

## Faculty of Commerce

| Sr.No.            | Name of the courses   |
|-------------------|---|
|                   |   |
| <b><u>1.</u></b>  | <b><u>Bachelor of Commerce (B.Com.)</u></b>                               |
| 2.                | Bachelor of Commerce (Accounting & Finance)                               |
| 3.                | Bachelor of Commerce (Banking & Insurance)                                |
| 4.                | Bachelor of Commerce (Financial Market)                                   |
| 5.                | B.Com. (Investment Management)  |
| <b><u>6.</u></b>  | <b><u>Bachelor of Management Studies (B.M.S.)</u></b>                     |
| 7.                | Three Years integrated B.Com (Financial Management)                       |
| 8.                | Three Years integrated B.Com. (Transport Management)                      |
| 9.                | Three Years integrated B.Com / B.M.S Environmental Management & Economics |
| 10.               | Five Years Integrated BMS-MBA degree Program                              |
| <b><u>11.</u></b> | <b><u>Master of Commerce (M.Com.)</u></b>                                 |
| 12.               | Master of Commerce (M.Com.) (E-Commerce)                                  |

\* **XXX** COURSE ARE AVAILABLE IN THE GAZETTE OF INDIA PUBLISHED BY AUTHORITY, NEW DELHI, SATURDAY, JULY 5 – JULY 11, 2014 (ASADHA 14, 1936)

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| 13.              | M.Com. (By Research)   |
| <b><u>14</u></b> | <b><u>Master of Management Studies (M.M.S.)</u></b>  |
| 15               | M.M.S. (Pharma & Health Care Management)   |
| 16               | Masters in Management studies (MMS) Long Logistics & Management degree program   |
| <b><u>17</u></b> | <b><u>Three Year Part-time MFM/MMM/MHRDM/MIM degree programs</u></b>   |
| 18               | Master of Financial Services Management (M.F.S.M.)   |
| 19               | Certificate Course in Personnel Assessment and Management Technique for Business and Industry.   |
| 20               | Certificate Course in Crucial Issues in Disaster Management  |
| 21               | Certificate Course in Environment Management and Disaster Mitigation.  |
| 22               | Certificate Courses in Accountancy<br>1. Certificate Course in Accounts of Trusts & Co-operative Society<br>2. Certificate Course in Indirect Taxes(Central Excise & Service Tax)<br>3. Certificate Course in Basic Accounting<br>4. Certificate Course in Direct Taxes (Income Tax) |
| 23               | Certificate Course in Computerized Accounting and Tally Package  |
| 24               | Diploma in Marketing Management (D.M.M)  |
| 25               | Diploma in Management Studies (D.M.S.)   |

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| 26  | Diploma in Systems Management (D.S.M. )  |
| 27  | Diploma in Operation Management (D.O.M.)   |
| 28  | Diploma in Computer Management (D.C.M.)  |
| 29. | Diploma Administrative Management (D.A.M.)   |
| 30. | Diploma in Administration  |
| 31. | Diploma in Investment Studies (D.I.S. )  |
| 32. | Diploma in Financial Services Management (D.F.S.M.)                                |
| 33. | Diploma in Textile Management and Marketing (D.T.M.M.)                             |
| 34. | Diploma in Computer Software Techniques (D.C.S.T.)                                 |
| 35. | Diploma in Advanced Computer Software Techniques (D.A.C.S.T.)                      |
| 36. | Diploma in Computer Programming (D.C.P.)   |
| 37. | Diploma in Urban Management and Advanced Post-Graduate Diploma in Urban Management |
| 38. | Post Graduate Diploma in Management (Indian Navy) (P.G.D.M.)                       |

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| 39. | Post Graduate Diploma Courses in :-<br>1) Marketing Management<br>2) Financial Management<br>3) Materials Management<br>4) Human Resources Management                              |
| 40. | Post-Graduate Diploma in Management of Insurance Sector  |
| 41. | Diploma Course in E-Commerce & Financial Accounting Management<br>A) E-Commerce Technician<br>B) Computerized Office Technician<br>C) Computerized Financial Accounting Technician |

### Faculty of Commerce

| Sr.No. | Name of the courses                         | Ordinance No. | MINIMUM ADMISSION REQUIREMENTS  | Duration    | Circular No.   | Starting of Academic Year | As per Gazette of India UGC | Justification   |
|--------|---|---------------|---|-------------|--|---------------------------|-----------------------------|---|
| 1.     | Bachelor of Commerce (B.Com.)               | 0.2152        | A candidate for being eligible for admission to the three year degree course leading to the Bachelor of Commerce must have passed the Higher Secondary School Certificate (Std. XII) examination conducted by the different Divisional Boards of the Maharashtra State Board of Secondary and Higher Secondary Education. OR Must have passed the Higher Secondary School Certificate (Std. XII) examination with vocational subjects/minimum competency based vocational course conducted by the different Divisional Boards of the Maharashtra State Board of Secondary and Higher Secondary Education. OR Must have passed and examination of another University or Body recognized as equivalent to Higher Secondary School Certificate (Std. XII) Examination. | Three Years | No.UG/142 of 2010, Dated 1 <sup>st</sup> July, 2010      |                           | Yes                         | Bachelor of Commerce (B.Com) is an undergraduate degree in commerce. This programme/course is of three years integrated and is conducted at various colleges affiliated to the University of Mumbai. The Bachelor of Commerce degree is designed to provide students with a wide range of managerial skills, while building competence in a particular area of business. Most universities, therefore, plan the degree such that in addition to their major, students are exposed to general business principles, taking courses in accounting, finance, business management, human resources, marketing, and economics; some programs also require (business) statistics, (introductory) calculus and information systems.   |
| 2.     | Bachelor of Commerce (Accounting & Finance) | O.5204        | (a) A candidate for being eligible for admission to the Bachelor of Commerce (Accounting and Finance) degree course shall have passed XII std. Examination of the Maharashtra Board of Higher Secondary Education or its equivalent and secured not less than 45% marks in aggregate at first attempt (40% in case of reserved category).<br>(b) Every candidate admitted to the degree course in the constituent/affiliated college/recognized institution, conducting the course, shall have to register himself/herself with the University.   | Three Years | No.UG/395 of 2004, Dated 7 <sup>th</sup> September, 2004 |                           | No                          | Bachelor of Commerce-Accounting & Finance (BAF) is an undergraduate degree in commerce. This programme /course is of three years integrated course with Six Semesters which is conducted at various college affiliated to the University of Mumbai. Bachelor of Commerce in Accounting and finance is an undergraduate programme that provides training in areas of accounting and finance, cost accounting, auditing, IT, Taxation, Economics and Business Law. It is definitely a strong foundation for commerce/finance careers. The industry also has been recognizing this course as a good undergraduate course. The course offers a broader understanding of financial instruments, institutions, markets and systems that involve the study of financial decision making which is applicable to banking, funds management, stock broking, treasury and merchant banking. The graduate under this course will be qualified in specialized areas such as budget analysis, investment analysis, auditing, mergers & acquisitions, risk analysis and taxation strategy. |

