



No. AEM /1049/ of 2021.

C I R C U L A R :-

A Process to be followed for Enrolment and Eligibility Certificate for the Academic Year 2021-22.

Eligibility:

- The students who have passed from Board of Secondary and Higher Secondary education other than Maharashtra State and University of Mumbai require Eligibility Certificate.
- The College/Institute/Department should give admission to students from boards and Universities (Deemed/Open State/Private) within the state, other states and abroad only after ascertaining and ensuring that their qualifying examinations are approved by the COBSE/UGC/AIU/IAU/AICTE on the website of the concerned bodies or boards.
- Every College/Institute/Department will have to constitute an Admission Committee based on the UGC guidelines and instructions. The College Admission Committee (CAC) or Institution Admission Committee (IAC) or Department Admission Committee (DAC) has to scrutinize and verify the original marksheets and other documents of the students and should submit verification report of authentication of documents to University and then the admission is given as per the Ordinance and Circular of University of Mumbai
- The College/Institute/Department must give provisional admission to such students and as soon as the University of Mumbai verifies the eligibility and confirm the same on online status report then only the College/Institute/Department should confirm the admission.
- The College/Institute/Department must submit Faculty-Wise, Course-Wise and Class-Wise eligibility application forms, alongwith the required documents as per the enclosed copy of the list of "required documents" and N.E.F.T. receipts, to the Eligibility and Migration Section as per the schedule.
- The eligible students will be given only one PRN and once only. The PRN will be valid as long as the student is enrolled with the University of Mumbai. If student is taking readmission then his previous PRN No. has to be continued and College should submit student's new online form alongwith fees.
- The College/Institute/Department must confirm the admission of the "Provisional Eligible Students" and the admission of "Not Eligible" students must immediately be cancelled.

The respective College/Institute/Department will be held responsible for admitting the "Not Eligible" Students.

- The present process of eligibility and admission to the students passing from Foreign Universities/Boards as well as foreign students should take "Prima Facie Eligibility" letter prior taking admission.
The College should admit all International Students (FR/FS/PIO/OCI/NRI) through a single window system as per the Circular issued by the Director, Department of Students'

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- After the Provisional Eligibility is issued, the College **should submit the Original Migration and Verification report during the Current academic year only.**
- The College/Institute should submit the alphabetical list of students (in a big font size), Status report and N.E.F.T receipt alongwith the eligibility forms and other documents to the University as per the Chart mentioned below:

| Sr. No. | Online App. Form No. | Name of Student | Male/ Female | Caste | Name of the Board/ University | % Obtained | Nationality | Course Applied for | Elg. Fees | Enrol. Fees |
|---------|----------------------|-----------------|--------------|-------|-------------------------------|------------|-------------|--------------------|-----------|-------------|
|---------|----------------------|-----------------|--------------|-------|-------------------------------|------------|-------------|--------------------|-----------|-------------|

- The College/Institute should submit the "No Objection Certificate" from the Deputy Registrar, Manuscript and Appointment Unit, Exam Section University of Mumbai while submitting the Eligibility Forms.

As directed, the following dates have been fixed for submission of online Eligibility Forms only:-

(The Enrolment forms need not be submitted in the Admission, Enrolment, Eligibility and Migration Department)

| Region | From | To |
|----------------------|------------|------------|
| Mumbai | 15/11/2021 | 16/11/2021 |
| Thane | 17/11/2021 | 18/11/2021 |
| Palghar | 20/11/2021 | 22/11/2021 |
| Raigad/Nasik/Pune | 23/11/2021 | 24/11/2021 |
| Ratnagiri/Sindhudurg | 25/11/2021 | 26/11/2021 |

***The Colleges fall in the Ratnagiri/Sindhudurg district should submit their eligibility forms alongwith required documents at the Ratnagiri Sub-Centre as per the scheduled dates in the prescribed chart.**

- The College should submit their eligibility forms to the University as per the prescribed dates only.
- Those admissions for e.g. B.E., Pharmacy, Architecture, Law, B.Ed., B.P.Ed., Management etc. whose process is done through Centralized Admission Process (CAP) round should submit their forms within 10 days after completion of their Final round of Centralized Admission Process (CAP).

Enrolment:

- The College/Institute of Architecture/Engineering/Law/B.Ed. should submit the list of students (Alphabetically & Vertically in a big font size), as per the Chart mentioned below:

| Sr. No. | Application Form Number | Name of Student | Branch | Percentage | Caste | Remark |
|---------|-------------------------|-----------------|--------|------------|-------|--------|
|---------|-------------------------|-----------------|--------|------------|-------|--------|

- From the Academic Year 2021-22, AEM Department has implemented of automation in provisional Enrolment processing for the Arts, Commerce and Science faculty only. After submission of online students registration data and reconciliation of admission/enrolment fees, the system will automatically match the marks of the students with data received from Secondary and Higher Secondary Education Board, Pune, Maharashtra and thereafter will automatically update the "final eligibility report" on "online status". All the Colleges should make a note of the student's final eligibility status.
- All affiliated Colleges are hereby informed that the online enrolment forms of the students of U.G. courses of Arts, Commerce and Science who have passed their Higher Secondary Examinations (HSC) from the Secondary and Higher Secondary Education Board, Pune, Maharashtra will be scrutinized randomly by organizing district wise workshops/camps.
- The online forms should be duly signed by the student.
- The copies of original marksheets, caste certificate and other documents should be duly attested by the Principal.
- The admission should be allotted on the basis of enclosed eligibility criteria.
- For the academic year 2021-22 college should attach Affiliation Sanction letters containing Faculty, शिक्षणक्रम, Course, Divisions and Government Sanctioned letters.
- Every College should attach all the required documents while filling up online forms.
- It is necessary to attach the CET score card and letter of allotment of provisional admission of the students of Technology, Pharmacy, Architecture, B.Ed. and B.P.Ed. courses, while submitting the forms at Admission, Enrolment, Eligibility and Migration Department (AEM).
- For some reason if the form is kept pending then such type of form should be submitted within 15 days after the prescribed date.

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- Those admissions for e.g. B.E., Pharmacy, Architecture, Law, B.Ed., B.P.Ed., Management etc. whose process is done through Centralized Admission Process (CAP) round should submit their forms within 10 days after completion of their Final round of Centralized Admission Process (CAP).
- The Colleges fall in the Ratnagiri/Sindhudurg district should submit their enrolment forms alongwith required documents at the Ratnagiri Sub-Centre.

