University of Mumbai

No. APD/ICC/300/18/2018
16th November, 2018

Circular :-

The University has decided to select " Best Colleges" – two colleges each from Urban and Rural categories for the academic year 2017 - 2018. Each of the college selected for the "Best College" will be awarded with Rs. 50,000/- as prize, momento and certificate.

The applications for this award are invited from only those colleges which have been Re-accreditated by NAAC. Those colleges who have been awarded best college in the past are not eligible to apply. The College must have the approved principal) The application be sent in the prescribed format (in 3 copies) on or before **10th December, 2018** addressed to the Assistant Registrar, Academic Planning & Development, Room No.132, First Floor, University of Mumbai, Fort, Mumbai – 400 032. The relevant prescribed format in this respect is available on University web-site **www.mu.ac.in**.

The applications received after due date will not be considered under any circumstances.

Mumbai – 400 032
16th November, 2018

(Prof. S.G. Bhirud)
Registrar (I/C)

To,

The Principals of all the Affiliated Colleges.

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1 Information of the Sponsoring Society/Trust

a	Name of the Sponsoring Society/Trust with Registration No.	
b	Name of the Board of Trustees	
c	Whether Sponsoring Society is running any other Institutions of Higher Education, if yes give the details	

2 Information of the College

a	Name of the College	
b	Year of establishment	
c	Address	
d	Website	
e	E-mail id	
f	Phone No. with STD	

3 Information of the Principal

a	Name of the Principal	
b	Educational Qualifications	
c	University Approval No.____ date____ (Submit copy of University approval letter)	
d	Phone No.	
e	Mobile No.	
f	E-Mail	

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a	Whether college has constituted CDC under Section 97 of the Maharashtra Public Universities Act, 2016 if yes, give its composition.	
b	Give list of important decisions taken by the LMC/CDC during last four years	
c	Whether college has duly constituted Grievances Redressal Committee, Internal Complaint Committee and Anti Ragging Committee? Admission Committee, standing Committee for SC/ST	
d	Whether college obtains a feedback from the stakeholders? If yes, explain how it has helped to improve the quality of its functioning.	
e	Whether College/college teachers are participating in examinations Assesment work (Submit supporting documents)	
f	Whether the decision given by University in the matter of teachers/Non Teaching student's grievances has been implemented by the college. (Submit supporting documents)	
g	Whether any penalty is imposed on college by University for any serious default.	
h	Whether any dues of the University are pending.	

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5 Type of College

a		Whether college is recognised by UGC/Central Council (AICTE, NCTE, BCI etc..) provide latest copy of the approval	
b		Affiliation: Permanent/Temporary	
c		Affiliated/Autonomous	
d		Grant-in-aid/Self-financing	
e		Minority/Non-minority	
f		Single Faculty/Multi-faculty	
g		Liberal Education/Professional Education	Pl 'tick' as appropriate
	a	Arts/Commerce/Science	
	b	Teacher's Education	
	c	Engineering and Technology	
	d	Law	
	e	Art/Performing Art	
	f	Architecture	
	g	Pharmacy	
	h	Any other	
H		Location of College – Rural/Urban/Metropolitan city?	

6 Whether the College has carried out its Academic and Administrative Audit? When was it carried out last? If yes, give some of the important recommendations made by the committee.

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7. Whether the College has carried out its Gender Audit? When was it carried out last? If yes, give some of the important recommendations made by the committee.