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|----|--|--------|--|--|--|---------|----|---|
| 3. | Bachelor of Commerce (Banking & Insurance) | O.5209 | A candidate for being eligible for admission to the Bachelor of Commerce (Banking and Insurance) degree course should have passed XII std. Examination of the Maharashtra State Board of Secondary and Higher Secondary Education, Pune, or its equivalent and secured not less than 45% marks in aggregate (40% in the case of reserved category candidates) at one and the same sitting. Every candidate admitted to the degree course in the affiliated colleges conducting the course shall have to register enroll himself/herself with the University. | Three Years                              | No.UG/489 of 2004, Dated 17 <sup>th</sup> November, 2004 |         | No | Bachelor of Commerce-Banking & Insurance (BBI) is an undergraduate degree in commerce. This programme/course is of three years integrated course with Six Semester which is conducted at various colleges affiliated to the University of Mumbai.<br>The objective of the course is to create trained professionals who are capable of handling financial activities that are related to banking and insurance. The course helps to study the operational aspects of Banking, Insurance and other financial sectors. The candidates obtain an entry level training to handle various technologies that are employed in the field of Banking and Insurance sectors. Under this course, the candidate gets theoretical and practical knowledge of various aspects in Banking and other financial sectors. |
| 4. | Bachelor of Commerce (Financial Market)    | O.5693 | A candidate for being eligible for admission to the Bachelor of Commerce (Financial Markets) degree course shall have passed XII std. examination of the Maharashtra State Board of Secondary & Higher Secondary Education or its equivalent and secured not less than 45% marks in aggregate (40% in case of reserved category) at one and the same sitting. Every candidate admitted to the degree course in the constituent/affiliated college/recognized institution, conducting the course, shall have to register himself/herself with the University. | Six Semesters Spread over in Three Years | No.UG/211 of 2007, Dated 18 <sup>th</sup> May, 2007      |         | No | Bachelor of Commerce-Financial Markets (BFM) is an undergraduate degree in commerce. This programme/course is of three years integrated course with Six semesters which is conducted at various colleges affiliated to the University of Mumbai.<br>The course offers theoretical and practical knowledge of planning, organizing, monitoring, directing and controlling the capital resources of an organization/company in an efficient way. It also takes into focus a deep analysis and study of financial markets, basics of trading and its regulation, market forces, demand and supply which are an essential part of finance in any organization. Students are equipped to understand the risks, money, economics as well as legal parameters of a financial market in depth.                  |
| 5. | B.Com. (Investment Management)             | 6127   | A Candidate for being eligible for admission to the B.Com (Investment Management) shall have passed H.S.C Examination of the Maharashtra Board of Higher Secondary Education of its equivalent examination or Diploma in any Engineering branches with two years or three years duration after S.S.C. conducted by Board of Technical Education, Maharashtra State or its equivalent examination and minimum 40% marks for the reserved category (in one attempt)  | Six Semesters                            | No. UG/23 of 2014-15, Dated 21st July, 2014              | 2014-15 | No |   |

