## University of Mumbai



Books Of Accounts,
University Of Mumabi,
Mahatma Phule Bhavan,
Vidyanagari,
Mumbai- 400 032.
Date:- M 2///2022

## CIRCULAR:-

The Heads /Directors of the University Department /Centers /Institutes are directed to furnish detailed statement of registration fee/ donation /sponsorship, etc. received by Departments for conducting Seminar, Synopsis /Workshop/Conference etc. by online Payment Gateway (Domestic and International Credit & Debit Card ,Net banking,UPI and mobile wallets) in the Allahabad Bank (now Indian Bank ) from 2016-17 to 2021-22 to facilitate accounts department to reconcile the same to prepare the Final Accounts in the format attached herewith Annexure -I. They are requested to submit the hard copy to Books of Accounts, Room No-52,2<sup>nd</sup> Floor, Mahatma Phule Bhavan, University of Mumbai, Vidyanagari and soft copy (in excel format) to email id ar4fao@accounts.mu.ac.in

They are also directed to submit the statement of above information (Annexure - I) hence forth from 2021-2022 onwards to facilitate Accounts Department to reconcile the same & to prepare the Final Accounts.

DEPUTY REGISTRAR
(FINANCE & ACCOUNTS)

To,

- 1. Head, Department of Applied Psychology
- 2. Head, Department of Counselling Center
- 3. Head, Department of Arabic
- 4. Head, Department of Academy for Administrative Career
- 5. Head, Department of Bio-Technology
- 6. Head, Department of Bio -Physics
- 7. Head, Department of Civics & Politics
- 8. Head, Department of Chemistry
- 9. Head, Department of Chair Gandhian Engineering

- 10. Head, Department of Computer Science
- 11. Head, Department of Commerce
- 12. Head, Department of Communication and Journalism
- 13. Head, Department of Economics
- 14. Head, Department of English
- 15. Head, Department of Education
- 16. Head, Department of Folk Arts (Lok Kala Academy)
- 17. Head, Department of Shahir Amar Shaikh Chair
- 18. Head, Department of French
- 19. Head, Department of German
- 20. Head, Department of Gujarati
- 21. Head, Department of Geography
- 22. Head, Department of Hindi
- 23. Head, Department of History
- 24. Head, Department of Information Technology
- 25. Head, Department of Kannada
- 26. Head, Department of Law
- 27. Head, Department of Library & Info Science
- 28. Head, Department of Life Science
- 29. Head, Department of Linguistics
- 30. Head, Department of Marathi
- 31. Head, Department of Mathematics
- 32. Head, Department of Music
- 33. Head, Department of Persian
- 34. Head, Department of Philosophy
- 35. Head, Department of Physical Education
- 36. Head, Department of Physics
- 37. Head, Department of Pali
- 38. Head, Department of Russian
- 39. Head, Department of Rajiv Gandhi Centre for Contemporary Studies
- 40. Head, Department of Master of Social Work
- 41. Head, Department of Sanskrit
- 42. Head, Department of Sindhi
- 43. Head, Department of Sociology
- 44. Head, Department of Statistics
- 45. Head, Department of Academy of Theatre Arts
- 46. Head, Department of Urdu
- 47. Head, Department of Centre for African Studies
- 48. Head, Department of Center for Central Eurasian Studies
- 49. Head, Department of Center for Comparative Literature (Gurudev Tagore Chair)
- 50. Head, Department of Center for Extra Mural Studies
- 51. Head, Department of Archaeology
- 52. Head, Department of University Computerization Centre
- 53. Head, Department of Dr. Ambedkar Centre for Social Justice
- 54. Head, Department of Phule Ambedkar Chair

- 55. Head, Department of Centre for Nano science and Nano Technology
- 56. Head, Department of Mahatma Gandhi Peace Centre
- 57. Head, Department of F.M. Community Radio
- 58. Head, Department of Maharashtra Adhyayan Kendra
- 59. Head, Department of Oceanography (Sindhu Swadhyay)
- 60. Head, Department of University of Mumbai Law Academy
- 61. Head, Department of Chanakya International Institute of Leadership Studies
- 62. Head, Department of Hon'ble Shri. Balasaheb Thackeray Adhyasan
- 63. Head, Department of Karmaveer Bhaurao Patil Boys Hostel
- 64. Head, Department of Maharshi Dhondo Keshav Karve Ladies Hostel
- 65. Head, Department of Pandita Ramabai Girls Hostel
- 66. Head, Department of Savitribai Phule Ladies Hostel
- 67. Head, Department of Women Development Cell
- 68. The Personal Assistants to (i) The Vice-Chancellor/(ii) The Pro-Vice Chancellor/(iii) The I/C Registrar /(iv) The Finance & Accounts Officer and (v) Director, Board of Examinations and Evaluation.

				No Sr.
				Particulars
				Participants/Don
				Name of the Department
				Transaction/D eposited Amount
				UTR No
				Transaction ID
				Transaction Date
				Budget Head
				Remarks

(Signature)
Name of Head of Department
Stamp of Department