

**University of Mumbai**  
 Department of Students' Development  
 V. V. Bhavan, 'B' Road, Churchgate, Mumbai- 400020  
 Phone No-22042859

**Tender Notice No.: DSWIB/ICD/2019-20/564 dated 06/01/2020.**

The University of Mumbai invites Tender from reputed tenderers for Food Services for West Zone Inter-University Student Research Convention: Anveshan 2019-20, at Fort Campus.

**Tender for Food Services**

<b>Date and Day</b>	<b>18.02.2020 Tuesday</b>	<b>19.02.2020 Wednesday</b>	<b>20. 02.2020 Thursday</b>
<b>No. of Persons</b>	<b>200 (Approximately)</b>	<b>600 (Approximately)</b>	<b>600 (Approximately)</b>
<b>Breakfast</b>	--	Bread, Butter and Jam Banana Tea/Coffee Idli Medu Wada Cutlet	Bread, Butter and Jam Banana Tea/Coffee Aloo Paratha + Dahi Upma
<b>Lunch</b>	--	Mango Pickle, Raita, Salad, Papad, Chutney (Wet & Dry) Dalimbi Usal Baigan Bhartha Dal (Phodni) Chapati Steamed Rice Jebebi + Matta	Dahi, Mango Pickle, Raita, Salad, Papad, Chutney (Wet & Dry) Matki Usal Aloo Palak Channa Dal Amti Chapati Steamed Rice Basundi
<b>Afternoon Tea/Coffee Biscuits</b>	--	Tea/Coffee Biscuits	--
<b>Dinner</b>	Dahi, Mango Pickle, Raita, Salad, Papad, Chutney (Wet & Dry)	--	--
	Bhindi Fry	Veg Manchow Soup	--
	Mix Veg	Veg Chilly Milly	--
	Dal Fry	Dragon Roll Spring Roll	--
	Chapati	Veg Manchurian	--
	Steamed Rice	Fried Rice, Noodles	--
	Sevaiyan Kheer	Malai Kulfi	--
			<b>Total</b>
			<b>Grand Total</b>

**Schedule for Tenderers:**

- Tender forms will be issued between 7<sup>h</sup> to 14<sup>th</sup> January 2020, from 11.00a.m. to 2.30p.m. at Room No.12, Finance and Accounts Office, University of Mumbai, Fort, Mumbai-400 032.
- Last date of submission of tenders is on 14<sup>th</sup> January 2020, between 10.30a.m. to 6.00p.m. at Department of Students' Development, 1<sup>st</sup> floor, V.V. Bhavan, University of Mumbai, B' Road, Churchgate, Mumbai – 400 020.
- Opening of tenders on 16<sup>th</sup> January 2020, from 2.30p.m. to 6.00p.m. in the Chamber of Director, DSD, 1<sup>st</sup> floor, V.V. Bhavan, University of Mumbai, B' Road, Churchgate, Mumbai – 400 020.

**Terms and Conditions:**

1. A single rate shall be quoted for all food supply including Breakfast, Tea and Coffee, Lunch, Afternoon Tea/Coffee and Biscuits and Dinner on per person per day basis.
2. The Bidder shall arrange commercial LPG Gas Cylinders, Water and all other materials required for preparation of foods at his own cost. Potable water should be used for preparation of foods and cleaning of crockeries, plates and other related items and appliances.
3. The electricity connections will be provided by the University
4. The tables and chairs required for serving and preparation of food will be provided by the University but the bidder has to take care of decorations of tables while serving of food. The bidder shall serve the breakfast/lunch/dinner as per Menu, in a pleasing and presentable manner. The bidder should be responsible for damage of the tables and chairs during serving and preparation of food. In such case bidder has to pay the amount of damage to the University.
5. The bidder shall maintain the food serving and preparation area in clean, neat, hygienic and good conditions.
6. The time of service of food and exact no. of persons will be communicated to the bidder one day before. The bidder shall strictly follow the schedule.
7. The disposal of leftover foods and other garbage will have to done on a daily basis by dumping the same in the main garbage pit earmarked by University for the purpose.
8. Disposable paper napkins (of approved quality)/Cloth napkins shall be placed along with each plate for breakfast, lunch and dinner for dining purpose as well as small ones while serving soup, tea coffee, etc.
9. The bidder shall deploy adequate staff having relevant experience for the catering to ensure consistent quality of service. Such staff shall include Chef, Assistant Chefs, Kitchen Helpers, Waiters, Dining Hall helpers, Kitchen/dining cleaning/utensil/crockery washers, etc. The contractor shall provide additional manpower whenever necessary.
10. One of the cook should be available from breakfast till completion of the dinner. Allocation of duties/shifts etc. shall be the responsibility of the Contractor.
11. The bidder will be fully responsible for food poisoning happened in any case from the serving food.
12. The University reserves the right of change of menu mentioned above but it will be communicated to the vendor 1 day before.
13. The food Inspector from Government office will be invited to check the food quality and subject to issue food certificate to the concern party
14. There will be variations in quantity
15. No advance will be given for the order
16. After completion of order submit the bill within 2 days
17. EMD of Rs.35,000/- shall be paid during the submission of tender
18. GST charges to be mentioned as per rules
19. The contract will remain for financial year 2019-20

The University has its rights to accept or to reject tender, without assigning reason thereof.

Date: 06/01/2020  
Place: Mumbai

Sd/-  
Dr. Sunil Patil  
I/c Director  
Department of Students' Development