|            |  |         |  |                                  |   |         |         |                                  |            |     |     |     |    |             |  |  |     |   |
|------------|--|---------|--|----------------------------------|---|---------|---------|----------------------------------|------------|-----|-----|-----|----|-------------|--|--|-----|---|
| 6.         | Bachelor of Management Studies (B.M.S.)              | O. 3941 | <p>A candidate for being eligible for admission to the B.M.S. Degree Course shall have passed H.S.C. Examination of the Maharashtra Board of Higher Secondary Education or its equivalent examination or Diploma in any Engineering branches with two years or three years duration after S.S.C. conducted by the Board of Technical Education, Maharashtra State or its equivalent examination by securing minimum 45% marks for general category (in one attempt) at the respective Examination and minimum 40% marks for the reserved category (in one attempt). No college shall conduct any entrance test in any form and the admissions are purely based on merit duly following the reservation policy as per the norms of Government of Maharashtra. While drawing the merit list, weightage has to be given to students from Arts, Commerce and Science Stream at 12th standard level. The stream wise weightage to be given is as under :</p> <table border="1"> <tr> <td>Stream</td> <td>Commerce</td> <td>Arts</td> <td>Science</td> <td>Diploma in Engineering and Other</td> </tr> <tr> <td>Percentage</td> <td>45%</td> <td>25%</td> <td>25%</td> <td>5%</td> </tr> </table> <p>The applications are to be accepted and processed by the colleges stream wise separately and the merit list is to be displayed stream wise taking into account the reservation policy prescribed by the Government of Maharashtra.</p> <p>a. The merit list is to be prepared and displayed stream wise.</p> <p>b. In case if no applications are received under the "Diploma in Engineering and other Category" or if the seats remain vacant in "Diploma in Engineering and other Category" after all the merit lists/forms are exhausted, the vacant seats must be transferred to Commerce Stream.</p> <p>c. In case if no application is received from any stream the vacant seats are to</p> | Stream                           | Commerce                                    | Arts    | Science | Diploma in Engineering and Other | Percentage | 45% | 25% | 25% | 5% | Three Years | No.UG/80 of 2010, Dated 27 <sup>th</sup> April, 2010 |  | Yes | <p>This course emphasizes the skills needed for managing a business that involves the selection and supervision of employees including efficient time, personnel, facilities, and financial resources.</p> <p>Bachelor of Management Studies is a Three Year integrated programme (6 Semester) under the Credit based semester, choice based subjects and grading system. It is conducted at various colleges affiliated to the University of Mumbai.</p> <p>A candidate for being eligible for admission to the Bachelor of Commerce (Management Studies) degree course shall have passed HSC Examination of the Maharashtra Board of Higher secondary education or its equivalent examination.</p> <p>Students will explore forms of business ownership, typical business organizational structure; product or service promotion in business; effective communications human relations skills required in dealing with employees, and effective management strategies used in personnel, finance, production, marketing and information processing.</p> |
| Stream     | Commerce   | Arts    | Science  | Diploma in Engineering and Other |   |         |         |                                  |            |     |     |     |    |             |  |  |     |   |
| Percentage | 45%  | 25%     | 25%  | 5%                               |   |         |         |                                  |            |     |     |     |    |             |  |  |     |   |
|            |  |         | <p>d. After the first merit list is displayed, if any seat allotted to one stream remains vacant, the same shall be distributed equally between the remaining two streams. In case of vacancy in one stream is of single/odd number of seats, the single seat is to be allotted to the Commerce Stream. In case if no applications are available from the two streams, then all the vacant seats of such two streams must be transferred to the third stream.</p> <p>e. Step (d) be repeated for the subsequent merit lists till all the forms are exhausted or the final merit list is displayed, whichever is earlier</p>  |                                  |   |         |         |                                  |            |     |     |     |    |             |  |  |     |   |
| 7.         | Three Years integrated B.Com (Financial Management)  | 6117    | A Candidate for being eligible for admission to the B.Com (Financial Management) shall have passed H.S.C Examination of the Maharashtra Board of Higher Secondary Education of its equivalent examination or Diploma in any Engineering branches with two years or three years duration after S.S.C ., conducted by the Board of Technical Education, Maharashtra State or its equivalent examination by securing minimum 45% marks for general category (in one attempt) at the respective Examination and minimum 40% marks for the reserved category (in one attempt)"  | 3 years                          | No. UG/10 of 2014-15 , Dated 1st July, 2014 | 2014-15 | No      |                                  |            |     |     |     |    |             |  |  |     |   |
| 8.         | Three Years integrated B.Com. (Transport Management) | 6103    | A Candidate for being eligible for admission to the B.Com (Transport Management) shall have passed H.S.C Examination of the Maharashtra Board of Higher Secondary Education of its equivalent examination or Diploma in any Engineering branches with two years or three years duration after S.S.C., conducted by the Board of Technical Education, Maharashtra State or its equivalent examination by securing minimum 45% marks for general category (in one attempt) at the respective Examination and minimum 40% marks for the reserved category (in one attempt).   | 3 years                          | No. UG/12 of 2014-15, Dated 1st July, 2014  | 2014-15 | No      |                                  |            |     |     |     |    |             |  |  |     |   |

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| 9.  | Three Years integrated B.Com / B.M.S Environmental Management & Economics | 6121   | A Candidate for being eligible for admission to the B.Com (Environmental Management & Economics) / B.M.S (Environmental Management & Economics) shall have passed H.S.C Examination of the Maharashtra Board of Higher Secondary Education of its equivalent examination or Diploma in any Engineering branches with two years or three years duration after S.S.C., conducted by the Board of Technical Education, Maharashtra State or its equivalent examination by securing minimum 45% marks for general category (in one attempt) at the respective Examination and minimum 40% marks for the reserved category (in one attempt). | 3 years                                 | No. UG/18 of 2014-15 Dated 1st July, 2014               | 2014-15 | No  |  |
| 10. | Five Years Integrated BMS-MBA degree Program                              | 6134   | A candidate should have obtained a Higher Secondary School/Intermediate (10 + 2 ) or its equivalent certificate from a recognized Board with not less than 45 % marks in aggregate (40 % in case of reserved category candidates) and should be below 20 years of age as on 1 <sup>st</sup> July 2014 (22 years in case of reserved category candidates and Persons with Disability (PWD) candidates)   | 5 Year                                  | No. UG/31 of 2014 Dated 9th Sep., 2014                  | 2014-15 | No  |  |
| 11. | Master of Commerce (M.Com.)   | O.5977 | A learner for being eligible for admission to the Post Graduate Programme i.e. Master of Commerce, shall have passed the examination for the degree of Bachelor of Commerce (three years/Six Semester integrated course) or the degree B.Com. (Old Course) or the other Semester based Programmes i.e. Bachelor of Commerce (Banking & Insurance) or Bachelor of Commerce (Accounting & Finance) or Bachelor of Commerce (Financial Markets) or Bachelor of Management Studies (B.M.S.) of this University, or an examination of any other University recognized as equivalent thereto  | Two Years (Four Semesters)              | No.UG/10 of 2012, Dated 27 <sup>th</sup> February, 2012 |         | Yes | Master of commerce is a full 2 years course. It is a post graduation focusing on commerce, accounting, management and economics-related subject. M. Com differs from other business and management degrees as it concentrates on one area which distinguishes it from generalist degrees, such as the MBA. Some universities offer the M.Com degree in general management. Admission to the M.Com usually requires completion of a Bachelor of Commerce, or similar compatible degree; often, an degree "will be required. Masters of Commerce brings in the edge and specialization in the filed of Commerce. It has been revised specially to cater to the changing needs of Global Competition and changing environment.                  |
| 12. | Master of Commerce (M.Com.) (E-Commerce)                                  | O.5211 | A candidate for being eligible for admission to the Master of E-Commerce Degree Course shall have passed B.Com., Examination of this University or any other recognized University by U.G.C. and secured not less than 50% marks in aggregate at first attempt (45% in case of reserved category).  | Four Semesters Spread over in Two Years | No.UG/389 of 2003, Dated 7 <sup>th</sup> August, 2003.  |         |     | Master of Commerce in E-Commerce or M.Com in E-Commerce is a 2-year postgraduate degree program, the minimum eligibility for which is Bachelor's degree in Commerce from a recognized college or its equivalent exam. The Master's degree program is granted after successful completion of a two years program that basically covers the joint study of the concepts and ideas of IT, Commerce, Management, Finance and Economics. During the program students are introduced to different aspects of e-commerce applied in the business. After successful completion of the program, candidate can work in private enterprises and government organizations an Economics, Accountants, Statisticians, Managers and Financial Analysts etc. |
| 13. | M.Com. (By Research)  |        |   |   |   |         |     | The M.Com. (By Research) Degree Programme helps students to continue research and later proceed for the Ph.D. Degree programme. Moreover, the M. Com. (By Research) Degree programme aims to equip students with the skills of Research Methodology and Data Collection which will enable them to pursue further research. It also aims to encourage original research and analytical skills in the students and contribute to existing knowledge in the field. The M.Com. (By Research) Degree Programme is divided into four Semesters for a dutation of two years.  |



