



University of Mumbai
(Category I University with NAAC Cycle III A++ Grade with CGPA 3.65)



CENTRE FOR DISTANCE AND ONLINE EDUCATION (CDOE)
(FORMERLY KNOWN AS INSTITUTE OF DISTANCE AND OPEN LEARNING (IDOL))

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DISTANCE MODE SINCE 1971**

E-PROSPECTUS 2024-2025

For

HUMANITIES AND INTERDISCIPLINARY FACULTIES



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UNIVERSITY OF MUMBAI

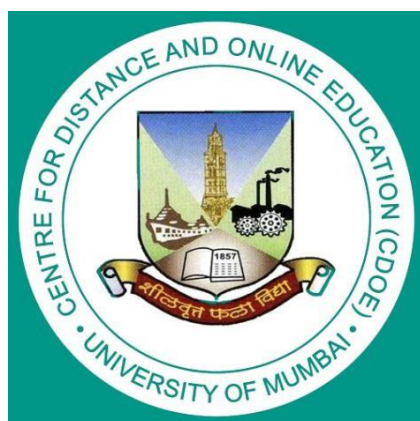
CENTRE FOR DISTANCE AND ONLINE EDUCATION (CDOE)

Dr. Shankar Dayal Sharma Bhavan, Vidyanagari, Kalina, Santacruz (E), Mumbai-400 098.

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54th Successful Years in Open and Distance Education

FACULTY OF HUMANITIES

AND

INTERDISCIPLINARY STUDIES

Prospectus for the Academic Year 2024-25

Website: The admission will be done online. For details the students have to visit our website:

<https://mu.ac.in/distance-open-learning>

Under Graduate Programmes & Part-II of Post Graduate Programmes

<https://idolua.digitaluniversity.ac/Login>

For Part-I of Post Graduate Programmes kindly visit

<https://mucdoeadm.samarth.edu.in/>

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SECTION ONE

1.1 THE UNIVERSITY OF MUMBAI:

The University of Mumbai (earlier known as University of Bombay) is one of the oldest and premier Universities in India. Established on 18th July, 1857, it is one among the first three universities in India, other being Calcutta and Madras universities. It is a University with Potential for Excellence Award accorded by the UGC.

The University has been re accredited with ‘A++’ with (CGPA 3.65) by NAAC.

In addition, UGC has granted **Category I Status** to the **University of Mumbai**.

University of Mumbai has seven campuses along with the headquarter there are six sub campuses (i.e. **Fort campus** (Main Headquarter), **Churchgate, Kalina, Thane, Kalyan, Ratnagiri, and Sawantwadi**). 742 affiliated colleges and 55 departments with an enrolment of more than 7 lakh Students are engaged in the teaching-learning process. It has established its name in industrial collaboration and runs various professional programmes. The university is leading at national level in sports, cultural and other activities.

1.2 ABOUT THE CDOE:

The university started its correspondence education on 24th March 1971. It was known as “Directorate of Correspondence Programmes.” In 1985 it was upgraded as “Directorate of Distance Education” which was further in 1993, upgraded as “Institute of Distance Education” (IDE). In the academic year 2008-09 the “The Institute of Distance and Open Learning” (IDOL) is now as per ODL regulation 2020 it is named as “**CENTRE FOR DISTANCE AND ONLINE EDUCATION**” (CDOE) in February 2024. Since its inception CDOE has been giving high priority to human resource development by introducing various traditional Degree Programmes as well as Technical and Professional Programmes through distance and online mode.

University of Mumbai is the 7th University in the country which has started a Distance Education Program in a conventional set up. Initially it started with the registration of 845 students which has grown up to a staggering figure of 76,495 (2016-2017) in the last academic year. Students are also doing well by topping the merit list of the university examination and have bagged Gold Medal in M.A. Sanskrit, M.A. Marathi and Chancellor’s Medal in M.A. Hindi. There are a good number of students securing First Class B.A./B.Com. and M.A. / M.Com. Many students of CDOE have gone abroad seeking higher education in the USA, UK, Australia, Canada, New Zealand etc. Many well-known film personalities have also been enrolled in CDOE.

All programs offered by the Institute under the Faculty of Humanities and Interdisciplinary Studies are approved by the University Grant Commission- Distance Education Bureau (UGC-DEB), New Delhi, vide letter F. No. 1-11/2019 (DEB-I) dated 31/07/2019.

As per ODL regulation CDOE is operating in three tier system as follows

CDOE Headquarter: Dr. Shankar Dayal Sharma Bhavan, Vidyanagari Campus, University of Mumbai, Santacruz (East), Mumbai, 400098

CDOE Regional Centers:

1. Vidyarthi Bhavan, B Road, **Churchgate**, Mumbai.
2. **Thane Sub Campus:** University of Mumbai at Balkum, Runwal Garden, Thane-Bhiwandi Road, Balkum Octroi Naka, Thane – 400 608. Student counselling/guidance is available at this centre.
3. **Kalyan Sub Campus:** At Gandhari Village, Vasant Valley Road, Khadakpada, Kalyan (W).
4. **Ratnagiri Sub Campus:** University of Mumbai at Plot No. P-61, MIDC, Mirjole, Ratnagiri. Student counselling/guidance is available at this centre.
5. **Sawantwadi Regional Center**, Sawantwadi, Dist. Sindhudurg.

CDOE LSCs: The Learning support centers are available under the jurisdiction of the University of Mumbai. List of the LSCs will be made available saperately.

The Center for Excellence in E-Content Development (CEED)

The Center for Excellence in E-Content Development (CEED), was inaugurated on 17th November 2023 with the auspicious hands of Hon’ble Minister Higher and Technical Education, Shri Chandrakant Patil and in the presence of Prof D.T Shirke, then the Vice Chancellor of the University of Mumbai and Prof Prakash Mahanwar, then the Director of IDOL (Now CDOE) along with other office bearers of the University. It operates from the Centre for Distance and Online Education, University of Mumbai, to create learner-centered 4 Quadrant e-content as per UGC SWAYAM MOOCs guidelines for various courses. It is located in Room Number 204, CDOE building, University of Mumbai.

1.3 AIMS AND OBJECTIVES:

The main objectives of the Institute are:

1. To provide facilities of higher education to the working population, women and adults, who wish to upgrade their education or acquire knowledge in various disciplines.
2. To provide education to people who cannot attend regular face to face classroom teaching.
3. To help the students upgrade educational qualification for academic achievements in the process of lifelong education.
4. To develop education as a lifelong activity so that the individual can refresh his/her knowledge or can acquire knowledge in new areas.
5. To provide online education to learners as per UGC-DEB regulation 2020.

1.4 Vision and Mission

Vision:

- To position CDOE as a premier ODL institute responsive to emerging needs of learners by providing education for all.

- To produce high quality graduates and contribute towards sustainable development of the university by supporting creation of excellence in teaching, learning and research.

Mission:

- The institute shall strive to promote innovative strategies for creation and dissemination of knowledge using available media and technologies so that university graduates acquire relevant capabilities to contribute with diligence to national development and global knowledge pool through their caliber, professionalism, value system and sense of service.
- This will be achieved by providing high quality self-learning materials with extensive learner support services and to take education to the needy and promote community participation for local development.

1.5 SPECIAL FEATURES:

- * The institute is presently located in its own building of about 77,000 square feet area with connectivity.
- * Curricular contents, mode of examination and the degrees to be awarded are the same as applicable to the students of the colleges affiliated to the University of Mumbai.
- * The learning process of the Institute is mainly through the medium of printed study materials.
- * The audio-visual and electronic aids are being added in some subjects as a reference resource.
- * The institute is also developing the Virtual Learning Class-rooms (VLC) facility for the students as an additional facility.
- * The institute has an independent library and two reading rooms for the students.
Fifty thousand books are available with a good number of journals of national and international repute.
- * Guidance lectures (Personal Contact Sessions) are conducted every year at about 76 centres in Mumbai and around.
- * Counselling to the students during office hours at Head quarters is given by the core faculty.

NEP-2020

The National Education Policy 2020 envisions an education system rooted in Indian ethos that contributes directly to transforming India, that is Bharat, sustainably into an equitable and vibrant knowledge society, by providing high-quality education to all, and thereby making India a global knowledge superpower. The Policy envisages that the curriculum and pedagogy of our institutions must develop among the students a deep sense of respect towards the Fundamental Duties and Constitutional values, bonding with one's country, and a conscious awareness of one's roles and responsibilities in a changing world. The vision of the Policy is to instil among the learners a deep-rooted pride in being Indian, not only in thought, but also in spirit, intellect, and deeds, as well as to develop knowledge, skills, values, and

dispositions that support responsible commitment to human rights, sustainable development and living, and global well-being, thereby reflecting a truly global citizen.

1.6 INSTRUCTIONAL SYSTEM

The methodology of instructions at the Centre for Distance and Online Education of the University of Mumbai is different from that of the conventional university/college. Our system is more learner oriented in which the learner is an active participant in the teaching learning process.

CDOE follows the multimedia approach in instructions. It comprises

1. Printed study materials are basically in English and wherever possible in Marathi also. The question-papers in the subject other than languages are printed in English with a Marathi version. The students can write their answers in English, Marathi, Hindi or Gujarati if they indicate their choice for medium of answering in their Examination Form, **if a student writes his /her answers in any language other than Marathi, Hindi, English and Gujarati, their answers will not be assessed and ZERO marks will be awarded.** Students will have to collect their study materials from Room No.005 (Backside), ground floor, CDOE Building on Monday to Friday (11.00a.m. to 5:00p.m.). However, for the students who are unable to make it, they can download the study material from the official website. (www.mu.ac.in)
2. Face to face interaction with teachers and Counseling at CDOE by the core faculty is available between the times 3.00 p.m. to 5.00 p.m. from Monday to Saturday (excluding 2nd & 4th Saturday of every month and public holidays) in Room No. 106 A, 209 and 007, CDOE building, University of Mumbai

1.7 Office Bearers and Teaching Faculties of CDOE

OFFICE BEARERS

	Director	Prof.(Dr.) Shivaji D. Sargar M.A. M.Phil, Ph.D, SET, English literature, Director, CDOE
	Deputy Director	Dr. Madhura Kulkarni M.Com., Ph.D. Deputy Director,CDOE
	Deputy Registrar	Dr. Leeladhar V. Bansod Public Relation Officer (PRO)
	Deputy Registrar (Exam & Admin)	Nilkanth Talawdekar Deputy Registrar
	Sr. System Analyst Computer Section, CDOE	Shri. Ashokkumar Nair

TEACHING FACULTIES OF CDOE
FACULTIES OF INTERDISCIPLINARY STUDIES

	Head Faculty of Interdisciplinary Studies, CDOE, University of Mumbai	Prof.(Dr.) Santosh Dharma Rathod (M.A., Ph.D. SET) Professor of English Literature, CDOE, University of Mumbai
	Department of English, CDOE	Shivaji K. Ingole (M.A., M.Phil. NET) Assistant Professor
	Department of Education, CDOE	Komal Shivaji Ambhore, (M.Sc.(Inorganic Chemistry),M.Ed.) NET and SET(Education) Assistant Professor
		Veena Kasabe (M.Sc.,M.Ed.,NET Edu.) Assistant Professor
	Department of Geography, CDOE	Ajit Patil, (M.A.NET) Assistant Professor
		Dr. Pranoti B. Sonule (M.A.,Ph.D.) Assistant Professor

FACULTIES OF HUMANITIES & SOCIAL SCIENCES

	Head, Faculty of Humanities and Social Sciences, CDEO, University of Mumbai	Anil R. Bankar (M.A. B.Ed., NET, LLB) Associate Professor of History CDOE, University of Mumbai
	Department of History, CDOE	Shivdas Ghadge (M.A.SET, NET JRF(ICHR) Assistant Professor
	Department of Hindi, CDOE	Dr. Sandhya Garje (M.A., Ph.D.) Assistant Professor
		Dr. Anil Govind Choudhari (M.A., M.Phil.,SET, Ph.D.) Assistant Professor
		Pramod Pabbar Yadav (M.A., NET –JRF) Assistant Professor

	Department of Marathi, CDOE	Manisha N. Bankar (M.A, B.Ed. NET, SET) Assistant Professor
		Dr. Seema Musale (M.A. M.Phil., Ph.D., SET, NET) Assistant Professor
	Department of Psychology, CDOE	Sachin Vasant Sutar (M. A. Psychology, CTET, LLB. M.Ed.SET(Psychology) SET(Education) Assistant Professor
	Department of Political Science, CDOE	Dr. Dattatray M. Tonde, (M.A. M.Ed. SET, NET, Ph.D.) Assistant Professor
		Dr. Kshipra Vasudeo (B.A.(Honours) (Gold Medalist), M.A. M.Phil. NET, SET, Ph.D) Assistant Professor

		Pankti Surve, (M.A.NET) Assistant Professor
	Department of Sociology, CDOE	Ashima Baruah (M.A. M.Phil, NET) Assistant Professor
	Head Dept. of Economics, CDOE	Dr. Rajashri Pandit (M.A., LLB., Ph. D, SET) Assistant Professor
		Dr. Pratiksha Tikar (M.A.M. Phil. Ph.D. SET) Assistant Professor
	Dept. of Economics, CDOE	Dr. Gopal Ghumatkar (M.A., Ph.D. PGDFM, SET, NET) Assistant Professor

2. ADMISSION

2.1. ADMISSION SCHEDULE

Kindly check the admission schedule on the website <https://mu.ac.in/distance-open-learning/>

2.2 ONLINE ADMISSION PROCEDURE

The admission to all programmes are done through an online process. For details the students have to visit our website: <https://mu.ac.in/distance-open-learning/> & <http://idolooa.digitaluniversity.ac/Login> and follow the procedure given on the website.

E-samarth link for the admission of PG(MA Part-I): <https://mucdoeadm.samarth.edu.in/>

The admission of UG (FYBA) and Part-II of all PG Programmes and MA EDUCATION (PART-I): <http://idolooa.digitaluniversity.ac/Login>

PAYMENT OF FEES: -

The fees can be paid through any one of the following modes of payment: Online payment option through Debit/Credit Cards/Internet Banking/UPI.

ATTESTATION OF DOCUMENTS: -

The self-attested copies of documents/papers will be accepted.

It is made clear that if any false attestation / falsified record is detected, the student will be debarred from the University / institute and in addition a criminal case under relevant section of IPC (viz., 471, 474 IPC etc.) will be instituted against him/her.

