

UNIVERSITY OF MUMBAI
No.UG/471 of 2007

CIRCULAR :-

A reference is invited to the Ordinances, Regulations and Syllabi relating to the M.Phil degree in Social Work vide this office Circular No.UG/465 of 2007, dated 19th November, 2007 and the Principals of the affiliated colleges in Arts, Science and Commerce and the Principal of the Social work are hereby informed that the recommendation made by the Board of Studies in Social Work at its meeting held on 17th July, 2007 has been accepted by the Academic Council at its meeting held on 10th August, 2007 Vide Item No.4.21 and that, in accordance therewith, the M.Phil degree in Social Work is introduced by the University as per Appendix and that the same has been brought into force with effect from the academic year 2007-2008.

MUMBAI-400 032

23rd November, 2007


for I/c. REGISTRAR

To,

The Principals of the affiliated colleges in Arts Science, Commerce and College of Social Work

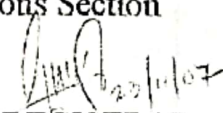
A.C./4.21/10.08.2007

No.UG/471 - A of 2007, MUMBAI-400 032

23rd November, 2007

Copy forwarded with compliments for information to :-

- 1) The Deans of the Faculties of Arts, Science and Commerce,
- 2) The Chairperson, Ad-hoc Board of Studies in Home Science
- 3) The Officer on Special Duty and Controller of Examinations Section
- 4) The Co-Ordinator, University Computerization Centre,


for I/c. REGISTRAR

Copy to :-

The Director, Board of College and University Development, the Deputy Registrar (Eligibility and Migration Section), the Director of Students Welfare, the Executive Secretary to the Vice-Chancellor, the Pro-Vice-Chancellor, the Registrar and the Assistant Registrar, Administrative sub-center, Ratnagiri for information.

The Officer on Special Duty and Controller of Examinations (10 copies), the Finance and Accounts Officer (2 copies), Record Section (5 copies), Publications Section (5 copies), the Deputy Registrar, Enrolment, Eligibility and Migration Section (3 copies), the Deputy Registrar, Statistical Unit (2 copies), the Deputy Registrar (Accounts Section), Vidyanaagari (2 copies), the Deputy Registrar, Affiliation Section (2 copies), the Director, Institute of Distance Education, (10 copies) the Director University Computer Center (IDE Building), Vidyanaagari, (2 copies) the Deputy Registrar (Special Cell), the Deputy Registrar, (PRO), the Assistant Registrar, Academic Authorities Unit (2 copies) and the Assistant Registrar, Executive Authorities Unit (2 copies). They are requested to treat this as action taken report on the concerned resolution adopted by the Academic Council referred to in the above Circular and that no separate Action Taken Report will be sent in this connection. the Assistant Registrar Constituent Colleges Unit (2 copies), BUCT (1 copy), the Deputy Account, Unit V (1 copy), the In-charge Director, Centralize Computing Facility (1 copy), the Receptionist (1 copy), the Telephone Operator (1 copy), the Secretary MUASA (1 copy), the Superintendent, Post-Graduate Section (2 copies), the Superintendent, Thesis Section (2 copies)

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UNIVERSITY OF MUMBAI

SYLLABUS FOR THE M.Phil DEGREE IN SOCIAL WORK

(With effect from the academic year 2007-2008)

PROPOSED MASTER OF PHILOSOPHY (M.PHIL) PROGRAMME IN SOCIAL WORK

Preamble

The Master of Philosophy (M.Phil) in Social Work is a pre-doctoral degree programme intended to equip a prospective doctoral scholar with the necessary knowledge, skills and attitude required to undertake serious doctoral research study. It also aims to develop in the students an understanding of the teaching, learning and evaluation process. The programme is thus designed to enhance the professional and research skills of those who are already teaching social work subjects and also to create a strong orientation for research linked social work practice among professionals.

