University of Mumbai



Department of Students' Development

Presentation on Election of Students' Council

Constitution of College Students' Council

- President (Elected)
- Secretary (Elected)
- Lady Representative (LR) (Elected)
- Reservation Representative (RR) (Elected)
- Class Representative (CR) (One student from each Division) (Elected)
- Representative of NSS Activities (Nominated)
- Representative of NCC Activities (Nominated)
- Representative of Sports Activities (Nominated)
- Representative of Cultural Activities (Nominated)
- One Senior Teacher as a Co-ordinator (Nominated by Principal)
- Director, Sports and Physical Education
- NSS Programme Officer
- NCC Officer

A) Schedule of Election

Activity	Date	Time	Venue
Drawing Lots to Decide Category of Reservation for Reservation Representative	August 19, 2019	03:00 p.m.	Sir Cowasjee Jehangir Convocation Hall, University of Mumbai, Fort, Mumbai
Display of Provisional Voter List	August 20, 2019	11:00 a.m.	Notice Board and Website of College/Institution
Last Date of Reporting of Discrepancies in Writing on Provisional Voter List	August 22, 2019	On or before 11:00 a.m.	College/Institution
Display of Final Voter List	August 22, 2019	03:00 p.m.	Notice Board and Website of College/Institution

Activity	Date	Time	Venue
Last Date to File Nomination in Prescribed Format for Class Representative (CR), President, Secretary, Reserved Category Representative (RR) and Lady Representative (LR)	August 23, 2019	10:00 a.m. to 04:00 p.m.	College/Institution
Scrutiny of Nomination Forms	August 26, 2019	10:00 a.m. to 04:00 p.m.	College/Institution
Display of Valid Nominations	August 26, 2019	After 05:00 p.m.	Notice Board and Website of College/Institution
Redressal of Grievances of Nominations	August 27, 2019	10:00 a.m. to 01:00 p.m.	College/Institution
Appeal on Decision of Grievances of Nominations	August 27, 2019	02:00 p.m. to 05:00 p.m.	College/Institution

Activity	Date	Time	Venue
Withdrawal of Nomination Form/s	August 28, 2019	10:00 a.m. to 01:00 p.m.	College/Institution
Display of Final List of Candidates	August 28, 2019	03:00 p.m.	Notice Board and Website of College/Institution
Election for Class Representative (CR), President, Secretary, Reserved Category Representative (RR) and Lady Representative (LR)	August 30, 2019	Principal / Director shall Declare the Time of Election (Continuously 4 Hours) as per the Convenience of their Students	College/Institution

Activity	Date	Time	Venue
Counting and Declaration of Result for Class Representative (CR), President, Secretary, Reserved Category Representative (RR) and Lady Representative (LR)	August 30, 2019	After Election	College/Institution
Online Submission of Details of Elected Candidates: President, Secretary, Reserved Category Representative (RR) and Lady Representative (LR) on the Portal of University of Mumbai, www.mu.ac.in	August 30, 2019	After Declaration of Result	College/Institution

Activity	Date	Time	Venue
Declaration of Establishment of College Students' Council	August 31, 2019	After 05:00 p.m.	College/Institution
Last Date of Submission of Hard Copies of Details of Elected Candidates: President, Secretary, Reserved Category Representative (RR) and Lady Representative (LR)	September 5, 2019	Till 05:00 p.m.	Office of Director, Students' Development, First Floor, Vidyapeeth Vidyarthi Bhavan, 'B' Road, Churchgate, Mumbai
Submission of Statement of Expenditure with Relevant Documents	September 13, 2019	Till 05:00 p.m.	College/Institution

B) Schedule of Nominations

Activity	Date	Time	Venue
Notice to Invite Nominations for Representatives of NSS, NCC, Sports and Cultural Activities on College Students' Council	August 9, 2019	11:00 a.m.	College/Institution
Last Date to Invite Nominations for Representatives of NSS, NCC, Sports and Cultural Activities on College Students' Council	August 14, 2019	Till 04:00 p.m.	College/Institution
Scrutiny of Nominations	August 16, 2019	10:00 a.m. to 04:00 p.m.	College/Institution
Declaration of Nominations for Representatives of NSS, NCC, Sports and Cultural Activities on College Students' Council	August 20, 2019	After 04:00 p.m.	College/Institution