2.2. Eligibility Criteria and FEE Structure for Courses Offered Under the Humanities and Interdisciplinary studies

CBCS Semester pattern scheme implemented from the academic year 2020-21 for the programs of B.A. & M.A. Humanities & Interdisciplinary studies)

Under Graduate Programme				
Sr. No.	Name of the Programme	Eligibility	Duration	Fees**
1.	B.A. (History ,Political Science, Sociology, Economics, Education, Psychology, Rural Development, Geography, Marathi, Hindi & English)	O.2138:-XII (H.S.C.) passed from Maharashtra State Board OR equivalent Exam CBSC other State Board OR 3years Diploma from MSBTE OR other boards recognized as equivalent (As per equivalence on 24/8/2010) OR 10+2 years ITI course. (As per the circular of Higher & Technical Education Department क्र.हो.ओसी-२०१२/५९१/प्र.क्र.२४५(अ)/व्यशी-४,दि.२८/९/२०१२	3 Years (6 Semester)	F.Y.Rs. 5882/- S.Y.Rs. 5662/- T.Y.Rs. 5912/-

Post Graduate Programme with Part-Ias per NEPfromtheAcademicYear2024-25				
1.	M.A. (History, Sociology, Economics, Political Science, Marathi, Hindi, English)	O.2237:-Any Bachelor's Degree in any subjects from a Statutory University.	2 Years (4 Semester)	Part – I Rs. 9004/-Part– IIRs. 8229/-
2.	M.A. (Education) CBCS SEMESTER PATTERN	O.5885 :- Must have passed the B.Ed./B.A. with Education as one of the elective paper form this University OR any other statutory University (Whereas students who have passed B.P.Ed., B.Ed. (Physical), B.Ed. (Spl. Edu.) etc.are not eligible or admission.	2 Years (4 Semester)	Part – I Rs. 10979/-Part– II Rs. 9879/-
3.	M.A. (Geography)	O.2237:-Any Bachelor's Degree in any subject From a Statutory University.	2 Years (4 Semester)	Part–IRs.15254/- Part – II Rs. 14479/-
4.	M.A. (Psychology)	O.2237 :- Bachelor's Degree in Arts Faculty with minimum three papers of Psychology in Third Year B.A.	2 Years (4 Semester)	Part – I Rs. 9504/-Part– IIRs. 8729/-

5.	M.A.(Communication & Journalism)	O.5707:-Any Bachelor's Degree from a statutory University.	2 Years (4 Semester)	Part–IRs.15804/- Part – II Rs. 15029/-
6.	M.A.(Public Relations)	Any Bachelor's Degree From a statutory University.	2 Years (4 Semester)	Part – I Rs. 15804/-Part – IIRs. 15029/-
Diploma Programme				
7.	PGDFM(Post Graduate Diploma in Financial Management) * Approved by the University of Mumbai)	O.3509:-A Candidate for being eligible for admission (a) Must hold a University degree in any faculty And (b) Defence Service Personnel may Be admitted to the course even if they are not degree holders.(No. UG/34 of 2016-17)	1 Year (2 Semester)	Rs. 21264/-

Fees chart for reserve category students:-

Important Instructions for reserve category students are given in the link given below

<https://mu.ac.in/wp-content/uploads/2024/06/Scholarship-Information-Instructions-2024-25.docx.pdf>

Important Instructions for students belonging to eligibility cases of all the programmes.

<https://mu.ac.in/wp-content/uploads/2024/06/Eligibility-Case-Information-Instructions.docx.pdf>

SR.NO	Course		SC	ST	OBC	SBC	VJNT
1	B.A.	F.Y. B.A.	Rs 3362 /-	Rs 3362 /-	Rs 3962 /-	Rs 3962 /-	Rs 3962 /-
		S.Y. B.A.	Rs 3342 /-	Rs 3342 /-	Rs 3942 /-	Rs 3942 /-	Rs 3942 /-
		T.Y. B.A.	Rs 3592 /-	Rs 3592 /-	Rs 4192 /-	Rs 4192 /-	Rs 4192 /-
2	M.A (History, Sociology, Economics, Political Science, Marathi, Hindi, English)	Part-I	Rs 4619/-	Rs 4619/-	Rs 5219/-	Rs 5219/-	Rs 5219/-
		Part - II	Rs 4869 /-	Rs 4869 /-	Rs 5469 /-	Rs 5469 /-	Rs 5469 /-
3	M.A (Communication & Journalism)	Part-I	Rs 4619/-	Rs 4619/-	Rs 5219/-	Rs 5219/-	Rs 5219/-
		Part - II				Rs 5469/-	Rs 5469/-
4	M.A (Public Relations)	Part-I	Rs 4619/-	Rs 4619/-	Rs 5219/-	Rs 5219/-	Rs 5219/-
		Part - II	Rs 4869 /-	Rs 4869 /-	Rs 5469 /-	Rs 5469 /-	Rs 5469 /-
5	M.A (Psychology)	Part-I	Rs 5119 /-	Rs 5119 /-	Rs 5719 /-	Rs 5719 /-	Rs 5719 /-
		Part - II	Rs 5369 /-	Rs 5369 /-	Rs 5969 /-	Rs 5969 /-	Rs 5969 /-
6	M.A (Geography)	Part-I	Rs 4869 /-	Rs 4869 /-	Rs 5469 /-	Rs 5469 /-	Rs 5469 /-
		Part - II	Rs 5119 /-	Rs 5119 /-	Rs 5719 /-	Rs 5719 /-	Rs 5719 /-

INSTRUCTIONS FOR ELIGIBILITY CASE STUDENTS FOR ALL THE PROGRAMMES: -

The students from CBSE, ICSE, DIPLOMA from MSBTE/other state, NIOS, HSC Boards other than Maharashtra State, IB, CIE, D. ED and Degree from other than University of Mumbai will have to obtain the Eligibility Certificate which will be issued online after approval from Eligibility Unit, Room No. 108 (A), Centre for Distance and Online Education, Dr. Shankar Dayal Sharma Bhavan, Vidyanagari, Santacruz (E), Mumbai-400 098.

Migration certificate in original shall be submitted within 2 months from date of admission in respective Department of CDOE.

Equivalence certificate shall be submitted by the students wherever required.

Note: - The students who have passed 3/4yr Bachelor's Degree from other University and completed another degree course viz. B. ED, L.L.B., MMS etc. Form College affiliated to University of Mumbai and wish to pursue M.A./M.COM/M.Sc./MCA from the University of Mumbai are required to obtain Eligibility Certificate from University of Mumbai, CDOE. Such students should submit their Eligibility 9 Confirmation letter from the earlier College / Institute affiliated to Mumbai University from where he / she has passed B.Ed. /LLB/ MMS / etc.

REQUIRED DOCUMENTS FOR OBTAINING ELIGIBILITY CERTIFICATE:

1. S.S.C. and onwards all examinations (F.Y., S.Y. & T.Y.)
2. Equivalent Certificate from MSBTE/Tech Board of the concern state (in case of diploma students)
3. Passing/ Convocation/ Degree Certificate
4. Marriage Certificate/ Gazette Notification (For female married students)
5. Migration / Transfer Certificate (shall be submitted within 2 months)

FEES FOR ELIGIBILITY CASE:

Document Verification fees of Rs. 400/- will be charged from UG/PG programme students who have passed their Board/ University Examinations from other than Maharashtra State Higher Secondary Board / other than University of Mumbai (Only for Eligibility Case).

Eligibility fees of Rs. 220/- for the students who have passed their examination from Maharashtra State Universities and Diploma from MSBTE and Rs. 320/- for out of Maharashtra State Universities /Boards other than Maharashtra /Technical Boards of other States.

The Details of the admission under eligibility cases are in the link given below

<https://mu.ac.in/wp-content/uploads/2024/06/Scholarship-Information-Instructions-2024-25.docx.pdf>

2.4 Induction Meeting for UG and PG Programmes

As per ODL regulation 2020 the Induction Meeting will be conducted for entry level courses (i.e., First year BA and MA Part I) for the first Saturday of October 2024. The notification about the Induction programme for FYBA and MA Part I will be communicated through our official website: www.mu.ac.in and through Telegram Channels.

NOTE:-

* Study material available in English and Marathi language.(Except language courses)

* CDOE Regional Centers & Study Material Collection Centers @ Churchgate, Thane, Kalyan Ratnagiri & Sawantwadi (Sindhudurg). (Detailed address is available on the website) CDOE has its Regional centres where students' counselling / guidance and study material distribution is available between 10:20 am to 6:00 pm on working days.

SECTION-TWO

3. DETAILS OF PROGRAMMES UNDER FACULTY OF HUMANITIES AND INTERDISCIPLINARY STUDIES

The duration of the course for the degree of Bachelor of Arts (BA) shall be 3 years.

Important to know: Centre for Distance and Online Education (CDOE), University of Mumbai, has implemented the revised syllabus as per the CBCS pattern for FYBA in Semester-I and Semester-II with effect from the academic year 2020-2021.

CBCS pattern: Choice Based Credit System (CBCS) follows the semester pattern where two consecutive semesters (I and II) constitute an academic year; Grading and evaluation of students performance in each subject take place at the end of each semester. CBCS uses a credit- based grading system and not a percentage-wise system.

Examination in the CBCS Pattern: As it is a semester pattern, two semesters in each academic year. Students have to appear in exams twice a year. Each semester-end examination will be for 100 marks per subject (Except FC).

Subject Foundation Course-I: This will be for 75 marks in each semester-End examination and 25 marks for internal evaluation. The internal examination of 25 marks for Foundation Course Paper-I will be conducted before semester-end examinations. Students will get a notice regarding the same well in advance.

3.1 LIST OF UGPROGRAMMES

1. Marathi Literature
2. Hindi Literature
3. English Literature
4. Sociology
5. History
6. Economics
7. Political Science
8. Psychology
9. Urdu Literature
10. Education
11. Geography
12. Rural Development

3.2 PROGRAMPART- FYBA

☐ Subjects to be offered at FYBA : 6 Papers Three

☐ Compulsory & Three Optional Papers Total

Marks -600

Term: Sem-I Separate Passing Head: No, Min Course:6, Max courses:6, Max:600,

Total Credit: 15.00

SEMESTER-I

Subject	SEM	Paper Title	Credit
Compulsory Subjects			
English Comp.	I	Communication Skills in English	2
FC I	I	Paper-I: Foundation Course-I	2
Compulsory Language (Select Any one)			
Marathi	I	Marathi Compulsory	2
Hindi	I	Hindi Compulsory	2
Urdu	I	Urdu Compulsory	2
French	I	French Compulsory	2
Optional Subjects Social Sciences Group –I (Select Any Two)			
Economics	I	Paper-I: Micro Economics-I	3
Psychology	I	Paper-I- Fundamentals of Psychology	3
History	I	Paper-I- History of Modern India (1857-1947)	3
Sociology	I	Paper-I- Foundation and fundamentals of Sociology	3
Political Science	I	Paper -I- Indian Political System	3
Geography	I	Paper-I- Physical Geography	3

Optional Subjects Social Sciences Group- II (Select Any One)			
Philosophy	I	Paper-I: Moral Philosophy	3

Rural Development	I	Paper-I: Introduction to Rural Development	3
Education	I	Paper-I: Fundamentals of Education and Education for the 21 st century	3
Marathi Literature	I	Paper-I- Marathi Literature	3
Hindi Literature	I	Paper-I- Hindi Literature	3
English Literature	I	Paper-I: Introduction to Literature	3
Urdu Literature		Paper-I: Urdu Literature	3

Term: Sem-II Separate Passing Head: No, Min Course:6,Max courses:6,Max:600,

Total credit: 15.00

SEMESTER-II

Subject	SEM	Paper Title	Credit
Compulsory Subjects			
English Comp.	II	Communication Skills in English II	2
FC	II	Paper-I: Foundation Course-II	2
Compulsory Language (Select Any One)			
Marathi	II	Marathi Compulsory II	2
Hindi	II	Hindi Compulsory II	2
Urdu	II	Urdu Compulsory II	2

French	II	French Compulsory II	2
Optional Subjects Social Sciences Group-I (Select Any Two)			

Economics	II	Paper-I: Micro Economics-II	3
Psychology	II	Paper-I: Fundamentals of Psychology II	3
History	II	Paper-I: History of Modern India: Society and EconomyII	3
Sociology	II	Paper-I- Fundamentals of Sociology-II	3
Political Science	II	Paper-I- Indian Political System: Indian Political Process	3
Geography	II	Paper-I- Physical Geography II	3
Optional Subjects Social Sciences Group -II(Select Any One)			
Philosophy	II	Paper-I: Moral Philosophy-II	3
Rural Development	II	Paper-I: Introduction to Rural Development-II	3
Education	II	Paper-I: Education for the 21 st Century II	3
Marathi Literature	II	Paper-I: Marathi Literature II	3
Hindi Literature	II	Paper-I: Hindi Literature II	3
English Literature	II	Paper-I: Introduction to Literature (Poetry and Drama) II	3
Urdu Literature	II	Paper-I: Urdu Literature II	

Note: The internal examination of 25 marks for Foundation Course Paper-I will be conducted before semester-end examinations. Students will get a notice regarding the same well in advance.

3.3 Program Part: S.Y.B.A.

Term: Sem III Separate Passing Head:No,MinCourses:8,MaxCourses:8,Max:800,Total Credits: 22.00

The papers for S.Y.B.A. -Sem III are classified into following groups:

Subject	Paper	Paper Title	Credit
Applied Component (Any One)			
Applied component	III	Introduction to Journalism Paper I	2
	III	Business Communication	2
	III	Introduction to Advertising Paper I(Basic Concepts of Advertising)	2
Foundation Course			
FC	III	Paper-II: Foundation Course-III	2
Optional Subjects (Any THREE of which offered in previous year)			
Economics	III	Macroeconomics- I	3
	III	Public Finance	3
Marathi Literature	III	Marathi Paper-II	3
	III	Marathi Paper-III	3
Hindi Literature	III	Hindi Paper-II	3
	III	Prayojan Mulak Hindi	3
English Literature	III	Indian Literature in English (Essay, Novel and Short Stories) Paper II	3
	III	American Literature (Short story and Novel) Paper III	3
Urdu Literature	III	Paper-III	3
	III	Paper-IV	3
Philosophy	III	Social Philosophy	3

	III	School of Indian Philosophy	3
Rural Development	III	Rural Development Paper III-:Rural Society	3
	III	Rural Development Paper III-:Rural Administration	3
Psychology	III	Social Psychology: Part-I	3
	III	Developmental Psychology: Part-I	3
History	III	Paper-II: Landmarks in World History(1300A.D-1945A.D)	3
	III	Paper-III: Ancient India from Earliest Times to 1000 A.D	3
Sociology	III	Indian Society: Structure and Change	3
	III	Contemporary Issues in Indian Society	3
Political Science	III	Principals and Concepts of Political Theory	3
	III	Public Administration Paper-III	3
Geography	III	Paper-II: An Introduction to Climatology	3
	III	Paper-III: Physical Geography of India	3
Education	III	Educational Psychology Paper-I	3
	III	Guidance and Counseling-Paper I	3

Term: Sem-IV Separate Passing Head: No, Min Courses:8,Max Courses: 8,Max:800, Total Credits: 22.00

The papers for S.Y.B.A.-Sem IV are classified into following groups:

Subject	SEM	Paper Title	Credit
Applied Component (Any One)			
Applied Component	IV	Introduction to Journalism Paper II	2

	IV	Business Communication	2
	IV	Introduction to Advertising Paper-I(Basic Concepts of Advertising)	2
Foundation Course			
FC	IV	Paper-II: Foundation Course-IV	2

Optional Subjects (Any THREE of which offered in previous year)			
Economics	IV	Macro Economics- II	3
	IV	Indian Economy	3
Marathi Literature	IV	Marathi Paper-II	3
	IV	Marathi Paper-III	3
Hindi Literature	IV	Adhunik Hindi Gadya	3
	IV	Jansanchar Madhyam	3
English Literature	IV	Indian Literature in English (Essay, Poetry and Drama) Paper II	3
	IV	American Literature (Poetry and Drama) Paper III	3
Urdu Literature	IV	Paper-III	3
	IV	Paper-IV	3
Philosophy	IV	Social Philosophy	3
	IV	School of Indian Philosophy	3
Rural Development	IV	Rural Development Paper III: Rural Society	3
	IV	Rural Development Paper III: Rural Administration	3
Psychology	IV	Social Psychology: Part-II	3
	IV	Developmental Psychology: Part-II	3
History	IV	Paper-II: Landmarks in World History (1300A.D-1945A.D)	3
	IV	Paper-III: Ancient India from Earliest Times to 1000A.D	3

Sociology	IV	Sociology of Development	3
	IV	Emerging Fields in Sociology	3
Political Science	IV	Political Values and Ideologies	3
	IV	Indian Administration	3
Geography	IV	Paper-II: An Introduction to Climatology	3
	IV	Paper-III: Physical Geography of India	3
Education	IV	Educational Psychology Paper-I	3
	IV	Guidance and Counseling-Paper I	3

3.4 Program Part T.Y.B.A. (CBCS)

Subjects to be offered:6 Papers

Optional Subject: Select only one optional subject with six papers or two subjects with three papers each from the subjects offered at F.Y.B.A. and S.Y.B.A. (Study material available in English and Marathi)