(Dr. Vinod Patil)
Director, BOEE

Mumbai-400 098

Date: 12th November, 2021

To,

The Principals of the all affiliated colleges in Arts, Science, Commerce and Technology and Co-ordinator University sub centers, Head of University Departments for information and necessary action.

Faculty of Arts (Eligibility Criteria)

| Sr. No. | Name of the Courses | Required Documents along with Provisional Eligibility Form |
|--|--|--|
| 1 | F.Y.B.A./B.M.M./B.S.W./ F.T.N.M.P./ B.Voc./ B.M.M. | Covering Letter |
| | | Eligibility Status Report |
| | | Students List 3 Copies Alphabetical Wise |
| | | Affiliation and Continuation Letter & Excess Intake Capacity Letter |
| | | Eligibility forms as per student list |
| | | NEFT Receipt with Principal Signature |
| | | Mandate Wise Details |
| | | Documents as per Eligibility Criteria |
| | | Requires T.C. with Z.P. Sign in case U.P. Board |
| | | 10th & 12th Pass Marksheet (English subject compulsory for B.A.) Attested by Principal |
| 2 | Master of Arts | Covering Letter |
| | | Students List 3 Copies Alphabetical Wise |
| | | Eligibility Status Report |
| | | NEFT Receipt with Principal Signature |
| | | Mandate Wise Details |
| | | Documents as per Eligibility Criteria |
| | | Appitude test letter form PG section in case subject/faculty change |
| | | Affiliation and Continuation Letter & Excess Intake Capacity Letter |
| All 3 Years Graduation Pass Marksheets Attested by Principal (Any Faculty Graduation) | | |
| 4 | Post Graduate Diploma in Counseling | Covering Letter |
| | | Students List 3 Copies Alphabetical Wise |
| | | Documents as per Eligibility Criteria |
| | | Mandate Wise Details |
| | | Eligibility Status Report |
| | | Affiliation and Continuation Letter & Excess Intake Capacity Letter |
| | | NEFT Receipt with Principal Signature |
| | | All 3 Years Graduation Pass Marksheets Attested by Principal Bachelor of Education (B.Ed.), B.A. (Psychology), B.A. (Education), Bachelor of Social Work (B.S.W.), B.Sc. (Human Development) and B.Sc. (Psychology) |

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|--|---|--|
| 5 | Post-Graduate Diploma Course in Museology and Conservation | Covering Letter |
| | | Eligibility Status Report |
| | | Mandate Wise Details |
| | | Students List 3 Copies Alphabetical Wise |
| | | Affiliation and Continuation Letter & Excess Intake Capacity Letter |
| | | Documents as per Eligibility Criteria |
| | | NEFT Receipt with Principal Signature |
| | | All 3 Years Graduation Pass Marksheets Attested by Principal (B.A./B.Sc./ B.Fine/BPA) |
| 6 | Post Graduate diploma Course in Public Policy | Covering Letter |
| | | Mandate Wise Details |
| | | Eligibility Status Report |
| | | Students List 3 Copies Alphabetical Wise |
| | | Affiliation and Continuation Letter & Excess Intake Capacity Letter |
| | | NEFT Receipt with Principal Signature |
| | | All 3 Years Graduation Pass Marksheets Attested by Principal (Any Faculty Graduation) |
| | | 7 |
| Mandate Wise Details | | |
| Eligibility Status Report | | |
| Students List 3 Copies Alphabetical Wise | | |
| Affiliation and Continuation Letter & Excess Intake Capacity Letter | | |
| Documents as per Eligibility Criteria | | |
| NEFT Receipt with Principal Signature | | |
| All 3 Years Graduation Pass Marksheets Attested by Principal (Any Faculty Graduation) | | |
| 8 | Bachelors Degree in Library & Information Science (B.L.I.Sc.) | Covering Letter |
| | | Mandate Wise Details |
| | | Eligibility Status Report |
| | | Students List 3 Copies Alphabetical Wise |
| | | Affiliation and Continuation Letter & Excess Intake Capacity Letter |
| | | Documents as per Eligibility Criteria |
| | | NEFT Receipt with Principal Signature |
| | | All 3 Years Graduation Pass Marksheets Attested by Principal (Any Faculty Graduation) |

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|----|---|--|
| 9 | Masters Degree in Library & Information Science (M.L.I.Sc.) | Covering Letter |
| | | Mandate Wise Details |
| | | Eligibility Status Report |
| | | Students List 3 Copies Alphabetical Wise |
| | | Affiliation and Continuation Letter & Excess Intake Capacity Letter |
| | | NEFT Receipt with Principal Signature |
| | | Documents as per Eligibility Criteria |
| | | Bachelors Degree in Library & Information Science (B.L.I.Sc.) Pass Marksheets Attested by Principal (minimum 50 % or above and 45% or above for Reserved Category candidates) |
| 10 | M.L.S/ M.S.W. | Covering Letter |
| | | Mandate Wise Details |
| | | Eligibility Status Report |
| | | Students List 3 Copies Alphabetical Wise |
| | | Documents as per Eligibility Criteria |
| | | NEFT Receipt with Principal Signature |
| | | Affiliation and Continuation Letter & Excess Intake Capacity Letter |
| | | All 3 Years Graduation Pass Marksheets Attested by Principal (Any Faculty Graduation) |

UNIVERSITY OF MUMBAI (ENROLMENT SECTION)

REVISED FOR ACADEMIC YEAR 2021-22

Commerce Faculty

| Sr. No. | COURSE | REQUIRED |
|---------|---|--------------------------------------|
| 1 | B.COM. | XII th Passed Any Faculty |
| 2 | B.VOCATIONAL (B.VOC) | |
| | 1) Retail Management 2) Tourism & Hospitality Management 3) Financial Markets & Services 4) Real Estate Management 5) Smart Course 6) Diploma in Accountancy & Taxation 7) Tourism & Travel Management 8) Green House Management | |
| 3 | B.M.S.-M.B.A. (Five Years Integrated Course) | |
| 4 | B.COM. (Account & Finance) | |
| 5 | B.COM. (Banking & Insurance) | |
| 6 | B.COM. (Financial Market) | |
| 7 | B.M.S. | |
| 8 | B.COM. & B.M.S. (Environmental Management & Economics) | |
| 9 | B.COM. (Financial Management) | |
| 10 | B.COM. (Investment Management) | |
| 11 | B.COM. (Transport Management) | |

