

CIRCULAR :

A reference is invited to the Ordinances, Regulations and syllabi relating to the Post-Graduate Diploma in Slum Studies and Development course vide this office Circular No.UG/127 of 2004 dated 24th March, 2004 and the Principals of the affiliated colleges in Arts, Science and Commerce, and the Principal of the College of Social Work and Prof-cum-Director, Institute of Distance Education are hereby informed that the recommendation made by the Board of Studies in Social Work at its meeting held on 17th July, 2007 has been accepted by the Academic Council at its meeting held on 10th August, 2007 vide item No.4.22 and subsequent approval by the Management Council at its meeting held on 16th August, 2007 vide item No.53 and that in accordance therewith the syllabus in Post-Graduate Diploma in Slum Studies and Development course has been revised as per Appendix and that the same has been brought into force with effect from the academic year 2007-2008.

Further that in exercise of the powers conferred upon the Management Council under Section 55(1) of the Maharashtra Universities Act, 1994, it has amended the Regulations 4445, 4446, 4447 and 4450 relating to the Post-Graduate Diploma in Slum Studies and Development course and that the same has been brought into force with effect from the academic year 2007-2008.

The amended Regulation 4445 relating to the Course Outline : Scheme and Execution of Post-Graduate Diploma in Slum Studies and Development course read as under :-

R.4445 : COURSE OUTLINE: SCHEME AND EXECUTION

- A) THEORY: Minimum 100 hours of lectures will be given in three days a week in afternoon. A student individually has to give examination for three papers of three hours duration each. Total mark - $100+100+100+100 = 400$

Paper-I	Slums and Urbanization: Introduction	Written Paper	100
Paper-II	Slum Development Governance and schemes	Written Paper	100
Paper-III	Integrated Planning and Implementation of Schemes	Written Paper	100
Paper-IV	Management, Research and Documentation	Written Paper	100
Total			400

- B) **PRACTICALS:** Field orientation and Assignment :
 One Hundred hours of supervised field orientation with
 dissertations in any social welfare organization or institution
 completed before final examinations.
 One field project assignment on any one topic related to social issues
 slums (minimum 10 pages).

Type of Evaluation	
• Internal Assessment	Marks
• External Assessment – Viva Voce	100
• Field Project Assignment	50
Total Marks	50
	200

The amended Regulation **4446** relating to the **DISTRIBUTION** of Post-graduate Diploma in Slum Studies
 Development Course to read as under:-

R.4446 MARKS DISTRIBUTION

Theory

Paper –I Slums and Urbanization: Introduction	100 Marks
Paper –II Slum Development:-Governance and schemes	100 Marks
Paper –III Integrated Planning and Implementation of Schemes	100 Marks
Paper –IV Management, Research and Documentation	100 Marks

Field Orientation

100 hrs supervised field orientation in any CBO	
1. Internal by Institution in-charge	100 Marks
2. External Assessment by Viva Voice	50 Marks

Field Project Assignment

10 pages assignment on any slum related topic	50 Marks
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Total :- 400 (Theory)+150 (Field Orientation)+50 (Assignment)=600 marks

- 3 -

The amended Regulation 4447 relating to the Standard Of Passing Examination of Post-graduate Diploma in Slum Studies and Development Course to read as under :-

R.4447: STANDARD OF PASSING EXAMINATION :

- A candidate should obtain at least 50% marks in Theory and 50% marks in Field Orientation examination for passing.
- Candidate will be declared passed if they pass both theory and practical examination.
- They can clear theory and Field Orientation Examination separately.
- Examination will be conducted in both the sessions October and March.
- Board of Studies will guide and appoint examiners and paper setters for every examination.

The amended Regulation 4.50 relating to syllabi of Post Graduate Diploma in Slum Studies and Development Course to read as under:-

R.4450 : ALLOTTED LECTURES :

The amended Regulation 4447 relating to the Standard Of Passing

Paper I - Slum Studies and Development: Introduction and	40 Lectures
Paper II - Slum Development: -Governance and schemes	40 Lectures
Paper III - Integrated Planning and Implementation of Schemes	40 Lectures
Paper IV - Management, Research and Documentation	40 Lectures

Total No. of Lectures - 160 Lectures

A candidate should obtain at least 50% marks in Theory and 50% marks in Field Orientation examination for passing.

Further that in exercise of the powers conferred upon the Management Council under Section 55(1) of the Maharashtra Universities Act, 1994, it has amended the Regulations 4445, 4446, 4447 and 4450 relating to the Post-Graduate Diploma in Slum Studies and Development Course is as per Appendix and that the same has been brought into force with effect from the academic year 2007-2008.

