

"The district," represented by Shri. M. Devender Singh (IAS), Collector, Ratnagiri, and the Mumbai School of Economics and Public Policy (Autonomous) hereinafter referred to as "the Institute" represented by Registrar, University of Mumbai.

WHEREAS, the Government of Maharashtra aims to achieve the target of becoming a USD One Trillion Economy by 2027, and the preparation of District Strategic Plan (DSP) is a crucial component of this endeavor;

WHEREAS, the Institute, renowned for its expertise in policy research and advisory services, has the necessary resources and knowledge to support and advise the District in Preparing the District Strategic Plan (DSP) for selected Ratnagiri District.

NOW, THEREFORE, the District and the Institute agree to the following terms and conditions:

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1. **Objective:** MSEPP shall provide dedicated manpower (*at least one professor per focus sector*) to prepare District Strategic Plan as per Goma guideline and district requirements communicated by District Level Executive Committee (DLEC) from time to time.
2. **Scope of Work:** The resources provided by the MSEPP including Professors, Assistant Professors, and Subject experts shall work closely with the Collector Office of the Ratnagiri district. They shall provide innovative ideas, guidance, be involved in expertise to expedite the growth of the economy. They shall also be involved in collecting, analyzing existing data and providing guidance with executable action plan.
3. **Timeline:** The preparation of the District Strategic Plan for the Ratnagiri district shall be completed within a timeline of 03 months from the signing date of this MoU.
4. **Confidentiality:** Both parties i.e., the Ratnagiri Collectorate and the Mumbai School of Economics and Public Policy (Autonomous) shall maintain the confidentiality of any sensitive information shared during the course of their engagement and shall not disclose it to any third party without prior written consent of the other party.
5. **Intellectual Property:** Any intellectual property developed during the course of this engagement shall be jointly owned by the both parties, and both parties shall have the right to use and disseminate it for non-commercial purposes with due acknowledgement to either parties.
6. **Reporting:** The MSEPP shall provide regular progress report every 15 days to the DLEC highlighting the work done, challenges, and research-based recommendations during the preparation of the District Strategic plan.
7. **Provision of Data:** The district shall appoint a nodal officer as point of contact and the required data sets shall be made easily available by the district for the Institute which will help the Institute to adhere to the project timeline.

8. **Review and Modification:** This MoU may be modified or amended by mutual consent of both parties in writing.
9. **Termination:** Either party may terminate this MoU by providing written notice of termination to the other party at least 30 days prior to the intended date of termination.
10. **Proposed deliverables as per guidelines issued by the government:**

- a. Prepare a factsheet and sector, subsector-wise SWOT analysis of the district.
- b. Propose long, medium, and short-term vision and mission of the District.
- c. Identification and defining stakeholders of the district with executable activities.
- d. Identification of drivers for deliverables for subsectors with self-assessment of each proposed executable plan.
- e. **Action plan:** To define short, medium, and long-term action plans including objectives, initiatives, budgetary provisions, timelines for execution, and policy reforms for each subsector identified. Prioritization of action plans' programs and to align them with the Government of Maharashtra plans.

11. All GRs/ guidelines issued by the Government of Maharashtra, whether existing or fresh shall be followed by the Institute.
12. There shall be no direct or indirect financial liability on the University of Mumbai
13. The commercials, disbursement of installments, and timeline for carrying out the captioned initiative of preparing the District Strategic Plan (DSP) for Ratnagiri District are discussed and agreed upon mutually by the District and the Institute as follows.

13.1 Budgetary Provisions:

Tentative Budget For Ratnagiri DSP	
Budget Heads	Amount (Rs.)
Travel, Lodging and Boarding during Field Visits	1,00,000.00
Honorarium @ 50,000 p.m. for 3 team members (3 months)	4,50,000.00
Data Project Head	75,000.00
Research Assistant- 2 RAs for field work & data processing (@ 20,000 p.m. for 3 months)	1,20,000.00
Subscription of Online Database like Districts of India Database for Ratnagiri District	50,000.00
Consultants Sector Specialists/Experts (@ 10,000 for one meeting)	2,50,000.00
Contingency	1,50,000.00
Administrative and Accounts Asst @ 20,000 p.m. for one month	20,000.00
Total (excl. overheads)	12,15,000.00
Institutional Overheads (7.5%)	91,125.00
Total including overheads for University	13,06,125.00
GST @ 18%	2,35,102.50
GROSS TOTAL	15,41,228.00

13.2 That the Meeting and field visits Honorarium for the Project Director, Experts and Panelists is included in the total project cost mentioned above.

