University of Mumbai



Department of English

Notification of Online Admission for

M. A. Honours in English and M. A. Honours with Research in English Part - I (2022-23)

- The Department of English, University of Mumbai invites online applications for M. A. Honours in English and M. A. Honours with Research in English for the academic year 2022-23.
- M. A. Honours in English and M. A. Honours with Research in English are separate PG programmes and hence the students should fill in separate applications depending on their choice.
- The minimum eligibility criteria are as per the University of Mumbai rules and regulations.
- Merit list will be prepared on the basis of marks of 5th and 6th semesters of B. A./Graduation. Hence, it is necessary to upload the scan/soft copies of the 5th and 6th semesters marksheets.
- If the marksheets of 5th and 6th semesters are not available, then the students must attach/upload the gazette copies of the same.
- The reservation quota shall be as per the State Government and University of Mumbai guidelines.
- To apply online, do visit the University of Mumbai portal on: https://uom-admissions.mu.ac.in/
- A faculty/Subject change test shall be conducted by the department on Tuesday, 5th July, 2022.

Further information shall be displayed on the University website (https://mu.ac.in/department-announcements) from time to time.

Date:21.06.2022

Sd/-Dr. Rajesh Karankal Head, Department of English









UOM-ADMISSIONS

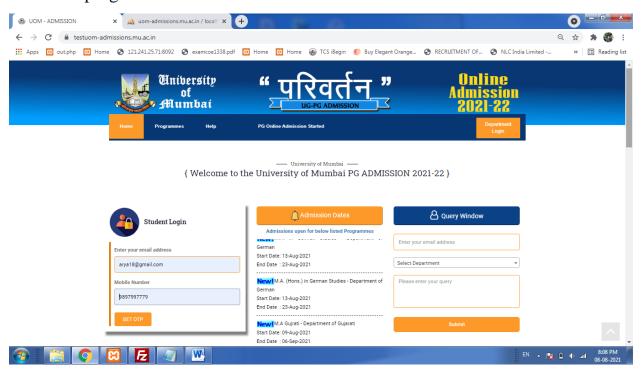
PARIVARTAN PORTAL

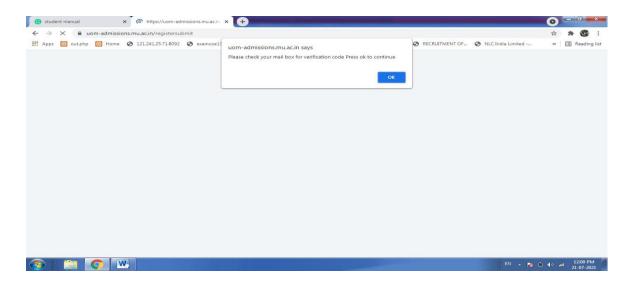


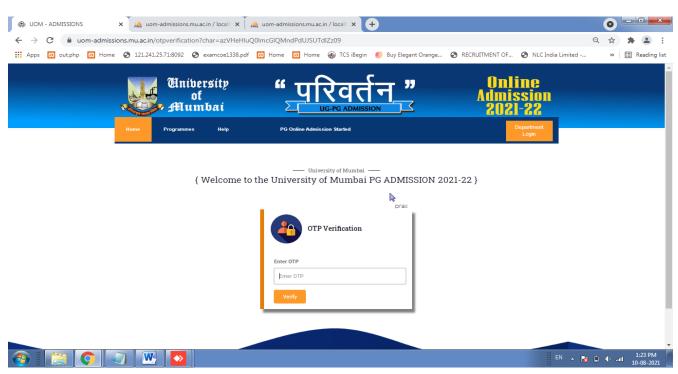
Students Manual

How to log into the Portal

- 1. Go to the website https://uom-admissions.mu.ac.in/
- 2. Please input your Email ID & Mobile Number to get OTP. (OTP will be sent on email address that you have provided, also please check spam folder and check if your inbox is not full for receiving the OTP successfully)
- 3. After entering the correct OTP, click verify button and then if your OTP is correct you will get a successful login Message & you will redirected to the Student Dashboard Page.
- 4. Make sure that your Email ID & Mobile Number is Permanent throughout the programme.

