UNIVERSITY OF MUMBAI

No.UG/ 346 of 2005

CIRCULAR:

A reference is invited to the scheme of papers at the B.A. degree course under the revised pattern vide this office Circular No.UG/118 of 2001 dated 7th April, 2001 and the Principals of the affiliated colleges in Arts and Frofessor-cum-Director, Institute of Distance Education are hereby informed that the recommendation made by the Board of Studies in Psychology at its meeting held on 9th March, 2005 has been accepted by the Academic Council at its meeting held on 2nd April, 2005 vide item No.4.9 and that in accordance therewith the syllabus for the subject of Psychology Papers IV. V, VI, VII, VIII and IX at the T.Y.B.A. examination is revised as per Appendix and that the same has been brought into force with effect from the academic year 2005-2006.

Mumbai 400 032, 25th August, 2005.

A.C.4:9/02.04.2005

To.

Principals of the affiliated colleges in Arts and Professor-cum-Director, Institute of Distance Education

No.UG/346 -A of 2005

25th August, 2005.

Copy forwarded with Compliments for information to :-

1. The Dean, Faculty of Arts

2. The Chairman, Board of Studies in Psychology.

for REGISTRAR.

Copy for information to :-

The Director, Board of College and University Development, Deputy Registrar (Eligibility and Migration)/the Personal Assistants to the Vice-Chancellor, the Pro-Vicehancellor, the Registrar and the Assistant Registrar, Administrative Sub-Centre, Ratnagiri.

OSD-Cum-Controller of Examinations (10 copies), The Finance and Accounts Officer, Accounts Section, Fort (2 copies), Director (U.C.C., I.D.E. Bldg., Vidyanagari Campus) (2 copies), The Deputy Registrar, A.A. Unit, (2 copies), D.R.(E.A.U.) (1 copy), They are requested to treat this as Action taken report on the concerned resolution adopted by the Academic Council/Management Council referred to in the above Circular; and that no separate A.T.R. will be sent in this connection. Accounts Section, Vidyanagari, Kalina Campus (2 copies), Record Section (5 copies) Publication Section (5 copies), CONCOL (1 copy). A. R., Enrollment (2 copies), In-charge, Central Computing Facility (1 copy). D. R. I.D.E. (10 cop.es), D. R. Statistical Unit (2 copies), D.R.(P.R.O.) (2copies), Superintendent, Thesis Section (2 copies), Superintendent, P. G. Section (2 copies), reform of conv.). Dv. Acett. (Unit V) (1 copy)

UNIVERSITY OF MUMBAI



REVISED SYLLABUS FOR

T.Y.B.A. **Psychology**

(with effect from the academic year 2005-2006)

_T.Y.B.A. Psychology Revised Syllabus - To be brought into effect from 2005-06

T.Y.B.A. Revised Syllabus Paper IV – Psychological Testing and Statistics 100 marks Objectives:

- 1. To impart knowledge and understanding of the nature, uses, technical features, and the process of construction of Psychological Tests
- 2. To create awareness about Measurement of Intelligence and Assessment of Personality
- 3. To impart knowledge and understanding of the basic concepts in Statistics and the various measures of Descriptive Statistics their characteristics, uses, applications and methods of calculation
- 4. To create a foundation for advanced learning of Psychological Testing, Assessment, and Statistics

Section I - Psychological Testing 50 marks

50 Lectures

Topic I. Psychological Testing, Assessment and Norms (Ch. 1 and parts of Ch. 4) 10 Lectures

- a) Testing and Assessment definitions and tools
- b) The parties and types of settings involved
- c) Reference sources for authoritative information about tests
- d) Various assumptions about Psychological Testing and Assessment
- e) What is a 'Good Test'?
- f) Test Norms Standardisation, sampling, norming, types of norms, fixed reference group scoring systems, norm-referenced versus criterion-referenced evaluation
- g) Inference from Measurement

Topic II. Reliability (Chapter 5)

8 Lectures

- a) The concept of Reliability
- b) Reliability estimates -Various methods
- c) Using and interpreting a coefficient of Reliability
- d) Reliability and individual scores

Topic III. Validity (Chapter 6)