SEMESTER V-Total Marks:600

Subject	Paper	Paper Title	Credit
Sociology	IV	Theoretical Sociology	4
	V	Sociology of Work	4
	VI	Sociology of Gender	3
	VII/VIII	Sociology of Human Resource Development	4
	VII/VIII	Urban Sociology	4
	IX	Quantitative Social Research	3
Economics	VII	Advanced Microeconomics–III	4
	VIII	Economics of Growth and Development	4
	IX	Industrial and Labour Economics–I	3
	X	Entrepreneurship & Small-Scale Industries	4
	XI	Environmental Economics –I	4
	XII	History of Economic Thoughts– I	3
History	IV	History of Medieval India(1000CE –1526CE)	4
	V	History of Modern Maharashtra(1818CE–1960CE)	4
	VI	Introduction to Archaeology	3
	VII	History of the Marathas (1630 CE-1707 CE)	4
	VIII	History of Contemporary World(1945CE–2000CE)	4
	IX	Research Methodology and Sources of History	3

Subject	Paper	Paper Title	Credit
Geography	IV	Geography of settlement	4
	V	Population Geography	4
	VI	Practical Geography	3
	VII	Geography :Regional Planning and Development-VII	4
	VIII	Geography: Geography of Disaster Mitigation and Management-VIII	4
	IX	Geospatial Technology-IX	3
Psychology	IV	Psychological Testing and Statistics	4
	V	Abnormal Psychology	4
	VI	Industrial/Organisational Psychology	3
	VII	Cognitive Psychology	4
	VIII	Practicals in Cognitive Processes and Psychological Testing	4
	IX	Counselling Psychology	3
Political Science	IV	World Politics	4
	V	Western Political Thought	4
	VI	Politics of Modern Maharashtra	3
	VII	Concepts in Political Sociology	4
	VIII	International Organisations	4
	IX	Electoral Process in India	3
Rural Development	IV	Agriculture and it's significance in rural Development	4
	V	Rural Marketing and Finance	4
	VI	Applied Agriculture	3
	VII	Rural Resource management	4
	VIII	Emerging issues in Rural Development	4

	IX	Social work for Rural Development	3
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Subject	Paper	Paper Title	Credit
Marathi	IV	मध्ययुगीन मराठी वाङ्मयाचा इतिहास भाग १	4
	V	भारतीय साहित्य विचार	4
	VI	साहित्य आणि समाज भाग १	3
	VII	भाषा विज्ञान	4
	VIII	आधुनिक मराठी साहित्य,	4
	IX	भाषांतर कौशल्य	3
Hindi	IV	History of Hindi Literature	4
	V	Post Independence Hindi Literature	4
	VI	Information Technology in Hindi	3
	VII	Literary Criticism :Prosody & Rhetorics	4
	VIII	Linguistics :Hindi Language and Grammar	4
	IX	Mass Media	3
English	IV	16 th to 18 th Century English Literature-I	4
	V	Literary Criticism-I	4
	VI	19 th Century English Literature-I	3
	VII	20 th Century British Literature-I	4
	VIII	Translation Studies-Theory and Practice-I	4
	IX	Literature of Protest-I	3
Education	IV	Educational Evaluation	4
	V	Information & Communication Tech In Education	4
	VIB	Educational Research	3

	VII	Education For Women	4
	VIII	Challenges In Indian Education	4
	IXB	Educational Management	3

SEMESTER VI-Total Marks: 600

Subject	Paper	Paper Title	Credit
Sociology	IV	Anthropological Thought	4
	V	Sociology of Informal Sector	4
	VI	Gender and Society in India: Contemporary Debates and Emerging Issues	3
	VII	Sociology of Organizations	4
	VIII	Environmental Concerns in India	4
	IX	Qualitative Social Research	3
Economics	XIII	Advanced Macroeconomics –III	4
	XIV	International Economics	4
	XV	Industrial and Labour Economics–II	3
	XVI	Rural Development	4
	XVII	Environmental Economics –II	4
	XVIII	History of Economic Thoughts– II	3
History	IV	History of Medieval India(1526CE –1707CE)	4
	V	History of Contemporary India (1947CE –2000CE)	4
	VI	Introduction to Museology and Archival Science	3
	VII	History of the Marathas (1707 CE– 1818 CE)	4
	VIII	History of Asia (1945CE – 2000 CE)	4
	IX	Research Methodology and Sources of History	3

Subject	Paper	Paper Title	Credit
Sociology	IV	Anthropological Thought	4
	V	Sociology of Informal Sector	4
	VI	Gender and Society in India: Contemporary Debates and Emerging Issues	3
	VII	Sociology of Organizations	4
	VIII	Environmental Concerns in India	4
	IX	Qualitative Social Research	3
Economics	XIII	Advanced Macroeconomics –III	4
	XIV	International Economics	4
	XV	Industrial and Labour Economics–II	3
	XVI	Rural Development	4
	XVII	Environmental Economics –II	4
	XVIII	History of Economic Thoughts– II	3
History	IV	History of Medieval India(1526CE –1707CE)	4
	V	History of Contemporary India (1947CE –2000CE)	4
	VI	Introduction to Museology and Archival Science	3
	VII	History of the Marathas (1707 CE– 1818 CE)	4
	VIII	History of Asia (1945CE – 2000 CE)	4
	IX	Research Methodology and Sources of History	3

Subject	Paper	Paper Title	Credit
Geography	IV	Geography: Environmental Geography-IV	4
	V	Geography: Geography of Tourism and Recreation-V	4
	VI	Geography: Tools and Techniques in Geography for Spatial Analysis-II (Practical-VI)	3
	VII	Geography: Economic Geography-VII	4

	VIII	Geography: Biogeography-VIII	4
	IX	Geography: Research Methodology in Geography	3
Psychology	IV	Psychological Testing and Statistics	4
	V	Abnormal Psychology	4
	VI	Industrial/ Organizational Psychology	3
	VII	Cognitive Psychology	4
	VIII	Practical's in Cognitive Processes and Psychological Testing	4
	IX	Counselling Psychology	3
Political Science	IV	India& World Politics	4
	V	Indian Political Thought	4
	VI	Determinants of Politics of Maharashtra	3
	VII	Political Dynamism and Society	4
	VIII	Regional Organizations and Transcontinental Groups	4
	IX	Media and Electoral Process	3
Rural Development	IV	Agriculture and it's significance in rural Development	4
	V	Rural Marketing and Finance	4
	VI	Applied Agriculture	3
	VII	Rural Resource management	4
	VIII	Emerging issues in Rural Development	4
	IX	Social work for Rural Development	3

Subject	Paper	Paper Title	Credit
Marathi	IV	मध्ययुगीन मराठी वाङ्मयाचा इतिहास भाग २	4

	V	पाश्चात्य साहित्यविचार	4
	VI	साहित्य आणि समाज भाग २	3
	VII	मराठी व्याकरण	4
	VIII	उत्तर आधुनिक मराठी साहित्य	4
	IX	व्यावसायिक मराठी	3
Hindi	IV	History of Modern Hindi Literature	4
	V	Post-Independence Hindi Literature	4
	VI	Social Media	3
	VII	Literary Criticism :Prosody & Rhetorics	4
	VIII	Linguistics: Hindi Language and Grammar	4
	IX	Mass Media	3
English	IV	16 th to 18 th Century English Literature-II	4
	V	Literary Criticism-II	4
	VI	19 th Century English Literature-II	3
	VII	20 th Century British Literature-II	4
	VIII	Translation Studies-Theory and Practice-II	4
	IX	Literature of Protest-II	3
Education	IV	Educational Evaluation	4
	V	Information & Communication Tech In Education	4
	VIB	Educational Research	3
	VII	Education For Women	4
	VIII	Challenges In Indian Education	4
	IXB	Educational Management	3

4. DETAILS OF PROGRAMMES UNDER THE FACULTY OF HUMANITIES

The duration of the course for the degree of Master of Arts shall be two years (four semesters), that is M. A. Part-I (SEM I & II) and M. A. Part-II (SEM III & IV).

M.A. Programme (As per NEP-2020)

Important to know:

Centre for Distance and Online Education (CDOE) (formerly known as Institute of Distance and Open Learning (IDOL)), University of Mumbai, has been brought into force the revised syllabus as per the CBCS pattern for M.A (as per NEP 2020) in Semester-I and Semester-II with effect from the academic year 2024-2025.

CBCS pattern: Choice Based Credit System (CBCS) follows the semester pattern where two consecutive semesters (I and II) constitute an academic year; Grading and evaluation of students performance in each subject take place at the end of each semester. CBCS uses a credit-based grading system and not a percentage-wise system.

Examination in the CBCS Pattern: As it is a semester pattern, two semesters in each academic year. Students have to appear in exams twice a year. Each semester-end examination will have 50 marks Theory and 50 marks internals for each paper.

Term: Sem-I Separate Passing Head :No , Min Course:4, Max courses:4, Max:400,

Total credit: 22

Term:Sem-II Separate Passing Head: No, Min Course: 4, Max courses:4, Max:400,

Total credit: 22

4.1 M.A. In Marathi (With Study Material)

SE M	Paper Code	Paper Title	Credits
I	31211	साहित्यशास्त्र १	4
I	31221	साहित्य समीक्षा : सिद्धांत १	4
I	31231	ऐतिहासिक भाषाविज्ञान	4
I	31241	कालखंडाचा अभ्यास (प्रारंभ ते १६००)	2
I	31251	दलित साहित्य	4
I	31291	संशोधनशास्त्र	4

SE M	Paper Code	Paper Title	Credits
II	31212	साहित्यशास्त्र २	4
II	31222	समीक्षा सिद्धांत २	4
II	31232	वर्णनात्मक भाषाविज्ञान	4
II	31242	कालखंडाचा अभ्यास (१६००ते१८१८)	2
II	31273	लोकसाहित्य	4
II	31292	On Job Training	4

SE M	Paper Code	Paper Title	Credits
III	99021	Dalit Sahitya	6
III	99104	Study of Form of Literature: Novel	6
III	99200	Folk Literature	6
III	99301	Study of Specific Period: Shivkaal	6
III	99401	Mahanagariya Sahitya	6

SE M	Paper Code	Paper Title	Credits
IV	93275	Phule-Ambedkarvadi Sahitya	6
IV	93284	Mass media and Usage of Marathi Language	6
IV	99109	Vaicharik Gadhyas:1	6

4.2 M.A.In Hindi(WithStudy Material)

SE M	Paper Code	Paper Title	Credits
I	31111	हिंदी साहित्य का इतिहास (आदिकाल से रीतिकाल तक)	4
I	31121	भारतीय काव्यशास्त्र एवं साहित्यालोचन	4
I	31131	भाषा विज्ञान	4

I	31141	हिंदी नाटक	2
I	31152	हिंदी पत्रकारिता	4
I	31191	शोध प्रविधि एवं प्रक्रिया	4

SE M	Pape r Code	Paper Title	Credits
II	31112	हिंदी साहित्यका इतिहास (आधुनिककाल)	4
II	31122	पाश्चात्य काव्यशास्त्र एवं साहित्यालोचन	4
II	31132	भाषाविज्ञान	4
II	31142	अनुवाद	2
II	31178	सूचना प्रौद्योगिकी और हिंदी	4
II	31192	विभाग एवं विद्यार्थी अपनी सुविधा से विषय एवं संस्थान का चयन करें	4

SE M	Paper Code	Paper Title	Credits
III	99491	Modern Prose	6
III	99492	Modern Poetry	6
III	99493	Various Discourse and Literature	6
III	99496	Hindi Poetry of Marathi Saints	6
III	99498	Special Study – Jainendra	6

SE M	Paper Code	Paper Title	Credits
IV	91752	Comparative Study –Theoretical	6
IV	91761	Translation	6
IV		Mass Communication	6

4.3 M.A. In English (With Study Material)

SE M	Paper Code	Paper Title	Credits
I	30911	English Poetry from Chaucer to the Present	4
I	30921	English Non-Fictional Prose from Bacon to the Present	4
I	30931	Literary Criticism	4
I	30941	Language: Basic Concepts and Theories	2
I	30952	Women Studies	4
I	30991	Research Methodology in Language and Literature	4
SE M	Paper Code	Paper Title	Credits
II	30912	English Drama from Shakespeare to the Present	4
II	30922	English Fiction from Defoe to the Present	4
II	30932	Literary Theory: Post-World War–II	4
II	30942	Study of Modern English–I	2
II	30972	Cultural Studies	4
II	30992	On Job training	4

SE M	Paper Code	Paper Title	Credits
III	19352	Poetry from Chaucer to the Present	6
III	19362	Nineteenth Century American Literature	6
III	19371	Twentieth Century American Literature	6
III	19380	Modern Indian Fiction in English	6
III	19390	Indian Writing in Translation	6
SE M	Paper Code	Paper Title	Credits
IV	93272	Research Methodology	6
IV	93281	Political Reading of Literature	6

SE M	Paper Code	Paper Title	Credits
III	19352	Poetry from Chaucer to the Present	6
III	19362	Nineteenth Century American Literature	6
III	19371	Twentieth Century American Literature	6
IV		Postcolonial Literature	6

4.4 M.A. In Sociology (With Study Material in Marathi and English)

SE M	Paper Code	Paper Title	Credits
I	30511	Classical Sociological Theory	4
I	30521	Perspectives on Indian Society	4
I	30531	Sociology of Globalization	4
I	30541	Academic Reading and Writing	2
I	30554	Education and Society	4
I	30591	Research Methodology	4

SE M	Paper Code	Paper Title	Credits
II	30512	Classical Perspectives in Cultural Anthropology	4
II	30522	Sociology of Marginalised Communities	4
II	30532	Gender and Society	4
II	30542	Feminist Epistemology	2
II	30571	Industry, Labour and Globalization	4
II	30592	ONJOBTRAINING/FIELD PROJECTS	4
SE M	Paper Code	Paper Title	Credits
III	99474	Industry Labour and Globalization	6
III	99472	Gender Perspectives on Development	6

III	99077	Gender and Society	6
III	99460	Environment and Society	6
III	99078	Media and Society	6

SE M	Paper Code	Paper Title	Credits
IV	19917	Reading and Writing in the Social Sciences	6
IV	19924	Sociology of Social Movements	6
IV	2742	Project	6

4.5 M.A. In History (With Study Material in Marathi and English)

SE M	Paper Code	Paper Title	Credits
I	30411	History of Early India (upto 1000CE)	4
I	30421	History of Medieval India (1200CEto1700CE)	4
I	30431	History of Modern India (1757CEto1947 CE)	4
I	30441	History of Marathas (1630 CE -1680 CE)	2
I	30454	Makers of India in the20th Century	4
I	30491	Research Methodology	4

SEM	Paper Code	Paper Title	Credits
II	30412	Contemporary Indian History(1947CE -2000 CE)	4
II	30422	Perspectives of Ambedkarism	4
II	30432	History of the Modern World (1757 CE-1960 CE)	4
II	30442	History of USSR in the 20 th century	2
II	30476	History of Reservation Policy in Contemporary India	4
II	30492	OJT/Field Project	4

SEM	Paper	Paper Title	Credits
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	Code		
III	99038	History of Buddhism	6
III	99116	History of Indian Archaeology	6
III	99212	Indian National Movement(1857CEto1947 CE)	6
III	99314	Social, Economic and Administrative History of the Marathas (1630 CE -1818 CE	6
III	99415	History of Modern Europe	6

SEM	Paper Code	Paper Title	Credits
IV	91662	Sources in Historical Research	6
IV	HAELIV. 2.17	PROJECT	6
IV	91553	Social Issues in Contemporary India	6

4.6 M.A. In Economics(With Study Material in Marathi and English)

SEM	Paper Code	Paper Title	Credits
I	30811	Microeconomics-I	4
I	30821	Macroeconomics-I	4
I	30831	Indian Economy	4
I	30851	Industrial EconomicsI	2
I	30822	Economics of Labour Market	4
I	30891	Research Methodology	4

SEM	Paper Code	Paper Title	Credits
II	30813	Public Economics	4
II	30861	International Trade-Theory and Policy	4
II	30875	Managerial Economics	4
II	30852	Industrial Economics-II	2
II	30871	Economics of Human Development	4
II	30892	OJT/Field Project	4

