

**Erasmus+ Programme
Key Action 1****Learning mobility for higher education students and staff between EU
Member States and third countries associated to the Programme
and third countries not associated to the Programme****Inter-institutional agreement (IIA)
between
University of Bologna (I BOLOGNA01), Italy
and
UNIVERSITY OF MUMBAI (MUMBAI), INDIA**

The University of Bologna (I BOLOGNA01) and the University of Mumbai (MUMBAI) agree to cooperate for the exchange of students and staff in the context of the Erasmus+ programme. This agreement is valid for the Erasmus+ call years 2021-2027 that will enable to exchange students and staff until the academic year 2029/2030 on the condition funds are granted.

Every year an **Addendum** will be enclosed to the present IIA describing the number of students and staff that Partners can exchange under a specific KA171 project only if this is granted by the National Agency and the specific terms and conditions applicable to the mobility flows. When applicable, mobility flows of 1st and 2nd cycle Unibo students will be funded by KA131 projects. If this should be applicable, details will be included in the corresponding Addendum.

Moreover, the present IIA is accompanied by **Info sheets** providing information for both partners about: recommended language skills, academic calendar, course catalogue, credits and grading systems, VISA, insurance, housing and any additional requirements applicable to mobility flows. The Joint Info Sheet is subject to updates that each partner will communicate in due time for the appropriate implementation of mobility flows described in the Addendum.

The institutions commit to sound and transparent management of funds allocated to them through Erasmus+ and to respect the quality requirements of the Programme, outlined in the Erasmus Charter for Higher Education¹ and in this agreement in all aspects of the organization and management of the mobility, in particular the recognition of the credits (or equivalent) awarded to students by the partner institution.

The institutions agree on exchanging their mobility-related data according to the principles of GDPR² and in line with the technical standards of the European Student Card Initiative³,

¹ https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter_en

² https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr_en



when this becomes available for international mobility involving third countries not associated to the Programme.

Sending institutions located in EU/EEA countries have to ensure compliance with the provisions of art. 46 GDPR for all participants' personal data exchanged in the context of their mobility with institutions from non-EU/EEA countries without an adequacy decision, on the condition that enforceable data subject rights and effective legal remedies for data subjects are available in the respective third country. The participants should be informed in a transparent manner about the level of protection of their personal data, if this is different from the one where the sending institution is located.

Partnership arrangements - Fees

In accordance with the Erasmus Charter for Higher Education, partners commit to charge no additional fees to students:

- In connection with the organisation or administration of their Erasmus+ mobility period. Any violation to this rule by the partners shall be brought to the attention of the National Agency and may lead to the termination of the participation in the project linked to this inter-institutional agreement, if no corrective measures are taken.
- For tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

Partnership arrangements - Outreach and Selection of participants

- Each partner will select its outgoing students and staff and will send their nomination to the Receiving institution according to the terms and conditions communicated with the Joint Info sheet.
- Partners commit to running selection procedures for mobility activities that are fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility. The calls for applications must be public and widely promoted among the whole eligible academic population. Eligibility requirements, admission requirements and assessment criteria must be clearly specified in the calls for applications. An appeal procedure must be in place. Under no circumstances, shall applicants and selected participants incur any costs during application and selection procedures.
- Partners agree on selecting their outgoing students (1st, 2nd and 3rd cycle) according to the following set of criteria:
 1. Academic merit based on current level of completion of studies (e.g. number of ECTS credits - or equivalent - already completed) and GPA.
 2. Quality of mobility project as proposed by the student. Mobility project must include a motivation statement and the list of subjects the student wish to attend or research activities the student wish to carry out at the receiving institution (tentative learning agreement)

³ https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en



3. Language proficiency: assessed against recommended language skills communicated by the Receiving institution via the Joint Info sheet.
 4. Total eligible duration per study cycle: the same student may participate in Erasmus+ mobility periods totalling up to 12 months of physical mobility maximum per each cycle of study, independently of the number and type of mobility activities.
 5. Inclusion measures: in addition to criteria based on academic quality partners agree on promoting the inclusion of participants with fewer opportunities that will be identified by the sending institution in compliance with national rules and regulations and applicable Privacy Laws. The implementation guidelines of the Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy (https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity_en) will serve as a guide.
- Partners agree on selecting their outgoing staff to meet the cooperation goals agreed within each KA171 project granted favouring the professional development of staff, the quality of mobility project and the institutional added value of the individual mobility.
 - In the case of student mobility, partners will ensure that other elements beyond academic merit are taken into account to ensure participation of students with fewer opportunities. Selection criteria and procedures must be clearly communicated in the call for applications.
 - Partners commit to doing outreach to participants with fewer opportunities to encourage their participation in the Programme and, where needed, agree on a common strategy to meet indicative inclusion targets. Targets (e.g. number of scholarship available for participants with fewer opportunities) will be defined in the Addenda according to the grant provisions under each KA171 projects funded by the National Agency.