10 Lectures

- a) The concept of Validity
- b) Content Validity
- c) Criterion-related Validity
- d) Construct Validity
- e) Validity, bias, and fairness

Topic IV. Test Development (Chapter 7)

- a) Test conceptualization
- b) Test construction
- c) Test tryout
- d) Item analysis
- e) Test revision

Topic V. Measurement of Intelligence and Assessment of Personality (Parts of Chapters 8, 9,11 12 Lectures and 12; pgs. 232-246; 264-286; 335-361; 370-374; 376-402)

- a) What is Intelligence? Definitions and theories
- b) Measuring Intelligence
- c) The Stanford-Binet Intelligence Scales
- d) The Wechsler Tests
- e) Definitions of Personality and Personality Assessment
- f) Personality Assessment some basic questions
- g) Developing instruments to assess Personality logic and reason, theory, data reduction methods – the Big Five, Criterion groups
- h) Personality Assessment and culture
- i) Objective methods of Personality Assessment
- j) Projective methods of Personality Assessment

Section II Statistics - 50 marks

50 Lectures

Topic VI. Types of scores, Types of scales, Frequency Distribution and Graphic representations 8 Lectures

- a) Continuous and discrete scores meaning and difference
- b) Nominal, ordinal, interval and ratio scales of measurement
- c) Preparing a Frequency Distribution
- d) Advantages and disadvantages of Preparing a Frequency Distribution
- e) Frequency polygon, histogram, cumulative frequency curve, ogive
- f) Smoothing a Frequency polygon method of running averages

Topic VII Measures of central tendency

10 Lectur es

- a) Calculation of mean, median and mode
- b) The assumed mean method for calculating the mean
- c) Merits, limitations, and uses of mean, median and mode
- d) Comparison of the 3 Measures of central tendency

Topic VIII. Measures of Variability, Percentiles, and Percentile Ranks

12 Lectures

- a) Range and Average Deviation
- b) Quartile Deviation and Standard Deviation
- c) Calculation of the 4 Measures of Variability
- d) Merits, limitations, and uses of Range, AD, QD, and SD
- e) Comparison of the 4 Measures of Variability
- f) Percentiles nature, merits, limitations, and uses
- g) Calculation of Percentiles and Percentile Ranks

Topic IX. Probability, Normal Probability Curve and Standard scores

- a) The concept of Probability
- b) Characteristics, importance and applications of the Normal Probability Curve
- c) Area under the Normal Curve
- d) Skewness-positive and negative, causes of Skewness, formula for calculation

e) Kurtosis - meaning and formula for calculation

Standard scores – z, T, stanine; linear and non-linear transformation; Normalised Standard scores

Topic X. Correlation

10 Lectures

- a) Meaning and types of Correlation positive, negative and zero
- b) Graphic representations of Correlation Scatterplot
- c) The steps involved in calculation of Pearson's product-moment correlation coefficient
- d) Calculation of rho by Spearman's rank-difference method
- e) Uses and limitations of Correlation coefficient
- f) Regression simple and multiple

Book for study:

Cohen, J.R., & Swerdlik, M.E. (2005). Psychological Testing and Assessment: An introduction to Tests and Measurement. (6th ed.). New York. McGraw-Hill International edition

Note - Chapter no. 2 - 'Historical, Cultural, And Legal/Ethical Considerations Of Testing' will not have a question set on it. However, it should be taught as an orientation to Psychological Testing.

Books for reference

- 1) Anastasi, A. & Urbina, S. (1997). Psychological Testing. (7th ed.). International edition. Prentice Hall International, Inc.
- 2) Guilford, J.P., and Fruchter, B. (1981). Fundamental Statistics in Psychology and Education. (6th ed.). McGraw-Hill co.
- 3) Hoffman, E. (2002). Psychological Testing at Work. New Delhi: Tata McGraw-Hill
- 4) Kaplan, R.M., & Saccuzzo, D.P. (2005). Psychological Testing Principles, applications and issues. (6th ed.). Belmont: Thomson Wadsworth
- 5) Mangal, S.K. (1987). Statistics in Psychology and Education. New Delhi: Tata McGrow Hill Publishing Company Ltd.
- 6) McIntire, S.A., & Miller, L.A. (2000). Foundations of Psychological Testing. (1st ed.). McGraw-Hill Higher Education
- 7) McBurney, D.H. (2001). Research Methods. (5th ed.). Bangalore: Thomson Learning India