SEM	Paper Code	Paper Title	Credits
III	99174	Economics of Agricultural Production and Rural Markets	6
III	99276	Economics of Labour Markets	6
III	99461	Trade Unions and Industrial Relations in India	6
III	99470	Agricultural Development and Policy	6
III	99475	Environmental Economics	6

SE M	Paper Code	Paper Title	Credits
IV	91509	Economics of Human Development	6
IV	91641	Industrial Economics	6
IV		International Finance	6

4.7 M.A. In Political Science (With Study Material in English & Marathi)

SEM	Paper Code	Paper Title	Credits
I	30311	Introduction to Political Theory I	4
I	30321	Indian Political System	4
I	30331	International Relations-I	4
I	30341	Indian Constitution-I	2
I	30359	India's Neighborhood Relations	4

I	30391	Introduction to Methods in Research	4
SEM	Paper Code	Paper Title	Credits
II	30312	Political Theory-II	4
II	30322	Public Administration	4
II	30332	International Relations-II	4
II	30342	Indian Constitution-II	2
II	30379	Leadership Development	4
II	30392	OJT/Field Project	4

SEM	Paper Code	Paper Title	Credits
III	99075	Civil Society and Democracy	6
III	99166	India's Neighbourhood Policy	6
III	99270	Political Ideology	6
III	99366	Foreign Policy of India	6
III	99452	Urban Governance in Maharashtra	6

SEM	Paper Code	Paper Title	Credits
IV	PAPOLI 403	The United Nation	6
IV	91695-J	Introduction to Right to Information	6
IV	PAPOL1 401J	Project	6

4.8 M.A. In Psychology (With Study Material only in English)

SEM	Paper Code	Paper Title	Credits
I	30611	Personality Psychology	4
I	30621	Psychology of Cognition & Emotions	4
I	30631	Statistics for Psychology	4

I	30641	Experimental Psychology Practicals	2
I	30654	Community & Social Psychology	4
I	30691	Research Methodology In Psychology	4

SEM	Paper Code	Paper Title	Credits
II	30642	Psychological Testing and Psychometric Practicals	2
II	30612	Evolutionary Psychology	4
II	30622	Social foundations of human Behaviour	4
II	30632	Positive Psychology	4
II	30674	Assessment in Social Psychology	4
II	30692	OJT/Field Project	4

SEM	Paper Code	Paper Title	Credits
III	PAPSY301D	Assessment in Social Psychology	4
III	PAPSY302D	Understanding Social Psychology	4
III	PAPSY303D	Social Problems :Skills and Intervention	4
III	PAPSY304A	Consumer Psychology	4
III	PAPSY305A	Advanced Social Psychology	4
III	PAPSY306D	Practicum in Social Psychology(Elective Component)	10

SEM	Paper Code	Paper Title	Credits
IV	PAPSY401C	Communication and Social Skills	6
IV	PAPSY402A	Peace Psychology	6
IV	PAPSY403	Course: Project Based Courses	10

5. DETAILS OF PROGRAMMES UNDER INTER DISCIPLINARY STUDIES

5.1 M.A. In Geography (With Study Material in English & Marathi)

SE M	Paper Code	Paper Title	Credits
I	34511	GEOG501 Advanced studies in Physical Geography	4
I	34521	GEOG502 Advanced Studies in Human Geography	4
I	34531	GEOG503 Spatial Dimensions of Development, Environment and Society	4
I	34591	Research Methodology	4
I	34555	Climate Change Science	4
I	34592	GEOG505 Geo informatics	2

SEM	Paper Code	Paper Title	Credits
II	34512	GEOG507 Advanced studies in Physical Geography– II	4
II	34522	GEOG508 Advanced Studies in Human Geography– II	4
II	34593	GEOG509 Tools and Techniques of Geographical Analysis– I	4
II	34594	GEOG510 On job Training / Internship	4
II	34595	GEOG511 Advanced Methods of Land Surveying, mapping and cartography	2
II	34575	Sustainability– Ecological, Socio-Economic and Political Dimensions	4

5.2 M.A. In Education CBCS Pattern (With Study Material in English & Marathi)

SEM	Paper Title	Credit
I	Advanced Philosophy of Education	6
I	Advanced Psychology of Education	6
I	Curriculum Design and Development	6
I	ICT In Education	6

SEM	Paper Title	Credits
II	Advanced Sociology of Education	6
II	Research Methodology In Education	6
II	Teacher Education	6
II	Quality Management In Higher Education	6

SEM	Paper Title	Credits
III	Educational Management & Leadership	6
III	Guidance and Counselling	6
III	Open and Distance Learning	6
III	Economics of Education	6
III	History of Education	6

SEM	Paper Title	Credits
IV	Theatre Education	6
IV	Work Education	6
IV	Dissertation	10

NOTE:-MA In Education Programme is running in CBCS SEMESTER Pattern. According to NEP-2020 , it will be Implemented from the academic year 2025-26

5.3 M.A. In Public Relations (With Study Material in English)

SEM	PaperCode	Paper Title	Credits
I	35111	Persuasion Studies	4
I	35121	Public Relations in the Private and the Public Sector	4
I	35131	Media Management and Economics	4
I	35141	Writing for the Media	2
I	35152	Preparing a Public Relations Campaign (Elective)	4
I	35091	Social Science Research Design(RM)	4
SEM	PaperCode	Paper Title	Credits
II	35112	Organizational Behaviour	4
II	35122	Media Relations and Media Writing	4
II	35132	Strategic and Integrated Communication	4
II	35142	Digital Media Marketing	2
II	35172	Preparing an Advertising Campaign(Elective)	4
II	35192	OJT/FP	4

5.4 M.A. In Communication and Journalism (With Study Material in English)

SEM	Paper Code	Paper Title	Credits
I	34011	Communication Studies	4
I	34021	Journalism Studies	4
I	34031	Media Management and Economics	4
I	34041	Writing for the Media	2

I	34052	Preparing a Public Relations Campaign (Elective)	4
I	34091	Social Science Research Design(RM)	4
SEM	Paper Code	Paper Title	Credits
II	34012	Audience studies	4
II	34022	Television studies	4
II	34032	Strategic and Integrated Communication	4
II	34042	Digital Media Marketing	2
II	34072	Preparing an Advertising Campaign(Elective)	4
II	34092	OJT/FP	4

SECTION-THREE

6.1 Instructions about Scholarship Schemes

दूरस्थ व ऑनलाईन शिक्षण केंद्र, मुंबई विद्यापीठात विविध अभ्यासक्रमास शिष्यवृत्ती पर्याय स्वीकारून प्रवेश घेणाऱ्या विद्यार्थ्यांसाठी शिष्यवृत्ती बाबत माहिती व सूचना

· शिष्यवृत्ती योजना बाबत सविस्तर माहितीसाठी शासनाचे mahadbt.maharashtra.gov.in संकेतस्थळ पहावे.

* दूरस्थ व ऑनलाईन शिक्षण केंद्रात प्रवेश घेणाऱ्या विद्यार्थ्यांसाठी पुढीलप्रमाणे ५ शिष्यवृत्ती योजना मंजूर आहेत :-

* Social Justice and Special Assistance सामाजिक न्याय व विशेष सहाय्य विभागाची Schedule Caste अनुसूचित जाती करिता

१) Govt. of India Post-Matric Scholarship भारत सरकार पोस्ट-मॅट्रिक शिष्यवृत्ती योजना.

* Tribal Development Department आदिवासी विकास विभागाची Scheduled Tribes अनुसूचित जमाती करिता

२) Post-Matric Scholarship Scheme (Govt. of India) भारत सरकार मॅट्रिकोत्तर शिष्यवृत्ती.

* VJNT, OBC and SBC Welfare Department विमुक्त जाती (Vimukta Jati), भटक्या जमाती (Nomadic Tribes), इतर मागासवर्ग (Other Backward Classes) व विशेष मागास प्रवर्ग (Special Backward Classes) कल्याण संचालनालयाची Other Backward Class इतर मागासवर्ग करिता

३) Post Matric Scholarship to VJNT विजाभज प्रवर्गाच्या विद्यार्थ्यांना मॅट्रिकोत्तर शिष्यवृत्ती.

४) Post Matric Scholarship to OBC इमाव प्रवर्गाच्या विद्यार्थ्यांना मॅट्रिकोत्तर शिष्यवृत्ती.

५) Post Matric Scholarship to SBC वि.मा. प्रवर्गाच्या विद्यार्थ्यांना मॅट्रिकोत्तर शिष्यवृत्ती.

* या शिष्यवृत्ती बाबींची अधिक माहिती पुढे दिली आहे.

* उपरोक्त नमूद करण्यात आलेल्या शिष्यवृत्ती योजने व्यतिरिक्त इतर कोणत्याही प्रकारच्या शिष्यवृत्ती योजनेसाठी अर्ज केल्यास विद्यार्थ्यांना शिष्यवृत्ती मिळणार नाही, याची नोंद घ्यावी.

* महाडीबीटी संकेतस्थळावर उपलब्ध असलेल्या सर्वच शिष्यवृत्ती योजना दूरस्थ व ऑनलाईन शिक्षण केंद्रातील अभ्यासक्रमास लागू नाहीत, त्यामुळे ट्युशन फी व एक्झाम फी, फ्रीशिप किंवा अन्य शिष्यवृत्ती योजनेसाठी विद्यार्थ्यांनी अर्ज भरू नयेत.

* दूरस्थ व ऑनलाईन शिक्षण केंद्रातील अभ्यासक्रमास राखीव प्रवर्गातील विद्यार्थ्यांनी शिष्यवृत्ती पर्याय स्वीकारून, सवलतीचे शैक्षणिक शुल्क भरून, घेतलेला प्रवेश तात्पुरता निश्चित करण्यात येतो.

* शासनाकडून शिष्यवृत्ती मंजूर झाल्यानंतरच शिष्यवृत्ती धारक विद्यार्थ्यांचा प्रवेश पक्का करण्यात येईल.

* शिष्यवृत्ती लाभ घेण्यासाठी राखीव प्रवर्गातील पात्र विद्यार्थ्यांनीच, त्या शैक्षणिक वर्षातच विहीत मुदतीत, शिष्यवृत्ती योजनेच्या निकषा नुसार ऑनलाईन शिष्यवृत्ती अर्ज नोंदणीकृत करणे आवश्यक आहे.

* ऑनलाईन शिष्यवृत्ती करीता विद्यार्थ्यांनी प्रवेश घेतलेल्या तारखेपासून पुढील एक महिन्याच्या आत महाराष्ट्र राज्य शासनाच्या महाडिबीटी पोर्टलवर शिष्यवृत्ती करीता परीपूर्ण अर्ज करणे आवश्यक आहे.

किंवा

समाज कल्याण विभाग, महाराष्ट्र शासन यांचे “आपले सरकार डीबीटी पोर्टल” वर ऑनलाईन शिष्यवृत्ती अर्ज सादर करण्याची लिंक कार्यान्वित करण्यात आल्यानंतर एक महिन्याच्या आत <https://mahadbt.maharashtra.gov.in/> या पोर्टलवर जाऊन शिष्यवृत्ती करीता अर्ज सादर करणे आवश्यक आहे.

*** लक्ष द्या - अर्ज स्वीकृती सुरू झाले आहे का? याचा जाहीर दिनांक महाडीबीटी संकेतस्थळावर तपासावा.**

* निर्धारित वेळेत ऑनलाईन शिष्यवृत्ती अर्ज सादर करण्यात अयशस्वी झालात किंवा एखाद्या कारणास्तव शासनाकडून शिष्यवृत्ती नामंजूर करण्यात आली तर सर्वसाधारण प्रवर्गासाठी आकारण्यात येणारे संपूर्ण शैक्षणिक शुल्क (उर्वरित रक्कमेचा फरक वगळून) दूरस्थ व ऑनलाईन शिक्षण केंद्रात एकरकमी भरावे लागेल. किंवा मुंबई विद्यापीठ परिपत्रक क्रमांक बि.क./भा.स.शि.(२४)/३६०/२००४, दिनांक २५ ऑगस्ट, २००४ नुसार तुमचे गुणपत्रक व प्रमाणपत्र राखीव ठेवण्यात येईल. किंवा तुम्ही संपूर्ण शैक्षणिक शुल्क भरले नाही तर तुमचा दूर व मुक्त अध्ययन संस्थेतील अभ्यासक्रमाचा प्रवेश रद्द होईल.

* विद्यार्थी शिष्यवृत्ती लाभापासून कोणत्याही कारणास्तव वंचित राहिल्यास दूरस्थ व ऑनलाईन शिक्षण केंद्र, मुंबई विद्यापीठ जबाबदार राहणार नाही. त्यामुळे होणाऱ्या शैक्षणिक नुकसानीची जबाबदारी सर्वस्वी विद्यार्थ्यांची राहिल.

* शिष्यवृत्ती योजना ही केंद्र व राज्य शासनाची असून शासनाच्या समाज कल्याण विभागाकडून महाडीबीटी संकेतस्थळावर राबविण्यात येते.

* शिष्यवृत्ती योजनेसाठी अर्ज सादर करण्यापूर्वी "अर्ज सादर करण्याच्या प्रक्रियेचे नियम आणि मार्गदर्शक तत्वे" <https://mahadbt.maharashtra.gov.in/> या संकेतस्थळावर कृपया काळजीपूर्वक वाचा.

* सदर संकेतस्थळावर संबंधित शिष्यवृत्ती बदलचे शासन निर्णय उपलब्ध आहेत, अधिक माहितीसाठी त्याचेही वाचन करावे.

* शिष्यवृत्ती बदल शासनाच्या अटी व शर्तीचे पालन करणे विद्यार्थ्यांना बंधनकारक आहे.

* CDOE मधील ज्या अभ्यासक्रमांचा समावेश महाडिबीटी संकेतस्थळावर नसेल, अशा अभ्यासक्रमास प्रवेश घेणाऱ्या “राखीव प्रवर्ग” विद्यार्थ्यांना संपूर्ण शैक्षणिक शुल्क एकरकमी भरावे लागेल.

* विद्यार्थ्यांनी अर्जात स्वतःचा मोबाईल क्रमांक व ईमेल आयडी द्यावा.

* सायबर कॅफे चालक, मित्रमंडळी, नातेवाईक यांचे मोबाईल क्रमांक व ईमेल आयडी नमूद करू नयेत.

* ईमेल आयडी व पासवर्ड जतन करून ठेवणे आवश्यक आहे.

* मोबाईल क्रमांक व ईमेल आयडी शैक्षणिक सत्र पूर्ण होईपर्यंत सुरू ठेवावे.

* संस्थेकडून व महाडीबीटी कडून वेळोवेळी भ्रमणध्वनी क्रमांकावर लघुसंदेश (Mobile SMS) व ईमेल वर पाठविण्यात येणाऱ्या सूचनांचे पालन करणे बंधनकारक आहे.

* महाडीबीटी संकेतस्थळावरील लॉगिन मध्ये शिष्यवृत्ती संबंधित असणारे मॅसेज देण्यात येतात. विद्यार्थ्यांची जबाबदारी आहे की लॉगिन मध्ये असणारे संदेश वेळोवेळी तपासणे, व आवश्यक ती पूर्तता करणे.

* विद्यार्थ्यांना कळविण्यात येते की, त्यांनी त्यांच्या अर्जाची सद्यस्थिती पहाण्यासाठी एसएमएस, ईमेल आणि महाडीबीटी पोर्टल सतत तपासावे. कारण अर्जात त्रुटी असल्यास, त्यानुसार आवश्यक त्या सुधारणा कराव्यात. विद्यार्थ्यांनी त्रुटींची पूर्तता करून तातडीने Re-Apply करावे लागते.

* mahaDBT संकेतस्थळावर पहिल्यांदाच शिष्यवृत्ती अर्ज सादर करणाऱ्या विद्यार्थ्यांनी New अर्ज भरावा व ज्यांना शिष्यवृत्तीचा लाभ जमा झालेला आहे अशा विद्यार्थ्यांनी Renewal अर्ज भरावा.