XIIth Passed With Any Faculty,
First Attempt

Required Documents for Faculty of Commerce

| Required Documents for submission of form. | |
|--|---|
| Sr. No. | Title |
| 1 | College covering letter |
| 2 | University affiliation letter |
| 3 | Continuation of affiliation fees receipt for the academic year 2021-22 |
| 4 | The "Assessment Work satisfactory Certificate" from the Deputy Registrar, Central Assessment Programme (CAP), Examination Section, University of Mumbai. |
| 5 | University Eligibility cum Enrolment fees receipt & University share collection chart. |
| 6 | Intake capacity letter |
| 7 | Excess Intake capacity letter for the A.Y. 2021-22. |
| 8 | Confirm mandate copy |
| 9 | Students list Alphabet wise (Three copies) |
| 10 | Eligibility Status report. |
| Required documents alongwith Registration form. | |
| | I. Online MKCL Registration form. a. Principal's Signature b. Student's Signature c. College staff signature d. College stamp/seal |
| 11 | All marksheets duly attested by the Principal. |
| 12 | N.O.C. from Appointment Unit Letter (Teacher Information) |

Faculty of Commerce (Eligibility Section)

(Criteria) (Commerce)

| Sr. No. | Name of the course | Required documents along with Provisional Eligibility form |
|---------|---|---|
| 1. | F.Y.B.COM & B.VOC | I. 10 th & 12 th Passed mark sheet attested with principal |
| 2. | F.Y.B.M.S., BAF, BBI, BFM, & BIM | I. 10 th Mark sheet attested by principal II. 12 th One attempt passed mark sheet attested by principal |
| 3. | M.M.S. | I. Graduation all mark sheet attested by principal. II. As per rules of Director of Technical Education (DTE) III. Reserve Category Student Required Caste Validity |
| 4. | M.F.S.M., M.H.R.D.M., M.M.M, M.I.M & MFM. | IV. Graduation all mark sheet attested by principal. V. After graduation 2 years executive level work experience |
| 5. | M.COM | I. Graduation all marksheet passed by commerce faculty attested by principal. |
| 6. | M.COM. Ecommerce | I. First Attempt B.Com Graduation Passed all mark sheet attested by principal (Not less than 50 % in aggregate & 45 % in case of reserve category) |

Faculty of Science (Eligibility Criteria)

Required documents for Forms submission 1. Covering Letter 2. Mandatewise details 3. Eligibility Status Report 4. Students List 3 copies Alphabetical Wise 5. Affiliation & Continuation Letter 6. NEFT Receipt With Principal Signature 7. T.C. with Z.P. sign in case of U.P. Board for F.Y.B.Sc.

| Sr. No. | Name of the Course | Required Documents along with Privisional Eligibility Form |
|---------|---|---|
| 1 | Bachelor of Science (B.Sc.) | 12th pass In Science Stream English Subject Compulsory. OR Diploma (10+3) awarded by MSBTE or equivalent by any other Government Body. |
| 2 | Bachelor of Science (B.Sc.) (Computer Science) | 12th pass In Science Stream Mathematics/Statistic Subject Compulsory. OR Diploma (10+3) awarded by MSBTE or equivalent by any other Government Body. |
| 3 | Bachelor of Science (Information Technology) B.Sc. (I.T.) | 12th pass in any faculty, Mathematics or Statistic Subject Compulsory. OR Diploma (10+3) awarded by MSBTE or equivalent by any other Government Body. |
| 4 | B.Sc. (Bio-Technology) | 12th pass with Mathematics. If student not having mathematics/statistic subject then candidate must have to pass 15 hrs duration course from the college |
| 5 | B.Sc.(Hospitality Studies) | 12th pass in any faculty. |
| 6 | Bachelor of Science (Nautical Sciences) | 12th pass In Science Stream English, Physics, Chemistry, Mathematics Subject compulsory |
| 7 | Bachelor of Science (Aviation) | 12th pass In Science Stream English, Physics, Mathematics Subject compulsory |
| 8 | Bachelor of Science Programme in Aeronautics (Avionics) | 12th pass In Science Stream English, Physics, Mathematics Subject compulsory OR Diploma (10 + 3) awarded by MSBTE or equivalent by any other Government body in following branches of engineering : i) Mechanical ii) Electronics iii) Electrical iv) Computer v) Information Technology vi) Automobile vii) Industrial Electronics viii) Radio Engineering and Telecommunication ix) Instrumentation |

Faculty of Science

Required documents for Forms submission 1. Covering Letter 2. Marksheetwise details 3. Eligibility Status Report 4. Students List 3 copies Alphabetical Wise 5. Affiliation & Continuation Letter 6. NEFT Receipt With Principal Signature 7. T.C. with Z.P. sign in case of U.P. Board for F.Y.B.Sc.

| Sr. No. | Name of the Course | Required Documents along with Provisional Eligibility Form |
|---------|---|---|
| 9 | Bachelor of Science programme in Aeronautics (Mechanical) | 1. 12th pass in Science Stream English, Physics, Mathematics Subject compulsory OR Diploma (10 + 3) awarded by MSBTE or equivalent by any other Government body in following branches of engineering : i) Mechanical ii) Electronics iii) Electrical iv) Computer v) Information Technology vi) Automobile vii) Industrial Electronics viii) Radio Engineering and Telecommunication ix) Instrumentation |
| 10 | B.Sc. in Sports Management Degree Course | 12th pass in any faculty. |
| 11 | B.Sc. Maritime Sciences | 12th passed with the following subjects :- English, Physics, Chemistry and Mathematics |
| 12 | B.Sc. Maritime Hospitality Studies | 12th pass in any faculty. |
| 13 | B.Sc. in Forensic Science | 12th Pass in Science |
| 14 | B.Voc | 12th Pass in Science |
| 15 | Five Year Integrated M.Sc. Degree in Basic Sciences | 12th Pass. |
| 16 | M.Sc. Bioanalytical Sciences | B.Sc. in any one of the following subjects : Chemistry Botany, Zoology, Microbiology, Life Sciences, Biochemistry and Biotechnology. |
| 17 | M.Sc. Degree Course in Bio-Informatics | B.Sc. In (Biochemistry, Biology, Botany, Biotechnology, Chemistry, Environmental Science, Life Sciences, Physics, Mathematics, Microbiology, Statistics, Zoology) Agriculture Medicine Pharmacy Veterinary Science Computer Science |