Activity	Date	Time	Venue
Online Submission of Nominations for Representatives of NSS, NCC, Sports and Cultural Activities of College Students' Council on the Portal of University of Mumbai,	August 31, 2019	10:00 a.m. to 04:00 p.m.	College/Institution
www.mu.ac.in			
Last Date of Submission of Hard Copies of Details of Representatives of NSS, NCC, Sports and Cultural Activities of College Students' Council with Relevant Documents	September 5, 2019	Till 05:00 p.m.	Office of Director, Students' Development, First Floor, Vidyapeeth Vidyarthi Bhavan, 'B' Road, Churchgate, Mumbai

C) Schedule of Termination of Admission and Code of Conduct

Activity	Date	Time
Last Date of Termination of Admission for Election of College Students' Council	August 16, 2019	Before 04:00 p.m.
Date of Commencement of Code of Conduct	August 20, 2019	11:00 a.m.
Date of Conclusion of Code of Conduct	September 30, 2019	Till 05:00 p.m.

A) Schedule of Election

Activity	Date	Time	Venue
Display of Provisional List of University Students' Association	September 7, 2019	11:00 a.m.	Website of University of Mumbai www.mu.ac.in and Office of Director, Students' Development, First Floor, Vidyapeeth Vidyarthi Bhavan, 'B' Road, Churchgate, Mumbai
Reporting of Discrepancies in Writing or by Email through Principal / Director on Provisional List of University Students' Association Email: deptstudentswelfare@gmail.com	September 7, 2019 to September 9, 2019	11:00 a.m. to 04:00 p.m.	Office of Director, Students' Development, First Floor, Vidyapeeth Vidyarthi Bhavan, 'B' Road, Churchgate, Mumbai

Activity	Date	Time	Venue
Decision on Reported Discrepancies on Provisional List of University Students' Association	September 9, 2019	After 05:00 p.m.	Office of Director, Students' Development, First Floor, Vidyapeeth Vidyarthi Bhavan, 'B' Road, Churchgate, Mumbai
Appeal on Reported Discrepancies on Provisional List of University Students' Association	September 11, 2019	11:00 a.m. to 04:00 p.m.	Office of Pro-Vice-Chancellor, University of Mumbai, Fort, Mumbai
Display of Final List of University Students' Association	September 13, 2019	11:00 a.m.	Website of University of Mumbai www.mu.ac.in and Office of Director, Students' Development, First Floor, Vidyapeeth Vidyarthi Bhavan, 'B' Road, Churchgate, Mumbai

Activity	Date	Time	Venue
Last Date to File Nomination for President, Secretary, Reserved Category Representative (RR) and Lady Representative (LR)	September 16, 2019	Till 05:00 p.m.	Office of Director, Students' Development, First Floor, Vidyapeeth Vidyarthi Bhavan, 'B' Road, Churchgate, Mumbai
Scrutiny of Nomination Forms	September 17, 2019	11:00 a.m. to 04:00 p.m.	Management Council Room, University of Mumbai, Fort, Mumbai
Display of Valid Nomination	September 17, 2019	05:00 p.m. onwards	Office of Director, Students' Development, First Floor, Vidyapeeth Vidyarthi Bhavan, 'B' Road, Churchgate, Mumbai
Redressal of Grievances of Nominations	September 18, 2019	11:00 a.m. to 04:00 p.m.	Office of Director, Students' Development, First Floor, Vidyapeeth Vidyarthi Bhavan, 'B' Road, Churchgate, Mumbai

