

University of Mumbai



Board of Examinations & Evaluation,
Despatch Unit, (Godown),
Chhatrapati Shivaji Maharaj Bhavan
Examination Section
Vidyanagari, Santacruz (East),
Mumbai - 400 098.

E-mail ID - dispatch.godownexam@mu.ac.in

No. Exam./Des./G/ 421 of 2023

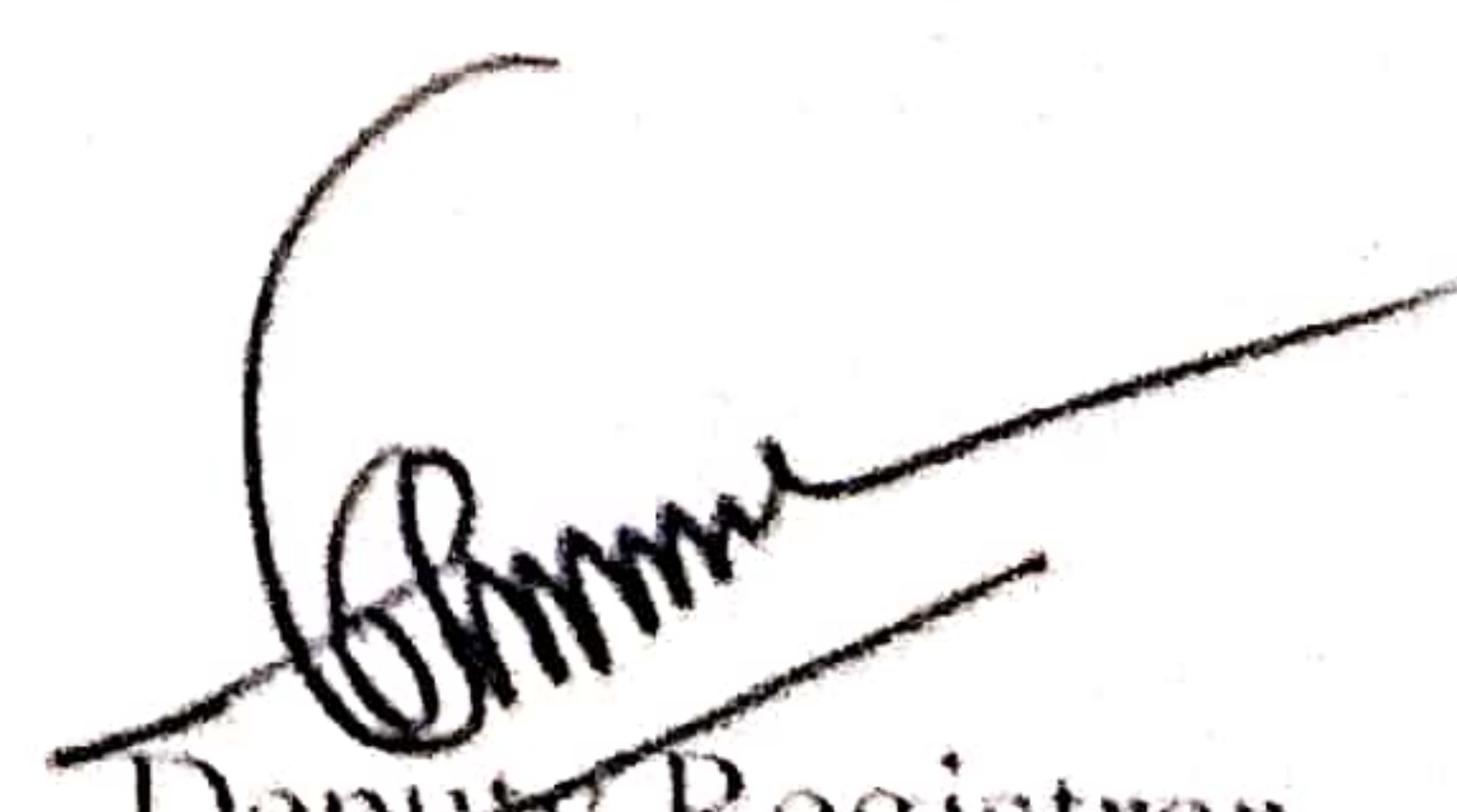
08th August, 2023

CIRCULAR :-

Sub :- Statement of the Balance Stock of Blank OSM cum Bar coded Answer Books of 40 pages & 8 page (Pink Colour) & stationary etc.

Directors / Heads of the University Departments, Principals of the affiliated Colleges, Heads of the recognized Institutions & The Principal, Sir J. J. College of Architecture, The University Librarian & Head of the University Department of Library & Information Science, Professor-Cum Director, Institute of Distance and Open Learning and the Assistant Registrar, University Sub-Campus Ratnagiri & Sindhudurg, Assistant Registrar, University Sub-Campus Thane & Kalyan are hereby requested to submit the balance stock of blank OSM cum Bar Coded answer books of 40 pages & 8 pages (Pink Colour) in the enclosed Proforma which is remained with them. The enclosed Proforma duly filled may please be sent within 7 days on receipt of this circular, through, Email :- dispatch.godownexam@mu.ac.in as well as Hard copy submitted to Despatch Section, Chhatrapati Shivaji Maharaj Bhavan, Exam. Section.

Please treat this as most urgent.


Deputy Registrar
Despatch Unit (EXAM.)

Encl : PROFORMA.

To,

1. Directors/Heads of University Departments, Principals of the affiliated Colleges, Heads of the recognized institutions & The Principal, Sir J. J. College of Architecture, The University Librarian & Head of the University Department of Library & Information Science, Professor-Cum Director, Institute of Distance and Open Learning and the Assistant Registrar, University Sub-Campus Ratnagiri & Sindhudurg, Assistant Registrar, University Sub-Campus, Thane & Kalyan.
2. P.A. to the Hon'ble Vice-chancellor.
3. P.A. to the Pro-Vice Chancellor.
4. P.A. to the Director, Board of Examination & Evaluation.
5. P.A. to the Director, Academics and planning.
6. P.A. to the Registrar.

University of Mumbai



Board of Examinations & Evaluation,
Despatch Unit, (Godown),
Chhatrapati Shivaji Maharaj Bhavan
Examination Section
Vidyanagari, Santacruz (East),
Mumbai – 400 098.

E-mail ID – dispatch.godownexam@mu.ac.in

PROFORMA

Statement Showing balance Answer books & other Stationery in No. of Quantity :-

FIRST HALF - 2023

Total nos. of Received Answer books (40 Page) :- Box (8 Page) :- Pkts

Sr. No.	Particulars	No. of Used A/B	No. A/B Wasted (Stamped)	Total	Balance (Unused) A/B
1	40 page (Pink) A/b	 Box.... Nos	 Box.....Nos		
2	8 page A/b Supplement	 Pkt.... Nos	 Nos		
3	Full size Draw Sheet	Nos	Nos		
4	Half size Draw Sheet	Nos	Nos		
5	Tracing Paper	Nos	Nos		
6	Supervisor cum Attendance Report	Nos	Nos		
7	Other Stationery				
8					
9					
10					

Name of the College :-

Name of the Principal :-

Name of the office Superintendent :-

Contact No. :-Email:-

Date:-

Signature & College
Seal