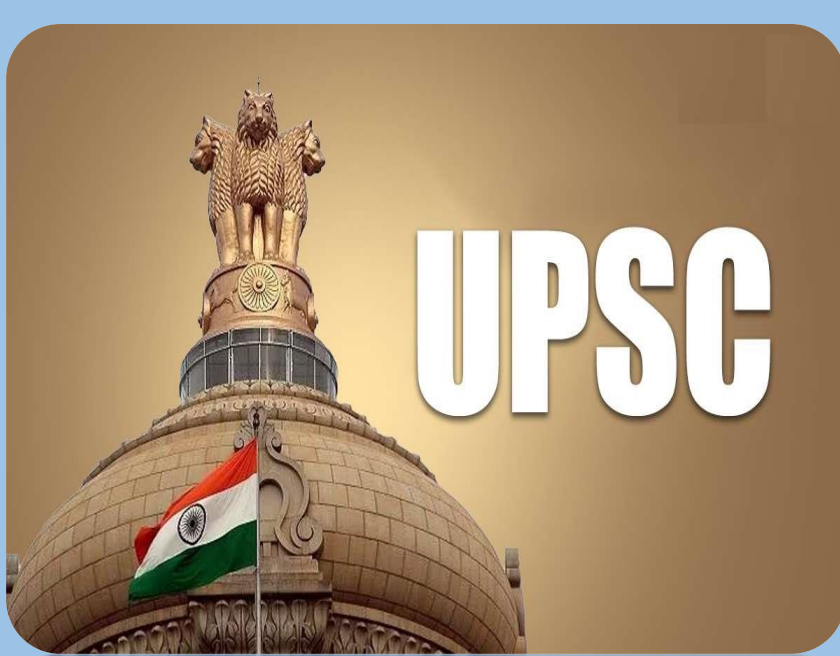




**Academy for Administrative Careers,
Guidance/Coaching Center for Competitive Examinations
(UPSC/MPSC/IAS/IPS)**

**J.P. Naik Bhavan, Room No. 4, 1st Floor,
Vidyanagri Campus, Kalina, Santacruz (E), Mumbai 400 098.**

**Call for Enquiries / details about our batches of UPSC - MPSC to
Mr. Bharat Kardak 9082950560 and Mr. Vinay Nair 9029732343**

Web: <https://mu.ac.in/academy-for-administrative-careers>

E-mail: director.aac@mu.ac.in

**Our Instagram id: -
universityofmumbai_official**





The Academy for Administrative Careers of University of Mumbai was established in 2003 with the objective of providing academic facilities to the students of aspiring for administrative careers. The academy aims at creating awareness and interest among the students about civil

services, and ensure that an increasing number of youths from Maharashtra gets represented in the services as the academy has been conducting coaching/training programmes for the civil services examination for all students.

Academy aims at tapping the talent in students, encouraging them to appear for civil services examination and helping them to improve their preparation for the examination. It also aims at inculcating, in them, the culture of serving the community as a whole.

-: OUR COLLABORATIONS: -



In the year 2019, University of Mumbai has signed MoU with Tribal Research and Training Institute (TRTI), Pune (Government of Maharashtra) for conducting Guidance programs of UPSC/MPSC competitive Examinations for the batch of 25 Scheduled Tribes students each year.



Also, in the year 2023, University of Mumbai has signed MoU with Dr. Babasaheb Ambedkar Research and Training Institute (BARTI), Pune (Government of Maharashtra) for conducting Guidance programs of IBPS Examinations for the batch of 150 Scheduled Caste students each year.



We are also collaborating with Nehru Yuva Kendra, Mumbai for conducting social awareness programmes and various extracurricular activities like National & State level youth parliaments, Sports activities and other competitions etc.

OUR ACTIVITIES

Study Tour visit Live Winter session of Assembly, Pench National Park and other Historical places of Nagpur area.



Sports & other Activity winners



Your Civil Services journey begins here...