T.Y.B.A. Revised Syllabus Paper V - Abnormal Psychology. 100 marks

Objectives: -

- 1. To impart knowledge and understanding of the basic concepts in Abnormal Psychology and the theories about Abnormality
- 2. To impart knowledge and understanding of the different Psychological Disorders their symptoms, diagnosis, causes and treatment
- 3. To create awareness about Mental Health problems in society
- 4. To create a foundation for higher education and a professional career in Clinical Psychology
 Section I 50 marks -

Topic I. Looking at Abnormality (Ch. 1 and parts of Chapter 4)

8 Lectures

- a. Defining Abnormality
- b. Historical Perspectives on Abnormality
- c. The Emergence of Modern Perspectives
- d. Modern Mental- Health Care
- e. Professions Within Abnormal Psychology
- f. Gathering information
- g. Diagnosis DSM

Topic II. Contemporary Theories of Abnormality (Ch. 2)

10 Lectures

- a. Biological approaches
- b. Psychological approaches
- c. Social approaches

Topic III. Anxiety Disorders: Panic, Phobias, Generalized Anxiety Disorder, PTSD and OCD (Ch. 6 and Ch. 7) 12 Lectures

- a. Panic Disorder
- b. Phobias
- c. Generalized anxiety disorder
- d. Sociocultural approaches to the anxiety disorders
- e. Posttraumatic Stress Disorder
- f. Obsessive-Compulsive Disorder

Topic IV. Dissociative and Somatoform Disorders (Ch. 8)

10 Lectures

- a. Dissociative Disorders
- b. Somatoform Disorders

Topic V. Personality Disorders (Ch. 12)

a. Defining and diagnosing personality disorders

- b. Odd-Eccentric personality disorders
- c. Dramatic-Emotional personality disorders
- d. Anxious-Fearful personality disorders
- e. Alternative conceptualizations of personality disorders

Section II - 50 marks	50 Lectures
Topic VI. Mood Disorders and Suicide (Ch. 9 And 10)	12 Lectures
a. Symptoms, Diagnosis, and Prognesis	
b. Biological theories of mood disorders	
c. Psychological theories of mood disorders	
d. Sociocultural perspectives on mood disorders Mood disorders treat	
e. Mood disorders treatments	
f. Defining and Measuring suicide g. Understanding suicide	
h. Treatment and prevention	
Topic VII. Schizophrenia (Ch. 11)	
a. Symptoms, Diagnosis, and Prognosis	10 Lectures
b. Biological theories	
c. Psychosocial perspectives	
d. Treatments stress and schizophrenia	
d. 220mmenta stress and schrzophrenia	The state of the s
TopicVIII. Childhood Disorders (Ch. 13)	10 Lectures
a. Behaviour Disorders	10 Lectures
b. Separation Anxiety disorder	
c. Elimination disorders	Marting of Light
d. Disorders of cognitive, motor and communication skills	नाम अस्ति । स्टब्स्या
e. Mental retardation	- '
f. Autism	
Topic IX. Cognitive Disorders and Life-Span Issues (Ch. 14)	10 Lectures
a. Dementia	
b. Delirium	
c. Amnesia	
d. Mental disorders in later life	
Topic X. Sexual Disorders and Gender Identity Disorder (Ch. 16)	8 Lectures
a. Sexual dysfunctions	,
b. Paraphilias	
c. Gender Identity disorder	
Book for study:	
	Property of the second
Nolen-Hoeksema, S. (2004). Abnormal Psychology. (3 rd ed.). McGraw-Hill.	

