

University of Mumbai



No. AEM/ICD/1333/2023-24

CIRCULAR:-

Attention of the Directors/Heads of the University Departments/Institutions, the Principals of the affiliated Colleges, Heads of the recognized Institutions, the co-ordinator, Ratnagiri and Thane Sub-Centre concerned is invited to University Circular No. UG/83 of 2009, dated 12th March, 2009. They are hereby informed that the semester system for Post Graduate Course has been introduced. The registration numbers are to be allotted before commencing of 1st Semester examinations of the academic year 2023-24. Therefore, care should be taken to submit the Post Graduate Student's Enrolment forms duly filled in all respect on or before **31st December, 2023.** This circular is available on the University's website. (www.mu.ac.in).

The tentative Schedule of submission of Offline P. G. Enrolment forms for the Academic Year 2023-24 is from 16th October, 2023 to 24th November, 2023.

Those Colleges/ Departments/ Institutes who will not submit the P. G. Samarth/MKCL Enrolment forms within the stipulated dates as mentioned above the tentative date of charging of the late fees, will be from 28th November, 2023 to 31st December, 2023.

Further it is informed that following information be submitted along with the said Samarth/MKCL Enrolment forms:

1. Academic year of first Affiliation for the course.
2. Intake capacity : Course wise/Subject wise
3. List of admitted students indicating male/female & category;
4. A separate list of students admitted for second year directly or transferred.
5. Names of the Post Graduate recognized teachers in the subject.
6. Printout of Samarth Pre-admission registration form with sign & Seal of concern College Authority required along with P.G. Enrolment form.

A copy of the University of Mumbai, Exam House CAP CELL Letter must be submitted to the Post Graduate Section along with Samarth/MKCL Enrolment forms forwarding letter.

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Please, note that the Students will be given only one PRN and once only. The PRN will be valid as long as the student is enrolled with the University of Mumbai. If student is taking readmission then his previous PRN No. has to be continued and college should submit student's new online form along with fees.

The College/Institute/Department must confirm the admission of the "Provisional Eligible Students" and the admission of "Not Eligible" students must immediately be cancelled.

The Respective College/Institute/Department will be held responsible for admitting the "Not Eligible" Students.

A copy of the detail information submitted to the Statistical Unit regarding students on Roll, AISHE & MIS Certificate must be submitted to the Post Graduate Section along with Samarth Registration forms forwarding letter.

Therefore, it is requested to verify all the forms and send after dully filled properly within the time.

They are therefore, requested to see that above instructions are strictly followed and required information is forwarded in the prescribed proforma in manner it is explained above, along with hard copy also upload on the e-mail address university ar.enrolment@mu.ac.in


(Dr. Prasad M. Karande)
Director, Board of
Examinations and Evaluation

Mumbai - 400 098
October, 2023.

To,

The Heads, University Departments/Institutions, the Directors and Heads, recognized Institutions concerned, the Principals of all the affiliated colleges and the Professor-cum-Director Institute of Distance and Open Learning (IDOL).

The Co-ordinator, Ratnagiri sub-centre, P-61, MIDC, Mijole, Ratnagiri-
Pin - 415 639.

Academic Year 2023-24

For Example

Sr. No	PRN No.	M/ F	Name of the Students	Degree	Subject
1	16 Digit PRN		Surname First Middle	M. A. (P-I)	History
2				--do--	--do--
3				--do--	--do--

The reservation for different reserved categories are as under
% allocation seats :-

Total Students	OPEN	S.C.	S.T.	(VJ)	N.T.- B	N.T.- C	N.T.- D	O.B.C.	S.B.C.	S.E.B.C.	E.W.S.

Total No. of Seats	Intake Capacity	No. of Seats available for Other than Mumbai University Students	Male	Female