

University of Mumbai



No. APD/280/444/of 2016-17
Academic Planning and
Development Section
Mumbai- 400 032.
24th January, 2017

**Sub : Vice Chancellor's Scheme for " Book Bank"
during the financial year 2016-2017**

CIRCULAR : -

The Directors/Heads of the University Department/Centre and the Principals of affiliated Colleges are hereby informed that as per the Vice-Chancellor's Scheme for "Book Bank" (Build your own Library) a provision has been made in University budget to provide "Book Bank" facility to the Teachers for purchase of book/s to meet 50% cost of the books but not exceeding Rs. 500/-.

Teachers from University departments and affiliated colleges in all faculties are eligible to avail this facility during the current financial year 2016-2017 and can send their applications through the Heads of University Department / the Principals of Colleges to The Assistant Registrar, APD Section, Room No. 132, University of Mumbai, Fort, Mumbai – 400 032, so as to reach the **Section on or before 20th Feb., 2017.**

Please note that the "Book Bank" facility of the teachers who have already been received in the **financial year 2014-15 and 2015-16 will not be considered for the year 2016-17.**

The applications should be accompanied by:

1. List of books purchased (The cost of the books should be about Rs. 1,000/- only).
2. The original receipt or Cash Memo of book/s purchased.
3. A certificate from the concerned Head of the University Department/ Center/ Principal of the College stating that the applicant is a confirmed member of teaching staff in the Department / College / Centre (Please submit a copy of the University approval letter) and that he / she has purchased the book/s for personal library during the current financial year.
4. Purchased Bills/Cash Memo should be certified by the Principal of the College/ Head of the University Department.

They are requested to bring this circular to the notice of members of teaching staff of their Department / College.

Mumbai – 400 032,
Date: - 24th January, 2017


Registrar

Note: Those teachers who are not submitting a copy of the University approval letter, their proposal will not be considered.

To

The Directors/Heads of University Departments and The Principals of affiliated Colleges.