Book for Reference:

1) Barlow, D.H., & Durand, V.M. (2005). <u>Abnormal Psychology: An Integrative Approach.</u> (4th ed.). Wadsworth/ Thomson Learning

- Bennet, P. (2003). <u>Abnormal and Clinical Psychology: An Introductory Textbook</u>. Open University Press
- 3) Compas, B.E., & Gotlib, I.H. (2002). <u>Introduction to Clinical Psychology: Science and Practice</u>. McGraw-Hill
- 4) Halgin, R.P., & Whitbourne, S.K. (2003). <u>Abnormal Psychology: Clinical Perspectives on Psychological Disorders.</u> (4th ed.). McGraw-Hill
- 5) Mash, E.J., & Wolfe, D.A. (2005). <u>Abnormal Child Psychology</u>. (3rd ed.). Wadsworth / Thomson Learning

T.Y.B.A. Revised Syllabus Paper VI – Industrial and Organizational Psychology Theory = 80 marks; Project = 20 marks

Objectives: -

- 1. To impart knowledge and understanding of the basic concepts in and various facets of Industrial and Organizational Psychology
- 2. To create awareness about the role and importance of Psychological factors and processes in the world of work
- 3. To create a foundation for higher education and a professional career in Industrial Psychology and Organizational Behaviour

Section I – 40 marks

40 Lectures

Topic I. Assessing individuals (Ch. 4)

10 lectures

- a. Foundations of assessment
- b. Traditional assessment procedures
- c. Additional assessment methods
- d. Special topics in assessment

<u>Topic II. Understanding Performance (Ch. 5)</u>

10 lectures

- a. A basic model of performance
- b. Extensions of the basic performance model
- c. Job analysis: Fundamental properties and practices
- d. Job analysis: Newer developments
- e. Job evaluation, Comparable worth and The Law

Topic III. Performance Measurement (Ch. 6)

10 lectures

- a. Basic concepts in performance measurement
- b. Performance rating Substance
- c. Performance rating Process
- d. The social and legal context of performance evaluation

Topic IV. Training and Development (Ch. 8)

10 lectures

- a. Foundations of training and learning
- b. Content and methods of training
- c. Evaluating training programs
- d. Specialized training programs

Section II - 40 marks

40 Lec tures

Topic V. The Motivation To Work (Ch. 9)

10 lectures

- a. An Introduction to Motivation
- b. Motivational Theories- Classic approaches
- c. Modern approaches to work motivation
- d. Practical issues in motivation

Topic VI. Attitudes, Emotions, and Work (Ch. 10)

10 lectures

- a. Job satisfaction
- b. Moods, Emotions, Attitudes, and Behaviour
- c. Related topics

Topic VII. Leadership (Ch. 12)

10 lectures

- a. The concept of leadership
- b. Traditional theories of leadership
- c. New approaches to leadership
- d. Emerging topics and challenges in leadership research

Topic VIII. The Organization of Work Behaviour (Ch. 14)

10 lectures

- a. The conceptual and theoretical foundations of organizations
- b. Some social dynamics of organizations
- c. Organizational development and change.

Book for study:

Landy, F. J., & Conte, J. M. (2004). Work In The 21st Century: An Introduction to Industrial and Organizational Psychology (International ed.) New York: McGraw Hill co.

Note – Chapter no. 1 – 'What is Industrial and Organizational Psychology?' will not have a question set on it. However, it should be taught as an Orientation to this paper.

Books for reference:

 Aamodt, M.G. (2004). <u>Applied Industrial/Organizational Psychology.</u> (4th ed). Wadsworth/ Thomson Learning

- 2) Hellriegel, D., & Slocum, J.W. (2004). Organizational Behavior. (10th ed.). South Western/ Thomson Learning
- 3) Luthans, F. (2005). Organizational Behavior. (10th ed.). McGraw Hill.
- 4) Muchinsky, P.M. (2003). <u>Psychology Applied to Work</u>.(7th ed.). Wadsworth/Thomson Learning
- 5) Nelson, D.L., & Quick, J.C. (2005). <u>Understanding Organizational Behavior</u> (2nd ed.). South Western/ Thomson Learning
- 6) Newstrom, J.W., & Davis, K. (2002). <u>Organizational Behavior: Human Behavior at work</u> (11thed.). Tata McGraw-Hill
- 7) Sekaran, U., (2004). <u>Organisational Behaviour : Text And Cases.</u>(2nd ed.). New Delhi: Tata McGraw-Hill
- 8) Shani, A.B., & Lau, J.B., (2005). <u>Behavior in Organizations: An Experiential Approach.</u> (8th ed.). McGraw Hill