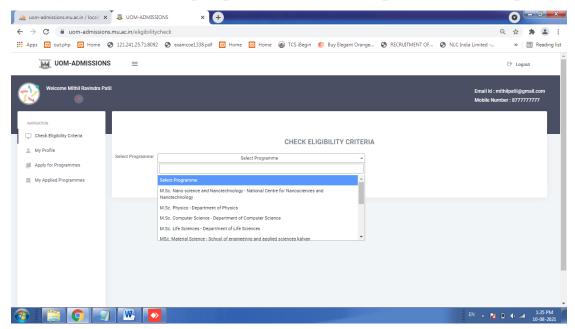


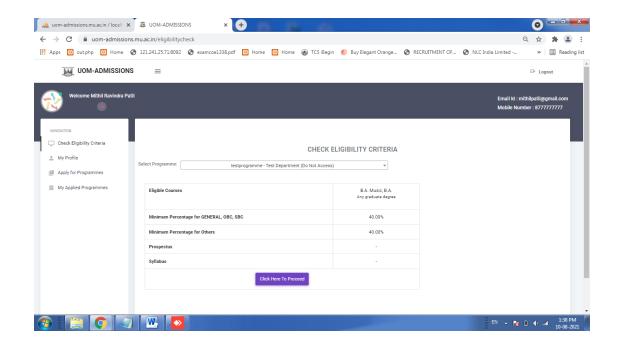




• Check Eligibility Criteria

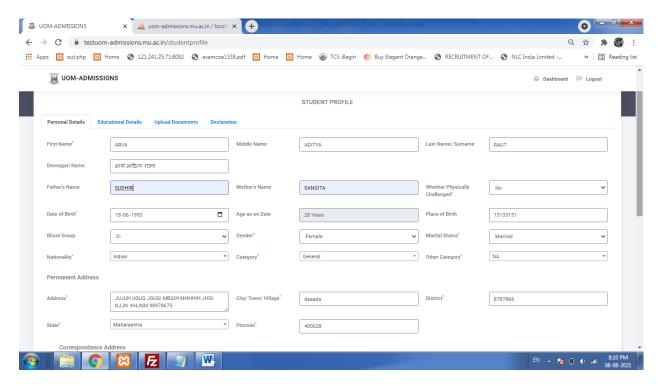
- 1. After successful login you will be landed to the check eligibility criteria page. on this page you need to search and select the programme for which you want to seek admissions and check their minimum eligible courses, percentage/CGPA for your category and also read the other given criteria by the department carefully.
- 2. This step is important please read all the information on this page carefully also you can view the prospectus and syllabus uploaded by the department.



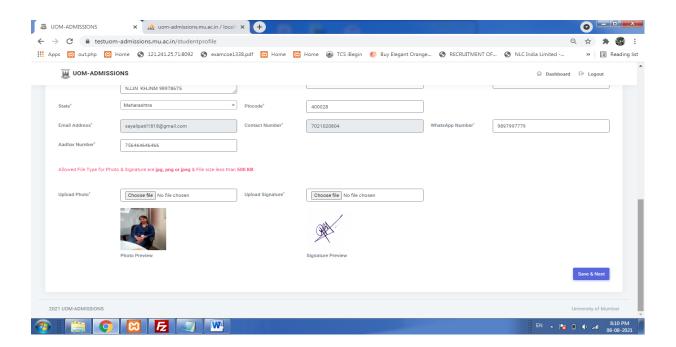


• Student Profile

- 1. After checking Eligibility criteria students will fill up their profile i.e. by clicking on my profile in the side menu
- 2. In the first tab Personal Details are to be filled like full name, DOB, Address, Gender, Category, etc.

