



DEPARTMENT OF LAW UNIVERSITY OF MUMBAI

Second Year LL.M. Degree Course

Guidelines For The Online Course Commencement (Semester III)

2020-21

10th August 2020

OFFICE

We shall let you know in due course about the admission procedure and the payment of fees. Second Year lectures will be held on a provisional basis, only for the convenience of students due to the CoVid19 pandemic situation.

TEACHERS

Points To Remember For Teachers

1. Teachers ensure that they have a strong Wi-Fi Connection and strong mobile data as a back-up.
2. All the teachers are requested to take the attendance for every class.
3. The teacher shall be scheduling their class in advance and sending email invites or links to the students with a copy to lawmuoffice@gmail.com
4. Once the teacher gets the list of students (name, phone number, email address) they could make a WhatsApp group if required - and email the lecture link to all students and also share it on WhatsApp group in advance.
5. Before the first class happens, the teachers could make the Numbered list of all students in the batch with emails and mobile numbers.

6. If the teacher faces technical issues, the time slot of lecture should be utilized by alternate online / offline assignments.

Instructions for students & teachers

1. When you get an online lecture invite from your teacher, please accept it so that you will get automatic entry into class.
2. For every lecture, join the online lecture on-time.
3. Punctuality and regularity are expected throughout. Students are expected to observe class etiquette (keep themselves on mute, unmute only when turn comes or question needs to be asked).
4. 75% attendance is compulsory in each subject in order to appear for the exam. For online classes not only passive attendance, but also active attendance will be essential.
Eg: if during the class, a student's name is called to answer and does not respond, even if it shows logged in, then the student may be marked absent.
5. There will be rigorous internal assessment. Marks will be counted for final results.
6. If there is a suggestion or a problem or a complaint, please first share with the teacher, then with your mentor, i.e. course coordinator / mentor (as per the list below) and if it does not get resolved, only then send an email to lawmuoffice@gmail.com. The students should write their course name, teacher name when contacting.

Mentor and Coordinator List For Each LL.M. Group

LL.M. Group I - Constitutional And Administrative Law - Mrs. Alka Patil

LL.M. Group II - Business Law - Dr. Swati Rautela

LL.M. Group III - IPR and IT - Dr. Sanjay Jadhav

LL.M. Group IV - Human Rights Law - Dr. Rajeshri Varhadi

LL.M. Group V - Criminal Law And Criminal Administration - Dr. D.K. Sonawane

LL.M. Group VI - Environmental Law - Mrs. Deepali Patil

7. Please keep a notebook and a pen ready before every lecture and do take notes.
8. Gradual, soft start of the online lectures. Online classes commence from 10th August 2020.

Note: For any kind of administrative query kindly send an email to lawmuoffice@gmail.com or contact Mr. Nandkumar Salvi (Head Clerk, UDL) on 9892516548.

Sd/-

**Head, Department of Law
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