Mumbai 400 032

13th September, 2007 Regulation 4.50 relating to syllabi for I/c REGISTRAR

Diploma in Slum Studies and Development Course to read as under:-

To,

The Principal of the affiliated colleges in Arts, Science, Commerce, and Principal of the College of Social Work and Prof-cum-Director, Institute of Distance Education.

Paper I - Slum Studies and Development: Introduction and 40 Lectures
Paper II - Slum Development: -Governance and schemes 40 Lectures
Paper III - Integrated Planning and Implementation of Schemes 40 Lectures
Paper IV - Management, Research and Documentation 40 Lectures

A.C.4.22/10.08.07

No.UG/ 380-A of 2007

Copy forwarded with compliments for information to :-

- 1) the Deans of the Faculties of Arts, Science and Commerce,
- 2) the Chairman, Board of Studies in Social Work

Copy to :

The Director, Board of College and University Development, Registrar (Eligibility and Migration), the Director of Students Welfare, Executive Secretary to the Vice-Chancellor, the Personal Assistants to Pro-Vice-Chancellor, the Registrar and the Assistant Registrar Administrative sub-centre, Ratnagiri, for information.

The O.S.D. and Controller of Examinations (10 copies), the F. & A. (Accounts Section), Fort (2 copies), Record Section (5 copies), Publications Section (5 copies), D.R. Enrolment (3 copies), D.R. (Statistical Unit), Accounts Section, Vidyanagari, (2 copies), the Director, University Computer Centre (I.D.E. Bldg.), Vidyanagari, (2 copies), D.R. (Aff. Section) (2 copies), A.R., A.A. Unit (2 copies) and A.R. (Executive Authorities Unit) (2 copies), they are requested to treat this as action taken report on the concerned resolution adopted by the Academic Council/Management Council referred to in the above Circular and that no separate A.T.R. will be sent in this connection. A.R., CONCOL (1 copy), BUCTU (2 copies), In-charge C.C.F. (1 copy), D.R., I.D.E. (10 copies), D.R., P.R.O., (2 copies), D. (Special Cell), Supdt., Thesis Section (2 copies), Supdt., P.G. Section (2 copies), Secretary, MUASA (1 copy), Dy. Acctf. (Unit V) (1 copy), Receptionist (1 copy), Telephone Operator (1 copy).

Nsk/Cir.2/110907

10.08.07

UNIVERSITY OF MUMBAI



**REVISED SYLLABUS FOR THE
POST GRADUATE DIPLOMA
COURSE IN
SLUMS STUDIES
AND DEVELOPMENT**

(With effect from the academic year 2007-2008)

Slum Studies and Development

Module 1

Urbanization: A Growth of Urban Area

Urbanization - Definition

Dynamics of Urban Life

Population studies

Background of growth of cities – pull and push factors for rural to urban migration

Urban – Rural comparison, trends and scenario

Land use and layout

Evolution of Slums

Module 2

Perspective about Slums

Slums- Definitions, description, assessment, social outlook

Conceptual understanding of slums

Expansion pattern of slums in cities

Classification and characterization of slums

Module 3

Slum Overview

Genesis of slums, locations, structure, vote bank issue and politics,

Socio-economic, political dimensions in the evolution of slums

Cultural and psychological aspect for the quality of life in slum

Power structure, leadership and decision making process

Cities without Slums

Module 4

Development Concept in Slum

United Nations – habitat agenda – Slum indicators,

Concept of slum development

Goal, aim and objectives of working with slum

74th constitutional amendment – legislative provisions

Leadership in development

Module 5

Motivation and Participation

Works in various target groups in Slums

Techniques and models in community work

Theories of motivation and motivation techniques

Public Private Partnership – Peoples participation

Books References

1. Bose, Ashish (Ed), "*India's Urbanisation 1901-2001*", Tata McGraw Hill Publication Co Ltd., New Delhi, 1978
2. Charles Korea, "*Urbanisation*" Housing and Organisation UGRI
3. D'souza Alfred, "*Indian City, The Poverty, Ecology and Urban Development*", Manohar Publication, New Delhi, 1983
4. David M.D., "*Urban Explosion of Mumbai: Restricting of Growth*", Himalaya Publication House, Mumbai, 1996
5. Jag Mohan, "*Challenges of Our Cities*", Vikas Prakashan, New Delhi, 1984
6. Jha S.S., "*Structure of Urban Poverty (The Case of Bombay Slums)*", Popular Prakashan, Bombay, 1986

