

UNIVERSITY OF MUMBAI

No. UG/197 of 2017-18

CIRCULAR:-

The Principals of the affiliated Colleges in Arts and the Heads of recognized Institutions concerned are hereby informed that the recommendations made by Ad-hoc Board of Studies in Development Administration at its meeting held on 20th April, 2017 has been accepted by the Academic Council at its meeting held on 11th May, 2017 vide item No. 4.2 and subsequently approved by the Management Council at its meeting held on 17th May, 2017 vide item No.86 and that in accordance therewith, in exercise of the powers conferred upon the Management Council under Section 74(4) of the Maharashtra Public Universities Act, 2016(Mah. Act No. VI of 2017) and the Ordinances 6404 and 6405 and Regulations 9129 and 9130 and the syllabus as per the (CBCS) for the Master of Arts in Development Administration (Sem. I to IV) has been introduced, which is available on the University's website (www. mu.ac.in) and that the same has been brought into force with effect from the academic year 2017-18, accordingly.

MUMBAI - 400 032
11th August, 2017
To


(Dr.M.A.Khan)
REGISTRAR

The Principals of the affiliated Colleges in Arts and the Heads of Recognized Institutions concerned.

A.C/4.2/11/05/2017
M.C/86/17.05.2017

No. UG/197 -A of 2017

MUMBAI-400 032 11th August, 2017

Copy forwarded with Compliments for information to:-

- 1) The Co-ordinator, Faculty of Arts and Humanities,
- 2) The Offg. Director, Board of Examinations and Evaluation,
- 3) The Director, Board of Students Development,
- 4) The Professor-cum-Director, Institute of Distance and Open Learning (IDOL),
- 5) The Co-Ordinator, University Computerization Centre,


(Dr.M.A.Khan)
REGISTRAR

University of Mumbai
Yashwantrao Chavan Academy of Development Administration
(Government of Maharashtra)
Department of Development Administration

Masters of Arts in Development Administration
As per Choice Based Credit System (2016-17 onwards)

SEMESTER- I

| Subject Code | Course Title | Credits | Number of Hours |
|-------------------------------------|--|---------|-----------------|
| Foundation Training Subjects | | | |
| 101 | Public Administration | 4 | 40 |
| 102 | Law and Judicial Process | 4 | 40 |
| 103 | Management and Behavioral Science | 4 | 40 |
| 104 | Office Administration and Financial Management | 4 | 40 |
| 105 | Information and Communication Technology (Practical Components) for Public Administration | 2 | 20 |
| 106 | Practical Components for Law and Judicial Process | 2 | 20 |
| 107 | Practical Components for Office Administration and Financial Management | 2 | 20 |
| 108 | Practical Components for Management and Behavioral Science | 2 | 20 |
| | Total | 24 | 240 |

**Masters of Arts in Development Administration
As per Choice Based Credit System (2016-17 onwards)**

SEMESTER- II

| Subject Code | Course Title | Credits | Number of Hours |
|---|--|---------|-----------------|
| Technical Training Subjects – Revenue Administration (RAD) | | | |
| 201 (RAD) | Revenue acts and codes - I | 4 | 50 |
| 202 (RAD) | Revenue related laws and allied acts - I | 4 | 50 |
| 203 (RAD) | Revenue related laws and allied acts – II | 4 | 50 |
| 204 (RAD) | Revenue Administration – I | 4 | 50 |
| 205 (RAD) | ICT* in Revenue Administration – I Practical Components | 2 | 25 |
| 206 (RAD) | Practical Components for Revenue Acts and Codes – 201 (RAD) | 2 | 25 |
| 207 (RAD) | Practical Components for Revenue related laws and allied acts – 202 (RAD) and 203 (RAD) | 2 | 25 |
| 208 (RAD) | Practical Components for Revenue Administration – I – 204 (RAD) | 2 | 25 |
| | Total | 24 | 300 |

*ICT = Information and Communication Technology

**Masters of Arts in Development Administration
As per Choice Based Credit System (2016-17 onwards)**

SEMESTER- III

| Subject Code | Course Title | Credits | Number of Hours |
|---|---|----------------|------------------------|
| Technical Training Subjects – Revenue Administration (RAD) | | | |
| 301 (RAD) | Revenue acts and codes – II | 4 | 45 |
| 302 (RAD) | Land and Revenue Manual – I | 4 | 45 |
| 303 (RAD) | Land and Revenue Manual – II | 4 | 45 |
| 304 (RAD) | Revenue related laws and allied acts – III | 4 | 45 |
| 305 (RAD) | Revenue related laws and allied acts – IV | 4 | 45 |
| 306 | Practical Components - Military attachments | 2 | 20 |
| 307 | Practical Components – Village Report | 2 | 20 |
| 308 | Practical Components – Judiciary Report | 2 | 20 |
| 309 | Practical Components – Parliamentary Appreciation Module | 2 | 20 |
| 310 | Practical Components – Legislative Procedures Module | 2 | 20 |
| Total | | 30 | 325 |

