

UNIVERSITY OF MUMBAI
INSTITUTE OF DISTANCE OPEN LEARNING
APPLICATION FORM FOR OBTAINING TRANSFERENCE CERTIFICATE AND
MIGRATION CERTIFICATE

From : _____

Date : _____

To,
The Professor-cum-Director,
Institute of Distance Open Learning,
University of Mumbai,
Mumbai – 400 098.

Sub : Issuance of Transference Certificate for the **purpose of obtaining**
Migration Certificate

Sir,

I am/was a student of the Institute enrolled/registered for _____
course during the academic year _____ with Roll Number
_____. I passed/failed at the examination
held by the University in April/October, 20 examination Seat No. _____.
I did not appear at the said examination.

Now I intend to seek admission for _____ course
in the _____ University, and for this purpose I require
Transference Certificate and Migration Certificate.

I pay ₹ 200/- in cash/remit ₹ 200/- by means of pay order/Demand Draft in favour of the
Director, Institute of Distance Open Learning being the prescribed fee for a Transference
Certificate and attach to the application form for Migration Certificate & Pay Order / Demand Draft
of ₹ 220 being the prescribed fee for a Migration Certificate in favour of the Finance & Accounts
Officer, University of Mumbai.

Yours faithfully,

Signature of the student

Note : Students should get this form and the form for Migration Certificate alongwith the Pay Order/
Demand Draft ₹ 220/- verified from the Institute of Distance Open Learning office and submit the
same after paying the prescribed fee in the Accounts Section of the I.D.O.L., Their Transference
Certificate in duplicate and the form for Migration Certificate alongwith Pay Order/Demand Draft
of ₹ 220/- will be forwarded to the Enrolment, Eligibility and Migration Certificates Section of
the University of Mumbai, Ambedkar Bhavan, Vidyanagari, Santacruz (E.), Mumbai - 400 098 for
issuing Transference Certificate and Migration Certificate.