T.Y.B.A. Revised Syllabus Paper VII - Cognitive Psychology. 100 marks Objectives:

- 1. To impart knowledge and understanding of the fundamental concepts of Cognitive Psychology and the basic Cognitive processes
- 2. To create awareness about the various applications of Cognitive processes in everyday life and a foundation to enable understanding of their applications in other fields Social, Educational, Industrial, Abnormal, Counseling, Sports, Health, Education, and NeuroPsychology
- 3. To provide the theoretical orientation and background for Practicals in Cognitive Processes (Paper VIII)
- 4. To create a foundation for higher education and a career in the field of Cognitive Psychology

Section I - 50 marks 50 Lectures

Topic I. Cognitive Psychology (Ch. 1)

a. A brief history of the study of cognition 8 Lectures

b. Research methods in cognitive psychology

c. Paradigms of cognitive psychology

Topic II. Perceiving Objects and Recognizing Patterns (Ch. 2)

a. Gestalt approaches to perception 10 Lectures

b. Bottom-up processes

c. Top-down processes

d. Direct perception

e. Disruptions of perception: visual agnosias

Topic III. Paying Attention (Ch. 3)

a. Selective attention

b. Neuropsychological studies of attention

c. Automaticity and the effects of practice.

d. Divided attention

Topic IV. Forming and Using New Memory Traces (Ch. 4)

10 Lectures

a. Metaphors of memory

b. Sensory memory

c. Short-term memory

d. Working memory

e. Executive functioning

f. Neurological studies of memory processes

Topic V. Retrieving Memories from Long-Term Storage (Ch. 5)

10 Lectures

a. The traditional view of long- term memory

b. The levels- of- processing view

c. The reconstructive nature of memory

d. Amnesia

Section II - 50 marks

50 Lectures

Topic VI. Memory for General Knowledge (Ch. 6)

a. The semantic/ episodic distinction

b. Semantic memory models

c. Schemata

d. Implicit versus explicit memory

107

Topic VII. Concepts and Categorization (Ch. 7)

a. Theoretical descriptions of the nature of concepts

b. Forming new concepts and classifying new instances

Topic VIII. Visual Imagery (Ch. 8)

10 Lectures

a. Mnemonics and memory codes

b. Empirical investigations of imagery

c. The nature of mental imagery

d. Neuropsychological findings

Topic IX. Thinking and Problem Solving (Ch. 10)

8 Lectures

a. Classic problems and general methods of solution

b. Blocks to problem solving

c. The problem space hypothesis

d. Expert systems

- e. Finding creative solutions
- f. Critical thinking

Topic X. Making Decisions (Ch. 12)

- a. Phases of decision making
- b. Basic concepts of probability
- c. Cognitive illusions in decision making
- d. Utility models of decision making
- e. Descriptive models of decision making
- f. Improving decision making

Book for study

Galotti, K.M. (2004). Cognitive Psychology: In and Out of the Laboratory. (3rd ed.). Wadsworth/ Thomson Learning

Books for reference:

- 1) Francis, G., Neath, I., MacKewn, A., & Goldthwaite, D. (2004). Coglab on a CD. Thomson Wadsworth
- 2) Galotti, K.M. (1999). <u>Cognitive Psychology in and out of the Lab</u>. (2nd ed.). Thomson Learning India.
- 3) Goldstein, E. B. (2005). <u>Cognitive Psychology: Connecting Mind, Research, and Everyday</u>

 <u>Experience.</u> Wadsworth/ Thomson Learning
- 4) Hunt, R. R., & Ellis, H. C. (2004). <u>Fundamentals of Cognitive Psychology</u>. (International ed). McGraw Hill.
- 5) Matlin, M.W. (1995). Cognition. 3rd ed., Bangalore: Prism Books pvt. ltd.
- 6) Reed, S.K. (2004). <u>Cognition: Theory and Applications.</u> (6th ed.), Wadsworth/ Thomson Learning
- 7) Surprenant, A.M., Francis, G., & Neath, I. (2005). Coglab Reader. Thomson Wadsworth