7. Muzumdar T.K., "Urbanising Poor: A socie study of low income migrant of New Delhī", Lancons Publishers, New Delhi, 1983
8. Patel Sujata and Thorner Alice (Ed), "Bombay Metaphor for Modern India", Oxford University, 1995
9. Rao M.S.A., "Urbanisation in India", Concept Publishing Company, New Delhi, 1983
10. Shah C.G., "Trends of Urban Development in India and Prolification and Slum and Squatting", C.G. Memorial Trust Publication, Mumbai, 1.1.1985
11. Sharma K.L. and Dipankar Gupta, "Country Town Nexus, Studies in Social Transformation in Contemporary Society in India", CSSS, School of Social Science, JNU, New Delhi, 1991
12. S. Chandra and Punalekar S.P., "Urban Community Development Programme in India", N.I.P.C.C.D., New Delhi, 1975
13. Varma H.S., "Bombay, New Bombay and Metropolitan Region", Concept Publishing Company, New Delhi, 1994
14. Cadic Paugh – Housing and Urbanisation, A study of India: Sage Publication Delhi 1990

Paper –II **Slum Development:-Governance and schemes. Lecture- 40 - Marks 100.**

Module 1 **Slum and Governance**

Role of Government
 Role of local bodies (Municipal effectiveness - Local self Government) it's working
 Urban governance and local self government
 Urban service delivery system and mechanism
 Institutional mechanism of decentralization of governance
 Disadvantages and advantages of decentralization
 Urban Governance and Present scenario

Module 2 **Slums and Stakeholders**

Role of various Stake holders at local level
 Community Structure. problems, psychology and mindset in people in slums
 Cultural aspects as the stake holders
 Service delivery to slum settlements in urban centre

Module 3 **Slum Policies and Schemes in India**

Attitudinal changes in schemes in slum development / up gradation and its implementation
 Legal implications in Policy and Implementation
 Schemes related to slums.
 Health and Hygiene schemes
 Solid waste management and Slum Sanitation
 Schemes for Social Up-liftment
 Schemes for women
 Present schemes in detail

Module 4 **Slums and Urban Environment Management**

Urban Environment Management
 Environment Audits
 Waste Management in Slums
 Energy conservation

Module 5 **Slums and Poverty Management**

Poverty - Definition and Indicators
 Urban poor, causes, effects of poverty,

UN measures and remedies,
Below Poverty Line Standards,
Poverty Mapping
Poverty alleviation programs,
Best Practices and Lessons learnt

Books References

1. Das P.K. and Gonsalves Colin, *Struggle for Housing, The people's Manifesto*, C.G. Shah Memorial Trust Publication, Mumbai, Sept, 1987
2. Sharma Kalpana, *'Rediscovering Dharavi: Stories from Asia's largest slum'*, Penguin Books India (P) Ltd., New Delhi, 2000
3. Tinaikar S.S., *"Rehousing of Slum-dwellers of Bombay"*, Nivara Hakk Suraksha Samiti, Mumbai 1995
4. Verma Geeta Diwan, *"Intercity Decay and Renewal in India a Framework for Addressing the Problem"*, Centre for Asian Studies, Amsterdam, 1990
5. Yadav C.S., *"Slums, Urban Decline and Revitalization: (Ed)"* 301.36: Concept Publication, Delhi, 1987
6. K Thomas Poulse, *"Innovative Approaches to Housing the poor: Role of Voluntary Agencies/ a Success Story (India) Mathews-Trivendrum 1988*
7. Fredric C. Thomas, *"Calcutta The human face of poverty"*, Penguin Books India 1999
8. *Slum Up gradation: Policy Alternative to management of Spontaneous Settlement (Bombay Experience) 363.5(54), New Delhi: 1985 HSMI / Human Settlement Management Institute*
9. Denis Murphy, *A Decent Place to live, Urban Poor in Asia*, Asian Coalition for Housing Rights, Habitat International Coalition – Asia 1990
10. K Thomas Poulse, *"Innovative Approaches to Housing the poor: Role of Voluntary Agencies/ a Success Story (India) Mathews-Trivendrum 1988*
11. Fredric C. Thomas, *"Calcutta The hum in face of poverty"*, Penguin Books India 1999
12. *Slum Habitat- Hyderabad, Slum improvement Project 363.5 (5484) Bijalani (H.U.) & Vikas Publication- Big/Roy Prodipto) New Delhi 1991*
13. *Slum Up gradation: Policy Alternative to management of Spontaneous Settlement (Bombay Experience) 363.5(54), New Delhi 1985 HSMI / Human Settlement Management Institute*
14. Venkatarayanna (K.N.), *Slums (A study in Urban Problem) Bol.36, Sterling Publication, New Delhi 1972*

Paper –III Integrated Planning and Implementation of Schemes Lecture 40 - Marks 100.