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| 14 | Master of Management Studies (M.M.S.)  | O.2068 | A learner for being eligible for admission into the Post Graduate Programme i.e Master of Management Studies shall have passed the of the Bachelor's degree examination of this university or any other university recognized as equivalent thereto with minimum 50% marks. Besides, the learner should have cleared the prescribed entrance test conducted by the Directorate of Technical Education (DTE) Government of Maharashtra or any other entrance test approved by the regulatory authorities/University of Mumbai. The MMS degree programme under the new credit based grading system shall be of two years duration consisting of Four (04) Semesters. The semester examinations for the Master of Management Studies will be held at the end of every semester i.e at the end of Semester I, Semester II, Semester III and Semester IV. The Semester I examination will be held in the Second half of the academic year in which the learner was admitted (i.e November/December), Semester II examination will be held in the first half of the calendar year (April/May), The Semester III examination will be held in the Second half of the academic year (i.e November/December), Semester IV examination will be held in the first half of the calendar year (April/May) respectively. | Two Years (Full-time) | No. UG/ 27, of 2014, Dated 8th August, 2014    |         | Yes | Masters of Management Studies (MMS) course, a Two Year Full-Time post graduate degree course affiliated to the University of Mumbai, since 1983. The program is conducted under the directions of the University of Mumbai with specializations offered in the areas of Finance, Marketing, Operations, systems and HR. The course spreads over four semesters over a period of two years. Master of Management Studies program provides an insight into the core and specialized subjects in management. Specializations are generally offered in areas of marketing, finance, operations, human resources as well as systems. Students have to undertake two months summer internship with an organization after the completion of the first year and complete a live project. This summer internship is an amazing opportunity to unite academic concepts with live practical situations. The professional course study helps the candidate to gain adequate skills in supervision and control of business activities and to plan and handle employees at the same time. The same acts as a platform to increase the knowledge base of the candidate and to acquire entrepreneurial skills. The course study acts as base work for one to have doctoral level course in Management. Further, the candidate can obtain a lucrative career in their interested domain of Specialization. |
| 15 | M.M.S. (Pharma & Health Care Management)                                       | 6111   | A learner for being eligible for admission into the Post Graduate Program i.e Master of Management Studies shall have passed the of the Bachelor's degree examination of this university or any other university recognized as equivalent thereto with minimum 50% marks. Besides, the learner should have cleared the prescribed entrance test conducted by the Directorate of Technical Education (DTE) Government of Maharashtra or any other entrance test approved by the regulatory authorities/ University of Mumbai.  |                       | No. UG/20 of 2014-15, Dated 16th July, 2014    | 2014-15 | No  |   |
| 16 | Masters in Management studies (MMS) Long Logistics & Management degree program | 6162   | Officers from Indian Navy, Indian Air Force and Indian Coast Guard, with experience in the field of logistics functioning, are selected by the Integrated Headquarters, Ministry of Defence (Navy) to undergo the Long Logistics and Management Course. In addition, officers from the Defence Forces of friendly foreign nations are also nominated by their respective countries based on the invitation by the Ministry of External Affairs, Government of India. The required educational qualification would be graduation in any subject such as Arts, Commerce, Science, Engineering etc. with a 10 + 2 + 3 (or more) pattern. In case of foreign participants the equivalence of their qualification needs to be verified from the compendium of equivalence published by Association of Indian Universities.   | 64 Weeks              | No. UG/49 of 2014-15 Dated 10th November, 2014 | 2014-15 | No  |   |