* शिष्यवृत्ती अर्ज भरताना पुढील सूचना पाळाव्यात :-

* ०१) विद्यार्थ्यांनी स्वतःचे नाव काळजीपूर्वक लिहावे. विद्यार्थ्यांच्या गुणपत्रिके वरील नावानुसार दूरस्थ व ऑनलाईन शिक्षण केंद्रातील प्रवेश अर्जावर नाव असावे, तसेच नाव महाडीबीटी संकेतस्थळावर शिष्यवृत्ती अर्ज भरताना लिहावे. नावाचा क्रम बदलू नये. नावाची स्पेलिंग चुकवू नये.

* ०२) महाडीबीटी संकेतस्थळावर शिष्यवृत्ती अर्ज सादर करताना current course details मध्ये fees paid म्हणून ०० (शून्य शून्य) रक्कम नमूद करावी.

* ०३) महाडीबीटी संकेतस्थळावर शिष्यवृत्ती अर्ज सादर करताना College Name येथे Centre for Distance and Online Education असे नाव लिहावे.

* ०४) दुहेरी अभ्यासक्रम करणाऱ्या विद्यार्थ्यांना फक्त एकाच अभ्यासक्रमासाठी शिष्यवृत्ती अर्ज करता येईल.

* ०५) महाडीबीटी संकेतस्थळावर शिष्यवृत्ती अर्ज सादर केल्यानंतर सात दिवसांच्या आत महाराष्ट्र शासन सामाजिक न्याय व विशेष सहाय्य विभाग यांचा शासन निर्णय क्रमांक भासाशि-२०२२/प्र.क्र.७४/शिक्षण-१, दिनांक १७ मार्च, २०२२ नुसार सोबत जोडलेले नमुना "हमीपत्र" भरून संस्थेत जमा करणे बंधनकारक आहे.

· हमीपत्रासोबत ऑनलाईन शिष्यवृत्ती अर्जाची छायाप्रत, दूरस्थ व ऑनलाईन शिक्षण केंद्र (सी.डी.ओ.इ.) चा प्रवेश अर्ज, शुल्क पावती, शैक्षणिक श्रेयांक पतपेढी (ए.बी.सी. आय.डी. Academic Bank of Credit ID) देखील जमा करावे.

* डॉक्युमेंट जमा करण्यासाठी संस्थेचा पत्ता :- कक्ष क्रमांक १०८-अ, शिष्यवृत्ती व पात्रता विभाग, दूरस्थ व ऑनलाईन शिक्षण केंद्र, डॉ. शंकर दयाळ शर्मा भवन, मुंबई विद्यापीठ, विद्यानगरी कॅम्पस, कालिना, सांताक्रूझ (पूर्व), मुंबई - ४०० ०९८.

* डॉक्युमेंट कार्यालयीन कामकाजाचे दिवसात म्हणजे सोमवार ते शुक्रवार व विषम शनिवार (१, ३ व ५ वा शनिवार) सकाळी ११.०० ते दुपारी ०३.०० या वेळेत (जेवणाची वेळ वगळून १ ते १.३०) जमा करावेत. दुसरा व चौथा शनिवार, सर्व रविवार व सार्वजनिक सुट्टी या दिवशी कार्यालय बंद असते, याची नोंद घ्यावी.

* ०६) विद्यार्थ्यांकडून संस्थेस शिष्यवृत्ती अर्ज व हमीपत्र प्राप्त झाल्यानंतरच योग्य अर्ज ऑनलाईन पद्धतीने समाज कल्याण विभागाकडे शिष्यवृत्ती मंजूरीच्या पुढील कार्यवाहीसाठी हस्तांतरित करण्यात येतील.

* विद्यार्थ्यांनी शिष्यवृत्ती अर्ज भरला म्हणजे शिष्यवृत्ती मंजूर झाली असा गैरसमज करुन घेऊ नये.

* शिष्यवृत्ती अर्ज संस्थेकडून व प्रवर्गाशी संबंधित विभाग (समाजकल्याण कार्यालय, मुंबई उपनगर; आदिवासी विकास विभाग, मुंबई उपनगर व उच्च शिक्षण विभाग, पुणे) यांचे मार्फत शिष्यवृत्ती अर्जाची व सोबतच्या दस्तावेजांची तपासणी झाल्यानंतर अर्जात आढळलेल्या त्रुटींची पूर्तता विद्यार्थ्यांकडून न केल्यास शिष्यवृत्ती अर्ज रद्द होऊ शकतो.

* कुठल्याही कारणास्तव अपात्र असलेल्या विद्यार्थ्यांचा शिष्यवृत्ती अर्ज संस्थेकडून अनावधानाने संबंधित विभागाकडे अग्रेषित झाला व त्यानंतर संबंधित विभागाकडून नामंजूर केला किंवा अपात्र ठरविल्यास शिष्यवृत्ती देय नाही.

* शिष्यवृत्तीसाठी आवश्यक असणारे मूळ कागदपत्रे / मूळ दस्तावेज स्कॅन करुन वेबसाईटवर अपलोड करावे लागतात.

* ऑनलाईन शिष्यवृत्ती अर्ज भरण्याची प्रक्रिया सुरू होण्यापूर्वी असे मूळ डॉक्युमेंट विद्यार्थ्यांकडे तयार असावेत यासाठी स्वतंत्र यादी दिली आहे :-

०१) जात प्रमाणपत्र.

०२) उत्पन्न प्रमाणपत्र.

०३) जात वैधता पडताळणी प्रमाणपत्र.

०४) अधिवास प्रमाणपत्र.

०५) १० वी उत्तीर्ण व अनुत्तीर्ण गुणपत्रिका.

०६) १२ वी उत्तीर्ण व अनुत्तीर्ण गुणपत्रिका.

०७) मागील / गत वर्षीच्या उत्तीर्ण व अनुत्तीर्ण गुणपत्रिका.

०८) शाळा / महाविद्यालय सोडल्याचे प्रमाणपत्र.

०९) शिक्षणात खंड असल्यास अंतर / खंड प्रमाणपत्र.

१०) वडिलांचे मृत्यू प्रमाणपत्र आवश्यक असल्यास.

११) राजपत्र नावात बदल असल्यास.

१२) शिधापत्रिका.

१३) नोकरी करत नसल्याबाबतचे प्रतिज्ञापत्र र.१००/- च्या स्टॅम्पपेपर. (अनुसूचित जमाती साठी).

१४) आधार संलग्नीकृत सीडिंग बँक खाते.

(बँकेचे पासबुक - विद्यार्थ्यांचे नाव, खाते क्रमांक, बँकेचा IFSC क्रमांक, बँकेचा पत्ता असणारे पान)

१५) स्व घोषणापत्र.

१६) Non Creamy Layer (VJNT, OBC & SBC).

१७) फोटो.

*** महाडीबीटी संकेतस्थळावर ऑनलाईन शिष्यवृत्ती अर्ज सादर करताना जर काही मूळ दस्तावेज अपलोड करण्याची सुविधा उपलब्ध नसेल तर खालीलप्रमाणे एकापेक्षा जास्त मूळ दस्तावेज एकत्र स्कॅन करून अपलोड करू शकतात.**

०१) जात प्रमाणपत्रासोबत जात वैधता पडताळणी प्रमाणपत्र (व्यावसायिक अभ्यासक्रमासाठी).

०२) जात प्रमाणपत्रासोबत नॉन क्रिमीलेयर प्रमाणपत्र (VJNT/OBC/SBC प्रवर्गासाठी)

०३) उत्पन्न प्रमाणपत्रासोबत आईचा उत्पन्न दाखला असल्यास वडिलांचे मृत्यू प्रमाणपत्र किंवा अर्जदार विवाहित स्त्री असल्यास विवाह नोंदणी प्रमाणपत्र.

०४) शाळा / महाविद्यालय सोडल्याचे प्रमाणपत्र सोबत नाव बदलाचे राजपत्र किंवा शिक्षणातील खंड प्रमाणपत्र.

०५) १० वी उत्तीर्ण सोबत अनुत्तीर्ण गुणपत्रिका.

०६) १२ वी उत्तीर्ण सोबत अनुत्तीर्ण गुणपत्रिका.

०७) मागील / गत वर्षीच्या उत्तीर्ण सोबत अनुत्तीर्ण गुणपत्रिका.

*** प्रवर्गानुसार आवश्यक असणारे कागदपत्रे खालीलप्रमाणे :-**

१) अनुसूचित जाती Documents Required for SC :-

* जात प्रमाणपत्र (विद्यार्थी अनुसूचित जातीचा किंवा नवबौद्ध असावा).

* उत्पन्न प्रमाणपत्र (तहसीलदार द्वारे प्रदान) (वार्षिक उत्पन्न रु. २.५ लाख किंवा त्यापेक्षा कमी असावे).

* १० वी / १२ वी परीक्षेची गुणपत्रिका.

* गत वर्षीच्या परीक्षेची गुणपत्रिका.

* वडिलांचे मृत्यू प्रमाणपत्र (आवश्यक असल्यास).

* शिक्षणातील खंड बाबतचे आणि स्व: घोषणापत्र (आवश्यक असल्यास). (Gap Cert. Self Declaration, if Required)

* पतिचे उत्पन्न प्रमाणपत्र (अर्जदार जर स्त्री आहे आणि विवाहीत असल्यास) वार्षिक उत्पन्न रु. २.५ लाख किंवा त्यापेक्षा कमी.

* डोमिसाईल प्रमाणपत्र. (विद्यार्थी महाराष्ट्र राज्याचा अधिवासी असावा).

२) अनुसूचित जमाती Documents Required for ST :-

* जात प्रमाणपत्र (अनुसूचित जमाती).

* व्यावसायिक अभ्यासक्रमासाठी जाति वैधता प्रमाणपत्र आवश्यक आहे.

* कौटुंबिक वार्षिक उत्पन्न प्रमाणपत्र (कौटुंबिक उत्पन्न $\leq$ २,५०,०००).

* १० वी परीक्षेची गुणपत्रिका.

* मागील वर्षाचे गुणपत्रिका.

* डोमिसाईल प्रमाणपत्र (महाराष्ट्र राज्याचा रहिवासी असावा).

* नोकरी करत नसल्या बाबतचे प्रतिज्ञापत्र (Affidavit) [शंभर रुपयाच्या स्टॅम्पपेपर वर (रु.१००/- च्या स्टॅम्पपेपर)].

३) विमुक्त जाती, भटक्या जमाती, इतर मागासवर्ग व विशेष मागास प्रवर्ग Documents Required for VJNT/OBC/SBC :-

- * जात प्रमाणपत्र - सक्षम प्राधिकरणाकडून जारी केलेले असावे. (महाराष्ट्र शासनाद्वारे जारी केलेले). वास्तव्याचा पुरावा म्हणून हे प्रमाणपत्र ग्राह्य धरले जाईल.
- * जात पडताळणी प्रमाणपत्र - व्यावसायिक पदवी अभ्यासक्रम, व्यावसायिक पदव्युत्तर अभ्यासक्रमांसाठी अनिवार्य. बिगर-व्यावसायिक अभ्यासक्रमांसाठी जात पडताळणी प्रमाणपत्र अनिवार्य नाही.
- * उत्पन्न प्रमाणपत्र / मिळकत घोषणापत्र. सक्षम प्राधिकरणाकडून जारी केलेले असावे. (वार्षिक उत्पन्न रू. १.५ लाख किंवा त्यापेक्षा कमी असावे).
- * १० वी / १२ वी परीक्षेची गुणपत्रिका किंवा गत वर्षीच्या परीक्षेची गुणपत्रिका.
- * अंतर प्रमाणपत्र - शिक्षणामध्ये खंड असल्यास हे प्रमाणपत्र अनिवार्य असेल. (Gap Cert.)
- * वडिलांचे / पालकांचे मृत्यू प्रमाणपत्र (लागू असल्यास).
- * शिधापत्रिका - कुटुंबातील मुलांची एकूण संख्या ओळखण्यासाठी (केवळ दोन अपत्य)
- (i) मुलींसाठी हि अट बंधनकारक नाही. (ii) एकाच पालकाची जास्तीत जास्त २ मुले शिष्यवृत्तीसाठी पात्र असतील.).
- * शाळा / महाविद्यालय सोडल्याचे प्रमाणपत्र.
- * एकूण लाभार्थी मुलांच्या संख्येबाबत आई-वडिलांचे / पालकांचे घोषणापत्र. (Declaration Cert.)
- * डोमिसाईल प्रमाणपत्र (महाराष्ट्र राज्याचा रहिवासी असावा).

* अर्जदाराने (त्याने / तिने) व्यावसायिक ते बिगर व्यावसायिक अभ्यासक्रम बदलल्यास अर्जदार शिष्यवृत्तीसाठी पात्र नसेल परंतु बिगर व्यावसायिक ते व्यावसायिक अभ्यासक्रम बदलल्यास अर्जदार शिष्यवृत्तीसाठी पात्र असेल.

* एक कोर्स पूर्ण होईपर्यंत अर्जदाराची शिष्यवृत्ती / फ्रीशिप चालू राहील. उदाहरणार्थ - १० वी, १२ वी कला - बी.ए., एम.ए., एम.फिल., पी.एच.डी., इत्यादी. अर्जदाराने बी.ए. आणि बी.एड. पूर्ण केले आणि नंतर एम.ए. साठी प्रवेश घेतल्यानंतर, एम.ए. अभ्यासक्रमासाठी त्याला / तिला शिष्यवृत्तीसाठी परवानगी दिली जाणार नाही. पण बी.एड. नंतर एम.बी.ए. मध्ये प्रवेश केल्यानंतर ते शिष्यवृत्तीसाठी पात्र ठरतील कारण तो व्यावसायिक पदव्युत्तर अभ्यासक्रम आहे.

विशेष व्यावसायिक / बिगर व्यावसायिक अभ्यासक्रमास प्रवेश घेतलेल्या विद्यार्थ्यांनी, त्या शैक्षणिक अभ्यासक्रमासाठी शिष्यवृत्ती / फ्रीशिपचा लाभ घेतला असल्यास आणि दरम्यान सध्याच्या व्यावसायिक अभ्यासक्रमातून बिगर व्यावसायिक अभ्यासक्रमात प्रवेश घेऊ इच्छित अर्जदारास पुढील अभ्यासक्रमासाठी शिष्यवृत्तीचा लाभ मिळणार नाही.

आपला नम्र,

दिनांक :- २९ मे, २०२४.

मुंबई - ४०० ०९८.

प्रभारी संचालक,
दूरस्थ व ऑनलाईन शिक्षण केंद्र (सी.डी.ओ.ई.),
(पूर्वीची दूर व मुक्त अध्ययन संस्था)

मुंबई विद्यापीठ



क. डिबीटी सेल/आयसीडी/२०२१-२२/८

मुंबई - ४०० ०९८,

२० ऑगस्ट, २०२२.

हमीपत्र

शासन निर्णय क. भासशि-२०२२/प्र.क. ७४/शिक्षण-१, दि. १७ मार्च, २०२२

मी, (विद्यार्थ्याचे नाव) _____,

(विभागाचे नाव) दूरस्थ व ऑनलाईन शिक्षण केंद्र (C.D.O.E.) या विभागामध्ये (विषय)

_____ या अभ्यासक्रमाचा विद्यार्थी असून शैक्षणिक वर्ष

२० - २० या कालावधीमध्ये मी, महाडिबीटी पोर्टलवर शिष्यवृत्ती/DBT (Direct Benefit Transfer) साठी अर्ज केला असून मला अनुज्ञेय असलेल्या शैक्षणिक शुल्कापैकी केंद्र शासनाच्या वतीने ६०% च्या हिश्याचे वितरण महाडिबीटी प्रणालीवर माझ्या आधार संलग्नकृत बँक खात्यामध्ये थेट केंद्र शासनामार्फत DBT (Direct Benefit Transfer) तत्वावर वितरित करण्यात येणार आहे. त्यामुळे मी शिक्षण घेत असलेल्या शैक्षणिक संस्था/महाविद्यालय/विद्यापीठास देय असणाऱ्या शुल्काचा भाग (शिक्षण शुल्क, परीक्षा शुल्क, व इतर नापरतावा शुल्क इत्यादी) सदर ६०% रक्कम केंद्र शासनाकडून माझ्या खात्यामध्ये जमा झाल्याच्या दिनांकापासून ७ दिवसांत मी, संस्था/महाविद्यालय/विद्यापीठास अदा करेन.

