



NOTICE

ONLY F.Y.B.A., F.Y.B.Com., S.Y.B.A., S.Y.B.Com. December 2022 (Annual Pattern) Marksheet distribution started from 05th April 2023.

Students are requested to collect their marksheets within 15 days from the date of distribution of marksheet. If they fail to collect the same within said period the institute will not be responsible if they are lost or damaged.

If the student is not able to collect the marksheet will not issue to the parents without authority letter of the student.

- ❖ Document required for Authority.
- Students Exam Hall ticket or Identity Card Xerox copy
- Authority letter of student
- Authorize person's Identity proof Xerox copy

Revaluation and Photocopy of answer books will be accepted from **05th April 2023 to 26th April 2023 between 10.30 a.m. to 02.30 p.m.**

- ❖ Documents required for revaluation & photocopy.
- Original marksheet Xerox copy
- Exam hall ticket or I.D. card Xerox copy
- For S.Y.B.A. & S.Y.B.Com. Students required F.Y.B.A. or F.Y.B.Com. marksheet Xerox.

Maham

Director

03 APR 2023

AUTHORITY LETTER FROM STUDENT

Name : _____

Address : _____

Mob : _____

Date : _____

To,
Director,
Institute of Distance Open Learning,
Dr. Shankar Dayal Sharma Bhavan,
University of Mumbai,
Vidyanagari, Kalina Campus,
Santacruz (East), Mumbai – 400 098.

Subject : Authority letter for collect my marksheet.

Sir/Madam,

I am informing you that, I am student of IDOL. I give exam of F.Y./S.Y./B.A./B.Com. I am unable to collect my marksheet. I am sending my relatives to collect my marksheet on my behalf. If any wrong thing done after collecting my marksheet, all responsibility are mine.

Student Name	
Class F.Y./S.Y./B.A./B.com.	
Seat No.	
Month & Year	
Reason	
Name of authorize person	

Please give my marksheet to my relatives for help me to complete the procedure for the coming exam. I am really sorry for the inconvenience caused. Your Co-operation will be highly appreciated.
Thanking you.

Yours faithfully,
Signature