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| 17 | Three Year Part-time MFM/MMM/MHRDM/MIM degree programs | 0.6122 | A learner for being eligible for admission into the part time Post Graduate Management degree Programme i.e MFM/MMM/ MHRDM/MIM shall have passed the Bachelor's degree examination of this university or any other university recognized as equivalent thereto with minimum two years work experience at supervisory level. | Three Years (Part-time) | No.UG/25 of 2014, Dated 8 <sup>th</sup> August, 2014 |  |     |  |
|    | MFM  |        |   |                         |  |  | Yes | This Master of Financial Management is affiliated to the University of Mumbai and is run under its guidelines. It is a three year integrated programme (six semesters) of 3 years under the Credit Based Semester and Grading System. This course is affiliated to the University of Mumbai and is run under its guideline. The students are trained on the practical aspects of management using the course syllabus prescribed by the University of Mumbai. It is beneficial to the people who are currently employed and want to train themselves on the theoretical and practical aspects of management in order to reach the higher rungs at the workplace through a sound base in Financial Management and Techniques.   |
|    | MMM  |        |   |                         |  |  | Yes | This Master's programme in Marketing Management is affiliated to the University of Mumbai and is run under its guidelines. It is three year integrated programme (six semester) of three years under the Credit based Semester and Grading System. The Programme cover all the related areas in Marketing including public sector marketing. It seeks to develop an integrated management perspective which is necessary for marketing executives. Candidates seeking admission to this programme must have practical experience in marketing or related field.  |
|    | MHRDM  |        |   |                         |  |  | Yes | This Master of Human Resource Management Course is affiliated to the University of Mumbai and is run under its guidelines. It is a three year integrated programme (six semesters) of 3 years under the Credit Based Semester and Grading System. The aim of the master study programme is to prepare candidates to become competent HR Executive for top level HR Position in public and private sector organisations. The course of study is suitable for those candidates who want to increase their knowledge for accelerating their career by exploring and acquire a critical understanding of Human Resource Development Management. It is designed to provide in-depth knowledge, Information, Techniques and about the activities associated with HRM, in a comprehensive manner. The study is focused on theoretical and practical aspects and principles techniques in an academic discipline such as Financial Accounting, Business Law, Human Resource Management, Organisational Behaviour, Principles of Management, Effective Communication, Business Environment, Managerial Economics, Research Methodology, Industrial Relation, Business Ethics, Organizational Development. |
|    | MIM  |        |   |                         |  |  |     | This Master's of Information Management Course is three years (six semesters) part time master's degree course of 3 years in Management affiliated to University of Mumbai. The programme aims to equip IT professionals with the requisite skills to follow careers in software management, software project management, IT consultancy and systems analysis. The programme emphasizes a system oriented approach integrating different topics in IT and systems such as Structured languages, Web based Technologies, Networking, Project Management and also management related topics like e-business, ERP, knowledge management, IT Strategies and CRM. Candidates with executive experience and adequate domain knowledge would find the programme extremely relevant in the context of current environment and will help them assume managerial responsibilities in the IT industry.  |

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| 18 | Master of Financial Services Management (M.F.S.M.)   | O.3778 | A learner for being eligible for admission into the part time Post Graduate Management degree Programme i.e MFSM shall have passed the Bachelor's degree examination of this university or any other university recognized as equivalent thereto. The MFSM degree programme under the new credit based grading system shall be of three years duration consisting of Six (06) Semesters. The semester examinations for the MFSM will be held at the end of every semester i.e at the end of Semester I, Semester II, Semester III, Semester IV, Semester V and Semester VI. The Semester I examination will be held in the Second half of the academic year in which the learner was admitted (i.e November/December), Semester II examination will be held in the first half of the calendar year (April/May), The Semester III examination will be held in the Second half of the academic year (i.e November/December), Semester IV examination will be held in the first half of the calendar year (April/May). The Semester V examination will be held in the Second half of the academic year (i.e November/December), Semester VI examination will be held in the first half of the calendar year (April/May) respectively. | Three Years (Part-time) | No.UG/26 of 2014, Dated 8 <sup>th</sup> August, 2014 |  | No | Master of Financial Services Management widely known as MFSM is a postgraduate programme in financial services for a period of 3 year Part Time degree course of the University of Mumbai. This course will provide students with practical knowledge about global financial markets, theoretical inputs on Financial Service Sector and also Career Orientation towards equity research/corporate finance/portfolio management/booking house/investment bankers. The programme provides syllabus considering the current industry needs in terms of the demanded skill sets under the new dynamic business environment. It also endeavors' to align the programme structure and course program with students aspirations and corporate expectations.                        |
| 19 | Certificate Course in Personnel Assessment and Management Technique for Business and Industry. |        | Graduate in any faculty.   |                         |  |  | No | This short-term Course (01 year) highlights and gives a systematic approach to gathering information about individuals. This information is used to make employment or career related decision about applicants and employees. The Course is designed to understand the purpose of Personnel Assessment and measuring their abilities, work styles, work value or vocational interest.   |
| 20 | Certificate Course in Crucial Issues in Disaster Management                                    | O.5724 | A candidate for being eligible for admission to the Certificate course in Crucial Issues in Disaster Management must have passed Bachelors degree examination in any branch of the University of Mumbai or an equivalent examination of another University of India/Abroad recognized by this University as equivalent thereto. The candidate must have passed the bachelors degree with at least 45% marks.   | Three Months.           | No.UG/467 of 2007, Dated 20th November, 2007         |  | No | It intends to familiarize the learners with the meaning, factors, significance, causes and effects of disasters. This Course consists of 01 year deals specifically with essential of disaster preparedness and focus on techniques for effective community participation, besides highlighting ways to collect relevant information pertaining to disasters and also its effective dissemination.<br><br>It emphasizes various methods and techniques to be made use of for appropriate and timely preparation and mitigation of disasters. This course also focuses on relevant measures for proper health and casualty management and techniques for reconstruction and rehabilitation.   |
| 21 | Certificate Course in Environment Management and Disaster Mitigation.                          | O.5726 | A candidate for being eligible for admission to the Certificate course in Environment Management and Disaster Mitigation must have passed the Bachelors degree examination in any branch of the University of Mumbai or an equivalent examination of another University of India/Abroad recognized by this University as equivalent thereto. The candidate must have passed the Bachelors degree with at least 45% marks.  | Five Months             | No.UG/467 of 2007, Dated 20th November, 2007         |  | No | This 1year Diploma Course helps to disseminate information and exchange knowledge and experiences in the area of environmental management. It educates and trains individuals from different disciplinary like development functionaries, government officials, journalists, policy makers, farmers, industrialists, grassroots workers, environmentalists, etc.<br><br>Also it provides a comprehensive knowledge to the learners on disaster preparedness, mitigation and rehabilitation. The course enables the learner to carry out risk assessment and vulnerability analysis in disaster management by developing communication skills for disaster preparedness. It also creates greater awareness about effective disaster response in various emergency situations. |