मी अनुसूचित जाती (SC) /अनुसूचित जमाती (ST) /इतर मागास प्रवर्ग (OBC / VJNT/SBC) /आर्थिक दृष्ट्या दुर्बल घटक (BWS) या प्रवर्गामध्ये मोडत असून मी शिक्षण घेत असलेल्या अभ्यासक्रमासाठी आकारण्यात येणाऱ्या शैक्षणिक शुल्क/फी मध्ये सवलत मिळण्यासाठी शिष्यवृत्ती/DBT (Direct Benefit Transfer) चा अर्ज mahadbt.maharashtra.gov.in या संकेतस्थळावर निर्देशित केल्यानुसार करणे बंधनकारक असल्याबाबतचे मला मी शिक्षण घेत असलेल्या शैक्षणिक संस्था/महाविद्यालय/विद्यापीठाने अवगत केले आहे. शैक्षणिक शुल्क/फी मध्ये सवलत मिळण्यासाठी शिष्यवृत्ती/DBT (Direct Benefit Transfer) चा अर्ज जर मी mahadbt.maharashtra.gov.in या संकेतस्थळावर भरला नाही किंवा अर्ज परिपूर्ण नाही म्हणून शासनाने/संस्था/महाविद्यालय/विद्यापीठाने माझ्याकडे परत पाठवला किंवा शासनाच्या संबंधित विभागाकडून रद्द (Reject) केला तर मला सर्वसाधारण प्रवर्गासाठी (General Category) आकारण्यात येणारे पूर्ण शुल्क भरावे लागेल असे अवगत करण्यात आले आहे आणि ते मला मान्य आहे. संबंधित विद्यापीठ परिपत्रक क्र. वि.क./भा.स.शि.(२४)/३६०/२००४ मी वाचले आहे.

शिष्यवृत्ती अर्ज क्रमांक :- _____

C.D.O.E. प्रवेश अर्ज क्रमांक :- _____

विद्यार्थ्याची सही :- _____

विद्यार्थ्याचे नाव :- _____

शिष्यवृत्ती लिपीक सही :- _____

विभाग प्रमुख

(सही व शिक्का)

दिनांक :-

स्थळ :-

मुंबई विद्यापीठाच्या दूरस्थ व ऑनलाईन शिक्षण केंद्रात (सीडीओई) [पूर्वीची दूर व मुक्त अध्ययन संस्था (आयडॉल)] प्रवेश घेणाऱ्या विद्यार्थ्यांसाठी पुढीलप्रमाणे शिष्यवृत्ती योजना मंजूरी आहे, याव्यतिरिक्त इतर कोणत्याही प्रकारची शिष्यवृत्ती योजना किंवा फ्रीशिप दूरस्थ व ऑनलाईन शिक्षण केंद्रातील अभ्यासक्रमास मंजूरी नाही, याची विद्यार्थ्यांनी नोंद घ्यावी.

Social Justice and Special Assistance Department (For SC Category)

Department	Social Justice and Special Assistance Department.
विभाग	सामाजिक न्याय व विशेष सहाय्य विभाग.
Caste Category	Schedule Caste. (SC)
जात प्रवर्ग	अनुसूचित जाती.
Scholarship Scheme 1	Govt. of India Post-Matric Scholarship.
शिष्यवृत्ती योजना १	भारत सरकार पोस्ट-मॅट्रिक शिष्यवृत्ती योजना.
Eligibility :-	1. Student category shall belong to Scheduled Caste or Navboudha. 2. The parents/guardian annual income shall be less than or equal to Rs. 2,50,000/-. 3. Student shall belong to resident of Maharashtra. 4. Student should be passes SSC/equivalent Matric. 5. Failure : if student fail first time then should avail Exam fees & maintenance allowance. If fails second time in same class, then he/she will not get any allowance and after two drops he will pass and go to next class then he will be eligible. 6. Only Two (2) professional courses are allowed. 7. 75 % attendance is mandatory for current year.
पात्रता :-	१. विद्यार्थी अनुसूचित जातीचा किंवा नवबौद्ध असावा. २. आई-वडिलांचे / पालकांचे वार्षिक उत्पन्न रु. २.५ लाख किंवा त्यापेक्षा कमी असावे. ३. विद्यार्थी महाराष्ट्र राज्याचा अधिवासी असावा. ४. विद्यार्थी शालांत परीक्षा किंवा इतर समकक्ष मॅट्रिक परीक्षा उत्तीर्ण असावा. ५. अयशस्वी : विद्यार्थी प्रथम वर्षी नापास झाला तरी त्याला परीक्षा शुल्क आणि देखभाल भत्ता अनुज्ञेय राहिल, एकाच वर्गात दुसऱ्या प्रयत्नात सुद्धा अनुत्तीर्ण झाल्यास त्याला / तिला कोणताही भत्ता मिळणार नाही. आणि दोन प्रयत्नानंतर विद्यार्थी उत्तीर्ण होऊन पुढील वर्गात गेल्यास लाभ अनुज्ञेय राहतील. ६. फक्त २ व्यावसायिक अभ्यासक्रमांसाठी. ७. चालू वर्षासाठी ७५% उपस्थिती अनिवार्य आहे.
Documents Required :-	* Cast Certificate. * Income Certificate (Provided by Tahesildar). * Domicile Certificate. * Mark sheet for SSC / HSC. * Mark sheet for last appeared examination. * Gap Cert. & Self Declaration (if required). * Father Death Certificate (if required). * Husband Income Certificate (if girl is married). * Aadhaar linked seeding to Bank Account. * Academic Bank of Credits ID (ABC ID)

आवश्यक कागदपत्रे :-	* जात प्रमाणपत्र. * उत्पन्न प्रमाणपत्र (तहसीलदार द्वारे प्रदान). * अधिवास (डोमिसाईल) प्रमाणपत्र. * १० वी / १२ वी परीक्षेची गुणपत्रिका. * गत वर्षीच्या परीक्षेची गुणपत्रिका. * शिक्षणातील खंड बाबतचे अंतर प्रमाणपत्र आणि स्व: घोषणापत्र (आवश्यक असल्यास). * वडिलांचे मृत्यू प्रमाणपत्र (आवश्यक असल्यास). * पतीचे उत्पन्न प्रमाणपत्र (अर्जदार मुलगी जर विवाहित स्त्री असल्यास). * आधार संलग्नीकृत सीडिंग बँक खाते. * शैक्षणिक श्रेयांक पतपेढी (ए.बी.सी. आय.डी.)
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Tribal Development Department (For ST Category)

Department	Tribal Development Department.
विभाग	आदिवासी विकास विभाग.
Caste Category	Scheduled Tribes. (ST)
जात प्रवर्ग	अनुसूचित जमाती.
Scholarship Scheme 2	Post-Matric Scholarship Scheme (Govt. of India).
शिष्यवृत्ती योजना २	भारत सरकार मॅट्रिकोत्तर शिष्यवृत्ती.
Eligibility :-	1. Applicable for Scheduled Tribes only. 2. If Family Income $\leq$ 2,50,000/-, he will get the scholarship. 3. Student shall belong to resident of Maharashtra. 4. Minimum 10th Pass. 5. Back to back drop for 2 years he/she will not be allowed to fill form. 6. 75 % attendance is mandatory for current year.
पात्रता :-	१. फक्त अनुसूचित जमाती साठी लागू. २. जर कुटुंबिक उत्पन्न $\leq$ २,५०,०००/- असेल तर त्याला शिष्यवृत्ती मिळेल. ३. विद्यार्थी महाराष्ट्र राज्याचा अधिवासी असावा. ४. किमान १० वी उत्तीर्ण. ५. परत दोन (२) वर्षांच्या ड्रॉपसाठी परत फॉर्म भरण्याची परवानगी दिली जाणार नाही. ६. चालू वर्षासाठी ७५% उपस्थिती अनिवार्य आहे.
Documents Required :-	* Caste Certificate. * Professional Course selected than Caste Validity Certificate mandatory. * Income Certificate. * Domicile Certificate. * Marksheet for SSC / HSC. * Previous year's Marksheet. * Affidavit of non-employment of student on stamp paper of Rs.100/-. * Aadhaar linked seeding to Bank Account. * Academic Bank of Credits ID (ABC ID)
आवश्यक कागदपत्रे :-	* जात प्रमाणपत्र. * व्यावसायिक अभ्यासक्रमासाठी जाति वैधता प्रमाणपत्र आवश्यक आहे. * कुटुंबिक वार्षिक उत्पन्न प्रमाणपत्र. * अधिवास (डोमिसाईल) प्रमाणपत्र (महाराष्ट्र राज्याचा रहिवासी असावा). * १०वी / १२वी परीक्षेची गुणपत्रिका. * मागील वर्षाचे गुणपत्रिका. * नोकरी करत नसल्याबाबतचे प्रतिज्ञापत्र. (Affidavit) [शंभर रुपयाच्या (रु. १००/-) स्टॅंप पेपरवर]. * आधार संलग्नीकृत सीडिंग बँक खाते. * शैक्षणिक श्रेयांक पतपेढी (ए.बी.सी. आय.डी.)

VJNT, OBC and SBC Welfare Department

Department	VJNT, OBC and SBC Welfare Department.
विभाग	विमुक्त जाती, भटक्या जमाती, इतर मागासवर्ग व विशेष मागास प्रवर्ग कल्याण संचालनालय.
Caste Category	Vimukta Jati, Nomadic Tribes Other Backward Class/Special Backward Classes. DT(A) (VJ), NT(B), NT(C), NT(D).
जात प्रवर्ग	विमुक्त जाती, भटक्या जमाती / इतर मागासवर्ग / विशेष मागास प्रवर्ग.
Scholarship Scheme 3 Scholarship Scheme 4 Scholarship Scheme 5	Post Matric Scholarship to VJNT. Post Matric Scholarship to OBC. Post Matric Scholarship to SBC.
शिष्यवृत्ती योजना ३ शिष्यवृत्ती योजना ४ शिष्यवृत्ती योजना ५	वि.जा. भ.ज. प्रवर्गाच्या विद्यार्थ्यांना मॅट्रिकोत्तर शिष्यवृत्ती. इ.मा.व. प्रवर्गाच्या विद्यार्थ्यांना मॅट्रिकोत्तर शिष्यवृत्ती. वि.मा. प्रवर्गाच्या विद्यार्थ्यांना मॅट्रिकोत्तर शिष्यवृत्ती.
Eligibility :-	1) Applicant should be belongs to OBC / VJNT / SBC category. 2) The parents/Guardians annual Income should be less than or equal to Rs.1.50 Lac. 3) Applicants must be residents of Maharashtra. 4) Applicants must be pursuing the education course approved by the government from class Post-Matric. 5) If Applicant fails in particular year then he will get the Tuition Fees, Exam Fees and Maintenance allowance of that particular academic year but he/she will not get the benefit until he/she gets promoted to next higher class. 6) Applicant should be come through CAP round for only professional courses. 7) Only two children (i)any number of girls applicants allowed. ii) boys applicants maximum 2 of the same parents will be eligible for the Scholarship. 8) No scholarship will be paid to the Applicants under this scheme from the date he /she accepts another Scholarship / stipend. 9) 75 % attendance is mandatory for current year. 10) Applicant will be eligible for scholarship if he / she changes the course Non – Professional to Professional but he will not be eligible if he / she changes the course from Professional to Non – Professional. 11) Scholarships / Freeship will continue until Applicant completes one course. Ex. - 11th, 12th Arts - B.A., M.A., M.Phil., Ph.D. If, Applicant completed B.A and B.Ed. course and later after taking admission for M.A., for M.A. course He/she will not be allowed for scholarship / freeship. But after admission to M.B.A. after B.Ed, it can be eligible for scholarship / freeship as it is a professional postgraduate course. 12) Applicant studying in particular professional/Non-Professional course, and availing benefits of scholarship / freeship for that academic course and if he/she wants to change his existing Professional/Non-Professional course in between academic years he/she will not be eligible for scholarship / freeship for further course. 13) Maintenance allowance & Exam Fees are paid to Applicant if Applicant get promoted to next higher class. (for VJNT Only).
पात्रता :-	१. अर्जदार हा इतर मागासवर्ग / विमुक्त जाती, भटक्या जमाती / विशेष मागास प्रवर्ग श्रेणीतील असावा. २. पालकांचे वार्षिक उत्पन्न रू. १.५ लाख किंवा त्यापेक्षा कमी असावे.

	३. अर्जदार महाराष्ट्र राज्याचा रहिवासी असणे आवश्यक आहे. ४. अर्जदारांनी शालान्त पूर्व श्रेणीमध्ये शासनाकडून मंजूर केलेल्या शैक्षणिक कोर्सचा पाठपुरावा केला पाहिजे. ५. जर अर्जदार विशिष्ट वर्षामध्ये अयशस्वी झाला तर त्याला त्या शैक्षणिक वर्षाचे शिक्षण शुल्क, परीक्षा शुल्क आणि देखभाल भत्ता मिळेल, परंतु पुढील उच्च श्रेणीत त्याला बढती मिळत नाही तोपर्यंत त्याला शिष्यवृत्तीचा लाभ मिळणार नाही. ६. केवळ व्यावसायिक अभ्यासक्रमांसाठी अर्जदार CAP राऊंड च्या माध्यमातून येणे आवश्यक आहे. ७. केवळ दोन अपत्य :- i) मुलींसाठी हि अट बंधनकारक नाही. ii) एकाच पालकची जास्तीत जास्त २ मुले शिष्यवृत्तीसाठी पात्र असतील. ८. दुसरी कुठलीही शिष्यवृत्ती / वेतनरोख स्विकारल्यास या शिष्यवृत्ती योजनेअंतर्गत अंतर्गत अर्जदारांना शिष्यवृत्ती दिली जाणार नाही. ९. चालू वर्षासाठी ७५% उपस्थिती अनिवार्य आहे. १०. अर्जदाराने (त्याने / तिने) व्यावसायिक ते बिगर व्यावसायिक अभ्यासक्रम बदलल्यास अर्जदार शिष्यवृत्तीसाठी पात्र नसेल परंतु बिगर व्यावसायिक ते व्यावसायिक अभ्यासक्रम बदलल्यास अर्जदार शिष्यवृत्तीसाठी पात्र असेल. ११. एक कोर्स पूर्ण होईपर्यंत अर्जदाराची शिष्यवृत्ती / फ्रीशिप चालू राहील. उदाहरणार्थ - १० वी, १२ वी कला - बी.ए., एम.ए., एम.फिल., पी.एच.डी., इत्यादी. अर्जदाराने बी.ए. आणि बी.एड. पूर्ण केले आणि नंतर एम.ए. साठी प्रवेश घेतल्यानंतर, एम.ए. अभ्यासक्रमासाठी त्याला / तिला शिष्यवृत्ती / फ्रीशिप साठी परवानगी दिली जाणार नाही. पण बी.एड. नंतर एम.बी.ए. मध्ये प्रवेश केल्यानंतर ते शिष्यवृत्ती / फ्रीशिप साठी पात्र ठरतील कारण तो व्यावसायिक पदव्युत्तर अभ्यासक्रम आहे. १२. विशेष व्यावसायिक / बिगर व्यावसायिक अभ्यासक्रमास प्रवेश घेतलेल्या विद्यार्थ्यांनी, त्या शैक्षणिक अभ्यासक्रमासाठी शिष्यवृत्ती / फ्रीशिप चा लाभ घेतला असल्यास आणि दरम्यान सध्याच्या व्यावसायिक अभ्यासक्रमातून बिगर व्यावसायिक अभ्यासक्रमात प्रवेश घेऊ इच्छित अर्जदारास पुढील अभ्यासक्रमासाठी शिष्यवृत्ती / फ्रीशिप चा लाभ मिळणार नाही. १३. अर्जदाराने पुढील उच्च श्रेणीमध्ये पदोन्नती केली तर अर्जदारांना देखभाल भत्ता व परीक्षा शुल्क दिले जाते. (विमुक्त जाती, भटक्या जमाती साठी)
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VJNT, OBC and SBC