Exam Pattern & Syllabus for UPSC / MPSC Prelims & Mains

Prelims Syllabus

Two Compulsory Papers	General Studies Paper-I
	General Studies Paper-II (CSAT)
Number of Questions asked in GS Paper-I	100
Number of Questions asked in CSAT	80
Total Number of Marks	400
	GS Paper-I – 200 Marks CSAT – 200 Marks
Negative Marking	1/3 of the total marks allotted to the question will be deducted for every wrong answer
Time Allotted	Two hours each;
	GS Paper-I – 2 Hours (9:30 AM -11:30 AM)
	CSAT – 2 Hours (2:30 PM – 4:30 PM)

<u>Prelims Paper I</u>	<u>Prelims Paper II</u>
• Current events of national and international importance. • History of India and Indian National Movement. • Indian and World Geography-Physical, Social, Economic Geography of India and the World. • Indian Polity and Governance – Constitution, Political System, Panchayati Raj, Public Policy, Rights Issues, etc. • Economic and Social Development – Sustainable Development, Poverty, Inclusion, Demographics, Social Sector initiatives, etc. • General issues on Environmental Ecology, Biodiversity, and Climate Change – that do not require subject specialization. • General Science	• Comprehension • Interpersonal skills including communication skills • Logical reasoning and analytical ability • Decision-making and problem solving • General mental ability • Basic numeracy (numbers and their relations, orders of magnitude, etc.) (Class X level), Data interpretation (charts, graphs, tables, data sufficiency, etc. – Class X level)

Mains Syllabus

Paper	Subject	Marks
Paper-I	Essay (can be written in the medium of the candidate's choice)	250
Paper-II	General Studies – I (Indian Heritage & Culture, History & Geography of the World & Society)	250
Paper-III	General Studies – II (Governance, Constitution, Polity, Social Justice & International Relations)	250
Paper-IV	General Studies – III (Technology, Economic Development, Biodiversity, Security & Disaster Management)	250
Paper-V	General Studies – IV (Ethics, Integrity & Aptitude)	250
Paper-VI	Optional Subject – Paper I	250
Paper-VII	Optional Subject – Paper II	250

List of optional subjects for Mains Examination:

Agriculture	Animal Husbandry and Veterinary Science	Anthropology	Botany
Chemistry	Civil Engineering	Commerce and Accountancy	Economics
Geography	Geology	Electrical Engineering	
Law	Management	History	Mathematics
Mechanical Engineering	Medical Science	Philosophy	Physics
Political Science and International Relations	Psychology	Public Administration	Sociology
Zoology	Statistics	Literature of any one of the following languages: Assamese, Bengali, Bodo, Dogri, Gujarati, Hindi, Kannada, Kashmiri, Konkani, Maithili, Malayalam, Manipuri, Marathi, Nepali, Odia, Punjabi, Sanskrit, Santhali, Sindhi, Tamil, Telugu, Urdu and English.	

Eligibility Criteria: -

UPSC: - 21yrs. to 32 yrs. (General), SC/ST & OBC- 5 yrs. & 3 yrs. relaxation in upper age limit respectively

No. of Attempts: - Maximum 06 (General), 09 (OBC), no limit till age 37 for SC/ST's

MPSC: - 19 yrs. to 38 yrs. (General), SC/ST & OBC- 43 yrs.

No. of Attempts: - Maximum 06 (General), 09 (OBC), no limit till age 43 for SC/ST's