8. Whether the college has carried out any other such audit? If yes, submit the copy of the report.

9. Status of Assessment and Accrediation

a	Whether assessed and accredited by NAAC/NBA and/or any other National/International agencies	
b	First/Second/Third/Fourth cycle	
c	Give the details of Grades with CGPA for all the cycle with year	
d	NBA Accrediation 3/5 years for all the cycles	
e	Whether College has constituted IQAC as per NAAC?	
f	Give some of the important decisions taken by IQAC during last four years.	
g	Impact of the IQAC activities, to enhance the overall quality of the functioning of college	

10. Academic offerings

a	Programs/courses offered by the College, give details with names of programs/courses:					
	i	Grant in-aid (add rows as necessary)				
		Faculty	PG/UG	Course	Duration	Started in	Approved Intake

	ii	Self-financing (add rows as necessary)				
		Faculty	PG/UG	Course	Duration	Started in	Approved Intake

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b	Copy of university approvals – last 3 years						
c	List of new programs/course started during last four years (add rows as necessary)						
	Aided/Self Financing	Faculty	PG/UG	Course	Duration	Stared in	Approved Intake

d	Innovative programs in emerging areas started during last four years(add rows as necessary)						
	Aided/Self Financing	Faculty	PG/UG	Course	Duration	Stared in	Approved Intake

e	Add-on/Enrichment/Value addition/vocational courses started during last four years (add rows as necessary)						
	Aided/Self Financing	Faculty	PG/UG	Course	Duration	Stared in	Approved Intake

f	Finishing Schools, if any	
g	Twinning programs, if any	
h	Distance Education/On-line programs, if any	
i	Any other related information	

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11. Human Resource and Quality of Faculty:

Permanent Faculty					
		Professor	Associate Professor	Asst. Professor	Guest Faculty
	Working under each category (give numbers)				
	Highest Qualification				
	Ph. D./D. Sc./ D. Lit.				
	M. Phil.				
	NET/SET				
	Post-graduate				
	Any other				

ii	Temporary Faculty					
			Professor	Associate Professor	Asst. Professor	Guest Faculty
		Working under each category(give numbers)				
		Highest Qualification				
		Ph. D./D. Sc./ D. Lit.				
		M. Phil.				
		NET/SET				
		Post-graduate				
		Any other				

12 Total Number of Faculty

a	Permanent	
b	Temporary/Probation	
c	Contractual appointments	
d	Visiting/Guest faculty	
e	No. of women faculty	
f	No. of SC/ST faculty	
g	No. of OBC faculty	
h	No. of faculty from outside the state	
i	Awards/recognitions received by the faculty for their outstanding contribution	
j	No. of faculty availed FIP facility during last four years, give details	

13 a Whether college has implemented UGC pay scales to the faculty appointed for self-financing programs/courses? If yes, give details

   b Give the details of cadre wise non-teaching staff separately (Aided/Unaided)

   c Whether College is implementing Social Justice Policy of the State while recruiting the non-teaching staff? If yes, give details.

   d No of professional development programs organized for the non-teaching staff. Give details.

14 Research Project and Research Publications:

a	No. of on-going Research Projects (add rows as necessary)				
	Sr.	Name of the Research Project	Principal Investigator	Funding Agency	Funds	Duration

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b	No. of Research Projects Completed (add rows as necessary)					
	Sr.	Name of the Research Project	Principal Investigator	Funding Agency	Funds	Duration

b	No. of Research Publications in last 5 years					
	Sr.	Title of the paper	Authors	Journal name, volume number, page numbers	Whether the journal is in the list of approved journal by UGC?	Impact factor, IF ANY
	c	Whether college is recognized as College with Potential for Excellence or Star College by UGC/DBT? If yes, give details				
	d	Whether any department of the college is covered under SAP/DRS scheme of UGC or such other centrally funded schemes by Central Councils like AICTE, etc.? if is yes, give details.				
	e	Papers presented in conferences/workshops, seminars				
	f	No. of books/books chapters authorized by the faculty (Give details)				

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a		Students Enrolment	
	(i)	Admission Policy, give programme wise details:	
	(ii)	Give details of Tuition and other fees for Grant-in-aid and self-financing programs/courses for the current academic year.	
	(iii)	Give details of Scholarships/Fellowships availed by the students, for the current academic year	
		GOI	
		State Government	
		Management	
		Endowment	
		Any other	

b		Students Profile- Cumulative enrolment of the students for the current Academic Year	
	(i)	Aided	Program	Enrolment
			UG	
			PG	
			M.Phil.	
			Ph.D.	
			Add-on Courses	
			Any other	
	(ii)	Un-aided	Program	Enrolment
			UG	
			PG	
			M.Phil.	
a			Ph.D.	
			Add-on Courses	
			Any other	