Documents Required :-	* Caste Certificate - should be issued by competent authority (Issued by Govt. of Maharashtra) This certificate considered as Proof of Resident. * Caste Validity Certificate – (Mandatory for Professional Degree courses, Professional Post Graduate. For Non Professional courses caste validity is not mandatory). * Income Certificate / Income Declaration - should be issued by competent authority * Domicile Certificate. * SSC / HSC Marksheet * Last examination marksheet. * Gap certificate - Not mandatory but in case of gap it is mandatory. * Leaving Certificate. * Ration Card for identify number of children in family. * Declaration certificate of parents/guardians about number of children beneficiaries. * If applicable Father/Guardians Death Certificate. * Aadhaar linked seeding to Bank Account. * Academic Bank of Credits ID (ABC ID)
आवश्यक कागदपत्रे :-	* जात प्रमाणपत्र - सक्षम प्राधिकरणाकडून जारी केलेले असावे. (महाराष्ट्र शासनाद्वारे जारी केलेले) वास्तव्याचा पुरावा म्हणून हे प्रमाणपत्र ग्राह्य धरले जाईल. * जात पडताळणी प्रमाणपत्र - व्यावसायिक पदवी अभ्यासक्रम, व्यावसायिक पदव्युत्तर अभ्यासक्रमांसाठी अनिवार्य. बिगर-व्यावसायिक अभ्यासक्रमांसाठी जात पडताळणी प्रमाणपत्र अनिवार्य नाही. * उत्पन्न प्रमाणपत्र / मिळकत घोषणापत्र - सक्षम प्राधिकरणाकडून जारी केलेले असावे. * अधिवास (डोमिसाईल) प्रमाणपत्र. * १० वी / १२ वी परीक्षेची गुणपत्रिका. * गत वर्षीच्या परीक्षेची गुणपत्रिका. * अंतर प्रमाणपत्र - शिक्षणामध्ये खंड असल्यास हे प्रमाणपत्र अनिवार्य असेल. * शाळा / महाविद्यालय सोडल्याचे प्रमाणपत्र. * शिधापत्रिका - कुटुंबातील मुलांची एकूण संख्या ओळखण्यासाठी. * एकूण लाभार्थी मुलांच्या संख्येबाबत आई-वडिलांचे / पालकांचे घोषणापत्र. * वडिलांचे / पालकांचे मृत्यू प्रमाणपत्र (लागू असल्यास). * आधार संलग्नीकृत सीडिंग बँक खाते. * शैक्षणिक श्रेयांक पतपेढी (ए.बी.सी. आय.डी.)



University of Mumbai
मुंबई विद्यापीठ

CENTRE FOR DISTANCE AND ONLINE EDUCATION (CDOE)
[FORMERLY INSTITUTE OF DISTANCE AND OPEN LEARNING (IDOL)]

दूरस्थ व ऑनलाईन शिक्षण केंद्र (सीडीओई)
[पूर्वीची दूर व मुक्त अध्ययन संस्था (आयडॉल)]

<https://mahadbt.maharashtra.gov.in/> या संकेतस्थळावर मुंबई विद्यापीठाच्या दूरस्थ व ऑनलाईन शिक्षण केंद्रात प्रवेश घेणा-या विद्यार्थ्यांसाठी पुढीलप्रमाणे शिष्यवृत्ती योजना मंजुरी आहे.
या व्यतिरिक्त इतर कोणत्याही प्रकारची शिष्यवृत्ती योजना दूरस्थ व ऑनलाईन शिक्षण केंद्रातील अभ्यासक्रमास मंजुरी नाही, याची विद्यार्थ्यांनी नोंद घ्यावी.

Social Justice and Special Assistance Department सामाजिक न्याय व विशेष सहाय्य विभाग	Tribal Development Department आदिवासी विकास विभाग	VJNT, OBC and SBC Welfare Department विमुक्तजाती, भटक्या जमाती, इतर मागासवर्ग व विशेष मागास प्रवर्ग कल्याण संचालनालय
Schedule Caste अनुसूचित जाती	Scheduled Tribes अनुसूचित जमाती	Vimukta Jati, Nomadic Tribes /Other Backward Class / Special Backward Classes विमुक्त जाती, भटक्या जमाती / इतर मागासवर्ग / विशेष मागास प्रवर्ग
Govt. of India Post-Matric Scholarship भारत सरकार पोस्ट-मॅट्रिक शिष्यवृत्ती योजना	Post-Matric Scholarship Scheme (Govt. of India) भारत सरकार मॅट्रिकोत्तर शिष्यवृत्ती	Post Matric Scholarship to OBC/VJNT/SBC इमाव / विजामज / वि.मा. प्रवर्गाच्या विद्यार्थ्यांना मॅट्रिकोत्तर शिष्यवृत्ती
आवश्यक कागदपत्रे खालीलप्रमाणे :-	आवश्यक कागदपत्रे खालीलप्रमाणे :-	आवश्यक कागदपत्रे खालीलप्रमाणे :-
उत्पन्न प्रमाणपत्र (तहसीलदार द्वारे प्रदान) (वार्षिक उत्पन्न रु. २.५ लाख किंवा त्यापेक्षा कमी असावे).	कौटुंबिक वार्षिक उत्पन्न प्रमाणपत्र (कौटुंबिक उत्पन्न <= २.५०.०००)	उत्पन्न प्रमाणपत्र / मिळकत घोषणापत्र. सक्षम प्राधिकरणाकडून जारी केलेले असावे. (वार्षिक उत्पन्न रु. १.५ लाख किंवा त्यापेक्षा कमी असावे).
जात प्रमाणपत्र (विद्यार्थी अनुसूचित जातीचा किंवा नवबौद्ध असावा).	जात प्रमाणपत्र (अनुसूचित जमाती).	जात प्रमाणपत्र - सक्षम प्राधिकरणाकडून जारी केलेले असावे. (महाराष्ट्र शासनाद्वारे जारी केलेले). वास्तव्याचा पुरावा म्हणून हे प्रमाणपत्र ग्राह्य धरले जाईल.
	व्यावसायिक अभ्यासक्रमासाठी जाति वैधता प्रमाणपत्र आवश्यक आहे. (Caste Validity Certificate)	जात पडताळणी प्रमाणपत्र - व्यावसायिक पदवी अभ्यासक्रम, व्यावसायिक पदव्युत्तर अभ्यासक्रमांसाठी अनिवार्य. ब्रिगर-व्यावसायिक अभ्यासक्रमांसाठी जात पडताळणी प्रमाणपत्र अनिवार्य नाही. (Caste Validity Certificate)
डोमिसाईल प्रमाणपत्र (विद्यार्थी महाराष्ट्र राज्याचा अधिवासी असावा).	डोमिसाईल प्रमाणपत्र (महाराष्ट्र राज्याचा रहिवासी असावा).	डोमिसाईल प्रमाणपत्र (महाराष्ट्र राज्याचा रहिवासी असावा).
१०वी/१२वी परीक्षेची गुणपत्रिका गत वर्षाच्या परीक्षेची गुणपत्रिका.	१०वी/१२वी परीक्षेची गुणपत्रिका मागील वर्षाचे गुणपत्रिका.	१०वी/१२वी परीक्षेची गुणपत्रिका गत वर्षाच्या परीक्षेची गुणपत्रिका.
शिक्षणातील खंड बाबतचे आणि स्व:घोषणापत्र (आवश्यक असल्यास). (Gap Cert.) & (Self Declaration If Required)	नोकरी करत नसल्याबबतचे प्रतिज्ञापत्र (Affidavit) [शंभर रुपयाच्या (रु. १००/-) स्टॅप पेपरवर].	अंतर प्रमाणपत्र - शिक्षणामध्ये खंड असल्यास हे प्रमाणपत्र अनिवार्य असेल. (Gap Cert.)
वडिलांचे मृत्यू प्रमाणपत्र (आवश्यक असल्यास).		शाळा / महाविद्यालय सोडल्याचे प्रमाणपत्र. (Leaving Cert.)
पतिचे उत्पन्न प्रमाणपत्र (अर्जदार जर विवाहीत स्त्री असल्यास) (वार्षिक उत्पन्न रु. २.५ लाख किंवा त्यापेक्षा कमी असावे).		शिधापत्रिका (Ration Card) - कुटुंबातील मुलांची एकूण संख्या ओळखण्यासाठी (केवळ दोन अपत्य.) i) मुलीसाठी हि अट बंधनकारक नाही. ii) एकाच पालकाची जास्तीत जास्त २ मुले शिष्यवृत्तीसाठी पात्र असतील.
		एकूण लाभार्थी मुलांच्या संख्येबाबत आई-वडिलांचे / पालकांचे घोषणापत्र. (Declaration Cert.)
		वडिलांचे / पालकांचे मृत्यू प्रमाणपत्र (लागू असल्यास).
आधार संपन्निकृत बँक खाते असावे.	आधार संपन्निकृत बँक खाते असावे.	आधार संपन्निकृत बँक खाते असावे.

शिष्यवृत्ती बाबत सविस्तर माहितीसाठी mahadbt.maharashtra.gov.in संकेतस्थळ पहावे.

शिष्यवृत्ती अर्ज सादर करण्यापूर्वी "अर्ज सादर करण्याच्या प्रक्रियेचे नियम आणि मार्गदर्शक तत्वे" <https://mahadbt.maharashtra.gov.in/> या संकेतस्थळावर कृपया काळजीपूर्वक वाचा.

महाडीबीटी संकेतस्थळावर शिष्यवृत्ती अर्ज सादर करताना **current course details** मध्ये **fees paid** म्हणून **00 (शून्य शून्य)** रक्कम नमूद करावी.

महाडीबीटी संकेतस्थळावर शिष्यवृत्ती अर्ज सादर करताना **College Name** येथे **Centre for Distance and Online Education** असे नाव लिहावे.

महाडीबीटी संकेतस्थळावर शिष्यवृत्ती अर्ज सादर केल्यानंतर सात दिवसांच्या आत शिष्यवृत्ती अर्जाच्या छायाप्रतीसह दूरस्थ व ऑनलाईन शिक्षण केंद्र (सी.डी.ओ.ई.) चा प्रवेश अर्ज, शुल्क पावती व "हमीपत्र" भरून कक्ष क्रमांक १०८-अ, शिष्यवृत्ती विभाग, दूरस्थ व ऑनलाईन शिक्षण केंद्रात जमा करावेत.

निर्धारित वेळेत ऑनलाईन शिष्यवृत्ती अर्ज सादर करण्यात अयशस्वी झालात किंवा एखाद्या कारणास्तव शासनाकडून शिष्यवृत्ती नामंजूर करण्यात आली तर सर्वसाधारण प्रवर्गासाठी आकारण्यात येणारे संपूर्ण शैक्षणिक शुल्क (उर्वरित रक्कमेचा फरक वगळून) दूरस्थ व ऑनलाईन शिक्षण केंद्रात भरावे लागेल.

CDOE मधील ज्या अभ्यासक्रमांचा समावेश महाडीबीटी संकेतस्थळावर नसेल, अशा अभ्यासक्रमास प्रवेश घेणाऱ्या "राखीव प्रवर्ग" विद्यार्थ्यांना संपूर्ण शैक्षणिक शुल्क भरावे लागेल.

6.2 IMPORTANT CIRCULARS & ORDINANCES-LINK

Check the links given below for various circulars & Ordinances

- (a) M.A. class improvement ordinance
http://archive.mu.ac.in/myweb_test/M.A.%20MSc.%20%28Maths%29%20Class%20Improvement%20Ordinance.pdf
- (b) Master Examination individual subject passing be implemented from academic year 2016-17
<http://mu.ac.in/portal/wp-content/uploads/2014/06/Item-no-7.6-change-the-scheme-Master-of-ExaminationPG-courses.pdf>

6.3 SUPPORT SERVICES

6.3.1 PERSONAL CONTACT PROGRAMMES:

The Institute organises guidance and Counselling sessions (lectures) under Personal Contact Programme in certain subjects in Mumbai for the benefit of Students, in the evening for 02 hours. or on Sundays/Holidays for traditional courses and Attendance **about 75% lectures and Practical are compulsory for Psychology and Geography courses only**. PCP is an attempt to provide guidance and counselling to the Students in solving their academic difficulties.

INSTRUCTIONS TO THE STUDENTS

- Students are requested to visit the nearest centre from their residence. Detailed time tables will be available with the Coordinator of the centre or on the Notice Board of the College. No separate correspondence in this regard will be made.
- PCP Programmes for undergraduate courses and postgraduate courses are likely to commence from November every year.
- Students must always carry with them their valid identity cards every time when they attend their lectures or visit the Centre for Distance and Online Education.
- Students are requested to meet the centre Coordinators for academic problems.
- Students are requested to remain in contact with the centre's centre co-ordinator for any change in the Time Table.
- **Attendance and Practical's is compulsory for Psychology and Geography Programmes**

Personal Contact Programme (PCP Lectures) will be conducted at the Learner Support Centers.

6.3.2 Study Material

Study material is the soul of a Distance Learner. In that point of view, the institute is providing maximum study material in Marathi and English. Our study materials are of the best quality materials which are prepared in SLM format that is prescribed by DEB. Every year, about 75-90 thousand Students are taking advantage of our study materials.

6.3.2.1 Audio – Video Centre (A.V.)

While the print material is, by and large, complete in itself, to facilitate better comprehension and understanding, some concepts and their application have been explained through the audio and video programmes as well. The A.V. The centre has more than 100 video cassettes in the subjects of Commerce and Economics. The audio video cassettes will not be supplied to the Student individually, but will be made available for listening and viewing at the A.V. centre of the institute. A catalogue of the cassettes is available in the centre located at room no. 205, in the CDOE building.

6.3.2.2 Library Facilities

The Institute has an independent library having 415 thousand books including texts and references and 22 research journals and periodicals. The CDOE provides an Air Conditioned reading hall and the book – lending facility for the Students at its building in room No. 203 and 215. It remains open during office hours i.e. from 10:20 am to 06:00p.m. only on working days except 2nd and 4th Saturdays. During the Examination seasons the reading hall of the institute is open from 08:00 am. to 08:00 pm. on working days (Monday to Saturday).

Only the reading hall facility is also provided at Vidyapeeth Vidyarthi Bhavan, ‘B’ Road, Churchgate, Mumbai 400 020.

Book lending facility for home-study for 7 days is provided on payment of a deposit of Rs.200/- in cash at CDOE at Vidyanagari. The deposit can be claimed by the Student at the end of the academic year or latest before 31st December of the next calendar year, provided there are no dues or books outstanding in his/her name.

6.3.2.3 Xerox Facilities

From the academic year 2009-10 institute has given Xerox facilities to the Students/staff in our premises at a very low cost. Numbers of Students are taking benefits of this scheme.

6.3.2.4 Syllabus and Old Question Papers

For reference, the institute provides old question papers and syllabus Copies to the Students. This facility is available in the study material unit in the CDOE library and on our website <http://mu.ac.in/portal/distance-open-learning/>

6.3.2.5 Guidance and counselling

CDOE conducts PCP lectures at various centres located in Mumbai and suburban areas and also in Konkan region. The institute has also appointed its own teaching faculties for various subjects. At the headquarters our teaching faculty regularly counsel the Students during the office hours (Except 2nd and 4th Sat).

6.3.2.6 FACEBOOK & TWITTER

CDOE Face Book Link- <http://www.facebook.com/idol.uom>

CDOE Twitter Handle- @idol_uom

6.3.2.7. Separate computer lab available for students (for practical and hands on training for online learning (Only for online courses).

