

UNIVERSITY OF MUMBAI
CENTRE FOR DISTANCE AND ONLINE EDUCATION (Formerly- IDOL)
Dr. Shankar Dayal Sharma Bhavan, Vidyanagari Campus,
Kalina, Santacruz (East), Mumbai – 400 098.

Notice for T.Y.B.Com Sem – V (CBCS) Marksheets Distribution.

The Distribution of T.Y.B.Com C.B.C.S. Pattern Semester – V marksheets for the examination held on **February – 2025** is started. Students can collect their marksheets between 11:00 am. To 04:00 pm. (Lunch Break-1:00 pm to 1:30 pm) on working days. Students should bring the print of online halltickets available in their respective login to collect their marksheets.

Students should collect their marksheets from Room No.:- 100, T.Y.B.Com Section, 1st Floor, Centre for Distance and Online Education (C.D.O.E), Dr. Shankar Dayal Sharma Bhavan, Vidyanagari Campus, Kalina, Santacruz (East), Mumbai – 400 098.

The statement of marks will not be issued to the parents without authority letter of the candidate, if the candidate is not able to collect the same personally. **Authority letter format given below.**

Prof. (Dr.) Shivaji Sargar
Director

Date: -31st May, 2025.

AUTHORITY LETTER FROM STUDENT

Name: _____

Address: _____

Mob No: _____

Date: _____

To,
Director,
Centre for Distance and Online Education,
Dr. Shankar Dayal Sharma Bhavan,
University of Mumbai,
Vidyanagari, Kalina Campus,
Santacruz (East), Mumbai – 400 098.

Subject : Authority Letter to collect my T.Y.B.Com CBCS Semester Pattern V / VI marksheet or Yearly (Annual Pattern) marksheet.

Respected Sir,

I am writing to inform you that I am a student of the Centre for Distance and Online Education (CDOE). I have appeared for the T.Y.B.Com examination, but I am unable to collect my marksheet in person.

Therefore, I am authorizing [_____] to collect my marksheet on my behalf. If any discrepancies or issues arise after the marksheet has been collected, I take full responsibility for the same.

Below are the relevant details:

Student Name	
Seat No.	
Month & Year	
Reason	
Name of the Authorized Person	
Contact No of Authorized Person	

Please give my marksheet to the above authorized person to enable me to complete the procedure for the coming exam. I am sorry for the inconvenience caused. Your Co-operation will be highly appreciated.

Thanking you.

Yours faithfully,

Signature of Authorized Person

Signature of Student

Required documents with authority letter.

1. Student hall ticket.
2. Student ID proof (PAN Card / Driving License).
3. Authority person ID proof (Aadhar Card / PAN Card / Driving License).