Activity	Date	Time	Venue
Appeal on Decision of Grievances of Nominations	September 19, 2019	11:00 a.m. to 02:00 p.m.	Office of Pro-Vice-Chancellor, University of Mumbai, Fort, Mumbai
Withdrawal of Nomination Form/s	September 20, 2019	11:00 a.m. to 02:00 p.m.	Office of Director, Students' Development, First Floor, Vidyapeeth Vidyarthi Bhavan, 'B' Road, Churchgate, Mumbai
Display of Final List of Candidates	September 20, 2019	After 04:00 p.m.	Office of Director, Students' Development, First Floor, Vidyapeeth Vidyarthi Bhavan, 'B' Road, Churchgate, Mumbai
Election for President, Secretary, Reserved Category Representative (RR) and Lady Representative (LR)	September 24, 2019	11:00 a.m. to 03:00 p.m.	College / Institute

Activity	Date	Time	Venue
Counting of Votes	September 27, 2019	10:00 a.m.	Sir Cowasjee Jehangir Convocation Hall, University of Mumbai, Fort, Mumbai
Declaration of Result for President, Secretary, Reserved Category Representative (RR) and Lady Representative (LR)	September 27, 2019		Sir Cowasjee Jehangir Convocation Hall, University of Mumbai, Fort, Mumbai
Declaration of Establishment of University Students' Council	September 30, 2019	After 04:00 p.m.	Office of Director, Students' Development, First Floor, Vidyapeeth Vidyarthi Bhavan, 'B' Road, Churchgate, Mumbai
Submission of Statement of Expenditure with Relevant Documents	October 11, 2019	Till 05:00 p.m.	Office of Director, Students' Development, First Floor, Vidyapeeth Vidyarthi Bhavan, 'B' Road, Churchgate, Mumbai

B) Schedule of Nominations

Activity	Date	Time	Venue
Scrutiny of Nominations	September 13, 2019	10:00 a.m. to 04:00 p.m.	Office of Director, Students' Development, First Floor, Vidyapeeth Vidyarthi Bhavan, 'B' Road, Churchgate, Mumbai
Declaration of Nominations for Representatives of NSS, NCC, Sports and Cultural Activities on University Students' Council	-	After 03:00 p.m.	Office of Director, Students' Development, First Floor, Vidyapeeth Vidyarthi Bhavan, 'B' Road, Churchgate, Mumbai

Reservation

• SC: 26%

• ST: 14%,

• DT(VJ)/NT: 22%

• OBC: 38%

Sr. No.	Name of the College	Reservation Category

Voter List

Name of the College:
Class:
Semester:
Division:

Sr. No.	Name of the Student (Surname / Name / Father's Name / Mother's Name)		

Display on Notice Board and Website Hard Copy made Available for the Candidates

Nomination Form

- Form 'A'
- Page No.: 12 and 25 (In Book) / 11 and 24 (In Statute)
- Language: Marathi and English
- Form Fees: Rs. 50
- Form No.: M001, E001
- Stamp on the Form
- Documents Required along with the Form: LC/TC, Marksheets of Previous Examination/s, Caste Certificate (For RR) (Attested)
- Details of Candidate, Proposer and Seconder
- Declaration

Scrutiny of Nomination Form/s

- Scrutiny Committee
- Scrutiny:
 - **✓** Incomplete Form
 - ✓ Details of Candidate, Proposer and Seconder
 - **✓** Signatures
 - **✓** Documents
 - **✓ Date of Birth**
 - **✓** Course: Full Time Degree Programme
 - ✓ ATKT
 - **✓** Re-admission
 - ✓ 7 Years after F.Y.
 - ✓ H.S.C. Year
 - **✓** Caste Certificate
 - **✓** Report of Un-fair Means Committee
 - **✓** Offences

Scrutiny of Nomination Form/s

- Scrutiny Committee
- Scrutiny:
 - **✓** Incomplete Form
 - ✓ Details of Candidate, Proposer and Seconder
 - **✓** Signatures
 - **✓** Documents
 - **✓ Date of Birth**
 - **✓** Course: Full Time Degree Programme
 - ✓ ATKT
 - **✓** Re-admission
 - ✓ 7 Years after F.Y.
 - ✓ H.S.C. Year
 - **✓** Caste Certificate
 - **✓** Report of Un-fair Means Committee
 - **✓** Offences

