University of Mumbai

क्र.वि.व ले./वेतन/७८५/२०२०.
दिनांक :– ०७ डिसेंबर, २०२०

परिपत्रक

महोदय/महोदया,

विद्यापीठातील संचालक, विविध विभागांचे प्रमुख, केंद्रांचे प्रमुख, प्राचार्य सर ज. जी वास्तुशास्त्र महाविद्यायालय, ग्रंथपाल–विद्यापीठ ग्रंथालय, परिक्षा नियंत्रक आणि विद्यापीठातील विविध विभागांचे अधिकारी, कुलसचिवांच्या कार्यालयातील विविध कक्षांचे प्रमुख यांना कळविण्यात येते की, आपल्या विभागात/कक्षात कार्यरत असलेल्या शिक्षक व शिक्षकेतर कर्मचाऱ्यांच्या सन २०२०–२१ या आर्थिक वर्षातील प्राप्तीबाबत आयकर परिगणना करण्याकरिता आवश्यक माहिती विहीत नमुन्यात १५/१२/२०२० पर्यंत वेतन कक्ष, रूम नं. ५, फोर्ट परिसर येथे पाठविण्याची व्यवस्था करावी.

माहितीचा नमुना मुंबई विद्यापीठाच्या www.mu.ac.in या संकेत स्थळावर उपलब्ध आहे.

I/C **वित्त व लेखा अधिकारी**

UNIVERSITY OF MUMBAI
MUMBAI – 400 032

PROFORMA FOR FURNISHING THE INFORMATION REQUIRED FOR COMPUTATION OF INCOME TAX FOR THE FINANCIAL YEAR 2020-2021 (ASSESSMENT YEAR 2021-2022)

EMP.NO.__________ DEPARTMENT:____

1. Name of employee : ____
2. Designation : ____
3. Residential Address : ____
   : ____

Telephone No.:______________ Mobile No : ____________________

4. Income tax permanent (PAN)
   A/c. No. (mandatory) : ________________________
5. Select the Tax Regime to be availed for Financial Year 2020-21: New Tax Regime ( ) Old Tax Regime ( )
6. Nature of Residential
   Accommodation (Ownership)
   Flat /Rental or otherwise) : ________________________

7 (A) Deduction Under Chapter VI-A: ________________________
(Deduction from Gross Total Income)

i) Section 80 D – Premium paid for Medical Insurance upto Rs.25,000/- & Upto Rs.50,000/- for Senior Citizen Rs.______________

ii) Section 80 DD – Expenditure incurred on Treatment of handicapped dependents Deposit made for maintenance of handicapped dependents up to Rs. 75,000/- and in case severe disability Rs.1,25,000/- Rs. ______________

iii) Education Loan Interest U/s 80 E (it is to be noted that the deduction can be availed only for eight years, beginning from repayment from the first year.)Rs.______________

iv)Section 80DDB-Expenditure incurred for the Medical treatment of specified diease or ailment as prescribed in Rule 11 DD upto Rs. 40,000/- Rs. ____________

v) Section 80 U-Deduction of Rs. 75,000/- where the tax payer is permanently physically disability, blind or mentally retired for severe Disability uptoRs. 1,25,000/- Rs. ____________

vi) Section 80G-Deduction in respect of donation to certain Funds such as Prime Minister National Relief Fund / National Defense Fund, Swachh Bharat kosh, clean Ganga Fund, National Fund for Control of Drug Abuse etc. 100% of the qualifying donations. Rs. ______________

vii) Interest payable on Housing loan U/s 24 subject to ceiling limit Rs.30,000/- for Housing loan borrowed before 1.4.99 and Rs.2,00,000/- on or after 1.4.99 (Necessary Documents attached) Rs. ______________

vii)Deduction u/s 80CCD(1B)
Contribution To National Pension Scheme Upto Rs.50000/- RS__________________

7. (B) SAVING QUALIFYING FOR DEDUCTION U/s 80c(2) DURING THE FINANCIAL YEAR 2020-2021

(Deduction from gross total income limit up to is Rs.1,50,000/-)

i) Amount of Insurance premium paid / payable Privately to Life Insurance of Corporation of India, Postal Life Insurance, Unit -linked insurance plan 1971 of Unit Trust of India, LIC Mutual Fund (DhanRaksha 1989 plan excluding that payable through salary saving scheme). — Nature of Policy | Policy No. | Amount Rs.