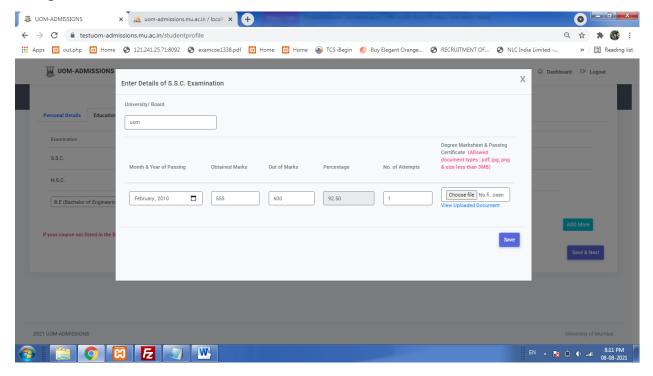


3. Also Students have to upload their Photo & Signature in jpg, png or jpeg Format & File size should be less than 500 KB.



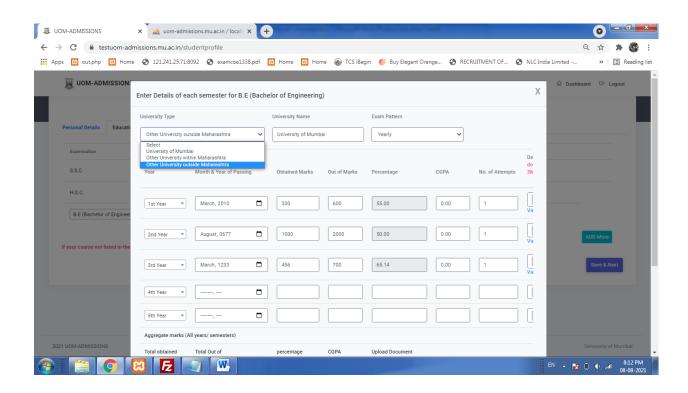
- 4. After that, you need to click on the "Save & Next" tab to go next tab.
- 5. Students will put their SSC, HSC, Degree marks & seat number and

upload their Mark sheets also in the same row and click save button.



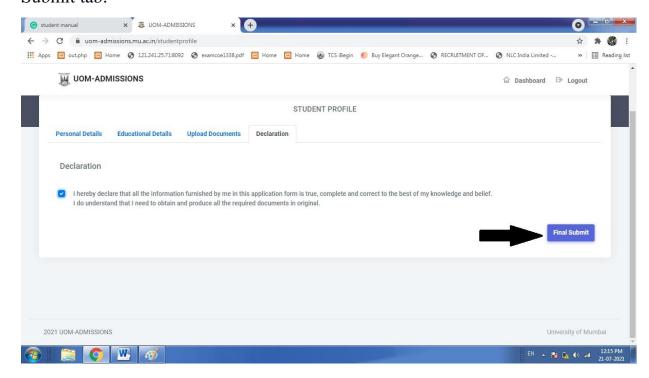
- 6. In the next tab which is Education Details Students have to select their previous university in which he was studying under graduate.
- 7. If the student belongs to bachelor three-year programme and had yearly pattern then he/she will select yearly in the pattern dropdown and fill required details up to 3 years
- 8. If the student belongs to bachelor four-year programme i.e., for example Engineering and had yearly pattern then he/she will select yearly in the pattern dropdown and fill required details up to 4 years
- 9. If the student belongs to bachelor five-year programme i.e., for example Architecture and had yearly pattern then he/she will select yearly in the pattern dropdown and fill required details up to 5 years
- 10. If the student belongs to bachelor three-year programme and had

- semester pattern then he/she will select semester in the pattern dropdown and fill required details up to 3 years
- 11.If the student belongs to bachelor four-year programme i.e.,
 Engineering for example and had semester pattern then he/she will
 select semester in the pattern dropdown and fill required details up to 4
 years
- 12.If the student belongs to bachelor five-year programme i.e.,
 Architecture for example and had semester pattern then he/she will
 select semester in the pattern dropdown and fill required details up to 5
 years