Programme Structure

Paper No.	Name of Paper	Details of Examination		Hours (Credits)
		Internal Assessment	External Assessment	
I	Research Methodology			
	Section I - Research Methods		100 marks	75 (5)
	Section II - Statistics	Grade		45 (3)
	Section III - SPSS	Grade		45 (3)
II	Higher Education in Social Work	---	100 marks	75 (5)
III	International Social Work: Education & Practice	---	50 marks	45(3)
IV	Development Issues, Approaches and Strategies (Reading Course)	Grade		45 (3)
V	Dissertation (Including Viva Voce)		150 marks	60 (4)
	Total		400 marks	390 (26)

Dissertation

The following will be the component of marks in the assessment of Subject V (Dissertation):

Internal Assessment	
Assessment of process and quality by the guide	60 marks
External Assessment	
Assessment of the final report/paper	50 marks
Viva-Voce Examination	40 marks
Total	150 marks

SYLLABUS

Paper I: RESEARCH METHODOLOGY

Section I - Research Methods

Marks: 100

Hours: 75

Objectives

This section intends to:

- Enable students to learn the various procedures involved in conducting quantitative and qualitative research studies
- Enable the students with appropriate skills in the selection and utilization of tools and techniques of data collection, processing and analysis in both quantitative and qualitative research.

Contents

Unit 1- Introduction to quantitative research in social work

- Need for research in social work
- Scientific Method in empirical research
- Ethical foundations of social work research

Unit 2- the quantitative research process(Part I)

- The research problem and formulation of research questions
- Variables and Measurement

- Research Designs
- Sampling Designs
-

Unit 3 - the quantitative research process (Part II)

- Methods and tools of data collection
- Data interpretation, discussion and theorization
- Reporting in quantitative research

Unit 4- Foundations of qualitative research

- Non-positivist epistemology and related sociological approaches
- Ethics in qualitative research
- Research questions and conceptual framework

Unit 5- the qualitative study design

- In-depth methods of data collection
- Use of participatory and rapid assessment procedures for measurement
- Rigour in data collection
- Recording, summarizing and analyzing
- Interpretation and Understanding
- Reporting in qualitative research

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Section II – Statistical Methods

Grade
Hours: 45

Objectives

- To familiarize the student with the field of quantitative analysis of data with the help of statistics
- To make the student proficient in the understanding and application of descriptive and analytical statistics

Contents

Unit 1- Introduction to Descriptive Statistics

- Branches of statistics: Descriptive statistics and Advanced/Inferential statistics
- Role of statistics in research
- Frequency
- Percentages
- Bar charts and Pie charts
- Frequencies and percentages
- Computing an average/measures of central tendency (mean, median, mode)
- Computing measure of variability/Dispersion
- Histograms and line graphs

Unit 2- Advanced/Inferential Statistics

- Role of probability in research and statistics
- Types of distribution
- Frequency distribution
- Normal distribution
- Type I and Type II errors
- Standard error (and confidence intervals)
- Parametric and Non-parametric methods
- Identifying the level of measurement of variables
- Selecting and justifying the use of a test procedure
- Contrasting the observed value with the critical value and declaring test results
- Level of significance (p values)

Unit 3- Using and Advanced Statistical Method

- Interpreting and reporting significance
Describing the results ensuring that descriptive statistics are also reported; manner of reporting advanced statistics)
- Discussing the results (explanations of finding, corroboration with past theory and research; implications for research, theory and/or practice)
- Univariate Chi-Square test
- Bivariate Chi-Square test

- One – sample t-or z-test
- T-or z-test for contrasting two independent groups
- Paired t-test
- ANOVA

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Section III - Statistical Package for the Social Sciences

Grade
Hours: 45

Objectives

- To orient the student to elementary and advanced techniques of computer data processing
- To impart training in storing, retrieval and transfer of data
- To impart training in the use of various statistical packages for analysing Quantitative and Qualitative data

Contents

Unit I – Introduction to Computer Data Analysis

Computer Hardware and Software – Computer accessories
Operating Systems – MS-DOS-LAN (Novell Netware), environment – Windows
Data management systems – creating, modifying, indexing, piling and searching data – creating report and label – writing the programme MS-Office
Introduction to the use of Spread Sheets – Data entry – Statistical functions – Graphic presentations and data analysis

Unit II Statistical Application (Part I)

Introduction to statistical packages for Qualitative data analysis (ATLAS-T), introduction to Quantitative data analysis through SPSS, defining, transferring data and generating Systems file

Unit III Statistical Application (Part II)

Descriptive Statistical Analysis – Frequency, cross-tabulation, tests of variable association – parametric and non-parametric statistical test (chi-square, t-test, correlations, analysis of variance, regression analysis, reliability tests).