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| 22 | Certificate Courses in Accountancy<br>1. Certificate Course in Accounts of Trusts & Co-operative Society<br>2. Certificate Course in Indirect Taxes(Central Excise & Service Tax)<br>3. Certificate Course in Basic Accounting<br>4. Certificate Course in Direct Taxes (Income Tax) | O.5495  | All the students who have enrolled for degree course in University of Mumbai   | One Year                | No.UG/26 of 2006, Dated 24 <sup>th</sup> January, 2006   |  | No | With a Certificate in Accounting at University of Mumbai a candidate will be qualified to practice accounting and to carry out related business tasks. This Course includes teaching in legal aspects of accounting, business information systems, financial accounting, strategy implementation in accounting, business studies in accounting, managerial accounting, marketing and finance in accounting, analyzing data in accounting, understanding management in accounting, research methods in accounting, ethics and standards in accounting practice, tax accounting, consulting, budgeting and auditing.<br>Following are the Courses included in Certification Course in Accountancy :<br>1. Certificate Course in Accounts of Trusts & Co-operative Society<br>2. Certificate Course in Indirect Taxes<br>3. Certificate Course in Basic Accounting<br>4. Certificate Course in Direct Taxes (Income Tax) |
| 23 | Certificate Course in Computerized Accounting and Tally Package  | O.5927  | H.S.C. (Commerce stream)   | One Year                | No.UG/335 of 2010, Dated 2 <sup>nd</sup> November, 2010  |  | No | The duration of the Course is 180 hours, i.e. 12 credits which cover the theory part and the practical part of the portion is completed in 120 Hours, i.e. 08 Credits. So, the Course gets completed in 300 hours. The main objective of the Course is to know and understand the Accounting, Forms of Business Organizations and standards for Accounting with respect to Computer Knowledge and understanding the Software of Tally.  |
| 24 | Diploma in Marketing Management (D.M.M)  | O.1291  | Every candidate must hold a Bachelor's degree in any faculty of this University or other University / Institution recognized as equivalent thereto   | One year \ (Part-time ) | No.UG/460 of 1989, Dated 10 <sup>th</sup> November, 1989 |  | No | DMM is a one year Diploma Course which specializes in management programme in Marketing with special focus on Marketing skills & Competencies. The programme focuses on developing Marketing Management in the students and helps them understand the dynamic workplace and the external environment.   |
| 25 | Diploma in Management Studies (D.M.S.)   | O. 2024 | (a) Every candidate must hold a Bachelor's degree in any faculty of this University or other recognized University as equivalent thereto And<br>(b) have clerical work experience for a period of one year as at the start of the course, 1st June | Two Years               | No.UG/460 of 1989, Dated 10 <sup>th</sup> November, 1989 |  | No | The Diploma in Management Studies (DMS) is a management qualification designed for practicing managers or those aspiring to a career in management. It is a post Graduate One Year Programme. It is applicable to all business sectors. The DMS focuses on the application of management at a business unit level, while developing your ability to take a cross-functional perspective in analyzing business problems and decisions effectively. It gives you an intergrated view of the managerial role across all organizational functions and is designed to take your business skills to a higher level and progress your career.  |
| 26 | Diploma in Systems Management (D.S.M. )  | O.1271  | Every candidate must hold a Bachelor's degree in any faculty of this University or other University/Institution recognized as equivalent thereto   | One year (Part-time )   | No.UG/460 of 1989, Dated 10 <sup>th</sup> November, 1989 |  | No | DSM is a Post Graduate One Year Course. Systems Management is the management of Information Technology Systems in an enterprise. This includes gathering requirements, purchasing equipments and software, distributing it to where it is to be used.   |