T.Y.B.A. Revised Syllabus Paper VIII Practicals in Cognitive Processes And Psychological Testing 100 marks

Objectives

- 1. To introduce the students to Experimentation through exposure to and experience of experimental designs, methodology and conduct of experiments, statistical analysis, interpretation and discussion of data.
- 2. To introduce the students to Psychological Testing: administration, scoring and interpretation of test scores

- 3. To familiarize the students with computer-based experiments (Coglab), which would help them to understand some of the experiments in Paper VII, sensitize them to aspects of control, precision of exposure and measurement
- 4. To stimulate interest in the process of scientific inquiry with an analytical attitude.
- 5. To create a foundation for advanced Experimentation and Research in Psychology and applications of advanced Statistical techniques

Part I. Theoretical orientation to Paper VIII - Practicals

- a. Methodology of Experimentation
- b. Research designs
- c. Importance of controls
- d. Sources of confounding
- e. Pitfalls in Research
- f. Application of inferential statistics
- g. Report writing

Part II. Experiments to be conducted in the academic year - 8

Suggested topics for Experiments (Any 8 topics to be selected)

- 1) Perception
- 2) Attention
- 3) Memory - short-term and long-term
- Concepts and categorization 4)
- 5) Visual imagery
- 6) Language
- Thinking and problem solving 7)
- 8) Reasoning
- Decision making 9)
- Social cognition/ Social Perception 10)
- Reaction time 11)
- 12) **Psychophysics**
- Psychomotor skills 13)
- Learning/Conditioning 14)
- 15) Motivation
- **Emotion** 16)

Part III. The obtained data of each Experiment to be analyzed using statistical techniques like -

- The t test Significance of difference between 2 means as applied to Repeated measures 1) designs and Randomized group designs
- 2) The chi square test
- 3) The median test
- One-way ANOVA as applied to Repeated measures designs and Randomized group 4) designs

5) Correlation coefficient

Part IV. Psychological Testing

- a. Intelligence Testing
- b. Personality Testing

Part V. Coglab demonstrations - computer-based Experiments on Cognitive Processes

Total = 8 Experiments, 2 tests and 1 Coglab demonstration

Books for reference

- 1) Anastasi, A. & Urbina, S. (1997). <u>Psychological Testing</u>. (7th ed.). International edition. Prentice Hall International, Inc.
- 2) Cohen, J.R., & Swerdlik, M.E. (2005). <u>Psychological Testing and Assessment: An introduction to Tests and Measurement.</u> (6th ed.). New York. McGraw-Hill International edition
- 3) Elmes, D.G., Kantowitz, B.H., & Roediger, H.L. (1999) Research Methods in Psychology. (6th ed.). Brooks/Cole, Thomson Learning.
- 4) Francis, G., Neath, I., MacKewn, A., & Goldthwaite, D. (2004). Coglab on a CD. Thomson Wadsworth
- 5) Galotti, K.M. (2004). <u>Cognitive Psychològy: In and Out of the Laboratory</u>. (3rd ed.). Wadsworth/ Thomson Learning
- 6) Garrett, H.E. (1973). <u>Statistics in Psychology and Education</u> (6th ed.) Bombay: Vakils, Feffer, and Simons Pvt. Ltd.
- 7) Guilford, J.P., and Fruchter, B. (1981). Fundamental Statistics in Psychology and Education. (6th ed.). McGraw-Hill co.
- 8) Goldstein, E. B. (2005). Cognitive Psychology: Connecting Mind, Research, and Everyday Experience. Wadsworth/ Thomson Learning
- 9) Kaplan, R.M., & Saccuzzo, D.P. (2005). Psychological Testing Principles, applications and issues. (6th ed.). Belmont: Thomson Wadsworth
- 10) McBurney, D.H. (2001). Research Methods. (5th ed.). Bangalore: Thomson Learning India
- 11) Mangal, S.K. (1987). <u>Statistics in Psychology and Education</u>. New Delhi: Tata McGraw Hill Publishing Company Ltd.