Faculty of Science

Required documents for Forms submission 1. Covering Letter 2. Mandatewise details 3. Eligibility Status Report 4. Students List 3 copies Alphabetical Wise 5. Affiliation & Continuation Letter 6. NEFT Receipt With Principal Signature 7. T.C. with Z.P. sign in case of U.P. Board for F.Y.B.Sc.

| Sr. No. | Name of the Course | Required Documents along with Provisional Eligibility Form | | | | | | | | | | | | |
|-------------|---|---|-------|--|-----------|-------------|--|-------|---------|----|-------------|-----------|----|-------------|
| 18 | M.Sc. in Nano-Science and Nano Technology | B.Sc. In Physics, Chemistry, Life Science, Bio-technology, Botany, Zoology, Microbiology, Biochemistry, Geology. | | | | | | | | | | | | |
| 19 | M.Sc. in Environmental Sciences | B.Sc. in Chemistry, Botany, Zoology, Microbiology, Life Science, Biochemistry, Geology, Geography, Nautical Science, Agricultural Science or B.Sc. degree with any other subject with Biological Science as one of the subject of F.Y., S.Y. level or B.E. degree | | | | | | | | | | | | |
| 20 | M.Sc. Degree Course in Nutraceuticals | B.Sc. with any of the following science subjects up to the second year of the B.Sc. course : Chemistry, Botany, Zoology, Microbiology, Life Science, Biotechnology, Biochemistry. Alternatively students with degree in Medical sciences or Graduation in food and nutrition sciences or Pharmacy with aggregates marks as mentioned above for B.Sc. degrees are also eligible. | | | | | | | | | | | | |
| 21 | M.Sc. Comp. Sci. | B.Sc. in following as major subject. <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Major</td> <td style="width: 10%;"></td> <td style="width: 40%;">Ancillary</td> </tr> <tr> <td>Mathematics</td> <td></td> <td>-----</td> </tr> <tr> <td>Physics</td> <td style="text-align: center;">OR</td> <td>Mathematics</td> </tr> <tr> <td>Statistic</td> <td style="text-align: center;">OR</td> <td>Mathematics</td> </tr> </table> The Bachelor of Engineering (B.E.) degree examination OR The B.Sc. (Comp.Sci.)/BCS/B.Sc.(IT) degree. | Major | | Ancillary | Mathematics | | ----- | Physics | OR | Mathematics | Statistic | OR | Mathematics |
| Major | | Ancillary | | | | | | | | | | | | |
| Mathematics | | ----- | | | | | | | | | | | | |
| Physics | OR | Mathematics | | | | | | | | | | | | |
| Statistic | OR | Mathematics | | | | | | | | | | | | |
| 22 | M.Sc. (Bio-Chemistry) | B.Sc. in 1) With Biochemistry as main/major/principal OR 2) With Chemistry as main/major/principal subject OR 3) With 3 unit of Biochemistry at T.Y.B.Sc. in combination with any other subject with 3 units at T.Y.B.Sc.. OR 4) With Biochemistry and Chemistry at T.Y.B.Sc. and any of the Biological science as ancillary subject. | | | | | | | | | | | | |
| 23 | M.Sc. (Biophysics) | Bachelor degree in Science with one of the following as major subject :- Physics + Chemistry, Chemistry + Biology, Life Science + Biochemistry, Microbiology and Biotechnology. | | | | | | | | | | | | |

Faculty of Science

Required documents for Forms submission 1. Covering Letter 2. Mandatewise details 3. Eligibility Status Report 4. Students List 3 copies Alphabetical Wise 5. Affiliation & Continuation Letter 6. NEFT Receipt With Principal Signature 7. T.C. with Z.P. sign in case of U.P. Board for F.Y.B.Sc.

| Sr. No. | Name of the Course | Required Documents along with Privilisional Eligibility Form |
|---------|--|--|
| 24 | M.Sc. (Life Science) | <p>B.Sc. in Life Science, Botany, Zoology, Microbiology and Biochemistry and Applied or Allied Biological science</p> <p>2) The Bachelor degree in medicine.</p> <p>3) The Bachelor degree in Technology/Faculty of Science.</p> <p>4) Bachelor degree in Agriculture or Veterinary Science</p> |
| 25 | M.Sc.(Information Technology) | <p>B.Sc. Degree in IT / B.Sc. In Computer Sci./BCS/B.E. / B.Sc.(Mathematics) / B.Sc. (Physics) / B.Sc. (Statistic) / B.Sc. (Electronics) With Mathematics as one of the subject at 10+ 2 or its equivalent examiantion.</p> |
| 26 | M.Sc.(Biotech) | <p>B.Sc. with the major subject Biotechnology / three units in Biotechnology at T.Y.B.Sc. in combination with three units of any other major subject at the T.Y.B.Sc.</p> |
| 27 | Post-Graduate Diploma in Environmental Technology | <p>A degree in an appropriate subject (Botany, Zoology, Microbiology, Biochemistry, Biotechnology, Biological Science, Chemistry, Environmental Science, Geology and Physics</p> |
| 28 | Post-Graduate Diploma in Dietetics and Applied Nutrition | <p>A candidate for being eligible for admission to the post Graduate Diploma in Dietetics and Applied Nutrition must have taken either:- a) Bachelor of Science (Home Science) with specialization in Food, Nutrition and Dietetics, b) Bachelor of Science (Home Science) (General) c) Bachelor of Science in Microbiology/Bio-chemistry Life Sciences d) Bachelor of Science with a combination of the above subjects with Chemistry</p> <p>e) Bachelor of Nursing of this University or a Degree of another University recognized as equivalent thereto. The Duration of the Diploma course shall be one year and there shall be a University Examination at the end of the course. The Diploma in Dietetic and Applied Nutrition shall not be conferred upon a candidate unless he has passed in all the subjects, practicals and in field work including Internship.</p> |

Faculty of Science

Required documents for Forms submission 1. Covering Letter 2. Mandatewise details 3. Eligibility Status Report 4. Students List 3 copies Alphabetical Wise 5. Affiliation & Continuation Letter 6. NEFT Receipt With Principal Signature 7. T.C. with Z.P. sign in case of U.P. Board for F.Y.B.Sc.