Display of Valid/Final Nominations

- List of Nominations for Class Representative (CR) (Division-wise)
- List of Nominations for President
- List of Nominations for Secretary
- List of Nominations for Lady Representative (LR)
- List of Nominations for Reservation Representative (RR)

Ballot Paper

Election of College Students' Council Class Representative / President / Secretary / Lady Representative / Reservation Representative

1	LAD BHAGYASHREE AMAR	
2	PATIL SAMEER MAHESH	
3		
4		
5		
6		
7		

Details of Result

- Record of Counting
- Record of Votes
- Declaration of Result
- Letters to Winners

- Details of College:
 - Name
 - Address
 - District
 - Landline No.
 - Email
- Details of Principal:
 - Name
 - Approved/Unapproved
 - Mobile No.
 - Landline No.
 - Email

- Details of Teacher Incharge:
 - Name of the Teacher Incharge
 - Approved / Unapproved
 - Mobile No. of the Teacher
 - Landline No. of the Teacher
 - Residential Phone No. of the Teacher
 - Email of the Teacher

- Details of Elected President/Secretary/Reservation Representative/Lady Representative:
 - First Name of the Student
 - Middle Name of the Student
 - Last Name of the Student
 - Department
 - Residential Address of the Student
 - Permanent Address of the Student
 - Email of the Student
 - Mobile No. of the Student
 - WhatsApp No. of the Student
 - Landline No. of the Student (If Any)
 - Faculty:

Science and Technology (Science, Engineering, Pharmacy, Architecture)

Commerce and Management (Commerce, Management)

Humanities (Arts, Law)

Inter-disciplinary Studies (Fine Art, Education, Physical Education, Performing Art)

- Programme of Study: UG, PG, M.Phil., Ph.D.
- Class
- Year of Study: First, Second, Third, Fourth, Fifth
- Semester: I, II, III, IV, V, VI, VII, VIII, IX, X
- Roll No.
- Division
- PRN No.
- P.G./Ph.D./M.Phil. Registration No.
- Date of Birth
- Regular/Irregular
- HSC: Percentage/Grade, Year of Passing
- Result of Previous Semesters:

UG: Semester I to X (Pass/Fail/ATKT, Percentage/Grade, Year of Passing

PG: Semester I to IV (Pass/Fail/ATKT, Percentage/Grade, Year of Passing

- Gender: Male/Female
- Category: SC, ST, DT/NT, OBC/SBC, GEN
- Whether Readmitted in any Class: Yes, No
- Whether Punished by the Competent Authority for Indulging in Unfair Means in any University Examination: Yes, No
- Whether Committed any Misconduct: Yes, No
- Whether Convicted of any Offence Involving Moral Turpitude: Yes,
 No
- Upload Latest Passport Size Coloured Photograph
- Upload Digital Signature

- Details of Representative of NSS Activities:
 - First Name of the Student
 - Middle Name of the Student
 - Last Name of the Student
 - Department
 - Residential Address of the Student
 - Permanent Address of the Student
 - Email of the Student
 - Mobile No. of the Student
 - WhatsApp No. of the Student
 - Landline No. of the Student (If Any)
 - Faculty:

Science and Technology (Science, Engineering, Pharmacy, Architecture)

Commerce and Management (Commerce, Management)

Humanities (Arts, Law)

Inter-disciplinary Studies (Fine Art, Education, Physical Education,

Performing Art)

- Programme of Study: UG, PG, M.Phil., Ph.D.
- Class
- Year of Study: First, Second, Third, Fourth, Fifth
- Semester: I, II, III, IV, V, VI, VII, VIII, IX, X
- Roll No.
- Division
- PRN No.
- P.G./Ph.D./M.Phil. Registration No.
- Date of Birth
- Regular/Irregular
- HSC: Percentage/Grade, Year of Passing
- Result of Previous Semesters:

UG: Semester I to X (Pass/Fail/ATKT, Percentage/Grade, Year of Passing

PG: Semester I to IV (Pass/Fail/ATKT, Percentage/Grade, Year of Passing

- Gender: Male/Female
- Category: SC, ST, DT/NT, OBC/SBC, GEN
- Whether Readmitted in any Class: Yes, No
- Whether Punished by the Competent Authority for Indulging in Unfair Means in any University Examination: Yes, No
- Whether Committed any Misconduct: Yes, No
- Whether Convicted of any Offence Involving Moral Turpitude: Yes,
 No
- Hours Completed in NSS: 120 Hrs., 240 Hrs.
- No. of Residential Camp/s Attended: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10
- No. of District Level Camp/s Attended: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10
- No. of State Level Camp/s Attended: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10
- No. of National Level Camp/s Attended: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10
- No. of Leadership Camp/s Attended: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10
- List of Activities Participated
- Upload Latest Passport Size Coloured Photograph
- Upload Digital Signature

- Details of Representative of NCC Activities:
 - First Name of the Student
 - Middle Name of the Student
 - Last Name of the Student
 - Department
 - Residential Address of the Student
 - Permanent Address of the Student
 - Email of the Student
 - Mobile No. of the Student
 - WhatsApp No. of the Student
 - Landline No. of the Student (If Any)
 - Faculty:

Science and Technology (Science, Engineering, Pharmacy, Architecture)

Commerce and Management (Commerce, Management)

Humanities (Arts, Law)

Inter-disciplinary Studies (Fine Art, Education, Physical Education,

Performing Art)

- Programme of Study: UG, PG, M.Phil., Ph.D.
- Class
- Year of Study: First, Second, Third, Fourth, Fifth
- Semester: I, II, III, IV, V, VI, VII, VIII, IX, X
- Roll No.
- Division
- PRN No.
- P.G./Ph.D./M.Phil. Registration No.
- Date of Birth
- Regular/Irregular
- HSC: Percentage/Grade, Year of Passing
- Result of Previous Semesters:

UG: Semester I to X (Pass/Fail/ATKT, Percentage/Grade, Year of Passing

PG: Semester I to IV (Pass/Fail/ATKT, Percentage/Grade, Year of Passing

- Gender: Male/Female
- Category: SC, ST, DT/NT, OBC/SBC, GEN
- Whether Readmitted in any Class: Yes, No
- Whether Punished by the Competent Authority for Indulging in Unfair Means in any University Examination: Yes, No
- Whether Committed any Misconduct: Yes, No
- Whether Convicted of any Offence Involving Moral Turpitude: Yes,
 No
- Certificate Examination Passed: A, B, C
- No. of District Camp/s Attended: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10
- No. of State Level Camp/s Attended: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10
- No. of National Level Camp/s Attended: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10
- No. of Leadership Camp/s Attended: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10
- No. of Parade Attended per Year
- List of Activities Participated
- Upload Latest Passport Size Coloured Photograph
- Upload Digital Signature

- Details of Representative of Sports Activities:
 - First Name of the Student
 - Middle Name of the Student
 - Last Name of the Student
 - Department
 - Residential Address of the Student
 - Permanent Address of the Student
 - Email of the Student
 - Mobile No. of the Student
 - WhatsApp No. of the Student
 - Landline No. of the Student (If Any)
 - Faculty:

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Commerce and Management (Commerce, Management)

Humanities (Arts, Law)

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Performing Art)

- Programme of Study: UG, PG, M.Phil., Ph.D.
- Class
- Year of Study: First, Second, Third, Fourth, Fifth
- Semester: I, II, III, IV, V, VI, VII, VIII, IX, X
- Roll No.
- Division
- PRN No.
- P.G./Ph.D./M.Phil. Registration No.
- Date of Birth
- Regular/Irregular
- HSC: Percentage/Grade, Year of Passing
- Result of Previous Semesters:

