

University of Mumbai



No. TAAS(CT)/ICD/ 07 of 2018

CIRCULAR:

The Directors / Principals of affiliated Colleges / Institutes in Engineering Technology including, Management, M.C.A. Pharmacy and Architecture are hereby informed that the rules regarding Selection Committee, Selection procedure and eligibility criteria / qualification and equivalence for teaching posts in disciplines, coming under the purview of All India Council for Technical Education (AICTE) were already prescribed vide University Circular No. CONCOL/ICC/04 of 2012, dated 10th February, 2012, however, the pay scales for the post of Placement Officer now re-designated as Training and Placement Officers were left to be decided.

The qualifications, pay scales and service conditions of Training and Placement Officers are now prescribed by the AICTE Notification dated 4th January, 2016. A copy of the relevant page is attached herewith for your ready reference. In view of the above AICTE Notification, it is required to appoint Training and Placement Officer in the Degree level Technical Institutions. All are therefore requested to do needful in this regard.

(Dr. Dinesh Kamble)
Registrar (I/c)

Mumbai – 400 032

3rd July 2018

To,

The Directors / Principals of affiliated Colleges in Engineering / Technology including Management, M.C. A., Pharmacy and Architecture for information and necessary action.

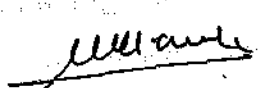
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3 July, 2018

Copy forwarded for information to:-

1. Executive Secretary to the Vice-Chancellor, University of Mumbai, Fort, Mumbai – 400 032.
2. P.A. to the Pro-Vice-Chancellor, University of Mumbai, Fort, Mumbai- 400 032.
3. P.A. to the Registrar, (I/c), University of Mumbai, Fort, Mumbai- 400 032.
4. Director (I/c), Board of Examination and Evaluation, Vidyanagari, Mumbai- 98
5. Finance and Accounts Officer (I/c), Fort, Mumbai 400 032.
6. The President, Bombay University Academic Staff Association.
7. The President, UMASA, Department of Sociology, Vidyanagari, Mumbai- 98
8. The President, Bombay University & College Teachers Union, Mumbai Vidyapeeth Club House, 'B' Road, Mumbai 400 007.
9. The President, MUCTA, Yashwant Bhavan, 1st Floor, P. Budhkar Marg, Behind Deepak Cinema, Lower Parel, Mumbai – 400 013.
10. The Secretary, MUPTA, Union, 103 Gorai Samrat Ashok Co. Ho. Society, Plot No. 102, Gorai – 2, Borvali (W), Mumbai 400 091.
11. The Director of Students Service.
12. Dr. A. P. Mahajan, Secretary, Mumbai University College Principal Union, through Pragati College, Dombivli, District Thane – 421 201.
13. Dr. T. A. Shivaré, Chairman, College Principal Union through Vilsan College, Choupati, Mumbai 400 007.
14. The Superintendent, Despatch Section.


(Dr. Dinesh Kamble)
Registrar (I/c)

Annexure-V**QUALIFICATION, PAY SCALES AND SERVICE CONDITIONS OF
TRAINING AND PLACEMENT OFFICERS (DEGREE)**

The need for placement and Training in a Degree Level Technical Institutions was recognized in the AICTE Norms and standards of the year 1990, to be adopted by State/UT Government in the respective States /UTs. Vide Para 10 (b) of Letter No. FD/PSSC/Clrif/2002/1 dated 03-01-2003 their Pay Scales etc. were left to be decided by said Governments taking local conditions into consideration. Considering the various representations received by various stakeholders and the importance of Training and Placement Officers (TPO) in the changed Scenario of developing of economy of the country, it has become imperative to bring them in the purview of AICTE to determine their service conditions. Accordingly, the following is proposed.

- (i) Person entering as Training and placement officers shall be of the cadre of a Professor and shall be recruited with designation as Professor (TPO). Essential Qualifications and experience required for the post shall be in line with Professor (Engineering and Technology) laid down in AICTE Regulations 2010 (Degree). Due waitage shall be given to a person from the reputed Industrial background with good managerial and communicational skill. Degree in management shall be a desirable qualification.
- (ii) Existing Training and Placement officers shall be re-designated as Professor (TPO)/ Associate Professor (TPO)/ Asst. Professor (TPO), as the case may be, provided all the requisite qualifications and relevant experience in line with faculty norms laid down in AICTE Regulations 2010 (Degree) and subsequent AICTE Clarifications/ Notifications issued thereof.
- (iii) Pay Scales of existing TPO shall be fixed in accordance of fitment table of 6th CPC with re-designation of post as may be applicable.
- (iv) Career Advancement scheme shall be equally applicable to them in line with that prescribed for the faculty subject to fulfilment of essential eligibility conditions as laid down in AICTE Regulations 2010 & 2012 and in subsequent Clarification/ Notifications issued thereof.

Duties and responsibilities of Training and Placement officer:

- (i) The post shall be treated as a non vocational post. The officer shall have a teaching work load of 4 hrs/week.
- (ii) TPO should maintain a good liaison with industry in and around the place of the campus.
- (iii) He should conduct an annual survey of job requirements in the Industries, research and service organizations.
- (iv) He should arrange for campus interviews/ job mela etc., in plant training and also arrange to get industries sponsored projects for both staff and final year students.
- (v) He should create data bank of experts in respective field from industries/research/service sectors and invite them to the Institute to deliver lectures for the benefit of students and staff members.
- (vi) He should also arrange training/field visits to students and staff members in industries/research/service sectors.
- (vii) He should also assist the students in getting apprentice training and suitable placement in industries/ research/service organizations. He shall also be responsible for preparing the students in facing group discussions, personal interviews and personality development etc.
- (viii) Training and placement officer should create a data bank of all alumni who are placed in reputed industries/research/service organizations.
- (ix) Any other related duty assigned by the Head of the institute from time to time.

Qualification, Pay Scales and Service Conditions of Training and Placement Officers (Diploma) similar to the above, may be considered, with appropriate changes where ever required by respective State/UT Government.

These rules will be effective from the date of notification in official Gazette.