| Sr. No. | Name of the Course | Required Documents along with Provisional Eligibility Form |
|---------|---|--|
| 29 | Post-Graduate Diploma in Food Processing and Preservation | With the following subjects Chemistry as one of the subject at any one level of the three year degree course./ one of the following subjects at least at the T.Y.B.Sc. i) Physics, ii) Botany, iii) Zoology, iv) Life Sciences, v) Microbiology, vi) Bio-Chemistry OR c) Possessing Bachelor's degree of Fisheries Sciences, Bachelor's degree in Horticulture/Agriculture from A Statutory University |

University of Mumbai (Enrolment Section)
Science Faculty

| No. | Course | Ordinance No. | Required |
|-----|--|---------------|--|
| 1 | B.Sc. | O.2145 | XIth passed Science, MCVC, HSC Vocational Stream Paramedical & Agriculture Group |
| 2 | B.Sc. (IT) | O.5051 | XIth passed any faculty with Mathematics/Statistics Subject Compulsory, (Repeater Allowed) |
| 3 | B.Sc. (Comp.Sci.) | O.5719 | XIth passed Science faculty with Mathematics/Statistics Subject Compulsory, Repeater Allowed |
| 4 | B.Sc. (Bio-Tech) | O.5108 | XIth passed with Science faculty Mathematics/Statistics Subject Compulsory. A Candidate who has not offered Mathematics and Statistics as one of the Subject at H.S.C. (Std. XII) shall have to satisfactory complete a course on Mathematics and Statistics (of 15 hours duration) during the academic year of First year B.Sc. in which he is admitted. Repeater Allowed |
| 5 | B.Sc.(Microbiology) | O.2145 | Passed XIth Science, HSC Vocational Stream Paramedical Group. (Med-Laboratory 1,2,3) |
| 6 | B.Sc. (Aviation) | O.5091 | XIth passed. Subject Required -1) English2) Physics3) Mathematics |
| 7 | B.Sc. (Hosp. Stud.) | O.5101 | XIth Passed any faculty |
| 8 | B.Sc.(Nautical Sci.) | O.3980 | Unmarried Student XIth Passed. Subject Required -1) English 2) Physics 3) Chemistry 4) Mathematics. |
| 9 | B.Sc.(Biochemistry) | | XIth passed with Science , HSC Vocational Stream Paramedical Group. |
| 10 | B.Sc.(Forensic Science) | O.5893 | XIth Passed with Science Faculty |
| 11 | B.Sc.(Maritime Hospitality Studies) | O.5760 | XIth Passed Any Faculty. 50 marksh in English |
| 12 | B.Sc.(Aeronautics) Avionics & Mechanical | O.5963 O.5961 | XIth Passed. Subject Required -1) English2) Physics 3) Mathematics. |

| No. | Course | Ordinance No. | Required |
|-----|---|---------------|---|
| 13 | B.Sc. (5 years Integrated in Bioanalytical Science) | O.5883 | XIIth Passed. Subject Required - 1) Mathematics & Statistics 2) Biology 3) Chemistry 4) Physics Subject who do not have Mathematics and Statistics be eligible for entry to the course subject to the successful completion of a 4 credit Bridge course in Mathematics & Statistics approved by board of studies Maths & Stat before the end of semester I. |
| 14 | B.Sc.(Library Science) | | Passed a Degree Exam |
| 15 | B.Sc. (Maritime Science) | O.5578 | Unmarried Student, XIIth Passed Subject Required - 1) English 2) Physics 3) Chemistry 4) Mathematics. |
| 16 | B.Voc (Human Science) | | XIIth Passed |
| 17 | B.SC. (Interdisciplinary Science) | | XIIth Passed with Arts & Science Faculty |
| 18 | B.Voc. (MLT) | O.6129 | XIIth Passed |
| 19 | B.Sc. (5 Years Integrated in Basic Science) | O.6002 | XIIth Passed. Specialization : Physics, Life Science, Mathematics, Chemistry |
| 20 | B.Voc (Pharma Analytical Science) | | XIIth Passed with Science Faculty. |
| 21 | Home Science | O.2065 | 12th Pass English, Chemistry Biology |
| 22 | SY . Aviation | O.6147 | English, Physics Maths , A. Learner with Indian CPL and / or Indivs ATPL awarded by DGCA, India. |
| 23 | Associated Degree in Hospitality Studies | | 12th Pass Any Faculty |
| 24 | F.Y.B.Voc. Software & Development | | H.S.C. Passed Any Faculty |
| 25 | F.Y.B.Voc. Green House | | H.S.C. Passed Any Faculty |
| 26 | B.Sc. Hospitality Catering Service & Tourism | | H.S.C. Passed Any Faculty |
| 27 | B.Sc. Data Science & Business Analytics | | 12th Pass English, Maths & Compulsary |
| 28 | F.Y.B.Voc. (Food & Technology) | | 12th Pass Any Faculty |
| 29 | F.Y.B.Voc. (Health Care) | | 12th Pass Any Faculty |
| 30 | B.Sc. In Integrative Nutrition & Dietetics | | 12th Pass Any Faculty with English Subject |
| 31 | B.Sc. (Actuarial Science & Quantitative Finance) | | 12th Pass Any Faculty |

Faculty of Technology required documents along with forms
for Eligibility and Enrollment

| | |
|-----|--|
| 1. | Covering letter |
| 2. | University Affiliation Letter |
| 3. | University <i>Affiliation</i> Fees Receipt for the Academic Year 2021-22 |
| 4. | The " Assessment Work Satisfactory Certificate" from the Deputy Registrar, Central Assessment Programme (CAP), Examination Section, University of Mumbai |
| 5. | Appointment Unit Letter |
| 6. | University Enrolment Fees receipt & Share Collection Chart |
| 7. | Intake Capacity Letter |
| 8. | Excess Intake Capacity Letter For the Academic Year 2020-21 |
| 9. | Confirm Mandate Copy |
| 10. | Status Report |
| 11. | Student List Alphabet wise (3 Copies with big size font) |
| 12. | AICTE Letter (B.E & B. Pharm.) |
| 13. | Council of Architecture Letter (B. Arch) |
| 14. | ARA Letter & DTE List |