- Martin, D.W. (2004). Doing Psychology Experiments. (6th ed.). Belmont: Thomson 12) Wadsworth
- Matlin, M.W. (1995). Cognition. 3rd ed., Bangalore: Prism Books pvt. ltd. 13)
- Snodgrass, J.G., Levy-Berger G.V., & Haydon, M. (1985). Human Experimental 14) Psychology. New York: Oxford University Press.
- Surprenant, A.M., Francis, G., & Neath, I. (2005). Coglab Reader. Thomson Wadsworth 15)

T.Y.B.A. Revised Syllabus Paper IX - Counseling Psychology (Applied Component) Theory = 80 marks; Project = 20 marks

Objectives: -

- 1. To impart knowledge and understanding of the nature, process, goals, techniques, ethical issues and major theories in Counseling Psychology
- 2. To generate interest in the various applications and fields of counseling
- 3. To create a foundation for higher education in Counseling and a career as a professional counselor

40 lectures Section I - 40 marks

I. Perspectives on effective counseling (Chapter 1) 10 Lectures

- a. Theoretical foundations
- b. Fundamental precepts of effective counseling
- c. Characteristics of effective counselors
- d. The joy of helping

II. Understanding counseling as a process (Ch. 2)

10 Lectures

- a. Definition of counseling
- b. Outcome goals of counseling
- c. Process goals in counseling
- d. Stages of the counseling process
- e. The three stages of counseling in perspective

III. Building the counseling relationship and facilitating initial disclosure (Ch. 3) 10 Lectures

- a. What clients bring to the counseling experience
- b. Inviting communication and building the counseling relationship
- c. The core conditions of counseling
- d. Counselor actions that impede communication

IV. In-Depth exploration (Ch. 4)

a. Goals and methods of in-depth exploration

b. Advanced empathy c. Immediacy d. Confrontation e. Interpretation f. Role-playing 40 lectures Section II - 40 marks 10 Lectures V. Commitment to action and termination (Ch. 5) a. The process of goal setting b. Design and implementation of action plans c. Termination 10 Lectures VI. Ethics in counseling (Ch. 6) a. Codes of professional ethics b. Ethical principles c. Ethical theory d. The relationship between ethics and the law e. Common ethical violations by mental health professionals VII. Assessment, diagnosis and techniques in counseling (Chapters 7 & 8) a. A frame of reference for understanding assessment and diagnosis b. Components of effective assessment c. Tools for effective diagnosis d. Placement of assessment in the counseling process: risks and opportunities e. Intake interviews f. Mistakes counselors make in the assessment process g. Structuring h. Leading i. The use of questions in counseling 10 Lectures VIII. Major theories of counseling (Ch. 10) a. Structure for relating counseling theories b. Person- centered counseling c. Gestalt counseling d. Psychoanalytic counseling e. Cognitive counseling

- Trait-Factor counseling
- g. Behavioral counseling
- h. Brief therapy.

Book for study:

Welfel, E. R., & Patterson, L.E. (2005). The Counseling Process: A Multi-theoretical Integrative Approach. (6th ed.). Thomson Brooks/ Cole

Books for reference:

- 1) Arulmani, G., & Nag-Arulmani, S. (2004). <u>Career Counseling a handbook.</u> New Delhi:
- 2) Brammer, R. (2004). <u>Diversity in Counseling.</u> (1st ed.). Brooks/Cole Thomson
- 3) Corey, G. (1996). <u>Theory and Practice of Counseling and Psychotherapy</u>. (5th ed.). Thomson Brooks/ Cole
- 4) Cormier, S. & Nurius, P.S. (2003). <u>Interviewing and change strategies for helpers:</u> Fundamental skills and cognitive behavioural interventions. Thomson Brooks/Cole
- 5) Gelso, C.J., & Fretz, B.R. (1992). Counseling Psychology. Bangalore: Prism Books pvt. ltd.
- 6) McLeod, J. (2003). An Introduction to Counseling. (3rd ed.). Open University Press/McGraw-Hill Higher Education
- 7) Meier, S.T., & Davis, S.R. (1997). <u>Elements of Counseling.</u> (3rd ed.). Thomson Brooks/Cole
- 8) Rao, N.S. (1991). <u>Counseling and Guidance</u>. (2nd ed.). New Delhi: Tata McGraw-Hill. (17th reprint 2004)