**Masters of Arts in Development Administration
As per Choice Based Credit System (2016-17 onwards)**

SEMESTER- IV

| Subject Code | Course Title | Credits | Number of Hours |
|------------------------------------|--|----------------|------------------------|
| Technical Training Subjects | | | |
| 401 | Responsive Governance | 4 | 50 |
| 402 | Practical Components for Responsive Governance | 2 | 25 |
| 403 | Administrative Reforms and Accountability | 4 | 50 |
| 404 | Practical Components for ICT* for Administrative Reforms and Accountability – 403 | 2 | 25 |
| 405 | Dissertation – based on specialization in Semesters II & III | 10 | |
| | Total | 22 | 150 |

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**Masters of Arts in Development Administration
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SEMESTER- II

| Subject Code | Course Title | Credits | Number of Hours |
|--|--|---------|-----------------|
| Technical Training Subjects – Transport (RTA) | | | |
| 201 (RTA) | Motor vehicle acts and codes - I | 4 | 50 |
| 202 (RTA) | Motor vehicle related laws and allied acts – I | 4 | 50 |
| 203 (RTA) | Motor vehicle related laws and allied acts – II | 4 | 50 |
| 204 (RTA) | Road and Transport Administration – I | 4 | 50 |
| 205 (RTA) | ICT* in Road and Transport Administration – I – Practical Components | 2 | 25 |
| 206 (RTA) | Practical Components for Motor vehicle Acts and Codes – 201 (RTA) | 2 | 25 |
| 207 (RTA) | Practical Components for Motor vehicle related laws and allied acts – 202 (RTA) and 203 (RTA) | 2 | 25 |
| 208 (RTA) | Practical Components for Road and Transport Administration – I – 204 (RTA) | 2 | 25 |
| | Total | 24 | 300 |

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SEMESTER- III

| Subject Code | Course Title | Credits | Number of Hours |
|--|---|---------|-----------------|
| Technical Training Subjects – Transport (RTA) | | | |
| 301 (RTA) | Motor vehicle acts and codes – II | 4 | 45 |
| 302 (RTA) | Motor vehicle acts and codes – III | 4 | 45 |
| 303 (RTA) | Land Revenue allied acts for RTA - I | 4 | 45 |
| 304 (RTA) | Central motor vehicle acts and rules | 4 | 45 |
| 305 (RTA) | Land Revenue allied acts for RTA – II | 4 | 45 |
| 306 | Practical Components - Military attachments | 2 | 20 |
| 307 | Practical Components – Village Report | 2 | 20 |
| 308 | Practical Components – Judiciary Report | 2 | 20 |
| 309 | Practical Components – Parliamentary Appreciation Module | 2 | 20 |
| 310 | Practical Components – Legislative Procedures Module | 2 | 20 |
| Total | | 30 | 325 |

**Masters of Arts in Development Administration
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SEMESTER- II

| Subject Code | Course Title | Credits | Number of Hours |
|--|--|---------|-----------------|
| Technical Training Subjects – Rural Development (RUD) | | | |
| 201 (RUD) | Panchayati Raj & Rural Development - I | 4 | 50 |
| 202 (RUD) | Panchayati Raj & Rural Development - II | 4 | 50 |
| 203 (RUD) | Project Management in Rural Development - I | 4 | 50 |
| 204 (RUD) | Finance and Administration (PRIs) | 4 | 50 |
| 205 (RUD) | ICT* in Rural Administration – I Practical Components | 2 | 25 |
| 206 (RUD) | Practical Components for Panchayati Raj and Rural Development – 201 (RUD) and 202 (RUD) | 2 | 25 |
| 207 (RUD) | Practical Components for Project Management in Rural Development – I – 203 (RUD) | 2 | 25 |
| 208 (RUD) | Practical Components for Finance and Administration (PRIs) – 204 (RUD) | 2 | 25 |
| | Total | 24 | 300 |