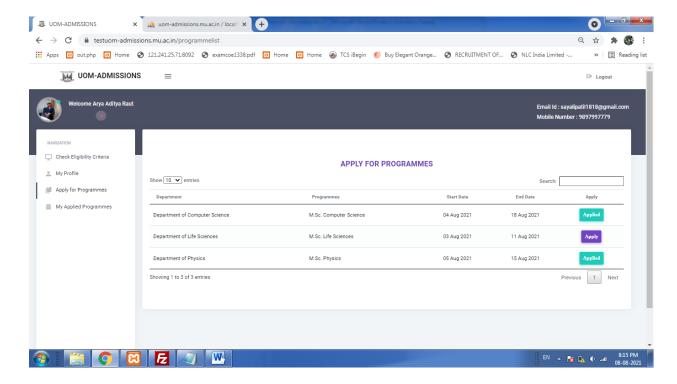
13. Also please read eligibility criteria carefully for the programmes in which you will apply for at the start.

- 14.In the Upload Documents tab, students have to upload necessary documents like caste certificate, caste validity, non-creamy layer, physically handicapped, other documents and click upload.
- 15.In the declaration tab, students have to tick the checkbox that all the information submitted by them is true and then click on the Final Submit tab.



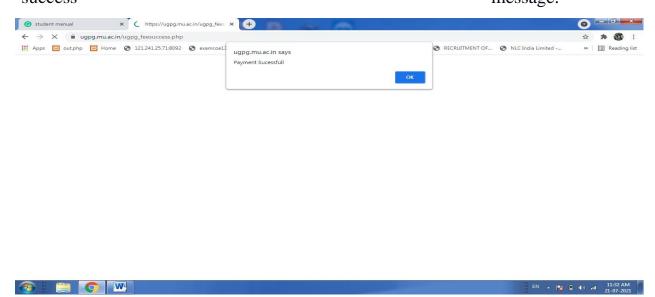
• Apply for Programmes

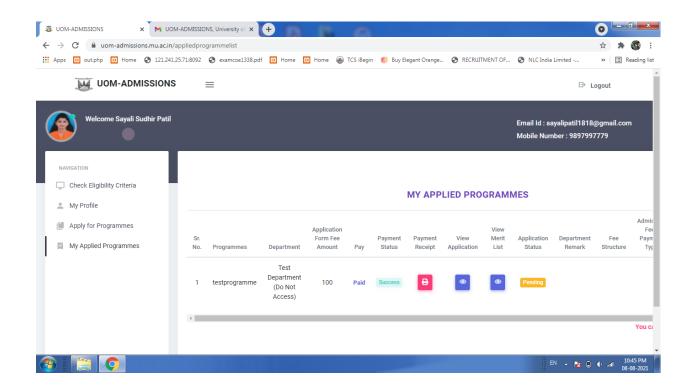
- 1. Students have to apply for programme according to their choice.
- 2. Students can apply for multiple programmes & depending on that student have to pay an application fee i.e., 100rs.
- 3. Students have to pay the application fee for each programme.
- 4. Students will not be allowed to edit their profile once they have filled the application form fee (only if departments send back their forms due to some documents problem or certificate not properly uploaded only then the students can edit their profile and click on reapply button)



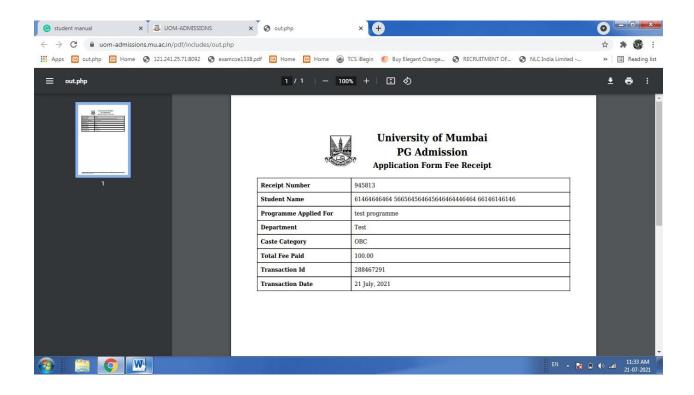
• My Applied Programmes

 After successful payment, payment status is reflecting green with the success
 message.

