

**INSTITUTE OF DISTANCE AND OPEN LEARNING
UNIVERSITY OF MUMBAI**

For Post-graduate

TRANSCRIPT CERTIFICATE

This is to certify that Shri/Smt./Kum _____ was
a bonafied student of the _____ course studying in the Institute of Distance Education,
University of Mumbai.

He/She is/was registered as a student in this Institute during the year.

His/Her date of birth as recorded in his/her Birth/S.S.C. Passing/Birth Certificate is _____

He/She had joined the _____ Part - I course in the academic year _____
and _____ Part - II courses in the academic year _____

The duration of the course is of the course is of _____ year/s.

She/He had offered _____ as his/her group of studies at the _____

The following, are the papers of the said group of studies in which he/she appeared at the _____
Part - I and Part - II examination held in _____ and _____
respectively.

Course : _____ Year : _____

Year & Month of Passing the Exam. : _____ Part - I : _____

Seat No. _____

Name of the Subject	Marks obtained	Minimum Marks	Maximum Marks	Class Obtained
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1.

2.

3.

4.

Course : _____ Year : _____

Year & Month of Passing the Exam. : _____ Part - II : _____

Seat No. _____

1.

2.

3.

4.

Total _____

Total of Part - I _____

Grand Total _____

Result : Passed the _____ degree examination in _____ Class.

The medium of instruction in English.

UNIVERSITY OF MUMBAI
INSTITUTE OF DISTANCE AND OPEN LEARNING (IDOL)

Name : _____

Address : _____

Email ID : _____

Tel./Mob. No. : _____

Date : _____

The Professor-cum-Director,
Institute of Distance And Open Learning
University of Mumbai,

Sub. : Issue of Transcript Certificate

Sir,

This is to request you to issue me a Transcript Certificate for the purpose of

I am submitting herewith the following documents in support of my claim for your ready reference:

1. Photo copy of Identity Card.
2. Attested photo copies of all attempts Marksheet.
3. Attested photo copy of School Leaving Certificate/S.S.C. Passing Certificate/ Birth Certificate.
4. Photo copy of Marriage Certificate/Gazette, if name change.
(All Original documents for verification)

Thanking you,

Yours faithfully,

(Signature of the Student)

FOR OFFICE USE ONLY

Verified by _____

Received ₹

(₹ 500/- for Under-graduate and ₹ 750/- for Post-Graduate)

Receipt No.: _____

Date : _____

Signature of the A/c's Clerk