6.4 RULES AND REGULATIONS

RULES AND REGULATIONS OF CANCELLATION

6.4.1 Cancellation of Admission / Refund of Fees

If any Student wishes to cancel his/her admission, he/she should apply in the prescribed form within thirty days from the date of admission and his/her fees will be refunded as per following ordinances :

0.2859(C) : All the fees paid by a Student at the time of admission shall be refunded to him/her after deducting Rs.30/- (Rupees Thirty only) as administrative charges, if the

Student informs the Professor-cum-Director, Institute of Distance and Open Learning, in writing within 30 days from the date of his/her admission.

0.2859(D) : All the fees paid by a Student at the time of admission shall be refundable to him/her after deduction of Rs.250/- (Rupees Two Hundred Fifty only) as administrative charges, provided that,

i) At the time of applying for admission, he/she intimates in writing that he/she has also applied or intends to apply for admission to one or more of the professional courses conducted by the institutions or departments (including the Institute of Distance and Open Learning) of the University or affiliated Colleges to the University.

ii) He/she withdraws his/her application within seven days from the date of his admission to a professional course as mentioned in (i) above, but not later than 30th September, if he/she is a Post-graduate/management Student of the same year. In such cases, it shall be binding on the Student to produce documentary proof of his/her being admitted to the professional course. Students admitted after above mentioned dates, if any, will not be entitled for the refund of the fees.

No. of Days	Amount Deducted
Up to 10 days of admission	Rs. 500/-
11 to 60 days of admission	20% of the total fees
61 to 90 days of admission	30% of the total fees
91 to 120 days of admission	50% of the total fees
After 120 days	No refund

N.B.: (Ordinance 0.2859 for UG programmes) and (Ordinance No(O.3574 for PG Programmes)are amended. Fees will be refunded as per revised ordinance. (Please visit our website for these revised ordinances).

Important Notice

Ragging is strictly prohibited in higher educational institutions, as per the directions of Hon'ble Supreme Court and University Grants Commission Has Made provision of 6.1 (0) of the UGC Regulation, 2009.

1. Incomplete forms without any of the required documents/ information will be rejected.
2. The N.O.C., Statement of Marks / Provisional Statement of Eligibility etc. submitted by the Students will be sent for verification to their previous colleges / institutions and provisional admission will be granted only after the documents get authenticated. Otherwise, the provisional admission given to the Student will automatically get cancelled without any intimation/ notice to the Student. No refund of fees will be given. The matter will also be reported to the police.

1. The Circulars / Notifications giving details of the Personal Contact programme Lectures, dates of filling in the examination forms, declaration of results, submission of remaining documents, if any, change of subject granted etc. will be displayed on the Notice Boards of the Institute. Details of these will not be sent individually to any Student. It is the responsibility of the

Students to obtain information about such matters from time to time. Non-receipt of any such information cannot be accepted as an excuse for lapse on the part of the Student.

6.4.2 Changes in Name/ Address /Subject

- 1.For intimating changes in name and address, students should apply to the Professor- cum-director, CDOE, in the prescribed forms. Change in the name should be supported with documentary evidence such as a Gazette Notification, Marriage Certificate etc.;
- 2.For changing the subject once offered, the Students must apply before 31st October of the same Academic Year. Learners are requested to fill up a form for change in subject/ name at Room No 12 on or before 31st Oct., 2024.

6.4.3 Issue of Duplicate Identity Card / Mark sheet / Bonafide Certificate / Transcript Certificate etc..

a) Duplicate Identity Card (Rs.50/-)

The prescribed fee for applying for Duplicate Identity Card is Rs.50/- to be paid in cash on any working day from Monday to Friday & odd Saturday (i.e..1st& 3rd) during cash transaction hours (11 a.m. to 2.30 p.m. with lunch break from 1.00 p.m. to 1.30 p.m.).

The Prescribed forms of the above certificates are available in Room No. 12. Only Old Students who were admitted before the academic year 2012-13.

(b) Duplicate Statement of Marks. (Rs.100/-)

The prescribed fee for applying for Duplicate Mark sheet is Rs.100/- to be paid in cash during cash transaction days and hours. Please attach an Affidavit on 100 Rupees Non Judicial stamp paper and also attach FIR copy of Police Station.

The prescribed application form which gives the details of documents required to be submitted with it, is available in the institute, in the case of F.Y./S.Y. examinations. In the case of T.Y. and other examinations, the prescribed application form is available with the examination section of the university at the Mahatma Jyotirao Phule Bhavan (Exam House) in Vidyanagari Campus.

(c) Bonafide Certificate (Rs.20/-) and Transcript Certificate (Rs.750/- for U.G. and Rs.1000/- for P. G. Course.)

The prescribed fee for applying for the Bonafide Certificate is Rs.20/- and the **Transcript Certificate Under Graduate Programme is Rs.750/- and Post Graduate Programme is Rs.1000/- (per copy) to be paid in cash during cash transaction days and office hours.**

The prescribed application forms for this purpose are available in the Dispatch Section of CDOE. The details of documents required to be submitted are given in these forms.

6.4.4 Examinations

(CBCGS pattern scheme implemented from the academic year 2020-21 for the programs of examination will be conducted semester wise)

1. Fresh/New Students are eligible to appear for the university examination only after satisfactory completion of one academic year.
2. Students are permitted to write their answers in English, Hindi, Marathi, and Gujarati if they indicate their choice in the examination form. However, the question papers will be printed in English with only Marathi Version.
3. In case Students do not appear or appear and fail or ALLOWED TO KEEP TERMS for the examination of higher class (awarded ATKT), can appear as an Ex-Student/Repeater in the Second Half (October-November) examination. For this they are required to make enquiries in the month of July for filling in the Examination Form.
4. As an Ex-Student/Repeater if he/she wishes to appear for the Feb/ March/ April examination of the next subsequent calendar year he/she is required to make enquiries in the month of December for submission of the examination forms.
5. The CDOE does not send any information to its Ex-Students/Repeaters.
6. The time-table of the examination will be put-up on CDOE Notice Board about 10 days before the date of commencement of the respective examination. The information regarding the examination, seat numbers and the hall ticket and the centre of the examination will be available about 4 days before the commencement of the examination, provided the same are received in time from the Controller of Examinations.
7. Documents required for filling in examination forms.
 - i) Identity Card of CDOE
 - ii) Statement of Marks of previous attempt with Xerox Copies.

6.4.5 Refund of Examination Fees

The Rules presently in force relating to refund of examination fees are as follows

1. Where a student expires in the period of the examination, the entire fee shall be refunded.
2. Where a student falls ill subsequent to the submission of his /her application for admission to the examination and is prevented on medical grounds from appearing at the examination, 50% of the fees shall be refunded to him /her provided an application of such refund, supported by a medical certificate, is submitted to the Professor-cum-Director of the Institute before three days from the date of commencement of the examination.

(Note : By the expression “date of commencement of the examination” means the date on which the first paper at the examination is set and not the date on which the student has to appear for his/her first paper. It is necessary that the application for refund should invariably be submitted through the Professor-cum-Director of the Institute. The amount, where refund is granted will be disbursed to the Student concerned through the Finance & Accounts section CDOE.

6.4.6 Transfer Certificate and Migration Certificate:

Whenever a Student who desires to leave the Institute either before completing the course for which he/she has been admitted or after completing the course, will be required to take the following certificate from the Institute/University:

1. For seeking admission in another institution/college affiliated to this University, a Transference Certificate from the CDOE by paying the prescribed fees of Rs.100/- and applying on the prescribed application form with the necessary documents. (UG/108g1999 Date :- 15/03/1999)
2. For seeking admission in other Universities within the country or abroad, the Student is required to obtain Migration Certificate by submitting an application in a prescribed form, from the Migration Certificate Section of the CDOE, University of Mumbai, which is situated in CDOE, Vidyanagari, Kalina, Santacruz (East), Mumbai 400 098.

University of Mumbai is introducing the online program of applying migration certificate through Online mode.

The students interested in taking admission in other universities needs to apply for transfer certificate +migration certificate.

1. To apply for migration certificate candidate should apply for transfer certificate.
2. Candidate should apply for transfer certificate in CDOE.
3. Candidate should fill the offline prescribed form for Transfer certificate available in CDOE.
4. Candidate should pay the fees in cash accordingly in account section of CDOE between 11:00 am to 02:30 pm.(Monday to Friday) except second & Fourth Saturday and public holidays.
5. Candidate should take the original copy of Transfer certificate along with enrollment& Eligibility confirmation letter from CDOE and can proceed with the online process of applying migration certificate and pay the online fees.
6. Migration Department, University of Mumbai will send the original migration certificate at your address by post.
7. The link of applying online migration;- <https://mu.migrationcertificate.in/>

Helpline: - For queries related to online application for migration certificate contact-8291111002, email; info@migrationcertificate.in

6.4.7 Admission on Fake Certificates:

IF ANY DOCUMENT SUBMITTED BY THE STUDENT AT THE TIME OF ANY COURSE AT ANY ADMISSION CENTRE AND FOUND FALSE AND FAKE THEN THE ADMISSION WILL BE CANCELLED INSTANTLY AND THE MATTER WILL BE REPORTED TO POLICE FOR FURTHER NECESSARY ACTION.

4.4.8 Admission Validity:

The admission is valid for a period of 5 years only for the approved students from the date of admission after which she/he has to take a fresh admission to any course of the institute. Students must ensure that he/she should get admission approval within the current academic year. If any student does not receive any confirmation SMS/Email from CDOE office, he/she should immediately contact the concerned section of CDOE.

6.4.9 Convocation and Other certificates:

The Students who have completed the course (i.e. who have passed their degree exam from the University, they will get their degree certificate after the Convocation. Enquiries in this regard may be made with The Deputy/Asst. Registrar, Examination Section, University of Mumbai, Mahatma Jyotirao Phule Bhavan, Examination House, Vidyanagari, Santacruz (East),

Mumbai 400 098 on Degree Examination of working days during office hours. Similarly, for duplicate copies of Statement of Marks, Passing Certificate or Degree Certificate, of Graduate examinations, the students have to apply in the prescribed form (during the money transaction hours) at the M. J. Phule Bhavan, Examination House, Accounts Section, Vidyanagari, Santacruz (East), Mumbai 400 098.

6.4.10 Passing Standards:

1. A student is said to have passed if he/she secures 40% of marks allotted in each head of passing in Theory of 100 marks in each course.
2. A student is said have passed Semester I if the student passes in all heads of passing of the Semester.
3. A student is eligible to be admitted to Semester II irrespective of no. of heads of failure in the First Semester.
4. A student is eligible for admission to Semester III if either the student passes Semester I & II

OR

The student Fails in a combination of Theory and/or Practical taken in Semester I or Semester II or together. Where the total marks do not exceed 200.

5. A student is eligible to be admitted to Semester IV irrespective of no. heads of failure in the Third Semester. However, the student has to clear Semester I and II in order to appear for Semester IV examination.
6. A student is eligible for admission to Semester V if either the student passes Semesters III & IV.

OR

The student fails in a combination of Theory and/or Practical taken in Semester III or Semester IV or together, where the total marks does not exceed 200.

7. A student is eligible to be admitted to Semester VI irrespective of no. of heads of failure in the fifth Semester. The results of Semester VI should be kept in abeyance until the student clears Semesters III, IV and V in full.
8. The class is awarded Semesters-wise for Semesters I, II, III and IV. However, Semester V and VI will be taken together for the award of class i.e. in the Final Year.
 - Award of the class is based on passing all theory papers at one sitting.
 - Passing in parts will be awarded Pass Class irrespective of the Cumulative percentage of marks.
 - Distinction is awarded for 75% and above.
 - First Class is awarded for 60% and above but below 75%.
 - Second Class is awarded for 50% and above but below 60%.
 - Pass Class is awarded for all below 50%
9. There will be one repeat examination (for Semester I, II, III and IV) for those who have failed remained absent. The absent students will be allowed to appear for the examination by the head of the institution after following the necessary procedure. This examination will be held 30 days after the declaration of results but not later than 60 days.

6.4.11 Standard of Passing for M.A. (Part – I and II) R.1967: -

Students shall be required to obtain 40 percent marks in each paper/practical of the part Examinations and 40 percent of the aggregate at each of the Part Examinations of the branches.

Those of the successful students who pass Part I and Part II examinations and obtain a minimum of 60 percent of the total marks, will be placed in the First Class and those obtain a minimum of 50 percent in Second Class.

Improvement of Class (M.A.)

O. 2260 : Students who have passed the M.A. degree examination of this University either by papers or by dissertation with the class mentioned below in Column 1 and who desire to improve their class or percentage as shown in Column 2 will be permitted to appear again for the same subject/s in both the parts simultaneously without being required to keep any terms within a period of five years, following the April or October examination at which they pass under provision of 0.2260.

Column 1	Column 2
Pass Class	(a) Second Class or at least 55 per cent marks or First Class
Second Class	(b) At least 55 per cent marks or First Class

If students who reappear for the two year M.A Degree examination under the provisions of this ordinance fail to improve their class, their performance at such reappearance will be ignored.

6.5 SELF STUDY TECHNIQUES

Since this programme is offered through Distance Education mode, it is quite likely that some of you may be wondering how to complete the programme successful.

It should not be difficult for you to complete the course if you plan your work schedule carefully. If you practise a somewhat systematic way of studying the print materials, much of your job will become easy. We shall give you a few suggestions to make your studies easy and interesting.

We understand that you have many domestic and social commitments to attend to. Most of you are working in some schools, colleges or other institutes or workplaces. You may not have ample time for studying. But it is possible to have some time regularly for your studies. Convince your colleagues and family members that you need some privacy to study and stick to a regular time table. As soon as you receive the study materials start-working on it and don't postpone studying the materials or writing your assignments/responses.

We suggest you should know the techniques of self study. Your study materials contain a lengthy reading list for reference purpose and for deeper understanding of the content. One strategy that gained wide acceptance is the SQ3R technique;

SQ3R stands for the initial letters of the five steps in studying text.

The five steps are:

- (i) Survey
- (ii) Question
- (iii) Read
- (iv) Recall
- (v) Review

Survey

Survey refers to the quick glance through the title page, preface, chapter headings, etc. of a textbook. Surveying a text helps the Students grasp the main ideas. A glance at the title page may give you.

- (i) The general subject area
- (ii) The level of approach
- (iii) The author's name
- (iv) The date and place of publication

Preface helps you decide whether or not the book deserves your attention. Contents tell you what topics the author is dealing with and how he has organised the themes. An index survey will tell you instantly whether or not the text contains what you need. It also helps you save time and effort by directing you straight to the relevant pages.

Question

Your survey of the text will raise some questions. For example, glancing at the title page, preface and contents, you might ask yourself:

How far can I depend on this book?

Will the book be helpful to me as its preface suggests?

Why should the author devote a whole chapter for such and such a topic?

Having made your survey and started to question, you are now ready for reading the text.

Read

Reading text material demands a critical mind. When we read a text, we apply our mind with all its critical skills. Unless we read actively the questions which have been formulated cannot be answered satisfactorily. It is not advisable to make notes at this stage. This is not the stage to underline words or phrases either.

Keeping these two points in view, what perhaps we can do at the first reading is just to look for the main ideas and the supporting details.

Recall

Reading a text is not the final step in learning. It is, instead, the first step in learning. What is read needs to be recalled for intention. Regular attempts to recall will help improve our learning in three ways

- (i) better concentration
- (ii) chance to remedy misinterpretation
- (iii) reactive reading. How often to recall chiefly depends on 'how good' a reader you are.

Review

The purpose of reviewing is to check the validity of our recall. The best way to do this is to do a quick repeat of the other four steps i.e. Survey, Question, Read and Recall.

Although the steps of SQ3R are in the logical and natural order there may be overlapping and repetitions between them. Since Distance Learning Students have to work on their own most of the time during their academic career, in this situation, study skills become very important.