13.3 The expenses for the Project related Lodging, Boarding, Travel (Air, Car, Bus, Boat, Train, Motorcycle, etc.) shall be borne by the Study Team including the Researcher, Project Director, and other staff members of the Study Team.

13.4 Schedule for the Disbursement of Installments:

Sr No	Work Stages	Proportion of Payments for Expenses (%)
1	Terms of Reference and Beginning of the Work	40%
2	Completion of Data Collection and Tabulation	20%
3	Draft Report	20%
4	Final Report	20%

13.5 Project Study Team:

Project Co-Ordinator: Prof. Prof Manisha Karne

Professor and Director, Mumbai School of Economics and Public Policy, University of Mumbai.

Team Members:

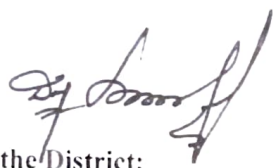
Prof. Swati Raju, Professor, Mumbai School of Economics and Public Policy, University of Mumbai

Prof. S.K. Kothe, Professor, Mumbai School of Economics and Public Policy, University of Mumbai

14: Terms and Conditions:

- District Strategic Plan report should be prepared by the Institute within 90 days from the effective date of the MoU and submitted to the District.
- If any suggestions/ instructions are received from the District or the higher authorities then it will be mandatory to include those things in the District Strategic Plan report.
- The sanctioned amount of Rs. **15,41,228.00** /- is inclusive of all taxes. No other taxes, charges or allowances shall be payable by the District to the Institute.
- It is mandatory to keep all the collected information confidential before publishing the final report.
- It is mandatory to submit the progress report of work every fifteen days after starting the project. The report should be submitted to the District Collector, Ratnagiri.
- Photographs and recordings may be taken/ made during data collection to help substantiate the facts in District Strategic Plan ensuring that the privacy of such entities are totally protected.

- vii. If some disputes arise in the course of the project, then the decision of the Collector, Ratnagiri will be final. For any legal dispute during the preparation of District Strategic Plan, the area of jurisdiction will be Ratnagiri District only.
- viii. For the preparation of District Strategic Plan, as far as possible authentic secondary data from well-known government publications/ sources should be used by the Institute (with due credits) because the timeline is very short.
- ix. Reference Annexure attached.



For the District:
Shri. M. Devender Singh (IAS),
District Collector, Ratnagiri



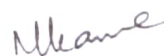
For the Institute: Prof. Sunil Bharud
Prof. Sunil Bharud
I/C Registrar
University of Mumbai

In presence of following witness



1. Mr. Satyavinayak mule
District Planning Officer, Ratnagiri

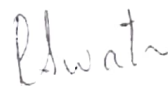
in presence of following witness



1. Prof. Manisha Karne
Director, Mumbai school
of Economics & Public Policy.



2. Mr. Suchit Vanjare
Assistant District Planning Officer, Ratnagiri



2. Prof. Swati Raju
Professor, MSEP.

Annexures:

Sr. No	Title of the Document	Source
I	GR: DAP-1023/No.98/Desk 1481	Planning Department, Government of Maharashtra
II	District Development Strategy & Action Plan- Guidance Manual	Planning Department, Government of Maharashtra
III	Letter: DAP-1023/No.98 Part 2/Desk 1481	Planning Department, Government of Maharashtra
IV	No/DPC/PLA-RA-1/DSP/2271/2023	Collector Office Ratnagiri
V	Checklist	Planning Department Government of Maharashtra
VI	Letter- PLN-RA-1/DSP/MoU/3891/2023	District Planning Office, Ratnagiri
VII	Consent and Acceptance Letter dated 15 09 2023	Mumbai School of economics and Public Policy, University of Mumbai