

# University of Mumbai

## Department of Students' Development

Vidyapeeth Vidyarthi Bhavan, 'B' Road, Churchgate, Mumbai- 400020

Contact No. – (Mob.) 8369753642

### TENDER NOTICE

The University of Mumbai invites tenders for Supply of Stitched Blazers for various activities taken under the Department of Students' Development, University of Mumbai for the academic year 2023-24.

Interested parties are requested to submit their tenders in the sealed envelope for the supply of Stitched Blazers (a coat with crest of University logo) on or before **December 12, 2023, before 03:00 p.m.** at Department of Students' Development, Vidyapeeth Vidyarthi Bhavan, 'B' Road, Churchgate, Mumbai – 400 020.

Forms to be filled for the said purpose is available in Room No. 12, Ground Floor, Finance and Accounts Section, University of Mumbai, Fort, Mumbai - 400 032, between **December 02 to 11, 2023** (between 11:00 a.m. to 02:30 p.m.) with prior intimation to this Office.

The Tenders will be opened on **December 13, 2023 at 02:30 p.m.** in Room No. 15, Ground Floor, Finance and Accounts Section, University of Mumbai, Fort, Mumbai. The concerned parties are requested to be present for the said purpose as on mentioned day, date, time and venue.

Please note that the details tender notice with its terms and conditions is available on University website <http://mu.ac.in/portal/tenders/>, as well as with the tender forms and also in the office of the Director, Department of Students' Development, 1<sup>st</sup> Floor, B' Road, Vidyarthi Vidyapeeth Bhavan, Churchgate.

Date: December 02, 2023

Place: Mumbai

Sd/-

Dr. Sunil Patil

I/c Director

Department of Students' Development

## **TENDER FOR SUPPLY OF BLAZERS FOR THE YEAR 2023-24**

### **PART-II**

#### **INSTRUCTION TO THE TENDERES**

1. Blank tender forms for supply of Blazers are available with the Cashier, Room No.12, University of Mumbai, Fort Campus, Mumbai - 400 032 against payment of Rs.500/- which is not refundable.
2. The last date and time for submission of the tenders is on or before **December 12, 2023, on or before 3:00 p.m.**
3. The tenders shall submit the following document alongwith their tender.
  - a) Income tax clearance certificate, from the income tax Officer concerned.
  - b) The names of the organizations and the offices to which similar supplies have been made, and a certificate to the effect, that the performance of the suppliers was satisfactory.
  - c) A copy of the Challan, indicating that the contractor/suppliers have paid the necessary earnest money deposit (or the necessary demand drafts drawn on any scheduled bank/Nationalized Bank.)
  - d) Sales Tax Registration No. of the Supplier/Contractor.
  - e) Sample of **Blazers (Siyaram's ZURE-TR Cloth Model No. SLR-43387-083 and SLR-43387-027) (Note: the other cloth will not be accepted).**
4. The tenderers shall submit the tender in two envelopes. The first envelope shall contain the entire document referred to in Para 3 above, and sealed. The second envelope shall contain the schedule, in which the contractor shall register the rates of supply. The second envelope shall also, likewise, be sealed. Both the envelopes then should be put together, and shall be sealed in an envelope. And shall be submitted to the University by the prescribed time and date.
5. The tenders, not complying with the above requirements, shall be summarily rejected. Each page of the tender shall be signed in full and stamped with the seal by tenderer. The tenderer must clearly state in what capacity he or she is signing the tender. In case, the tenderer is signing the tender on behalf of the other partners or directors, he must attach, with the tender, the necessary registered power of Attorney. In absence of such a Power Attorney, all the Partners (in case of partnership firm) and all directors (in case of a Company) shall sign the tender.
6. The tenders must be accompanied by Earnest Money Deposit of Rs.25,000/- for Tender. The amount of Earnest Money Deposit may be paid to the University in the form of Bank Draft (D.D./Pay order/cheque) drawn on a Nationalized/Scheduled Bank in favour of the **"Finance and Accounts Officer, University of Mumbai."**
7. Tenders. Not accompanied by the requisite amount of money deposit, are liable to be rejected.

8. The earnest money deposit paid by the supplier shall be forfeited, if the supplier fails to pay the necessary security deposit, in the event of his tender being accepted.
9. Tenders should read carefully all the instructions and terms and conditions etc. before registering rates in the prescribed schedule of the tender, Taxes and duties etc. should be shown separately.
10. The offers made by the Tenderers/suppliers shall be open for acceptance for 120 days after the last date of submission of tender.
11. The Tenders will be opened on **December 13, 2023 at 02:30 p.m.** in Room No.15, Ground Floor, Finance and Accounts Section, University of Mumbai, Fort, Mumbai. The concerned parties are requested to be present for the said purpose as on mentioned day, date, time and venue. The tenders or their authorized representative shall be allowed to be present at the time of opening of the tender.
12. Conditional offers are liable to be summarily rejected.

### **PART-III**

#### **TERMS AND CONDITIONS OF SUPPLY**

The tenderer may bid for the following Material/Articles with the following basic specifications.

**1. BLAZERS (Siyaram's ZURE-TR Cloth Model No. SLR-43387-083 and SLR-43387-027) – (Approx. 120 Nos.)**

1. The delivery of materials as per the Order placed with supplier, extension shall not be granted to the Tenderers/Suppliers for the period of delivery, under any circumstances.
2. If the contractor/supplier fails to deliver the material/article as per the delivery schedule, the University of Mumbai shall be free to procure the balance/un-delivered supply, at the risk and cost of the supplier, from such supplies and at the such rates, as he may determine.
3. The cloth material supplied by the contractor shall be accepted only after through inspection by an officer authorized by the competent authority.
4. The cloth material which do not conform to the specifications, laid down in the terms and conditions or which are damaged in transit or otherwise, shall not be accepted.
5. Payments towards defective supply of blazers will be deducted from the bills of the suppliers.
6. The bills of the suppliers shall be paid by the University within two month only after all the materials/articles/goods received and inspected as above and found in good condition.
7. A penalty, worked out at the rate of Rs.500/- per day, for delayed supplies shall be charged, and shall be recovered from the contractor.
8. The goods should be dispatched at the suppliers risk and shall preferably be insured in transit against all likely damages. As the suppliers shall be responsible for the supplies at the Department of Students' Development University of Mumbai, the cost towards insurance etc., shall borne by the suppliers.
9. In the event of any breach of the terms and conditions of the supply, the University of Mumbai may terminate the contract placed with the supplier, forfeit the security deposit of the supplier, and make alternative arrangements for procurement of supplies, at the risk and cost of the supplier.
10. University of Mumbai may, anytime, revoke or cancel the contract placed with the supplier, without assigning any reason therefore.
11. No change in the constitution of the contractor shall be made, during the currency of the contract, without prior permission of the University of Mumbai; if such changes are made, without proper permission, the contract placed with the suppliers shall be cancelled, the security deposit forfeited to the University and the supplies procured from other sources, at the risk and cost of the suppliers.