



CIRCULAR:-

The Directors/Heads of the Various Departments of the University, Principals/Directors of Affiliated/Conducted Colleges and the Heads of the recognized Institutions are hereby informed that, the University is in the process of pre-examination work for the examinations to be held in the First/Second half of the year 2025. The appointments of the members of the Vigilance Squad will be made in due course.

They are, therefore, requested to recommend the names on or before 20th December, 2024 at least of 3(three) such Assistant/Associate Professors (Permanent) having experience of more than 05 years working in their degree college and those who will be available to work on the Vigilance Squad.

They are further requested to take a note of the following points while recommending the name/s of professors to be appointed as squad members: -

1. It is compulsory to send the names of three professors for the said purpose by the college.
2. The Squad Duty is compulsory and appointee will not be relieved under any circumstances.
3. Those professors who are likely to be appointed as paper setters, moderators and examiners for the University Examinations, their names should not be recommended & they be kept free for the purpose of assessment.
4. The names of the Principals, /I/c. Principals be not recommended for appointment as a member on the Vigilance Squad.
5. The professors recommended should be physically fit to perform the Vigilance Squad duties.
6. The professors once appointed for the examinations of First Half of the 2025 can also be continued to work on Vigilance Squad for the examinations of Second Half of 2025
7. The Heads of the University Departments shall send the names of their professors for the said purpose.
8. The Colleges/Departments/Institutions which fails to furnish the names of the professors of their colleges/ Departments/Institutions the examination section will appoint the professors on the Squad from their colleges/ Departments/Institutions.
9. As per the Maharashtra Public Universities Act 2016 48(4) & 48(5) it shall be obligatory on every professor of the University, affiliated, conducted colleges and recognized institutions to render necessary assistance and service in respect of examinations of the University.

NOTE: - To furnish the above information kindly go to the following Link:

<https://forms.gle/NqLPzjSm1sHCdYPr8>

Y. Pooja Raundale

**(Dr. Pooja Raundale)
Director,**

Board of Examinations & Evaluation

Mumbai- 400 098

Date: December, 2024

To,

The Directors/Heads of the various departments of the University, Principals/Directors of Affiliated, Conducted Colleges and the recognized Institutions.

Y. Pooja Raundale

**(Dr. Pooja Raundale)
Director,**

Board of Examinations & Evaluation