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Paper II

HIGHER EDUCATION IN SOCIAL WORK

Marks: 100

Hours: 75

Objectives

- Develop knowledge of curriculum development
- Gain understanding of the educational process and the role of a trainer
- Acquire skills in assessment of curriculum and learner
- Skills using teaching methods
- Develop an understanding of the structure and process of academic writing
- Develop skills in critically reviewing available literature
- Help acquire skills in referencing, documentation and compilation of bibliography

Content

Unit I Components of Education Education System in India

a) Learner

Types of Learner (Learning Patterns)
Pedagogy and Andragogy of learning characteristics of Adult Learner
Theories of learning

b) Curriculum

Curriculum Development
Principle steps, approaches in curriculum development

c) Teacher/Training

Teacher: Characteristics, professional development
Learning/teaching principles
Models of teaching
Basic Educational principles and process

d) Teaching Aids and Methods

Simulation exercises, role plays
Indigenous literature
Teacher as a mentor, supervisor, field instructor

Unit II. Principles of Supervision and Training

Assessment and Evaluation:

Principles, techniques and tools

Training and Staff Development:

Components

Principles of staff development

Preparation of training modules

Unit III Writing Process

Selecting a suitable title, investigation, structuring, writing and revising. Writing a Research Proposal – different components of a proposal writing. Writing an executive summary, monograph, synopsis, articles in refereed journals, a research report.

Unit IV Review of Literature

Critiquing and reviewing previous research or theoretical frameworks. Summarising, paraphrasing and quoting. Description, explanation and discussion of your own ideas. The role of the writer as commentator, offering the reader a stream of information which moves between what was said by the other authors and what was said about this by the writer

Unit V Organising the Typescript

Logical flow of the intellectual content. Main text and peripheral text (footnotes, end notes). Paragraphs and sequencing. Use of non-discriminatory language. Report Format: Title page, content page, abstract, introduction, main body, conclusion, recommendations, appendices, glossary.

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AITBS Publishers & Distributors, New Delhi

Paper III:

INTERNATIONAL SOCIAL WORK: EDUCATION & PRACTICE

Marks: 50

Hours: 45

To enable students to:

- Develop comprehensive and critical perspectives on International Social Work Education and Practice.
- Study the contemporary social realities/issues at the local and global levels and develop appropriate analysis and responses to address the same.
- Appreciate the value base in critical social work practice at the local and international levels.

Contents

Unit I

International Social Work: Concept, Value base for Practice and Scope of Social Work Practice
 Contemporary Issues: Poverty, Displacement, Disasters, Substance Abuse, Human Trafficking, HIV/AIDS, Violence on Women, Disability, Education and Health.
 Structural and Critical Perspectives to Social Work (local and global):
 Perspectives related to Human Rights, Environment, Social Development, and Gender.
 Understanding Work with Individuals, Families and Groups from a critical perspective.

Unit II

Collective action for change: Discourses on Gramsci, Paulo Freire, Saul Alinsky, Gandhi and Ambedkar.
 Contemporary Ideologies: Relevance of Marxism, Neo Liberalism, Pluralism and Globalisation in the post-modernist era.
 Impact of world trade organizations and financial institutions on poor countries.
 New Social Movements and Challenges for International Social Work

Unit III

Global Standards for Social Work Education and Practice.
 Ethics in Social Work Practice.
 National and International Councils for Social Work.
 International laws and legal instruments addressing social issues.

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National Association of Social Workers, Washington, D.C.
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- Learning to Practice Social Work
International Approaches, Jessica Kingsley Publishers,
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Emerging Perspectives on Anti-Oppressive Practice,
Canadian Scholars Press. inc.

Paper IV:

DEVELOPMENT ISSUES: APPROACHES & STRATEGIES (Reading Course)

Grade
Hours: 45

Objectives

- Search for appropriate approaches and strategies for practice related to development issues listed below.
- Develop skills in preparing seminar papers and enter into discourses with subject experts

The students are expected to choose 2 areas recommended in the list given below and write 2 seminar papers (of 25 marks each) for presentation to the experts.

Content

The list of Development Issues:

- Human Rights Issues
- Sub-altern Cultures and Problems
- Multi Culturalism and Global Challenges to Social Work
- Post Modernism and Social Change
- Disaster Mitigation and Management
- Gender Issues and Social Work
- Social Conflicts and Peace Issues
- Sexuality and Sexual Health
- Social Work with Weaker Sections
- Ecological/Environmental Issues

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