUMBAI-400 032

22nd September, 2005

for REGISTRAR

To,

The Principals of the affiliated colleges in the Faculty of Commerce and Prof-cum-Director, Institute of Distance Education.

V.C Action

21.9.2005

No.UG/ 398 -A of 2005, MUMBAI-400 032 22nd September, 2005

Copy forwarded with compliments for information to :-

- 1) The Dean , Faculty of Commerce
- 2) The Chairpersons of the different Boards of Studies

for REGISTRAR

Copy to :-

The Director, Board of College and University Development, the Deputy Registrar (Eligibility and Migration Section), the Director of Students Welfare, the Personal Assistants to the Vice-Chancellor, the Pro-Vice-Chancellor, the Registrar and the Assistant Registrar, Administrative sub-center, Ratnagiri for information .

The Officer on Special Duty-cum-Controller of Examinations (10 copies), the Finance and Accounts Officer (2 copies), Record Section (5 copies), Publications Section (5 copies), the Deputy Registrar, Enrolment, Eligibility and Migration Section (3 copies), the Deputy Registrar, Statistical Unit (2 copies), the Deputy Registrar (Accounts Section), Vidyanagari (2 copies), the Deputy Registrar, Affiliation Section (2 copies), the Director, Institute of Distance Education, (10 copies) the Director University Computer Center (IDE Building), Vidyanagari, (2 copies) the Deputy Registrar (Special Cell), the Deputy Registrar,(PRO) . the Assistant Registrar, Academic Authorities Unit (2 copies and the Assistant Registrar, Executive Authorities Unit (2 copies) . They are requested to treat this as action taken report on the concerned resolution adopted by the Academic Council referred to in the above Circular and that no separate Action Taken Report will be sent in this connection. the Assistant Registrar Constituent Colleges Unit (2 copies), BUCT(1 copy), the Deputy Account, Unit V(1 copy), the In-charge Director, Centralize Computing Facility (1 copy), the Receptionist (1 copy), the Telephone Operator (1 copy), the Secretary MUASA (1 copy), the Superintendent, Post-Graduate Section (2 copies), the Superintendent, Thesis Section (2 copies)

UNIVERSITY OF MUMBAI

**Guidelines for Projects at Sem.V/VI of B.Com.
(Banking & Insurance)**

1. In Sem.V students are required to prepare a project on **Banking** related areas and in Sem.VI on Insurance related areas.
2. Projects will be of 100 marks in Banking and 100 marks in Insurance.
3. The evaluation pattern would be as under :-

Total 100 marks of which-

A) **60 marks** (i.e. evaluation by external faculty-30 marks for project hard copy and 30 marks for viva),

B) **40 marks** (i.e. evaluation by internal faculty -20 marks for project hard copy and 20 marks for viva)
4. Consolidate mark statement of external and internal should be submitted by the College to the Controller of Examinations by 10th November for Sem.V and 30th April for Sem.VI.
5. There will be one lecture for project guidance per week as and when required.
6. Students should prepare two copies of the project and obtain the signature of the internal faculty on both copies.
7. Projects should be 40 to 50 pages in length with 10,000 to 12,000 Words.
8. There should be 1.5 spacing with font size 14 on A4 size paper.
9. The University will appoint 1 external faculty for evaluation of project and conduct of Viva for every 30 students or part thereof. The college should request the Controller of Examinations for external faculty on the basis of no. of students.
10. Broad areas of project topics should be submitted by the college to the Controller of Examinations by 31st August for Sem. V and by 20th February for Sem.VI & details about their in-house & visiting faculty.
