



Re- accredited with A ++ Grade (CGPA 3.65) by NAAC
Category- I University Status awarded by UGC

No. AAMS/ICC/2025-26/02

Date: 13th May, 2025

CIRCULAR:-

All the Heads/Directors of the University Academic Departments/Institutions attention is invited to University Circular No. AAMS/ICC/2025-26/01 dated 11th April, 2025 regarding deciding of specifications/overall standards with respect to procurement of equipment/items during the Financial Year 2025-26.

In continuation to the circular, all the Heads/Directors of the University Academic Departments/ Institutions who have not yet submitted their requirements regarding procurements are requested to submit their proposals by 30th May, 2025 to the AAMS Section in the format given in the Circular.

It is also informed that the University has approved the budgetary provisions for Seminars/Conferences/Workshops for each Department/School/Institutions in the Financial Year 2025-26. The department's conduction of conferences/seminars/workshops proposal should be discussed, deliberated and duly recommended. The expenses shall be forwarded through the Board of University Departments and Interdisciplinary Studies and thereafter procedure of conduction of seminars/conferences/workshop be initiated.

The Head of the Departments are hereby requested to send their proposals for conduction of seminars/workshops/conferences for the next three to six months in advance highlighting the Budgetary allocation, Title of the Seminar/workshop/Conferences, Date and Duration of Seminar/workshop/Conferences, Beneficiaries, Theme, Objectives, Concept Note, National/ International Strengths, Expected Income generated through this, Expected Outcome of Research, Workshop schedule (tentative) etc. and undertake presentation before Board of University Department and Interdisciplinary Studies.

The details shall be submitted in hard copy as per the format attached herewith to the Deputy Registrar, AAMS, Room No. 131, M.G. Road, Fort, Mumbai 400 032 and softcopy to the aams2@mu.ac.in by 30th May 2025.

MUMBAI – 400 032
13th May, 2025


(Dr. Prasad Karande)
REGISTRAR

University of Mumbai

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Academic Authorities,
Meetings & Services (AAMS)
Room No. 132, M. G. Road, Fort,
Mumbai – 400 032.
Tel. 022-68320033

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To,

All the Heads/Directors of the University Academic Departments/Intuitions.

Copy with compliments to –

1. The Finance and Accounts Officer,
2. Deputy Registrar, Finance and Accounts, Vidyanagari,
3. Deputy Registrar, Finance and Accounts, Fort.

Copy for information to the -

1. PA to VC,
2. PA to PVC,
3. PA to Registrar.



Item for Board of University Departments and Interdisciplinary Studies

Subject		
Preamble		
Sr. No	Particulars	Information
1	Budgetary allocation	
2	Title of the Seminar/Workshop/ Conferences	
3	Date and Duration of Seminar/ workshop/Conferences	
4	Beneficiaries	
5	Theme	
6	Objectives	
7	Concept Note	
8	National/International Strengths	

University of Mumbai

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Email id - dr.aams@fort.mu.ac.in
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9	Expected generated through this activity	
10	Expected Outcome of Research	
11	Workshop schedule (tentative)	
Point of Recommendation		

Head of Department