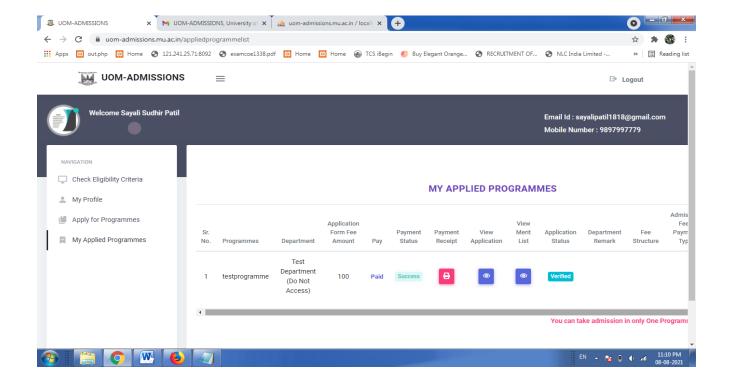




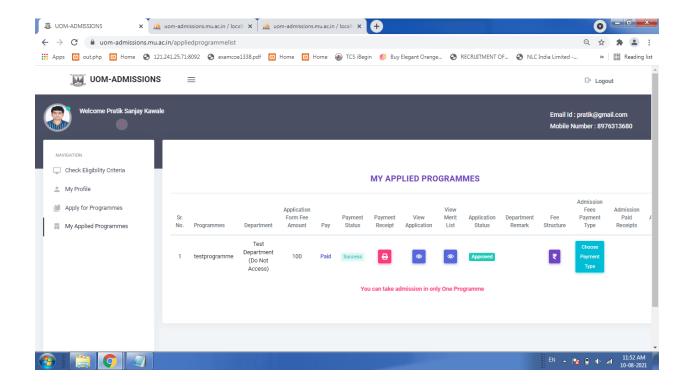
2. Students can download fee receipts and also view their applications.



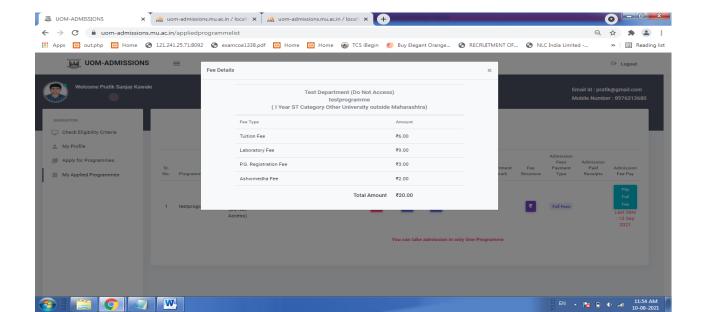
3. The student can see their application status under below application status tab Like rejected, verified, approved