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| 27  | Diploma in Operation Management (D.O.M.)            | O. 1773 | Every candidate must hold a Bachelor's degree in any faculty of this University or other University / Institution recognized as equivalent thereto.  | One year (Part-time ) | No.UG/460 of 1989, Dated 10 <sup>th</sup> November, 1989  |  | No | DOM is a 1 year Post Graduate Course Operations Management is one of the essential functions of any organization. This course covers both the basic & advance framework of aspects involved in managing of operations. It focuses on the supply and demand chain and how smoothly the related process works in an organization.   |
| 28  | Diploma in Computer Management (D.C.M.)             | O. 1078 | Every candidate must hold a Bachelor's degree in any faculty of this University or other University / Institution recognized as equivalent thereto   | One year (Part-time ) | No.UG/460 of 1989, Dated 10 <sup>th</sup> November , 1989 |  | No | The 1 year Course DCM refers to manipulation of documents and data in files on a Computer. Specifically, one may create a new file or edit an existing file and save it. Additionally, one may group related files in directories. These task are accomplished in different ways in different Operating Systems and depend on User Interface.   |
| 29. | Diploma Administrative Management (D.A.M.)          | O. 1746 | Every candidate must hold a Bachelor's degree in any faculty of this University or other University / Institution recognized as equivalent thereto   | One year (Part-time ) | No.UG/460 of 1989, Dated 10 <sup>th</sup> November , 1989 |  | No | Administrative Management attempts to find a rational way to design an organization as a whole. This Course of 1 year includes teaching related to formalizing administrative structure, division of labor and delegation of power and authority to administrators relevant to their areas of responsibilities.<br>Administrative management deals with the correlation of various functions of an organization like operations, human resources, production procurement, marketing, sales etc. Students are trained in the theoretical and rational techniques of managing business operations as per the resources and requirements of the company. |
| 30. | Diploma in Administration                           | O.1858  | Every candidate for the Diploma in Administration must pass the Bachelor's degree of this University in any faculty or a Bachelor's degree of any other University recognized as equivalent to the Bachelor's degree of this University  | One year (Part-time ) |   |  | No | This programme is 1 year specialized in a way that students learn each function of the business organization in depth. Also, the course curriculum covers areas like managing organization resources, planning, coordination, supervising, or controlling with respect to other functions of an organization.   |
| 31. | Diploma in Investment Studies (D.I.S. )             | O. 3780 | A candidate for being eligible for admission to the D.I.S. must have passed the Graduate level examination in any stream viz . Arts/Science/Commerce or an examination of another Body recognized as equivalent thereto and must appear for a common written test of 100 marks weightage for being considered for selection for admission to the Diploma in Investment Studies course. | One year (Part-time ) | No.UG/144 of 1998, Dated 6 <sup>th</sup> May, 1998        |  | No | The Course of 1 year gives an idea about various kinds of Financial instruments where the money can be parked depending upon the risk element and the time period involved. There has been a revolution in the Financial Market and has been rated as one of the fastest growing sectors. Money and perception go hand in hand and to change the perception is a real challenge. The Program is structured in such a way that a student from other stream can acquire the essential knowledge to become an Investment Management Expert.  |
| 32. | Diploma in Financial Services Management (D.F.S.M.) | O. 3467 | A candidate for admission to the one year part-time Diploma course (Two Semesters ) in Financial Services Management(DFSM) must be graduate from a recognized University in any Faculty with at least 50% marks  | One year (Part-time ) | No.UG/125 of 1994, Dated 22 <sup>nd</sup> March, 1994     |  | No | The DFSM is a Diploma Course of 1 year that will provide students with practical knowledge about global financial markets, theoretical inputs of Financial Service Sector and also Career Orientation towards equity research/corporate finance/portfolio management/booking house/investment bankers. It also endeavors 'to align the programme structure and course program with student aspirations and corporate expectations.  |

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| 33. | Diploma in Textile Management and Marketing (D.T.M.M.)        |         | A candidate for being eligible for admission to the Diploma course in Textile Management and Marketing must have passed a Bachelor's degree examination of this University in any Faculty/s or a degree examination in any Faculty of other University or Body recognized as equivalent to a degree of this University.   |                      | No.UG/340 of 1977,<br>Dated 10 <sup>th</sup> August,<br>1977 |  | No | Textile management is a One-year postgraduate programme that teaches about business skills needed to manage apparel and textile industries around the globe. The student learns about analyzing problems, managing brand ownership, and designing marketing campaigns for the fashion and apparel sector. The students also learn about fabric manufacturing and designing apart production control and marketing strategy.<br>The Subjects Included are:<br>·Advanced chemical processing and finishing<br>·Advanced fabric manufacturing and designing<br>· Garment technology<br>· Principles of textile management<br>· Production planning and control<br>· Textile mill planning and organization  |
| 34. | Diploma in Computer Software Techniques (D.C.S.T.)            | O. 2881 | A candidate for being eligible for admission to the course for Diploma in Computer Software Techniques must be a graduate of this University in any faculty or have passed an examination recognized as equivalent thereto or must have passed Diploma in the field of Electronics/Engineering/Technology /Management from a recognized institution of at least three years duration or equivalent thereto.<br>Eligible candidates will require to appear and satisfy the Head of computer Science Department in and Entrance Test to be  | One Year             | Pamphlet No.224  |  | No | Diploma in Computer Software Techniques is a Post Graduate Diploma level 1 year course. This program is designed to provide students with the fundamentals of computer science, software, and the application of engineering concepts, techniques and methods to software system design.   |
| 35. | Diploma in Advanced Computer Software Techniques (D.A.C.S.T.) | O.2884  | (1) A candidate for being eligible for admission to the course for Diploma in Advanced Computer Software Techniques (D.A.C.S.T.) must be (1) a Graduate of this University in any faculty of examination recognized as equivalent thereto and must have the Diploma in Computer Software Techniques of this University or an examination recognized as equivalent thereto.<br>(2) Must be a Diploma holder in the field of Electronics/Management /Engineering/ Technology of a recognized institution and must have the Diploma in Computer Software Techniques of this University or an examination recognized as equivalent thereto. An eligible candidate will be required to appear and satisfy the Head of the Computer Science Department in an entrance test to be conducted by the Department. | One year Part-time   | Pamphlet No.225  |  | No | This is 1 year Diploma in Advanced Computer Software Techniques for advance computing and is used to describe either a specific type of high end computer and the process undertaken on it, or set of skills used on personal computers. The programme provides the students with fundamental conceptual tools for modeling, design and analysis of advance computing system.  |
| 36. | Diploma in Computer Progammng (D.C.P.)                        | O.2862  | A candidate for being eligible for admission to the course for Diploma in Computer Programming (D.C.P.) must have passed the Higher Secondary Certificate School Certificate examination (Std.XII) conducted by the Maharashtra State Board of Secondary Education, Pune, with any subjects or an examination recognized as equivalent thereto and must have undergone to the satisfaction of the Head of the University Department of Computer science an Entrance Test conducted by the Department.   | Six months Part-time | Pamphlet No.219  |  | No | Diploma in Computer Programming (DCP) is a one year Part time Course where graduates from any recognized University can take admission and the eligibility criteria is based on a written test which is followed by an interview.<br>The curriculum of the program is divided with modules dealing into the various niche of computer applications. The topics dealt through the Program include Tally, Programming language, Graphics, Web Developments tools and other graphics. It also includes coding, testing, debugging, designing codes.<br>Diploma in Computer Programming course introduces students to the programmes which are used in daily workings in offices. After gaining an intricate understanding of the subject and knowledge of computer software students gain a pertinent view of its use in varied sectors. With the advancement of technology, the use of computers and the applicability of computer has risen making it an important aspect of day to day activity. |

