

University of Mumbai



(NAAC Re-accredited with A++)

Mahatma Gandhi Road, Fort, Mumbai – 400 032

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Advertisement No.: UoM/HRDC/03/2022, Dt. 30 August, 2022

Online applications are invited from the eligible candidates for the following post on the establishment of the University of Mumbai purely on Temporary basis for a period of 11 months on consolidated salary.

A) Name of the Post : Chief Executive Officer (CEO), Incubation Centre.

B) Salary : Rs. 1,00,000/- p.m. (Consolidated)

C) Qualification & Experience :

The Candidate must hold Engineering Degree and Master Degree in Management or its equivalent from a recognized Institution. He/she should be a seasoned Techno-Commercial person. The management experience in industry or in the public sector would be an added advantage. He/she must have a minimum of 5 years of experience at a senior level in the management of Start-up eco-system or must have first-hand experience in establishing and running the Start-up eco-system.

He/she must have previous experience of leading and mentoring successful Start-up eco-system OR leading an entrepreneurial and ambitious organization with demonstrable success.

The role requires knowledge of Finance & Experience in Investing, full awareness of the technology market space and current and future trends.

D) Roles and Responsibilities :

The key responsibilities of the Chief Executive Officer (CEO) will be (i) to establish incubator at University of Mumbai (ii) to manage the same in a sustainable and growth-oriented manner in terms of increasing the profile, diversity and competence of incubated start-up ventures.

Further, as CEO, he/she will be responsible:

- 1) For the day-to day operations of the incubator
- 2) Attracting funds through Grants and other means,
- 3) Administering the earnings and expenses related to the operations and expansion of the Centre under the directions of the Board of Directors of the UoM-IIC
- 4) Complying with all regulatory requirements.
- 5) Making strategic decisions to steer the Centre towards becoming a world-class Centre for nurturing start-ups in operational areas related to (but not limited to) Biotechnology, Nanotechnology, Devices, and Information Technology.

Instruction to the Candidates

The candidates should ascertain their eligibility for the post before submission of application and read the below mention instructions carefully.

- 1) As the above post will be filled only on temporary basis for 11 months and on consolidated salary, the employee in this post will not be considered as a government employee.
- 2) Knowledge of Marathi Language is essential.
- 3) The Online application will be accepted from **30/08/2022 to 13/09/2022**
- 4) Online application will be available on the University's website www.mu.ac.in under the 'Career' link. Candidates should visit the website from time to time so that the next stages of recruitment process, date of interview, results etc. will also be published on the website of the university.
- 5) After going to the above link, the candidate must first register by clicking on the '**Register Now**' button. After registration, you can log in with your email ID and password and submit your application online.
- 6) The application sent through by hand/by post/Courier will not be considered.
- 7) Candidate should remit Application Fee of **Rs. 500/-** (Rs. Five hundred only) for General category and **Rs. 250/-** (Rs. Two hundred & fifty only) for candidates belonging to reserved category through Credit Card/ Debit Card/ Internet Banking/ BHIM UPI only.
- 8) The fee once paid will not be refunded, in any case.
- 9) Candidates are requested to be ready with the scanned images of their signature, passport size photo, Educational Certificates, Experience Certificates etc. and also valid e-mail Id and activated Cell/Mobile number before apply online.
- 10) After submitting the online application, a printout of the application should be taken out along with a set of attested photocopies of academic, experience and other attested certificates should be sent to the Registrar, University of Mumbai Room No. 25, Mahatma Gandhi Marg, Fort, Mumbai - 400 032.
- 11) Based on the certificates uploaded along with the online application, the candidate will be declared eligible or ineligible for the interview but the appointment letter will be issued only after checking the original certificates.
- 12) Applicants who are not eligible will not be informed independently/ individually. Applicants are not allowed to make inquiry in this behalf.
- 13) Applicants should attend test/interview on his own expenses.

- 14) On verification, if it is found that the information received from an applicant is faulty and or is based on faulty certificates will be liable for legal action and the selection will be immediately cancelled.
- 15) The above post will be filled on a temporary basis only for a period of 11 months and the candidates will not be able to make any claim for permanent placement in these posts. Also, if such a request is made, it will not be granted. (Ref : Government Circular No. SRV-2005 / Q. No. 47/05/12 dated August 25, 2005)
- 16) The service of the employee appointed to the above post will be terminated automatically after 11 months. The Registrar, University of Mumbai will have the power to review and re-employ this employee.
- 17) The contract will be signed by the contract employee with the necessary terms and conditions.
- 18) The University Administration reserves the right to terminate the services of temporary employees appointed to the above post without giving any prior notice / reasons as required.
- 19) The Registrar, University of Mumbai reserves the right to change the position, terms and conditions of the advertisement. His decision in this regard will be final.
- 20) Candidates working in Government / Semi-Government / Private Institutions will be required to obtain the prior written permission of their Heads of Office before submitting the application.
- 21) Candidates will be disqualified if they try to exert any kind of direct and indirect pressure and political or social pressure on the officers and staff of the University during the recruitment process.
- 22) The Government Resolutions/Circulars issued by the Government of Maharashtra from time to time will be made applicable.

Sd /-
Registrar