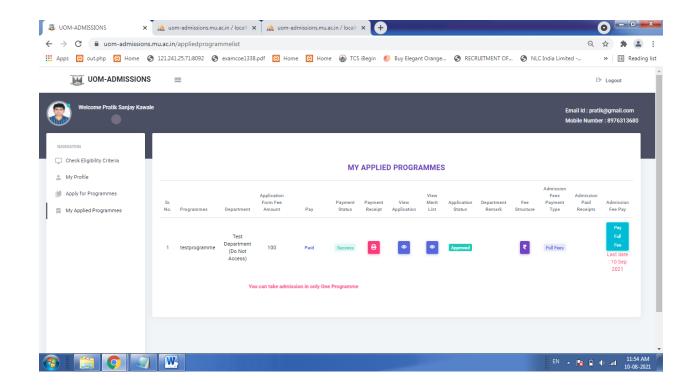


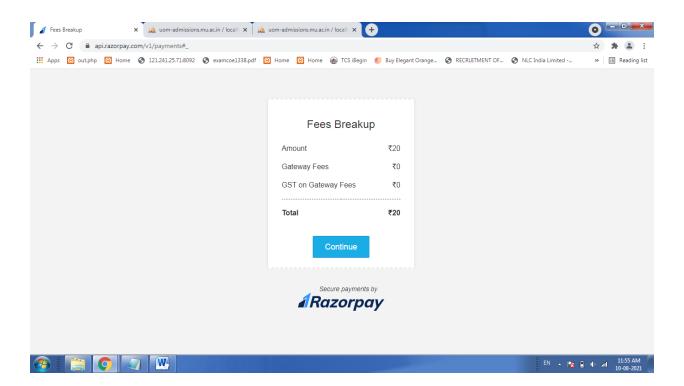
- 4. After the department will approve the application and then they will display the provisional merit list the student can raise grievance if any mistakes are their related to only their details. The department will reply for the grievance which the student can see in my applied programmes tab.
- 5. Final merit list will be display and after that if the student's name is they're in the list they will see the admission payment button where they can select the payment type option and proceed for payment of admission.
- 6. There are 2 payment options available that are full fees payment and four installments on tuition fees as per the circular.
- 7. After the successful payment of admission fees, the student can download their receipts.

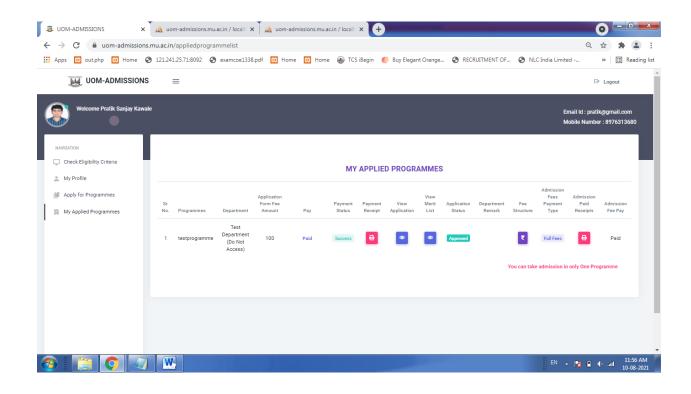


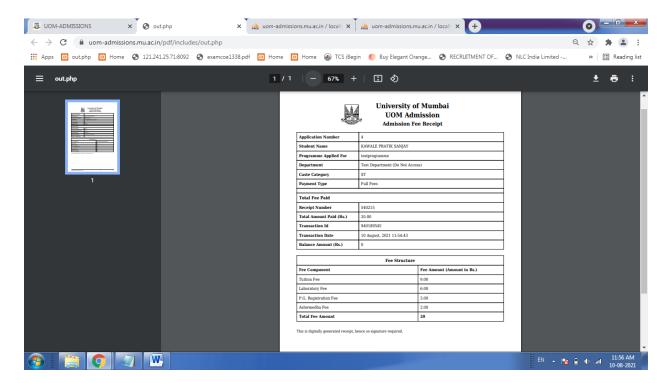
- 8. After the department has approved the student application then the student can see the fees structure where all the bifurcation of fees can be seen.
- 9. Then the next step the student will perform is select/choose payment type where the student has option of paying full fees and also in installment where according to the circular 4 installment on tuition fees is applicable.
- 10. After the student will choose the payment type according to which the fees will be shown to the student and payment button will be seen .the student can then pay the admissions fees and also download the receipt for the same. Images











Thank

You!!