All India Services in UPSC

i) Indian Administrative Service	(ii) Indian Foreign Service	(iii) Indian Police Service
(iv) Indian Audit and Accounts Service, Group 'A'	(v) Indian Civil Accounts Service, Group 'A'	(vi) Indian Corporate Law Service, Group 'A'
(vii) Indian Defence Accounts Service, Group 'A'	(viii) Indian Defence Estates Service, Group 'A'	(ix) Indian Information Service, Junior Grade Group 'A'
(x) Indian Postal Service, Group 'A'	(xi) Indian P&T Accounts and Finance Service, Group 'A'	(xii) Indian Railway Protection Force Service, Group 'A'
(xiii) Indian Revenue Service (Customs & Indirect Taxes) Group 'A'	(xiv) Indian Revenue Service (Income Tax) Group 'A'	(xv) Indian Trade Service, Group 'A' (Grade III)
(xvi) Armed Forces Headquarters Civil Service, Group 'B' (Section Officer's Grade)	(xvii) Delhi, Andaman and Nicobar Islands, Lakshadweep, Daman & Diu and Dadra & Nagar Haveli Civil Service (DANICS), Group 'B'	(xviii) Delhi, Andaman and Nicobar Islands, Lakshadweep, Daman & Diu and Dadra & Nagar Haveli Police Service (DANIPS), Group 'B'
(xix) Pondicherry Civil Service (PONDICS), Group 'B'		

MPSC "Group A" Services

Deputy Collector	DySP/ACP	Asst.Commissioner State Tax
Registrar, Cooperative societies	Dy.CEO/BDO	Asst.Director MFA
Chief Officer (COA)	Superintendent of State excise	Education Officer
Tehsildar		

MPSC "Group B" Services

Police Sub Inspector	State Tax Inspector
Assistant Section Officer	Sub Registrar (grade-1)
Inspector of Stamps	

MPSC "Group C" Services

Tax Assistant	Excise Sub Inspector
Industrial Inspector	Clerk-Typist
Technical Assistant, Directorate of Insurance	

Fee Structure of our Batches

Sr.No.	Course Name	Days	Duration	Fees
1	UPSC/MPSC Prelims Coaching Batch	Friday, Saturday, Sunday	Regular course 1 year	Entrance Exam fee-Rs.500/- Admission fee- Rs.3070/- for All other category students Rs.1570/- only for SC/ST category students
2	Foundation Batch	Friday, Saturday, Sunday	40 Days 80 Lectures	Admission fee – Rs.3500/-
3	TRTI Batch (TRTI Gov. of Maharashtra)	Monday To Thursday	Regular course 1 year	Only for Schedule Tribe Students
4	BARTI IBPS Batch (BARTI Gov. of Maharashtra)	Friday, Saturday, Sunday	Regular course 6 Month	Only for Schedule Caste Students
5	Combined Group B & C prelims Batch	Friday, Saturday, Sunday	40 Days 80 Lectures	Admission fee – Rs.3500/-

Our Achievements

Sr. No	Student Name	Name of Exam	Designation
1	Shradha Pandey	UPSC	IPS
2	Akram Juwari	WAQF Board	District Officer
3	Akram Juwari	Railway Group B	Senior Accountant
4	Chetan konkar	MPSC	TEHSILDAR
5	Arati Chavhan	MPSC	ASO
6	Sumedh Mhaske	MPSC	CLERK
7	Dhiraj Dalvi	MMRDA	ENGINEER
8	Anushka More	Talathi	Talathi Mumbai
9	Akshay Borkar	Talathi	Talathi Yavatmal
10	Ajay Jadhav	Civil Engineer PWD	CEA
11	Mandavi Choudhari	MANTRALAYA	STENO Grp-C
12	Payal Salvi	SSC	CENTRAL EXCISE
13	Nilesh Daware	BMC	CLERK
14	Manoj Patil	IBPS	SVC PO
15	Pooja Wani	IBPS	PO
16	Prashant Kanekar	IBPS	PO
17	Amit Gaydhane	IBPS	AO
18	Mayuri Pawar	IBPS	SO
19	Anirudha Naik	IBPS	CLERK
20	Sunil Katare	IBPS	CLERK
21	Rupesh Pawar	RAILWAY	CLERK
22	Sandhya shirsath	AIR INDIA	AIR TRAFFIC CONTROLLER
23	Amit Waghmare	LIC	ADO
24	Sachin Mane	HIGH COURT	CLERK
25	Surekha Bhoje	ZP	TEACHER
26	Samrata Chavan	ZP	Teacher
27	Aniket Gandhi	INDIAN POST	POST MASTER
28	Prathamesh Bhosale	NAVY	ENGINEER
29	Pratik Kamble	ZP	Junior Assistant