Module 1 Introduction of Urban Planning

Town planning

Introduction of planning and good governance in the strategic management

Planning process – Data based advanced planning, need based planning as reaction to the problem

History (Modern & Ancient towns), Need of TP, Concepts, problems / lacuna

Laws (Acts), Rules, Regulations regarding TP

Planned cities, problems,

Regional plans Master plan, D P, and Development authorities

Module 2 Community Organizations (NGOs/CBOs) and Networking

Concept of Philanthropy

NGO Definition, structure, legal status and aspects,

CBO / SHG Definition, structure, legal status, working, finance,

Role & responsibilities, Partnership and participation approach

Networking with CBOs / NGOs / Residential Associations

Social Networking and Management

Module 3 Communication
 Personality and communication
 Methods and skill in Communication
 Interaction Techniques and Communication within groups
 Municipal authorities and other formal institutions
 Communication and co ordination with Local Elected Members at ward level

Module 4 Working and Implementation (Advanced)
 Management by Objectives (MBO: - POSDCORB): - Planning, Organizing, Staffing, Directing, Coordinating, Evaluation, Reporting and Budgeting

Module 5 Housing as Human Right
 Constitutional provision and human rights - Shelter
 Quality of life – A perspective, Remuneration and Earning,
 Housing – a global challenge, need, quantum, houseless population, inadequate housing, norms-quality
 &size, structure, cost material of construction of household.
 Human and Social development, values and ethics

Books References

1. Dandekar V.M. and Rath N.K., "Poverty in India" Indian School of Political Economics. Bombay, 1971
2. Kaldate Sudha K. & Joshi B. L., "Slums and Housing Problem", Print well Publisher, Jaipur. 1989
3. Kopardekar H.D. and G.R. Diwan, "Urban and Regional Planning – Principles, Practice and the Law", Sudhanwa H. Kopardekar, Pune, 1994
4. Kopardekar H.D., "Management Ideas for Urban Management", All India Institute of Local Self Government Bombay, Mumbai, 1987
5. Kopardekar H.D., "Social Aspects Urban Development", Popular Prakashan, Bombay, 1986
6. N. Jayaram and Sandhu R.S., "Housing in India: Problems, Policy and perception". B.R. Publication, Delhi, 1988
7. S. Chanora and Punalekar S.P., "Urban Community Development Programme in India". N.I.P.C.C.D., New Delhi, 1975
8. Varma H.S., "Bombay, New Bombay and Metropolitan Region", Concept Publishing Company. New Delhi, 1994
9. Bhargava, S.K. & Verma, H.N. "Air Pollution and It's Impact on Plant Growth"
10. ISBN- 8189422103, 2006
11. Pandey, R.K. "Urban Sociology: Planning Administration and Management"
 Year of Publication: 2006 ISBN : 81-7304-609-3 / 8173046093

Paper –IV Management, Research and Documentation Lecture 40 - Marks 100.

Module 1 Documentation and Evaluation

Documentation Process
 Evaluation process
 Need of Documentation and Dissemination of information
 Evaluation, monitoring, Impacts, Lacuna Benefits
 Developing monitoring tools and structure
 Indicators of Success and Failures

Module 2 Project Proposal Preparations

Agency administration
 Guideline for Project proposal preparation and implementation

(Proposal preparation, identify objective, funding agency, forms, evaluation, sanction, disbursement & utilization of funds etc.)

Module 3 Socio-economic Research Methods

Research Methodology: Survey, Sampling, Tabulation, and Data analysis
Slum survey – Methodology, Questionnaire and case studies
Slum Structure, Demographic survey, Health and Amenities, Needs

Module 4 MIS

MIS (Management Information Systems) planning

Module 5 IEC and Media

Preparation of IEC (Information, Education, and Communication) material
Presentation of data and handling of community meetings
Audio Visual Documentation
Handling various media

Books References

1. Kenneth D. Bailey – "Methods of Social Research" 1987, The Free Press - New York
2. Ramakrishna Mukherjee, *The Quality of Life: Valuation in Social Research* Sage Publication, New Delhi, 1989
3. *Slums and unplanned human defilements* "report of the seminar held on 5th and 6th Nov. 1982 at Bombay 301.36a.i.i.l.s.g.-Bombay.
4. Denis Murphy: *A Decent Place to live, Urban Poor in Asia*, Asian Coalition for Housing Rights, Habitat International Coalition – Asia 1990
5. K Thomas Poulse, "Innovative Approaches to Housing the poor: Role of Voluntary Agencies/ a Success Story (India) Mathews-Trivendrum 1988
6. Fredric C. Thomas, "Calcutta The human face of poverty, Penguin Books India 1999
7. Kumra, V.K. & Singh, "India's Urban Environment: Pollution, Perception and Management" . ISBN , 2007
8. Singh, K.K.; Tomar, Alka; "Sustainable Resource Management; 2 Volumes" Year of Publication: 2007 ISBN : 81-904551-0-7 / 8190455107