| Faculty of Technology | |
|-----------------------------|---|
| Enrollement and Eligibility | |
| Name of the Course | Required Documents along with Privisional Eligibility Form |
| F.E. | 10th & 12th Pass Marksheet Attested by Principal |
| | Allotment letter |
| | for Instutite Level student DTE List |
| | CET Score Card |
| | Eligibility Criteria as per DTE Rule cast Certificate as well as cast Validity |
| S. E. | ALL Semester Diploma Marksheet attested by the Principal |
| | Eligibility Criteria as per DTE Rule |
| | Allotment letter |
| | for Instutite Level student DTE List |
| F.Y.B. Arch | 10th & 12th Pass Marksheet Attested by Principal |
| | Eligibility Criteria as per DTE Rule |
| | NATA Score Card |
| | Allotment letter |
| | for Instutite Level student DTE List cast Certificate as well as cast Validity |
| F.Y.B.PHARM | 10th & 12th Pass Marksheet Attested by Principal |
| | Eligibility Criteria as per DTE Rule |
| | CET Score Card |
| | Allotment letter |
| | for Instutite Level student DTE List cast Certificate as well as cast Validity |
| M.C.A. | CET Score Card |
| | Allotment letter |
| | All Graduation Marksheet attested by the Principal & 12th Marksheet |
| | for Instutite Level student DTE List cast Certificate as well as cast Validity |
| | Covering Letter with Students List 3 copies Alphabetical Wise |
| M.E. | ALL YEAR B.E. Marksheet attested by Principal |
| | GATE Score Card or sponsored letter |
| | Allotment letter |
| | for Instutite Level student DTE List cast Certificate as well as cast Validity |
| M.ARCH. | ALL YEAR B. ARCH Marksheet attested by Principal |
| | for Instutite Level student DTE List |
| | CET Score Card |
| | Allotment letter cast Certificate as well as cast Validity |
| S.Y.B.PHAM | All Diploma Marksheet attested by Principal |
| | for Instutite Level student DTE List |
| | Allotment letter cast Certificate as well as cast Validity |
| M.Pharm | ALL YEAR B. Pharm Marksheet attested by Principal |
| | for Instutite Level student DTE List |
| | GPAT Score Card |
| | Allotment letter cast Certificate as well as cast Validity |
| B. Voc. | 10th & 12th Pass Marksheet Attested by Principal |

| Faculty of Technology | |
|-----------------------------|---|
| Enrollement and Eligibility | |
| Name of the Course | Required Documents along with Privisional Eligibility Form |
| F.E. | 10th & 12th Pass Marksheet Attested by Principal |
| | Allotment letter |
| | for Instutite Level student DTE List |
| | CET Score Card |
| | Eligibility Criteria as per DTE Rule |
| S. E. | cast Certificate as well as cast Validity |
| | ALL Semester Diploma Marksheet attested by the Principal |
| | Eligibility Criteria as per DTE Rule |
| | Allotment letter |
| | for Instutite Level student DTE List |
| F.Y.B. Arch | 10th & 12th Pass Marksheet Attested by Principal |
| | Eligibility Criteria as per DTE Rule |
| | NATA Score Card |
| | Allotment letter |
| | for Instutite Level student DTE List |
| F.Y.B.PHARM | cast Certificate as well as cast Validity |
| | 10th & 12th Pass Marksheet Attested by Principal |
| | Eligibility Criteria as per DTE Rule |
| | CET Score Card |
| | Allotment letter |
| M.C.A. | for Instutite Level student DTE List |
| | cast Certificate as well as cast Validity |
| | Covering Letter with Students List 3 copies Alphabetical Wise |
| | ALL Graduation Marksheet attested by the Principal & 12th Marksheet |
| | Allotment letter |
| M.E. | CET Score Card |
| | ALL YEAR B.E. Marksheet attested by Principal |
| | GATE Score Card or sponsored letter |
| | Allotment letter |
| | for Instutite Level student DTE List |
| M.ARCH. | cast Certificate as well as cast Validity |
| | ALL YEAR B. ARCH Marksheet attested by Principal |
| | for Instutite Level student DTE List |
| | CET Score Card |
| | Allotment letter |
| S.Y.B.PHAM | cast Certificate as well as cast Validity |
| | Allotment letter |
| | for Instutite Level student DTE List |
| | All Diploma Marksheet attested by Principal |
| M.Pharm | cast Certificate as well as cast Validity |
| | GPAT Score Card |
| | Allotment letter |
| | ALL YEAR B. Pharm Marksheet attested by Principal |
| B. Voc. | 10th & 12th Pass Marksheet Attested by Principal |

FACULTY OF FINE ARTS

| Sr. No. | Programme/ Course | Criteria |
|---------|--|---|
| 1. | Bachelor of Fine Arts (B.F.A) (Applied Arts) | 1) 10 th & 12 th Mark-sheets (50%) & (45%) For Category 2) Directorate of Art Drawing Examination. 3) Entrance - Aptitude Test Conducted by the College/Institution. |
| 2. | Bachelor of Fine Arts (B.F.A) (Applied Painting) (Sculpture) (Textile Design) (Interior Decoration) | 1) 10 th & 12 th Mark-sheets (50%) & (45%) For Category. 2) Directorate of Art Drawing Examination. 3) Entrance -Aptitude Test Conducted by the College/ Institution. |
| 3. | Master of Fine Arts (M.F.A) Applied Arts, Painting, Sculpture, Textile Design, Interior Decoration. | 1) 10 th & 12 th Marksheets 2) Bachelor of Fine Arts in the respective faculty (FY,S.Y,T.Y) Marksheets & Degree Certificate. |
| 4. | Bachelor of Performing Arts (Dance) | 1) 10 th & 12 th Marksheets. |
| 5. | Certificate in Dance (Kathak) | 1) 12 th Marksheets. |
| 6. | Foundation Course in Dance | 1) 12 th Marksheets. |
| 7. | Bachelor of Music | 1) 10 th & 12 th Marksheets or Diploma in Music. |
| 8. | Bachelor of Performing Arts | 1) 12 th Marksheets. |
| 9. | Master of Music. | 1) 10 th & 12 th Marksheets. 2) Bachelor of Performing Arts or any other Faculty Graduation (F.Y, S.Y, T.Y) with Sangeet Visharad. |
| 10. | Diploma in Music | 1) 10 th Marksheets. |
| 11. | Diploma in Music K.V.C | 1) 10 th Marksheets. |
| 12. | Master of Theatre Arts. | 1) 10 th & 12 th Marksheets. 2) Graduation (F.Y, S.Y, T.Y) Marksheets & degree with Second division or 3) Experience of Participating in Theatre Activity. |
| 13. | Post- Graduate Diploma Course in Performing Folk Arts. | 1) 10 th & 12 th Marksheets. 2) Graduation (F.Y, S.Y, T.Y) Marksheets & degree. |
| 14. | Certificate Courses in Performing Folk Arts. | 1) 12 th Marksheets. |

