



**University of Mumbai**  
Department of Students' Development

Vidyapeeth Vidyarthi Bhavan, 'B' Road, Churchgate, Mumbai  
Contact: 8369753642

## Tender Notice

Tender Notice No.: DSWIB/ICD/2025-26/01 Dated June 10, 2025

The Department of Students' Development, University of Mumbai invites tenders for each of the following work-

| <b>Tender No.</b> | <b>Name of Work</b>                                                                                      | <b>Tender Form Fees (Rs.)</b> | <b>Estimated Amount of Work (Rs.)</b> | <b>EMD Amount (Rs.)</b> | <b>Duration of Work / Quantity</b> |
|-------------------|----------------------------------------------------------------------------------------------------------|-------------------------------|---------------------------------------|-------------------------|------------------------------------|
| 1.                | Providing LED Wall, Plasma TVs, Video-Shooting (3 Camera Set Up), Mixer and Cutter, etc. on Rental basis | 500<br>(Non-Refundable)       | 3,00,000/-<br>(Including GST)         | 25,000/-                | 6 days                             |

### Schedule

|                                                   |                                                                                                                                                   |
|---------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|
| Period, Time and Place of Issue of Tender Form    | June 10, 2025 to June 26, 2025<br>11:00 a.m. to 02:30 p.m.<br>Room No.-12, Finance and Accounts Office, University of Mumbai, Fort Campus, Mumbai |
| Last Date, Time and Place of Submission of Tender | June 27, 2025 before 04:00 p.m.<br>Department of Students' Development<br>Vidyapeeth Vidyarthi Bhavan, 'B' Road, Churchgate, Mumbai               |
| Date, Time and Place of Opening of Tender         | June 30, 2024 at 03:00 p.m.<br>Room No.-12, Finance and Accounts Office, University of Mumbai, Fort Campus, Mumbai                                |

The Department of Students' Development, University of Mumbai reserves the rights to accept or reject tenders without assigning reason thereof.

The details of all 3 tenders are available on **www.mu.ac.in** and the concerned link is **<https://mu.ac.in/tenders-quotations>**

June 10, 2025  
Mumbai

Sd/-  
Director, Department of Students' Development,  
University of Mumbai

### **Requirements:**

#### **Details of Service of LED Wall, Plazma TV, Video-shooting (3 Camera Set Up), Mixer and Cutter**

Size of the LED Wall: Length 16.5 ft and Height 10 ft

Pixel Pitch: 2.8 pitch latest version

No. of Plazma TVs: 2

Size of Plazma TV: 42 Inches

3 Camera Set-up for Videoshooting and Live Webcasting

Mixer

Cutter

### **Terms and Conditions:**

- LED Wall, Plazma TVs, Video-shooting (3 Camera Set Up), Mixer and Cutter is required for 6 days for Youth Festival, Avishkar and other activities of Department of Students' Development, University of Mumbai in the year 2025-26.
- The actual schedule and places of the activities will be communicated to the vendor five days before the activity.
- The vendor should install and set all required equipments/gadgets 1 hour prior to the commencement of the activity.
- It is the responsibility of the vendor to provide all technical and supporting staff for installation and working of the equipments.
- The vendor should pay the expenses for transport, food and other contingencies expenses of all technical and supporting staff.
- A good quality equipments are to be provided.
- The University of Mumbai will not be responsible for the loss and damage of equipments/gadgets of the vendor during the contract period.
- No advance will be given for the order.
- After completion of order submit the bill within a Week.
- Timely completion of consignment is expected.
- A payment will be released after a successful completion of the programme.
- GST charges to be mentioned as per rules.
- The contract will remain for financial year 2025-26.
- The tenderers shall submit the tender in the form of two bids, Technical Bid and Commercial Bid.
- **Technical Bid:**
  - The tenderers shall submit the following documents in Technical Bid-
    - Certificate of Incorporation
    - Shop and Establishment Registration Certificate of Local Government Authority with Proper Renewal Date and Mentioning Role of Business (If Applicable).
    - GST Certificate
    - GST paid latest challan
    - PAN card
    - Income Tax Returns of the Years: 2024-25
    - Previous Work Experience Certificate/s

- **Commercial Bid:**

The tenderers shall submit the Commercial Bid as per the format given in following table-

| Nature of Work                                                                                     | Rate per Day including GST (Rs.) |
|----------------------------------------------------------------------------------------------------|----------------------------------|
| Providing LED Wall, Plazma TVs, Video-shooting (3 Camera Set Up), Mixer and Cutter on Rental basis |                                  |

- The tenderers shall submit both Technical and Commercial Bids in the sealed envelopes separately as per the schedule mentioned above.
- Each page of the bid (Technical and Commercial) shall be signed in full and stamped with the seal by tenderer. The tenderer must clearly state in what capacity he or she is signing the tender. In case, the tenderer is signing the tender on behalf of the other partners or directors, he must attach, with the tender, the necessary registered power of Attorney. In absence of such a Power Attorney, all the Partners (in case of partnership firm) and all directors (in case of a Company) shall sign the tender.
- The tenderers must be accompanied by Earnest Money Deposit of Rs.25,000/- for Tender. The amount of Earnest Money Deposit may be paid to the University in the form of Bank Draft drawn on a Nationalized/Scheduled Bank in favour of the “**Finance and Accounts Officer, University of Mumbai**”.
- Tenders, not accompanied by the requisite amount of money deposit, are liable to be rejected.
- The earnest money deposit paid by the supplier shall be forfeited, if the supplier fails to pay the necessary security deposit, in the event of his tender being accepted.
- The tenderers shall submit all documents mentioned above in Technical Bid. The Bid will be rejected if the tenderer unable to submit one of the documents mentioned above.
- The offers made by the Tenderers/suppliers shall be open for acceptance for 90 days after the last date of submission of Bid.
- The Technical and Commercial Bid will be opened as per above mentioned schedule and venue. The concerned tenderer are requested to be present for the said purpose as on mentioned day, date, time and venue. The tenderers or their authorized representative shall be allowed to be present at the time of opening of the Bid.
- Conditional offers are liable to be summarily rejected.
- In the event of any breach of the terms and conditions of providing services, the University of Mumbai may terminate the contract placed with the vendor, forfeit the security deposit of the supplier, and make alternative arrangements for procurement of supplies, at the risk and cost of the vendor.
- University of Mumbai may, anytime, revoke or cancel the contract placed with the vendor, without assigning any reason therefore.
- No change in the constitution of the contractor shall be made, during the currency of the contract, without prior permission of the University of Mumbai; if such changes are made, without proper permission, the contract placed with the suppliers shall be cancelled, the security deposit forfeited to the University and the supplies procured from other sources, at the risk and cost of the suppliers.
- Tenderers should read carefully all the instructions and terms and conditions, etc.