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**Masters of Arts in Development Administration
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SEMESTER- III

| Subject Code | Course Title | Credits | Number of Hours |
|--|---|----------------|------------------------|
| Technical Training Subjects – Rural Development (RUD) | | | |
| 301 (RUD) | Panchayati Raj and Zilla Parishad related acts and codes | 4 | 45 |
| 302 (RUD) | Rural sector related laws and allied acts | 4 | 45 |
| 303 (RUD) | Finance and Accounting Rules | 4 | 45 |
| 304 (RUD) | Project Management in Rural Development - II | 4 | 45 |
| 305 (RUD) | Sustainable Rural Development | 4 | 45 |
| 306 | Practical Components - Military attachments | 2 | 20 |
| 307 | Practical Components – Village Report | 2 | 20 |
| 308 | Practical Components – Judiciary Report | 2 | 20 |
| 309 | Practical Components – Parliamentary Appreciation Module | 2 | 20 |
| 310 | Practical Components – Legislative Procedures Module | 2 | 20 |
| | Total | 30 | 325 |

**Masters of Arts in Development Administration
As per Choice Based Credit System (2016-17 onwards)**

SEMESTER- II

| Subject Code | Course Title | Credits | Number of Hours |
|---|--|---------|-----------------|
| Technical Training Subjects – Finance and Accounts (FAC) | | | |
| 201 (FAC) | Financial and Treasury Rules - I | 4 | 50 |
| 202 (FAC) | Civil Services Rules – I | 4 | 50 |
| 203 (FAC) | Finance and Accounts Rules in Local Self-Governments – I | 4 | 50 |
| 204 (FAC) | Audit and Account Codes - I | 4 | 50 |
| 205 (FAC) | ICT* in Financial and Treasury Systems – I Practical Components | 2 | 25 |
| 206 (FAC) | Practical Components for Financial and Treasury Rules – I – 201 (FAC) | 2 | 25 |
| 207 (FAC) | Practical Components for Civil Services Rules – I – 202 (FAC) | 2 | 25 |
| 208 (FAC) | Practical Components for Audit and Accounting Systems – 204 (FAC) | 2 | 25 |
| | Total | 24 | 300 |

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SEMESTER- III

| Subject Code | Course Title | Credits | Number of Hours |
|---|---|----------------|------------------------|
| Technical Training Subjects – Finance and Accounts (FAC) | | | |
| 301 (FAC) | Civil Services Rules – II | 4 | 45 |
| 302 (FAC) | Audit and Account Codes - II | 4 | 45 |
| 303 (FAC) | Book-keeping | 4 | 45 |
| 304 (FAC) | Financial and Treasury Rules - II | 4 | 45 |
| 305 (FAC) | Finance and Accounts Rules in Local Self-Governments – II | 4 | 45 |
| 306 | Practical Components - Military attachments | 2 | 20 |
| 307 | Practical Components – Village Report | 2 | 20 |
| 308 | Practical Components – Judiciary Report | 2 | 20 |
| 309 | Practical Components – Parliamentary Appreciation Module | 2 | 20 |
| 310 | Practical Components – Legislative Procedures Module | 2 | 20 |
| | Total | 30 | 325 |

**Masters of Arts in Development Administration
As per Choice Based Credit System (2016-17 onwards)**

SEMESTER- II

| Subject Code | Course Title | Credits | Number of Hours |
|--|---|---------|-----------------|
| Technical Training Subjects – Sales Tax (TAX) | | | |
| 201 (TAX) | Taxation Acts and Rules - I | 4 | 50 |
| 202 (TAX) | Taxation Acts and Rules – II | 4 | 50 |
| 203 (TAX) | Taxation related laws and allied rules – I | 4 | 50 |
| 204 (TAX) | Taxation related laws and allied rules – II | 4 | 50 |
| 205 (TAX) | ICT* in Sales Tax and allied taxation systems – I Practical Components | 2 | 25 |
| 206 (TAX) | Practical Components for Taxation Acts and Rules - I – 201 and 202 (TAX) | 2 | 25 |
| 207 (TAX) | Practical Components for Taxation related laws and allied rules – I – 203 (TAX) | 2 | 25 |
| 208 (TAX) | Practical Components for Taxation related laws and allied rules – II – 204 (TAX) | 2 | 25 |
| | Total | 24 | 300 |

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**Masters of Arts in Development Administration
As per Choice Based Credit System (2016-17 onwards)**

SEMESTER- III

| Subject Code | Course Title | Credits | Number of Hours |
|--|---|----------------|------------------------|
| Technical Training Subjects – Sales Tax (TAX) | | | |
| 301 (TAX) | Taxation Acts with case laws and business procedures | 4 | 45 |
| 302 (TAX) | Commercial laws and judicial matters | 4 | 45 |
| 303 (TAX) | Indian Audits and Accounts systems | 4 | 45 |
| 304 (TAX) | Civil Services Rules | 4 | 45 |
| 305 (TAX) | Audit and Accounts Codes | 4 | 45 |
| 306 | Practical Components - Military attachments | 2 | 20 |
| 307 | Practical Components – Village Report | 2 | 20 |
| 308 | Practical Components – Judiciary Report | 2 | 20 |
| 309 | Practical Components – Parliamentary Appreciation Module | 2 | 20 |
| 310 | Practical Components – Legislative Procedures Module | 2 | 20 |
| | Total | 30 | 325 |