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| 15 | Ph.D in Music/Performing Folk Arts | <ol style="list-style-type: none">1) 10th & 12th Marksheets.2) Graduation (F.Y, S.Y, T.Y) Marksheets & Degree Certificate.3) Master (F.Y & S.Y) Marksheets & Degree Certificate.4) M.Phil Marksheet & Certificate or SET or NET or PET Certificate.5) Topic Approval.6) Interview Report. |
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FACULTY OF LAW (Eligibility Criteria)

| Sr. No. | Programme/ Course | Criteria |
|---------|--|---|
| 1) | LL.B. 3 Years Course | <ol style="list-style-type: none"> 1. 10th, 11th & 12th Marksheet. 2. Graduation 3 Years (F.Y, S.Y, T.Y Marksheets) with Graduation degree certificate. 3. If candidate belongs to other than General Category required caste certificate. 4. CET Allotment Letter. 5. For Percentage (%) of Marks required as per CET Cell Notice No.- 1-LL.B-3-CAP, Dated 2nd August, 2019 6. As per Circular of Bar Council of India, Circular No. BCID : 859/1999 (STBC), dated :- 25.9.1999. |
| 2) | LL.B. 5 Years Course (B.A LL.B.) 5 Years Course. (B.B.A LL.B) 5 Years Course. (B.L.S/LL.B.) 5 Years Course. | <ol style="list-style-type: none"> 1. 10th, 11th & 12th Marksheet. 2. CET Allotment Letter. 3. If candidate belongs to other than General Category required caste certificate. 4. Candidate Belonging to Open Category -45% 5. Candidate Belonging to SC/ST Category – 40% 6. Candidate Belonging to OBC Category – 42% |
| 3) | LL.M Course | <ol style="list-style-type: none"> 1. 10th, 11th & 12th Marksheets. 2. If Candidate has done 3 Years Law (F.Y, S.Y, T.Y) Law Marksheets than require Graduation Marksheets of (F.Y, S.Y, T.Y) with degree certificate. 3. If candidate has done 5 Years Law Course than we require (1st, 2nd, 3rd, 4th, & 5th) Years marksheets. 4. Require Second Class & CET Conducted by Department. |
| 4) | Diploma Course in Labour Law and Labour welfare | <ol style="list-style-type: none"> 1. 10th, 11th & 12th Marksheets. 2. Bachelor's (F.Y, S.Y, T.Y) Marksheets & degree Certificate. |

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| 5) | Diploma Course in Taxation Law | <ol style="list-style-type: none"> 1. 10th, 11th, & 12th marksheets. 2. Bachelor's (F.Y, S.Y, T.Y) Marksheets & degree Certificate. |
| 6) | Post -Graduate Diploma Course in Cyber Laws. | <ol style="list-style-type: none"> 1. 10th, 11th, & 12th marksheets. 2. Bachelor's (F.Y, S.Y, T.Y) Marksheets & degree Certificate` |
| 7) | Post -Graduate Diploma Course in Forensic Science and Law | <ol style="list-style-type: none"> 1. 10th, 11th, & 12th marksheets. 2. Bachelor's (F.Y, S.Y, T.Y) Marksheets & degree Certificate |
| 8) | Post -Graduate Diploma Course in Human Rights and Law | <ol style="list-style-type: none"> 1. 10th, 11th, & 12th Marksheets. 2. Bachelor's (F.Y, S.Y, T.Y) Marksheets & degree Certificate |
| 9) | Post -Graduate Diploma Course in Instinctual Property Rights (L.P.R) | <ol style="list-style-type: none"> 1. 10th, 11th, & 12th Marksheets. 2. Bachelor's (F.Y, S.Y, T.Y) Marksheets & degree Certificate |
| 10) | Post -Graduate Diploma Course in Alternative Dispute Resolution (A.D.R) | <ol style="list-style-type: none"> 1. 10th, 11th, & 12th marksheets. 2. Bachelor's (F.Y, S.Y, T.Y) Marksheets & degree Certificate |
| 11) | M.Phil. in Law | <ol style="list-style-type: none"> 1. 10th, 11th, & 12th Marksheets. 2. If Candidate has passed 3 Years laws than required (F.Y, S.Y, T.Y Marksheets of Law), & Degree Certificate & Bachelor's Marksheets of (F.Y, S.Y, T.Y) & Degree. 3. If Candidate has passed 5 Years Law than require (1st, 2nd, 3rd, 4th, & 5th) Years mark-sheets of law & degree Certificate. 4. LL.M (F.Y, S.Y, T.Y.) Marksheets & Degree Certificate. |

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| 12) | Ph.D in Law | <ol style="list-style-type: none">1. 10th, 11th, & 12th Marksheets.2. If Candidate has passed Bachelors in Law than (F.Y, S.Y, T.Y. Law) Marksheets & law Degree Certificate & Graduation Marksheets & Degree Certificate.3. If candidate has passed 5 years Law than (1st, 2nd, 3rd, 4th, & 5th) Years Law Marksheets & degree Certificate.4. LL.M (Master of Law) (F.Y & S.Y) Marksheets with degree certificate.5. If passed M.Phil than M.Phil Marksheet & Certificate6. NET OR PET OR SET Certificate.7. Topic Approval.8. Interview Report Conducted by Department or College. |
|------------|--------------------|---|

