

CIRCULAR :-

The Principals of the affiliated colleges in Arts are hereby informed that the recommendation made by the Ad-hoc Board of Studies in Ancient Indian Culture at its meeting held on 22nd February, 2008 has been accepted by the Academic Council at its meeting held on 15th April, 2008 vide item No. 4.4 and subsequently approved by the Management Council at its meeting held 24th April, 2008 vide item No. 16 and that, in accordance therewith, the One Year Post-graduate Diploma Course in Museology and Conservation is introduced by the University from the academic year 2008-2009.

Further, that in exercise of the powers conferred upon the Management Council under Section 54(1) and Section 55(1) of the Maharashtra Universities Act 1994, it has made Ordinance 5744 and Regulations 5831 and 5832 relating to the One Year Post-graduate Diploma Course in Museology and Conservation is as per Appendix and that the same has been brought into force with effect from the academic year 2008-2009.

MUMBAI - 400 032
26th August, 2008

PRIN.K.VENKATARAMANI
REGISTRAR

To,

The Principals of the affiliated colleges in Arts.

A.C./4.4/15.04.2008

MC/16/24.04.2008

No.UG/400 - A of 2008, MUMBAI-400 032

26th August, 2008

Copy forwarded with compliments for information to :-

- 1) The Dean, Faculty of Arts,
- 2) The Chairperson, Ad-hoc Board, of Studies in Ancient Indian Culture.
- 3) The Controller of Examinations,
- 4) The Co-Ordinator, University Computerization Centre,

(D. H. KATE)
DEPUTY REGISTRAR
(U.G./P. G. Section.)

Copy to :-

The Director, Board of College and University Development, the Deputy Registrar (Eligibility and Migration Section), the Director of Students Welfare, the Executive Secretary to the Vice-Chancellor, the P.A. to the Pro-Vice-Chancellor, the Registrar and the Assistant Registrar, Administrative sub-center, Ratnagiri for information.

The Controller of Examinations (10 copies), the Finance and Accounts Officer (2 copies), Record Section (5 copies), Publications Section (5 copies), the Deputy Registrar, Enrolment, Eligibility and Migration Section (3 copies), the Deputy Registrar, Statistical Unit (2 copies), the Deputy Registrar (Accounts Section), Vidyanagari (2 copies), the Deputy Registrar, Affiliation Section (2 copies), the Director, Institute of Distance Education, (10 copies) the Director University Center (IDE Building), Vidyanagari, (2 copies) the Deputy Registrar (Special Cell), the Deputy Registrar, (PR) Assistant Registrar, Academic Authorities Unit (2 copies) and the Assistant Registrar, Executive Authorities Unit (2 copies) they are requested to treat this as action taken report on the concerned resolution adopted by the Academic Council re the above Circular and that no separate Action Taken Report will be sent in this connection. The Assistant Registrar, Constituent Colleges Unit (2 copies), BUCT (1 copy), the Deputy Account, Unit V (1 copy), the in-charge Director, Computing Facility (1 copy), the Receptionist (1 copy), the Telephone Operator (1 copy), the Secretary MUASA (1 copy), the Superintendent, Post-Graduate Section (2 copies), the Superintendent, Thesis Section (2 copies)

UNIVERSITY OF MUMBAI



Ordinances, Regulations

and

Syllabus for the

One year

P.G. Diploma Course

in

Museology and Conservation

(Introduced with effect from the academic year
2008-2009)

Syllabus for P.G.Diploma in Museology and Conservation

The main objectives of this course in Museum and Conservation are:

- To inculcate a better understanding of Indian Culture - with special reference to the arts of mankind.
 - To promote the importance and understanding of Conservation of Cultural Property.
 - To impart and develop training in Heritage Management.
 - To create a holistic approach in students to our multilateral culture and its environs in general.
- The following course will be the first of its kind in Maharashtra with growing demand for Regional, University, Site and Village Museums, it will be an opportunity for students.

R.5831 Duration of the course

One year P. G. diploma in Museology & Conservation will be awarded to students who successfully complete the course programme. The students will be judged on the overall quality of performance and their final papers, their practical work and their general participation in the course programme.

R. 5832 No of seats:

Twenty .

O.5744 Eligibility:

The students seeking admission in certificate in Museology & Art Management should have passed B.A. / B.Sc. / B.Fine / BPA or equivalent examinations recognized by the UGC.

