



University of Mumbai
Department of Students' Development
Vidyapeeth Vidyarthi Bhavan, 'B' Road, Churchgate, Mumbai
022-22040360, 8369753642

Tender Notice

Tender Notice No.: DSWIB/ICD/2023-24/183 Dated July 13, 2023

The Department of Students' Development, University of Mumbai invites tender for the following work-

Nature of Work	Tender Form Fees (Rs.)	Estimated Amount of Work (Rs.)	EMD Amount (Rs.)	Duration of Work
Providing AC Bus Services for Youth Festival	500 (Non-Refundable)	1,85,000/- (Including GST)	25,000/-	7 Days

Schedule

Period, Time and Place of Issue of Tender Form	July 15, 2023 to July 25, 2023 11:00 a.m. to 03:00 p.m. Finance and Accounts Office, Room No.-12, University of Mumbai, Fort Campus, Mumbai
Last Date, Time and Place of Submission of Tender	July 26, 2023 before 04:00 p.m. Department of Students' Development Vidyapeeth Vidyarthi Bhavan, 'B' Road, Churchgate, Mumbai
Date, Time and Place of Opening of Tender	July 27, 2023 at 03:00 p.m. Finance and Accounts Office, Room No.-12, University of Mumbai, Fort Campus, Mumbai

The Department of Students' Development, University of Mumbai reserves the rights to accept or reject tender without assigning reason thereof.

The details of tender are available on www.mu.ac.in and the concerned link is <https://mu.ac.in/tenders-quotations>

July 14, 2023
Mumbai

Sd/-
Director, Department of Students' Development,
University of Mumbai

Details of Travel Plan

Day	Travel	Stay	Expected Distance in KM
First Day 05.08.2023 (Morning)	Churchgate to Tala	Kolad/Roha	140
Second Day 06.08.2023 (Evening)	Tala to Palvan, Ratnagiri	Palvan, Ratnagiri	165
Third Day 07.08.2023 (Evening)	Palvan, Ratnagiri to Ratnagiri City	Ratnagiri City	80
Fourth Day 08.08.2023	--	Ratnagiri City	0
Fifth Day 09.08.2023 (Evening)	Ratnagiri City to Kankavli, Sindhudurg	Kankavli	125
Sixth Day 10.08.2023 (Morning)	Kankavli to Vaibhavwadi	--	40
Sixth Day 10.08.2023 (Evening)	Vaibhavwadi to Kankavli	Kankavli	40
Seventh Day 11.08.2023 (Morning)	Kankavli to Churchgate, Mumbai	--	500
--	Other Travel	--	110
Total Distance in KM			1400

Terms and Conditions:

- The AC Bus Service (45 Seater) is required for 7 days as per above travel plan in Mumbai and Konkan Regions for Youth Festival activities of University of Mumbai to be organized from August 05, 2023 to August 11, 2023.
- The actual schedule and places of the Youth Festival will be communicated to the vendor in the first week of August.
- The Department of Students' Development reserves the rights to change the travel plan. It will be communicated to the driver one day before the journey. The approximate total distance of travel will be 1400 KM. It is the responsibility of driver and staff the bus to follow the communicated schedule.
- The bus should be of good quality, cleaned and hygienic.
- The vendor should have all documents related to travel of bus viz. RC Book, RTO Registration, Insurance, etc.
- The staff of the bus should be insured, well trained, polite, courteous, helpful, healthy, non alcoholic, non smoker and non tobacco/gutkha taker.
- The driver of the bus should have clean driving record, commercial driving licence, good vision and hearing capacity.
- The University of Mumbai will not be responsible for the loss and damage of the Bus and its equipments during the contract period.
- The University of Mumbai will not be responsible for the personal loss, injuries and death of the staff of the bus during the contract period.
- The vendor should pay the expenses for fuel, toll and taxes, parking charges, RTO Permit, DA of Staff, Allowance of Staff, Accommodation Charges of Staff and other contingencies expenses during journey.

- After completion of order submit the bill within 2 days.
- Timely completion of consignment is expected.
- A payment will be released after a successful completion of the programme.
- GST charges to be mentioned as per rules.
- The contract will remain for financial year 2023-24.
- The tenderers shall submit the tender in the form of two bids, Technical Bid and Commercial Bid.

- **Technical Bid:**

The tenderers shall submit the following documents in Technical Bid-

- Certificate of Incorporation
- Udyog Aadhar, Shop and Establishment Registration Certificate of Local Government Authority with Proper Renewal Date and Mentioning Role of Business (If Applicable).
- GST Certificate
- GST paid latest challan
- PAN card
- Income Tax Returns of the Years: 2020-21, 2021-22 and 2022-23
- Previous Work Experience Certificate/s

- **Commercial Bid:**

The tenderers shall submit the Commercial Bid as per the format given in following table-

Nature of Work	Rate per KM including GST and Other Charges (Rs.)
Providing AC Bus Service for Youth Festival	

- The tenderers shall submit both Technical and Commercial Bids in the sealed envelopes separately as per the schedule mentioned above.
- Each page of the bid (Technical and Commercial) shall be signed in full and stamped with the seal by tenderer. The tenderer must clearly state in what capacity he or she is signing the tender. In case, the tenderer is signing the tender on behalf of the other partners or directors, he must attach, with the tender, the necessary registered power of Attorney. In absence of such a Power Attorney, all the Partners (in case of partnership firm) and all directors (in case of a Company) shall sign the tender.
- The tenderers must be accompanied by Earnest Money Deposit of Rs.25,000/- for Tender. The amount of Earnest Money Deposit may be paid to the University in the form of Bank Draft drawn on a Nationalized/Scheduled Bank in favour of the “**Finance and Accounts Officer, University of Mumbai**”.
- Tenders, not accompanied by the requisite amount of money deposit, are liable to be rejected.
- The earnest money deposit paid by the supplier shall be forfeited, if the supplier fails to pay the necessary security deposit, in the event of his tender being accepted.
- The tenderers shall submit all documents mentioned above in Technical Bid. The Bid will be rejected if the tenderer unable to submit one of the documents mentioned above.
- The offers made by the Tenderers/suppliers shall be open for acceptance for 90 days after the last date of submission of Bid.
- The Technical and Commercial Bid will be opened as per above mentioned schedule and venue. The concerned tenderer are requested to be present for the said purpose as on mentioned day, date, time and venue. The tenderers or their authorized representative shall be allowed to be present at the time of opening of the Bid.
- Conditional offers are liable to be summarily rejected.

- In the event of any breach of the terms and conditions of providing services, the University of Mumbai may terminate the contract placed with the vendor, forfeit the security deposit of the supplier, and make alternative arrangements for procurement of supplies, at the risk and cost of the vendor.
- University of Mumbai may, anytime, revoke or cancel the contract placed with the vendor, without assigning any reason therefore.
- No change in the constitution of the contractor shall be made, during the currency of the contract, without prior permission of the University of Mumbai; if such changes are made, without proper permission, the contract placed with the suppliers shall be cancelled, the security deposit forfeited to the University and the supplies procured from other sources, at the risk and cost of the suppliers.
- Tenderers should read carefully all the instructions and terms and conditions, etc.