**Masters of Arts in Development Administration
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SEMESTER- II

| Subject Code | Course Title | Credits | Number of Hours |
|--|---|---------|-----------------|
| Technical Training Subjects – Urban Development (UMD) | | | |
| 201 (UMD) | Urban Governance and Administration | 4 | 50 |
| 202 (UMD) | Urban Infrastructure and Planning | 4 | 50 |
| 203 (UMD) | Urban Finances | 4 | 50 |
| 204 (UMD) | Urban Environment and Poverty Alleviation | 4 | 50 |
| 205 (UMD) | ICT* in Urban Governance and Administration Practical Components | 2 | 25 |
| 206 (UMD) | Practical Components for Urban Infrastructure and Planning 202 (UMD) | 2 | 25 |
| 207 (UMD) | Practical Components for Urban Finances 203 (UMD) | 2 | 25 |
| 208 (UMD) | Practical Components for Urban Environment and Poverty Alleviation 204 (UMD) | 2 | 25 |
| | Total | 24 | 300 |

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SEMESTER- III

| Subject Code | Course Title | Credits | Number of Hours |
|--|---|----------------|------------------------|
| Technical Training Subjects – Urban Development (UMD) | | | |
| 301 (UMD) | Local Urban Self-Government - I | 4 | 45 |
| 302 (UMD) | Local Urban Self-Government – II | 4 | 45 |
| 303 (UMD) | Project Management in Urban Development | 4 | 45 |
| 304 (UMD) | Finance and Administration (Urban LSGs) | 4 | 45 |
| 305 (UMD) | Urban Sustainable Development | 4 | 45 |
| 306 | Practical Components - Military attachments | 2 | 20 |
| 307 | Practical Components – Village Report | 2 | 20 |
| 308 | Practical Components – Judiciary Report | 2 | 20 |
| 309 | Practical Components – Parliamentary Appreciation Module | 2 | 20 |
| 310 | Practical Components – Legislative Procedures Module | 2 | 20 |
| | Total | 30 | 325 |

**Masters of Arts in Development Administration
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SEMESTER- II

| Subject Code | Course Title | Credits | Number of Hours |
|--|---|---------|-----------------|
| Technical Training Subjects – Cooperation (COR) | | | |
| 201 (COR) | Cooperative Sector Acts and Rules - I | 4 | 50 |
| 202 (COR) | Cooperative Sector Acts and Rules – II | 4 | 50 |
| 203 (COR) | Cooperation related laws and allied acts - I | 4 | 50 |
| 204 (COR) | Cooperation related laws and allied acts - II | 4 | 50 |
| 205 (COR) | ICT* in Cooperative Sector Acts and Rules Practical Components | 2 | 25 |
| 206 (COR) | Practical Components for Cooperative Sector Acts and Rules – II 202 (COR) | 2 | 25 |
| 207 (COR) | Practical Components for Cooperation related laws and allied acts – I 203 (COR) | 2 | 25 |
| 208 (COR) | Practical Components for Cooperation related laws and allied acts – II 204 (COR) | 2 | 25 |
| | Total | 24 | 300 |

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**Masters of Arts in Development Administration
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SEMESTER- III

| Subject Code | Course Title | Credits | Number of Hours |
|--|---|----------------|------------------------|
| Technical Training Subjects – Cooperation (COR) | | | |
| 301 (COR) | Cooperative Sector Management (Credit) | 4 | 45 |
| 302 (COR) | Cooperative Sector Management (Processing) | 4 | 45 |
| 303 (COR) | Cooperative Sector Management (Service) | 4 | 45 |
| 304 (COR) | Allied Cooperative Sectors and Management - I | 4 | 45 |
| 305 (COR) | Allied Cooperative Sectors and Management - II | 4 | 45 |
| 306 | Practical Components - Military attachments | 2 | 20 |
| 307 | Practical Components – Village Report | 2 | 20 |
| 308 | Practical Components – Judiciary Report | 2 | 20 |
| 309 | Practical Components – Parliamentary Appreciation Module | 2 | 20 |
| 310 | Practical Components – Legislative Procedures Module | 2 | 20 |
| | Total | 30 | 325 |