



**SUPPLEMENTARY COOPERATION AGREEMENT  
FOR THE EXCHANGE OF STUDENTS**

between

**UNIVERSITY OF MUMBAI, INDIA  
Department of German**

and

**BERGISCHE UNIVERSITÄT WUPPERTAL/THE UNIVERSITY OF WUPPERTAL, GERMANY  
School of Humanities**

Further to the outline Cooperation Agreement between the University of Mumbai and Bergische Universität Wuppertal, and with a view to promoting student exchange, the University of Mumbai, Department of German, located at University of Mumbai, Vidya Nagari, Kalina, Santacruz East, Mumbai, Maharashtra 400098, represented by its undersigned Registrar, and the University of Wuppertal, School of Humanities, located at Gauss-Str. 20, 42119 Wuppertal, Germany, represented by its President, Prof. Dr. Dr. h.c. Lambert T. Koch, mutually conform and agree to the following provisions:

**Article 1 - Program Administration**

The exchange program shall be administered through the Department of German at University of Mumbai and the International Center at Bergische Universität Wuppertal and takes place in close cooperation with the academic coordinators.

Each Party will designate an office and individual within that office (Program Coordinator) to facilitate communication between the respective faculties/units.

**On the part of University of Mumbai:**

*Departmental/Academic Coordinator:*

Dr. Meher Bhoot; Department of German Room 111, Ranade Bhavan Kalina Campus University of Mumbai Kalina, Santa Cruz (E) Mumbai 400098 India, Phone: +91 99690 00045, Office: +91 9321245493; E-mail: head@german.mu.ac.in

*Coordinator:*

Prof. Vibha Surana; 111 Ranade Bhavan, Kalina Campus Santacruz, East Mumbai, 400098 India, Phone: +91 9820595850; E-mail: vibhasurana5@gmail.com

**On the part of the University of Wuppertal:**

*Departmental/Academic Coordinator:*

Prof. Dr. Ursula Kocher; Gauss-Str. 20, Office O.08.03, 42119 Wuppertal, Germany; Phone: +49 (0) 202 439-2247; E-mail: kocher@uni-wuppertal.de

*Administrative Coordinator:*

Nina Philippen; UniService International; Gauss-Str. 20, Office O.06.11, 42119 Wuppertal, Germany; Phone: +49 (0) 202 439-5706; E-mail: philippen@uni-wuppertal.de

#### **Article 2 - Student Exchange**

- (1) Each party will forward a list of the students nominated for the exchange program including the required documents each year by the date designated by host institution and will inform the other of the final decision concerning the admission as soon as possible.
- (2) Each host institution will ensure that incoming exchange students receive the documents necessary for visa purposes in a timely manner. It is the responsibility of the individual student to apply for visa in time.
- (3) Exchange students shall pursue an academic program developed in consultation with the student's home institution. For every exchange student an individual "learning agreement" is to be concluded which sets out the details of the planned study program abroad including the credits to be earned. Exchange students will be provided with a transcript of records from the host institution, showing the credits and grades achieved, within two months of completing their exchange program.
- (4) The obligations of each institution under this agreement are limited to the exchange students only and do not extend to spouses or dependents. Expenses of accompanying spouses and dependents are the responsibility of the exchange student.

#### **Article 3 - Number of the students; Period of study**

- (1) Per academic year, each party may send up to 5 students for one semester or for the whole academic year. This number may vary according to demand. The exchange should be based on reciprocity, i.e. an equal number of students from each university should participate during the term, stipulated by this agreement. However, each party should be prepared to consider a disparity in any given semester or year during the period of the agreement.
- (2) The period of studying at the host university is limited to 2 semesters.

#### **Article 4 - Selection; Status**

- (1) The home institution selects the appropriate students to attend the host institution. The final decision on the acceptance or rejection of the student is ratified by the host institution. It is understood that both institutions will strive to designate only well-qualified individuals for participation in the program and that academic backgrounds, as well as letters of recommendation, will be provided to the host institution.
- (2) Participating students seeking admission to the host institution must meet the admission requirements for visiting student status at the host institution. Each party reserves the right to reject any candidates nominated by the other Party.
- (3) To participate, students must have completed at least two semesters of university-level study prior to participation in the exchange. All participating students must in the opinion of both Universities have good to excellent academic results and language skills, propose an appropriate program of study at the host institution.
- (4) The status of the exchange student at the host university is "non-degree international

student". Upon completion of their studies at the host university, the exchange students must return to their home university. No extension will be authorised unless otherwise agreed upon by the home university.

- (5) Each party reserves the right to dismiss an exchange student at any time due to academic or personal misconduct. The dismissal of a student shall not abrogate the agreement regarding other participants.




#### **Article 5 - Tuition fee; Insurance; Accommodation**

- (1) Each student will pay his or her regular tuition and fees to the home institution and will receive the customary benefits from the host institution. Additional benefits for the exchange student may be provided by mutual agreement, however. Each host institution will free exchange students from the payment of tuition fees. The use of non-academic or non-obligatory facilities, services and functions at the host institution may require the payment of fees. At Bergische Universität Wuppertal, guest exchange students each semester will have to pay a contribution of about 300 EUR to Student Union ("AStA") and Social Fund as well as a fee for their personal "Semester Ticket" which includes free traveling on local and regional networks within the state of North Rhine-Westphalia.
- (2) Exchange students shall provide individually for their living expenses, transportation, passports, visas, books, health insurance and other personal expenses. Exchange students are also responsible for all expenses of any accompanying spouse or dependant and for any debts, liabilities or costs of damages incurred in the course of their study in the country of the host institution. Each participant should purchase his or her own health and accident insurance. Proof of adequate insurance coverage must be submitted to the international office of each institution.
- (3) Both Parties will assist exchange students in all practical and academic matters, especially concerning accommodation and academic integration.

#### **Article 6 - General Provisions**

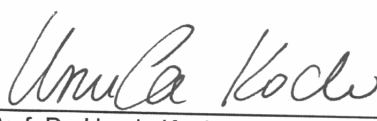
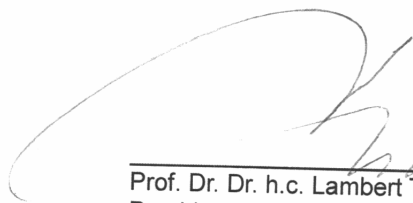
- (1) This agreement will become effective upon signature by the representatives of both universities and will remain in effect for five (5) years following its date of approval. Its validity may be extended after mutual consultation by written declaration.
- (2) Either party can terminate the agreement six months after giving written notice by registered mail to the responsible representatives named below. Students already in the program will be allowed to finish their exchange program at the host institution.
- (3) The present agreement can be modified by mutual agreement of both parties. Any amendments or modifications shall not be valid unless made in writing and signed by both institutions.
- (4) This agreement has been executed, signed and delivered in English language in duplicate.

Signed for and on behalf of  
**University of Mumbai**

  
\_\_\_\_\_  
Dr. Meher Bhoot  
Head of Department of German  
\_\_\_\_\_  
Prof. Vibha Surana  
Coordinator  
\_\_\_\_\_  
Registrar

Registrar  
University of Mumbai  
Fort, Mumbai-400 032.  
08.02.2022

Signed for and on behalf of  
**Bergische Universität Wuppertal**

  
\_\_\_\_\_  
Prof. Dr. Ursula Kocher  
Dean of School of Humanities  
\_\_\_\_\_  
Prof. Dr. Dr. h.c. Lambert T. Koch  
President

Dated: Wuppertal, 29.06.2021