Partnership arrangements – Pre-departure preparation, Welcome services and support

Partners commit to the following preparation and support measures:

- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of **linguistic proficiency** and develop their **intercultural competences**.
- Provide assistance related to obtaining **visas**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and, if needed, use project funds in the most inclusive way to cover related costs partially or in full.
- Provide assistance related to obtaining **insurance**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and use project funds in the most inclusive way to cover related costs partially or in full. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.
- The receiving institution will guide incoming mobile participants in finding **accommodation**, according to the requirements of the Erasmus Charter for Higher Education.




- The receiving institution will inform about the existence of relevant infrastructure and provide support to incoming **participants with fewer opportunities**.
- Provide **appropriate mentoring and support arrangements** for mobile participants, including for those pursuing blended mobility, as well as **integrate incoming mobile participants** into the wider student community and in the Institution's everyday life.
- The institutions commit to encourage participants to act as **ambassadors of the Erasmus+ Programme** and share their mobility experience, e.g. by providing information about the existence of Erasmus+ alumni networks, inviting former participants in promotion activities, etc.

In addition, I BOLOGNA01 commits to:

- Provide participants (incoming and outbound) with their **grant as soon as possible upon arrival**, including if necessary a first payment using cash, check or similar to avoid delays linked to opening a bank account.
- Arrange travels or provide a pre-financing of the grant to **reduce the costs that participants need to cover upfront**, to the extent possible.
- Ensure that students are aware of their rights and obligations as defined in the Erasmus+ Student Charter⁴.

Partnership arrangements - Recognition of activities

Partners commit to:

- Ensure recognition for activities satisfactorily completed. Partners will use Learning agreement and Transcript of Records or Confirmation of Achievement as recognition tools for study and research mobility of students.
- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions and the mobile participants.
- Accept all activities indicated in the learning agreement, or according to the learning outcomes of the modules completed abroad, as automatically counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Partners commit to taking measures to ensure recognition of student and staff mobility upon their return, including:
 - Providing incoming mobile students and their sending institutions with free-of-charge transcripts. The documents must be in English or in the language of the sending institution and containing a full, accurate and timely record of the achievements at the end of the mobility period.

⁴ The Erasmus+ Student Charter is available here: https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter_en




- o A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving institution and all activities have been duly recorded in the receiving institution systems.
- o Providing staff at the end of the mobility period with a certificate for the activities completed.

Partnership arrangements - Reporting responsibilities

I BOLOGNA01 is responsible to report about activities to the National Agency through a progress report and a final report or in the case of audits. UNIVERSITY OF MUMBAI is responsible to keep in its archives supporting documents that might be requested by I BOLOGNA01 for the purposes of reporting actions or audits from the National Agency. In particular UNIVERSITY OF MUMBAI must keep in its archives supporting documents connected to the selection of participants.

Upon request of I BOLOGNA01, UNIVERSITY OF MUMBAI will submit for each selection round a Selection report including:

- a) the link to the Call for Application together with its guidelines, eligibility requirements, selection criteria and application documents as they have been published at this link;
- b) ranking list of applicants (both selected and rejected candidates);
- c) if applicable, a description of the measures adopted to reach participants with fewer opportunities and the criteria applied to assign the top-up.

Partnership arrangements – Repartition of Organisational support

The Organisational Support recognized by the Erasmus+ programme for each individual mobility realized might be divided between I BOLOGNA01 and the UNIVERSITY OF MUMBAI on the conditions set out in the specific Addendum corresponding to each KA171 project granted by the National Agency.

Validity period, termination and modification

Validity period:

Timeframe	Academic Year
Start of validity	[2023/2024]
End of validity	[2029/2030]

Termination and modification

Any change must be agreed between the parties and approved by the Italian National Agency in case an amendment is required by the rules of the E+ programme.




The parties can amend the Inter-institutional agreement at one academic year written notice, by sending an email to the institutional contact listed in the Joint Info sheet.

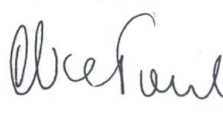
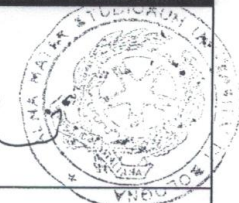
The agreement may be terminated by either side at one academic year written notice by sending an email to the institutional contact listed in the Joint Info sheet.

Changes and unilateral termination will not affect the mobility of participants who have been already nominated by their home university.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

The effective implementation of this agreement is subject to the compliance with the Erasmus University Charter of both parties. Failure to do so shall result in automatic termination of the agreement.

SIGNATURES OF THE INSTITUTIONS

Institution	Name, function	Date	Signature
University of Bologna, I BOLOGNA01	Alice Trentini, Head of Education and PhD programme Division	31/01/24	 
University of Mumbai, MUMBAI	Prof. Sunil Bhirud, I/c. Registrar	28th December 2023	

Registrar
University of Mumbai
Fort, Mumbai-400 032.