UG: Semester I to X (Pass/Fail/ATKT, Percentage/Grade, Year of Passing

PG: Semester I to IV (Pass/Fail/ATKT, Percentage/Grade, Year of Passing

- Gender: Male/Female
- Category: SC, ST, DT/NT, OBC/SBC, GEN
- Whether Readmitted in any Class: Yes, No
- Whether Punished by the Competent Authority for Indulging in Unfair Means in any University Examination: Yes, No
- Whether Committed any Misconduct: Yes, No
- Whether Convicted of any Offence Involving Moral Turpitude: Yes,
 No
- No. of Participation in Sports Tournaments: College Level, District Level, State Level, Zonal Level, National Level, International Level
- No. of Achievements in Sports Tournaments: College Level, District Level, State Level, Zonal Level, National Level, International Level
- List of Activities Participated
- Upload Latest Passport Size Coloured Photograph
- Upload Digital Signature

- Details of Representative of Cultural Activities:
 - First Name of the Student
 - Middle Name of the Student
 - Last Name of the Student
 - Department
 - Residential Address of the Student
 - Permanent Address of the Student
 - Email of the Student
 - Mobile No. of the Student
 - WhatsApp No. of the Student
 - Landline No. of the Student (If Any)
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- Class
- Year of Study: First, Second, Third, Fourth, Fifth
- Semester: I, II, III, IV, V, VI, VII, VIII, IX, X
- Roll No.
- Division
- PRN No.
- P.G./Ph.D./M.Phil. Registration No.
- Date of Birth
- Regular/Irregular
- HSC: Percentage/Grade, Year of Passing
- Result of Previous Semesters:

UG: Semester I to X (Pass/Fail/ATKT, Percentage/Grade, Year of Passing

PG: Semester I to IV (Pass/Fail/ATKT, Percentage/Grade, Year of Passing

- Gender: Male/Female
- Category: SC, ST, DT/NT, OBC/SBC, GEN
- Whether Readmitted in any Class: Yes, No
- Whether Punished by the Competent Authority for Indulging in Unfair Means in any University Examination: Yes, No
- Whether Committed any Misconduct: Yes, No
- Whether Convicted of any Offence Involving Moral Turpitude: Yes,
 No
- No. of Participation in Cultural Activities: College Level, District Level, State Level, Zonal Level, National Level, International Level
- No. of Achievements in Cultural Activities: College Level, District Level, State Level, Zonal Level, National Level, International Level
- List of Activities Participated
- Upload Latest Passport Size Coloured Photograph
- Upload Digital Signature

- Details of Elected CR:
 - First Name of the Student
 - Middle Name of the Student
 - Last Name of the Student
 - Department
 - Residential Address of the Student
 - Permanent Address of the Student
 - Email of the Student
 - Mobile No. of the Student
 - WhatsApp No. of the Student
 - Landline No. of the Student (If Any)
 - Faculty:

Science and Technology (Science, Engineering, Pharmacy, Architecture)

Commerce and Management (Commerce, Management)

Humanities (Arts, Law)

Inter-disciplinary Studies (Fine Art, Education, Physical Education,

Performing Art)

- Programme of Study: UG, PG, M.Phil., Ph.D.
- Class
- Year of Study: First, Second, Third, Fourth, Fifth
- Semester: I, II, III, IV, V, VI, VII, VIII, IX, X
- Roll No.
- Division
- PRN No.
- P.G./Ph.D./M.Phil. Registration No.
- Date of Birth
- Regular/Irregular
- HSC: Percentage/Grade, Year of Passing
- Result of Previous Semesters:

UG: Semester I to X (Pass/Fail/ATKT, Percentage/Grade, Year of Passing

PG: Semester I to IV (Pass/Fail/ATKT, Percentage/Grade, Year of Passing

- Gender: Male/Female
- Category: SC, ST, DT/NT, OBC/SBC, GEN
- Whether Readmitted in any Class: Yes, No
- Whether Punished by the Competent Authority for Indulging in Unfair Means in any University Examination: Yes, No
- Whether Committed any Misconduct: Yes, No
- Whether Convicted of any Offence Involving Moral Turpitude: Yes,
 No
- Upload Latest Passport Size Coloured Photograph
- Upload Digital Signature

Thank You!!!