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| 37. | Diploma in Urban Management and Advanced Post-Graduate Diploma in Urban Management  | O.5576 | A graduate in any discipline from a recognized university.<br>AND<br>written and spoken English<br>Preferably with some experience of working in urban sector.<br>OR<br>Senior in service officers working in ULBs officers, working in parastatals, elected representatives, professionals, consultants, NGO representatives, urban activists and any student who wants to pursue a career in Urban Management.  | One Year  | No.UG/79 of 2006,<br>Dated 20 <sup>th</sup> March, 2006                       |  | No | This is 1 year course offers training in management approaches that cross the boundaries of isolated knowledge. The programme aims to present workable solutions for city management. The issues addressed are related to the most urgent problems of urban development in many countries, such as environmental degradation, uncontrolled urban growth, and insecure land tenure, substandard living conditions for the poor and inadequate decision-making in local planning systems.  |
| 38. | Post Graduate Diploma in Management (Indian Navy) (P.G.D.M.)  | O.5117 | A candidate for being eligible for admission to the Postgraduate Diploma in Management (P.G.D.M.) – Indian Navy must have passed the Bachelor's degree in any faculty of this University or other recognized University as equivalent thereto.<br>and<br>Must have an Officer's work experience for a period of five years at the start of the course. (Every candidate admitted to the P.G.D.M.(Indian Navy) Course will be required to register as a post graduate student of the University on payment of Rs. 400/-No student will be allowed to pursue any other course simultaneously with the P.G.D.M. (Indian Navy) Course.<br>Candidates who are graduates of other University will be required to produced at least a provisional eligibility certificate issued by the Registrar, University of Mumbai, (Deputy Registrar, Dr.Ambedkar Bhavan, Vidyanagari, Kalina Campus Santacruz (East), Mumbai – 400 098, declaring them eligible for admission to the course. A provisional eligibility certificate is issued by the Registrar, to candidate who is prima facie found eligible for admission to the course on making an application in the prescribed form and on paying the prescribed fee of Rs.150/- in cash for the students migrating to this University from other Universities except for students from other Universities in the State of Maharashtra who have to pay a fee of Rs.100/- in cash. Diploma will be conferred only after a provisional eligibility certificate is produced by the candidates from university other than Mumbai.)<br>Candidates who are graduates of the University of Mumbai will be required to produce a transfer certificate from constituents college of this University last | Four months Full-time Residential Course (Only open for Naval Officers) | No.UG/310 of 2002,<br>Dated 23 <sup>rd</sup> July, 2002<br>Conducted at JBIMS |  | No | Candidate will be qualified with a Diploma in Business Administration Management at the University of Mumbai to practice business administration and to carry out related management tasks. This includes teaching in the main management disciplines, Business and Financial Environment, Financial Resource Management, Leadership and Professional Development, Managing People and Organizations, Marketing, Operations Management, Strategic Management, Information Management, MBA, Business Forecasting and Modeling, Corporate Finance, Entrepreneurial Ventures, Global Business, International Marketing, Management Consultancy, Management of Change, Managing Corporate Social Responsibility, Public Service Management, Services Marketing, Strategic Management of E-Business, Strategic Operations Management, Strategic Project Management. |
| 39. | Post Graduate Diploma Courses in :-<br>1) Marketing Management<br>2) Financial Management<br>3) Materials Management<br>4) Human Resources Management | O.5055 | The said four programmes are open to working executives, self employed entrepreneurs and professionals with a Bachelor's Degree and relevant experience of three years.<br>Admissions will be based on the results of entrance test, group discussions and personal interview conducted/administered by JBIMS at 164, Backbay Reclamation, D. N. House, Mumbai – 400 020.   | 10 months inclusive of project work and vacation                        | No.UG/282 of 2001,<br>Dated 17 <sup>th</sup> August, 2001                     |  | No | A. Marketing Management<br>B. Financial Management<br>C. Materials Management<br>D. Human Resources Management<br>Post graduation diploma course is to orient and prepare in-position and prospective middle level management personnel for their tasks as principals, vice-principals, CEOs, administrators and heads of educational institutions. It educates them about various principles, theories and practices in the field of education management for effective and efficient management of education. It is also to update managers with necessary knowledge, attitudes, values and skills.  |

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| 40. | Post-Graduate Diploma in Management of Insurance Sector  | O.5243 | Graduate in any faculty from recognized University, with 50% marks minimum. | Two Years                                   | No.UG/413 of 2003,<br>Dated 26 <sup>th</sup> August, 2003  |  | No | Post Graduate Diploma in Management of Insurance Sector aims at creating professionals who can carve a rewarding and promising Career in the insurance industry. It is a well-established program that explores the multi-faceted world of insurance management and reflects on the growing interplay between insurance, risk management and financial services. The curriculum has been designed and developed in collaboration with industry experts and academicians. The program offers specialization in General Insurance as well as Life Insurance with emphasis on legal aspects and risk management involved in the insurance sector. |
| 41. | Diploma Course in E-Commerce & Financial Accounting Management<br>A) E-Commerce Technician<br>B) Computerized Office Technician<br>C) Computerized Financial Accounting Technician | O.5360 | XII <sup>th</sup> Passed (H.S.C.)   | A) 4 Months<br>B) 3 Months<br>C) 2 ½ Months | No.UG/468 of 2004,<br>Dated 1 <sup>st</sup> November, 2004 |  | No | A) E-Commerce Technician<br>B) Computerized Office Technician<br>C) Computerized Financial Accounting Technician.<br>It covers the joint study of the concepts and ideas of IT, Commerce, Management, Finance, and Economics. During the program students are introduced to different aspects of e-commerce applied in the business. After successful completion of the program, candidates can work in private enterprises and government organizations as Economics, Accountants, Statisticians, Managers and Financial Analysts etc.  |