ii) Amount of Contribution made / to be made to the Public Provident Fund Scheme 1968. — Pass Book No. | Date | Amount Rs.

iii) Amount of National Savings Certificates, (VII issue) purchased / to be purchased [U/S 80C (2) (ix)] — Certificate No. | Date | Amount Rs.

iv) Contribution made / to be made to the National Housing Bank (i.e. Home Loan A/c. Scheme) Notified Pension Fund set up by the National Housing Bank — A/c. No. | Date | Amount Rs.

v) Contribution to Notified Pension Fund set up by any Mutual Fund Approved [U/s 10 (23 D)] Rs. ____________________

vi) Contribution to certain Pension funds Rs. 12,000/- subject to ceiling limit of Rs. 1,50,000/- [U/S 80 CCC] Rs. ____________________

vii) Subscription to the schemes

(a) Covered viz. Differed Annuity Plans of L.I.C. (i.e. " Jeevan Dhara" & " Jeevan Akshay" plans of L.I.C.) [U/S 80 C (2)(xii)] Rs. ____________________

(b) Subscription to any units of any Mutual Fund prescribed in from No. 59 A [U/s 10 (23D)] Rs. ____________________

viii) Payment for purchase or construction of a residential house. Registration fee/stamp duty (Necessary documents attached) Rs. ____________________

ix) Tuition Fees paid at the time of admission or thereafter for education of Two Children's to any University, College, School or other educational institution in India for the purpose of full time education (excluding any payment towards any development fees or donation or / payment of similar nature) rebate is allowable. Rs. ____________________

x) Education Loan Rs. ____________________

Declaration of Income

I also declare that, I have received / will be receive the under mentioned amount during the Financial year 2020-2021 which shall be included in computation of my income and charged to tax (Circular No.612 dated 13/11/1991 Refer 197 ITR (St) 76 of Income Tax).

a) Withdrawal made / to be made from NSS Rs. ______________

b) Amount received / receivable on account of the deferred annuity plan of LIC (Jeevan Dhara & Jeevan Akshay) Rs. ______________

I certify that I have not drawn any amount from Public Provident Fund / General Provident Fund / Contributory Provident Fund in order to make payments detailed above and I further declare that the payments are made out of my income chargeable to Income Tax.

I hereby certify that the information given above is true to the best of my knowledge.

Place : Signature : ____________________

Date : / / Designation : ____________________

1. PLEASE SUBMIT ZEROX COPY OF YOUR PERMANENT ACCOUNT NUMBER (PAN) CARD.

2. ARRANGE TO RETURN THE PROFORMA DULY COMPLETED IN ALL RESPECTS AND SIGNED BY THE EMPLOYEE ON OR BEFORE 15th DECEMBER, 2020 TO SALARY SECTION, ROOM NO. 5, ACCOUNTS DEPARTMENT, FORT OFFICE OTHERWISE, INCOME TAX WILL BE DEDUCTED PROPORTIONATLY.

3. ONCE THE INFORMATION IN THIS FORM IS SUBMITTED, THE SAME WILL BE TREATED AS THE DECLARATION OF THE EMPLOYEE FOR THE PURPOSE INCOME TAX CALCULATION FOR THE YEAR 2020-2021. AS A FINAL STATEMENT MADE BY HIM / HER WHICH MAY PLEASE BE NOTED.

4. THE XEROX COPIES OF THE N.S.C. / CERTIFICATES PURCHASED / TO BE PURCHASED, INVESTMENT MADE / TO BE MADE FOR SAVING OF TAX DURING THE YEAR 2020 - 2021 ARE TO BE FURNISHED BEFORE ***15th FEBRUARY, 2021.***

5. **ORIGINAL TUITION FEE RECEIPT/EDUCATION LOAN DOCUMENT OF ANY UNIVERSITY / COLLEGESCHOOL OR OTHER EDUCATION INSTITUTION IN INDIA IS REQUIRED TO BE ENCLOSED FOR THE PURPOSE OF REBATE.**

6. PLEASE NOTE THAT FROM CURRENT FINANCIAL YEAR THE INCOME TAX DEDUCTED FROM THE SALARY WILL NOT BE REFUNDED BY UNIVERSITY OFFICE.

7. **THIS PROFORMA IS AVAILABLE ON UNIVERSITY WEBSITE www.mu.ac.in.**

OFFG.ASSISTANT REGISTRAR
(FINANCE & ACCOUNTS)-SALARY