**Enrolment & Eligibility Section
Required Documents for Law (3
& 5 Years)**

| Required Documents for Form Submission | Tick |
|---|------|
| 1. Covering letter | |
| 2. University Affiliation Letter | |
| 3. University Affiliation Fees Receipt for the Academic Year 2021-22 | |
| 4. The "Assessment Work Satisfactory Certificate" from the Deputy Registrar, Central Assessment Programme {CAP}, Examination Section, University of Mumbai | |
| 5. University Enrolment Fees Receipt & Share Collection Chart | |
| 6. Intake Capacity Letter | |
| 7. Excess Intake Capacity Letter For the Academic Year 2021-22 | |
| 8. Confirm Mandate Copy | |
| 9. Status Report | |
| 10. Student list Alphabet wise (3 Copies) | |
| 11. Bar Council Letter | |
| Required Documents with Enrolment & Eligibility Form | |
| 1. On MKCL Enrollment Form: a. Principal's Signature b. Student's Signature c. College Staff's Signature d. College Seal | |
| 2. a. 12th Pass Mark Sheet duly attested by the Principal. for (5 Years BLS). b. F.Y / S.Y. / T.Y. all Semesters & Master Degree all Semesters Pass Marksheets Duly Attested by Principal for (3 Years LLB) (As per Criteria) | |
| 3. Allotment Letter | |
| 4. CET Score Report | |
| 5. Cast Certificate (For Reserve Category) | |
| 6. Marriage Certificate / Gazette Copy (If Name Change) | |
| 7. ARA List and Letter | |

FACULTY OF EDUCATION

| Sr. No. | Programme/ Course | Criteria |
|---------|----------------------|--|
| 1. | B.Ed. | <ol style="list-style-type: none"> 1) 10th, 12th Marksheets. 2) Graduation (F.Y, S.Y,T.Y) & Degree Certificate. 3) CET Allotment. 4) Candidate require 50% for open Category and Candidate belonging to SC/ST/OBC category require 45% - 50 % with caste certificate & Caste Validity. 5) If candidate have less percentage in Graduation & has not passed Post - Graduation than candidate should provide his Experience Certificate of minimum 2 years with signature & Stamp of Education officer, Appointment letter & Relieving Letters. 6) If Candidate have less - percentage in graduation & has done Post graduation should have 50% in post -graduation for open category. 7) ARA List. |
| 2. | B.PED. | <ol style="list-style-type: none"> 1) 10th, 12th Marksheets. 2) Graduation (F.Y., S.Y., T.Y.) Marksheets & Degree certificate 3) CET Allotment. 4) Require Participation Certificate in National/International University state Competitions in Sport & Games as recognized by the AIO/IOA/SGFI/Government of India. 5) Candidate require 50% for open category and candidate belonging to SC/ST/OBC category require 45%-50% with caste certificate & caste validity. |
| 3. | M.Ed. | <ol style="list-style-type: none"> 1) 10th, 12th Marksheets. 2) Graduation (F.Y, S.Y,T.Y) Marksheets & Degree certificate. 3) B.Ed. Marksheets & degree certificate. 4) CET Allotment. |
| 4. | MP.Ed | <ol style="list-style-type: none"> 1) 10th, 12th Marksheets. 2) Graduation (F.Y, S.Y,T.Y) Marksheets & Degree certificate. 3) B.Ed/B.PEd. Marksheets & degree certificate. |

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| | | 4) Require Participation Certificate in National/International University/State Competitions in Sports/Games as recognised by the AIU/IOA/SGF Government of India. 5) CET Allotment. |
| 5) | Diploma in Early Childhood Care and Education (Dip.E.C.C.Ed.) | 1) 10 th , 12 th Marksheets. |
| 6) | Post -Graduate Diploma Course in Management of Education (P.G.D.M.E) | 1) Bachelor's (FY,SY,TY) Marksheets & degree certificate with 45% 2) B.Ed Marksheets & degree certificate with 50% |
| 7) | M.A in Education. | 1) Bachelor's (FY, SY, TY) Marksheets & Degree Certificate with education subject of not included than require B.Ed. separately Marksheets & degree Certificate. |
| 8) | M.Phil . in Education | 1) 10 th , 12 th Marksheets. 2) Bachelor's (F.Y,S.Y,T.Y) Marksheets & Degree Certificate 3) B.Ed. Marksheets & Degree Certificate. 4) M.Ed. Marksheets & Degree Certificate. (50%) |
| 9) | P.HD in Education | 1) 10 th , 12 th Marksheets. 2) Bachelors (F.Y., S.Y, T.Y) Marksheets & Degree Certificate. 3) B.Ed Marksheets & Degree Certificate. 4) M.Ed. Marksheets & Degree Certificate. 5) M.Phil. Marksheets & Degree or NET or PET or SET Certificate. 6) Topic Approval. 7) Interview Report conducted by college OR concerned Department. |

Documents From College :-

- 1) Covering Letter.
- 2) List of Students 3 copies (Alphabetically Arrange)
- 3) Forms as per the list (Alphabetically Arrange)
- 4) Affiliation Letters of the College.
- 5) Continuation of Affiliation Letters.
- 6) Affiliation Fees paid by the College for the current year receipt (Yearly Affiliation/ Continuation.)
- 7) हमीपत्र

**Enrolment Section
Required Documents for B.Ed.**

| Required Documents | Tick |
|---|------|
| Required Documents for form Submission | |
| 1. Covering letter | |
| 2. University Affiliation Letter | |
| 3. University Affiliation Fees Receipt for the Academic Year 2020-21 | |
| 4. The " Assessment Work Satisfactory Certificate" from the Deputy Registrar, Central Assessment Programme (CAP), Examination Section, University of Mumbai | |
| 5. University Enrolment Fees Receipt & Share Collection Chart | |
| 6. Intake Capacity Letter | |
| 7. Excess Intake Capacity Letter For the Academic Year 2020-21 | |
| 8. Confirm Mandate Copy | |
| 9. Status Report | |
| 10. Student List Alphabate wise (3 Copies) | |
| 11.NCTE Letter. | |
| Required Documents for Enrolment Form | |
| 1. On MKCL Enrollment Form :- a. Principal's Signature b. Student's Signature c. College Staff's Signature d. College Seal | |
| 2. Letter of Provisional Admission. | |
| 3. CET Score Card. | |
| 4. F.Y / S.Y./ T.Y. all Semesters & Masters Degree all Semester Pass Marksheets Dully Attested by Principal | |
| 5. Cast Certificate (if In Reserve Category) | |
| 6. Marriage Certificate / Gazette Copy (If Name Change) | |
| 7. PNS Letter | |
| 8. DHE List | |

* All Documents attested by the Principal