Aims of the course

The Government of India and State Governments recognize training as pre-service professional qualification. It enables students to get a job in a Museum and Art Galleries. The concept of a Museum as a storehouse of antiquities is now being transformed in to a center of learning. As the development of a Museum mainly depends on the ability of its Curatorial staff, there is a growing demand for trained Art managers. The six months certificate program in Museology and Art Management studies is aimed at providing suitable training for those students who have an interest for the Museum and Art Management.

Course program:

The course program is divided into three sections:

- Lectures
- Practical work and workshops
- Evaluation

Lecture programs :

The lectures will be presented with Audio-Visual Aids on the following subjects by the Curators as well as by the visiting experts in the field.

- Introduction to Museum, Museology and Museography
- Principles of Art & Collection Management
- Care and Conservation.
- Registration and documentation techniques
- Exhibition planning and designing.

The lecture program would consist of a general introduction to the new developments and trends in each of these fields.

Evaluation

During this period, the students have to undergo different tests by the faculty (two semesters). The papers should show their knowledge and understanding of the subject. At the end of the session, students are expected to submit their project on one of the aspects of the Museum functions.

Facilities available for the course:

- Δ Library
- Δ Audio-Visual Equipment
- Δ Computer Facilities
- Δ Conservation Studio
- Δ Opportunity to work in the galleries

R.5833 Tuition and registration fees:

The tuition fee for the course is Rs.-3000. (The academic charges and non-refundable registration fee is Rs.2000) The other costs (study material & study trips etc.) are approx. Rs.-1500. Total fees = RS 4500.

P. G. Diploma

conservation

Syllabus for one year – certificate in Museology and Art Management.

There will be three major papers in the 1st semester and three papers in the final semester involving theory and practicals.

Paper I Introduction to Museum, Museology and Museography: 20 Lectures

Total Marks –50 (Written paper – 25, Practical – 15 and Assignment – 10).

1. Definition of a museum, types of museums and its functions.
2. Museum management in India.
3. The concept and objectives of Museology and Museography.
4. The role of a museum in modern society
5. Professional ethics and public accountability.

Paper II -Museum Management -20 Lectures

- ❖ Concept of museum management.
- ❖ Museum as an organization and its various functions.
- ❖ Planning and programming for museum development
- ❖ Museum administration
- ❖ Museum staff – other requirements, qualifications and duties, supervision and
- ❖ Report of work.
- ❖ Financial management
- ❖ Source of funds, methods of preparing budgets, allocation of expenditure and maintaining accounts, cheques and audits.
- ❖ Museum Security
- ❖ Museum rules and regulations
- ❖ General maintenance, supervision and security, visitor's facilities.
- * Museum Computerisation

Paper III Collection Management – 20 Lectures

- Purpose of collection, Collection policy and Collection methodology.
- Types of Collections
- Legislation – Treasure Trove Act, Antiquities and Art Treasure Act, Monument
- Preservation Act and Wildlife Act
- Documentation collection – Manual system, Computer system, Photo documentation, Digital methodology
- Collection research
- Handling of art objects
- Storage system
- Security of collection
- Insurance.

Paper IV Exhibition – Planning and Designing- 20 Lectures

- The concept and objectives of exhibition
- Planning and programming of exhibitions
- Exhibition installation
- Integrated graphic designs – audio-visual aids, multi-media – kiosks.
- Types of exhibitions, furniture and accessories.
- Lighting Design.

Paper V Care and Conservation of Museum Materials- 20 Lectures

- Types of museum materials, causes of deterioration, different methods of examination.
- Preventive conservation methods
- Conservation documentation
- Cleaning and conservation of organic materials
- Cleaning and conservation of non-organic materials
- Cleaning and conservation of paintings including oil paintings
- Methods of dry preservation and wet preservation with special reference to Natural History specimens.

Paper VI Museum communication- 20 Lectures

- Principles of Museum communication
Communication aids – object interpretation, gallery talks, use of multi-media, audio guides, kiosks.
- Communication Development program
Means of communication required for various groups – school children, teachers, tourists, family etc.
Outreach programs – organizing activities at schools with student-teacher participation.
- Evaluation of educational programs and materials
Museum publications:
Different types of Publications, and their purpose.
Museum marketing and public relations.

Mode of examination:**2 Semesters**

Part I – 3 papers	150 Marks
Part II – 3 papers	150 Marks
Dissertation/Project	50 Marks

Total: 350 Marks

The students must obtain at least 35% in each paper and 40% in aggregate.

- O- 80% and above.
- A+ 70% < 80%
- A 65% - < 70%
- B+ 60% - < 65%
- B 50% - < 60%
- C 40% - < 50%
- F < Below 40%