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c	Socio-economic Profile of the Students							
	SC	%		Male	%		Urban	%
	ST	%		Female	%		Rural	%
	VJ	%						
	NT	%						
	OBC	%						
	SBC	%						
	Open	%					Phy Han.	%

d	No of students from outside the state/courtry.		
e	No. of students selected for last four years.		
	(i)	Central services	
	(ii)	State services	
	(iii)	Arm Forces	
	(iv)	SET/NET/GATE	
	(v)	TOEFL/SELTES/GRE	
	(vi)	Any other	

f	No. of Students participation and their achievements, give details for last four years.		
	(i)	Sports	
	(ii)	N. S. S.	
	(iii)	N. C. C.	

	(iv)	Cultural activities	
	(v)	Social and outreach activities	
g	(i)	Whether College has registered Alumni Association, if yes, give its Registration No. and its composition.	
	(ii)	Important contributions made by Alumni during last four years for overall development of the College.	

16 Library as Learning Resource

a	No. of Reference Books in the library	
b	No. of books in the library	
c	No. of back volumes	
d	Special collection(s)	
e	No. of e-books and e-journals	
f	No. of books added in the library during last four years and its cost	
g	No. of Journals subscribed in print format	
h	No. of computers in the library other	
i	Whether College has Digital Library? If yes, give details	
j	Reprographic facilities in the library	
k	Any other	

17 Laboratories and equipment

Give information about Program/course wise laboratories available. Specify important equipment/facilities available along with overall investment done in each laboratory

18 IT Infrastructure

a	No. of computers in the College		
	(i)	Desktops	
	(ii)	Laptops	

	(iii)	No. of Printers	
	(iv)	No. of Servers	
	(v)	Special software's	
	(vi)	LCD projectors	
	(vii)	Smart classrooms	
	viii)	Virtual classroom facility	
	(ix)	e-learning initiatives undertaken by the Colleges	
	(x)	Wi-Fi facility with bandwidth	
	(xi)	Any other	
	(xii)	Networking and use of National Program on Technology Enhanced Learning (NPTEL)	
	(xiii)	Automation of the college administration and library. Give details as to how this helped to enhance the quality of the governance system.	

19 Evaluation

a	Give details of program-wise success rate of students in the University Examination for last three years	
b	Rate of progression of students for further studies for last three years	
c	Rate of progression for self and gainful employment of the students for last three years	
d	Examination Reforms, in any, undertaken by the College other than University	

20 Infrastructures

a	Ownership of the college building/hostels	
b	Give the details of classrooms, laboratories, computer laboratories, administrative office, washrooms and common rooms for men and women students & staff, staff room, library building, details, auditorium, seminar halls, hostels, sports facilities, garden electric backup, barrier	

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		Free environment for differently abled persons and other ancillary facilities.	
21	Finance		
	a	Give the details of income and expenditure for the last Financial Year under major heads.	
	b	Give details of resource mobilization by way of self-financing programs, consultancy and philanthropic donations during last years.	
	c	Development grants/funds received from UGC/AICTE and other central funding agencies. Give year wise information for last four years.	
	d	Give the details of mechanism developed by the college to check cash inflow and out flow	

22   Innovations

Mention some of the important innovations introduced by the College during last four years which have directly enhanced the quality of its functioning such as quality of teachers, teaching-learning research, quality of publications, students evaluation, students support system, etc.

23   Best Practices

Mention some of the Best practices are being followed in the college during last four years which have directly enhanced the quality of its functioning.

24   Please give brief justification of your claim for selection of your institution as the "BEST COLLEGE"

UNDERTAKING

I hereby certify that the information given in the application is correct and based on the documentary evidences. I further certify that there are no outstanding dues pending against our college and management & college have not filed any court case(s) against the university or the state government.

Principal
(Signature/Stamp)