

CENTRE FOR AFRICAN STUDIES

UNIVERSITY OF MUMBAI

MUMBAI

RIGHT TO INFORMATION AND OBLIGATIONS OF PUBLIC AUTHORITIES

(i) The particulars of its organization, function and duties.

The Centre for African Studies at the University of Mumbai focuses exclusively on African affairs. The University Grants Commission (UGC) established the African Studies Programme in 1971-72, at the University of Mumbai, as a part of its efforts to develop Area Studies Programme at the University level. The African Studies Programme became a full fledged Centre of the University in 1984. The Centre is housed in the Area Studies Building located at Vidyanagari Campus of the University of Mumbai in Kalina, Santacruz (East). The Centre is financed by the UGC and University of Mumbai for its academic activities and development of infrastructural facilities.

The Center is actively involved in research and inter-disciplinary teaching at the postgraduate level. The Centre offers M.A. degree in African Studies with an additional option of M.A. degree in African Studies in combination with other social science disciplines. The Centre offers a Certificate Course in International Trade (Africa) and has plans to introduce a certificate course in Swahili language. In addition to teaching, the Centre has achieved academic excellence through its research programmes. The Centre for African Studies offers M.Phil and Ph.D. programmes in African Studies. The teaching and research programme of the Centre covers both, traditional and contemporary African issues. The current research focus of the Centre includes India's Africa Policy, Emerging Powers and Africa, Indian Diaspora in Africa, African Diaspora in India, India's Energy Security issues in Africa, issues of governance and democracy I Africa and the Indian Ocean region. Over the years, the Centre has successfully undertaken several projects on Africa from governmental and non-governmental agencies and also organized international conferences, seminar, round tables and workshops. The Centre encourages fellows and scholars having an active interest in Africa to come and share their academic expertise with the students and faculty members at the Centre. The main purpose o such interactions is to strengthen the academic programmes o the center and facilitate the researchers to develop better understanding of African affairs.

The Centre for African Studies has an in-house documentation unit that provides documentation services to the faculty and researchers. It receives documents/reports from academic institutions and international organizations on a complimentary/exchange basis. Jawaharlal Nehru Library of the University located at Vidyanagari Campus also provides research space and other facilities to the scholars for doing research on Africa. It has a large collection of books and journals on African affairs. The center for African Studies has developed a successful relationship with trading and business houses who have constantly supported the Centre's academic endeavors through their participation and financial support.

The Center publishes a bi-annual in-house journal *African Currents* which contains research articles written by the Centre's faculty and research students, lectures delivered at the Centre by eminent Africanists, bibliography prepared by the documentation unit of the Centre. Research papers and reports are also published by the Centre in the form of working papers. The Centre's main objective is to promote African studies as an academic discipline with a holistic understanding of Africa with its social, cultural, economic and strategic specificities and to provide critical inputs to the policy makers; particularly in India's economic, strategic and political interest and to contribute towards Indian perspective of the region and issues.

(ii) The powers and duties of its officers and employees

The Head of the Centre i.e. Director has all the powers to carry out day to day academic and administrative work of the Centre and the employees of the Centre work under him and the employees do not have any power.

(iii) The procedure followed in the decision making process, including channels of supervision and accountability.

All the decisions are taken by the Director of the Centre.

(iv) The norms set by it for the discharge of its functions

Norms are followed as per University rules

(v) The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions

Rules, regulations etc. are followed as per University rules.

(vi) A statement of the categories of documents that are held by it or under its control.

N.A.

- (vii) **The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relations to the formulation of its policy or implementation thereof.**

N.A.

- (viii) **A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public or the minutes of such meetings are accessible for public.**

- i) **Ad hoc Board of Studies** – to recommend upon reference to it by the Management Council or Academic Council or the faculty concerned or otherwise the sources of study in the subject or group of subjects within its purview; to recommend books, including text books, supplementary reading, reference books and other material for such courses of study; to advise the faculty or faculties concerned regarding improvement in the courses of study; to recommend names of suitable persons for inclusion in the panels for appointment of paper-setters, examiners and moderators at the university examinations in the subject by the Board of Examinations; to recommend to the Board of Examination, names of persons suitable for appointment of referees for evaluation of thesis and dissertations and for conduct of viva voce examinations, wherever prescribed, for awarding post-graduate, doctorate and higher degrees; to suggest organization of orientation and refresher courses in the subject.
- ii) **Research and Recognition Committee** - Approval of the outline of the thesis submitted by Ph.D students for (Arts) degree in African Studies; Appointment of External Referees to evaluate and conduct viva-voce examination for the dissertation submitted by candidates for M.Phil degree course in African Studies.

- (ix) **A directory of its officers and employees:**
FACULTY

1. Dr. Manendra V. Sahu,
M.A., Ph.D.
Director
2. Dr. Renu Modi
M.A. Ph.D.
Associate Professor

NON -TEACHING STAFF

1. Mrs. Sheetal Hadkar - Documentation Assistant
2. Mrs. Pratibha Raut - Jr. Typist Clerk
3. Mr. Dinesh Kadam - Library Attendant
4. Mr. Deepak Sawant - Peon
5. Mr. Jainarayan Sivotra - Hamal

- (x) The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations.**

Monthly remuneration is calculated and drawn by the Salary Section, University of Mumbai, Fort, Mumbai.

- (xi) The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditure and reports on disbursements made.**

Budget allocation is done by the Finance & Accounts Officer of the University.

- (xii) The matter of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes.**

Looked after by the Finance & Accounts Officer, University of Mumbai, Mumbai.

- (xiii) Particulars of recipients of concessions, permits or authorizations granted by it.**

SC, ST, NT, fee concession to students.

- (xiv) Details in respect of the information, available to or held by it, reduced in an electronic form.**

N.A.

- (xv) The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use.**

Jawaharlal Nehru Library, University of Mumbai, at Vidyanagari, Santacruz (East), Mumbai-98. We have our Centre's library for our students and faculty and researchers from 10.30 a.m. to 5.30 p.m.

(xvi) The name, designations and other particulars of the Public Information Officers.

We do not have a Public Information Officer at the Centre

(xvii) Such other information as may be prescribed, and thereafter update these publications every year.

We update it as and when there is a change.

C) Publish all relevant facts while formulating important policies.

Important policy decision are taken by the University authorities.
