

UNIVERSITY OF MUMBAI
No.APD/ICD/2019-20/25

CIRCULAR:

In continuation to this office Circular No.APD/ICD/2019-20/5 dated 4th April, 2019, all the Directors/Heads of the University Departments/Centres, Principal, Sir J.J. College of Architecture, Co-Ordinator of Thane Sub-Centre, Deputy Registrars/Assistant Registrars and In-charge of the various Sections/Units and of the University are hereby informed that detailed Team-wise schedule of visit of external PEER for Academic & Administrative Audit of the University Departments/Institutions/Centres/Sections/Units is enclosed herewith for their kind perusal. Also, find enclosed format for audit of the University administrative Department/Section/Unit.

All are, therefore, requested to note the same and ensure that the format of the Academic & Administrative Audit of their respective Department / Institution / Centre/ Section/Unit duly filled in is submitted to University IQAC Cell before the visit of the PEER and extend their co-operate in the matter.

26th
April,
2019
i.e.

Mumbai - 400 098
4th April, 2019

Vubh
15/4/19
De REGISTRAR
15/4

To

All the Directors/Heads of the University Departments, Principal, Sir J.J. College of Architecture, Co-Ordinator of Thane Sub-Centre, Deputy Registrars/Assistant Registrars and In-charge of the various Sections/Units

P.T.O.

No.APD/

April, 2019

[A] Copy forwarded for information & necessary action to:

1. The Director, Students' Development
2. The Director, IDOL
3. The Director, University Knowledge & Resource Centre
4. The Director, Garware Institute
5. The Director, ADMIS
6. The Director, DLLEE
7. The Director, Physical Education & Sports
8. The Co-ordinator, University Employment Bureau

Copy forwarded for information to:

1. Dr. Smita Shukla, Co-ordinator, IQAC
2. The Finance & Accounts Officer
3. The Deputy Registrar, Finance & Accounts, Vidyanagari
4. The Deputy Registrar, Administration Department/GAD Fort
5. The Deputy Registrar, Vice-Chancellor's Office
6. The Assistant Registrar, Academic Planning & Development
7. P.A. to Pro Vice-Chancellor
8. P.A. to Registrar
9. University Engineer - Necessary Maintenance
10. I/c Guest House (ICSSR, WRC, CEBS)
- For accommodation

For necessary cleaning
during April 22 - May 05,
2019

V. K. S.
18/4/19
II-REGISTRAR

UNIVERSITY OF MUMBAI

Format for Audit of University Administrative Department/Section/Unit

1.	Name of the University/Dept./ Section/Unit	
2.	Complete Address with contact	
3.	Email	
4.	Name of Section In-charge	
5.	Designation	
6.	Organization Chart	
7.	Details of Staff members	
8.	Details of Services provided by the Section	
9.	Details of Computers available	
10.	Mention Students/employee friendly activities, if any	
11.	Whether Wi-fi facility is available?	
12.	Whether mandatory disclosures as per RTI Act, 2005 are uploaded on the University website?	
13.	Whether citizen Charter are uploaded on website	

(Section Head of Name, Design and Sign)

Details of permanent Staff Members

Sr. No.	Name	Designation	Total period of service in Section
01			
02			
03			
04			
05			
06			
07			
08			
09			
10			

Details of Temporary Staff Members

Sr. No.	Name	Designation	Total period of service in Section
01			
02			
03			
04			
05			
06			
07			
08			
09			
10			

UNIVERSITY OF MUMBAI

Schedule of the Audit of the Administrative Departments/Sections/Units
at Fort Campus

Friday, the 3rd May, 2019 (First Day)

Sr. No.	Name of the Dept./ Section/Unit and venue for interaction	Time of Visit	Name & contact # of Section In-charge
01	Registrar (Alongwith all DR/AR and Incharge of Sections) Management Council Room, Fort	10.30 a.m.	Dr. Ajay Deshmukh 9922856573
02	Affiliation Section Room No.206, Second Floor, Fort	11.00 a.m.	Mr. Deepak Wasave Deputy Registrar 9930009578
03	Teaching Appointments & Approval Section (College Teachers & University Teachers)	11.15 a.m.	Mr. DattaGhuge Deputy Registrar 8369346615
04	Establishment Section I/III & II/IV Room No.211, Fort	11.30 noon	Dr. Ashok Farde. D.R. 9421548141
05	R.T.I. Cell/Grievances Cell/ Legal Cell Tribunal Unit Room No.207, Fort	11.45 p.m.	Smt. S.S. Gosavi Deputy Registrar 8369346617
06	Under-graduate & Post Graduate Units Room No.131, Fort	12.00 noon	Smt. SujataNawale Offg. D.R. 9869480770
07	Thesis Section Fort	12.15 p.m.	Shri N.V. Talavdekar Deputy Registrar 8369346636
08	Academic Planning & Development Room No.132, Fort	12.30 p.m.	Smt. Sanjana Sawant Assistant Registrar 7028477475
09	Special Cell Room No.133, Fort	12.45 p.m.	Dr. Dinesh Kamble Deputy Registrar 9860215040
10	Academic Authorities Unit Room No.142, Fort	1.00 p.m.	Smt. Yogini Ghare Deputy Registrar 9869938572



**Lunch Break
(M.C. Room, Fort Campus)**

	Public Relations Room No.127, Fort	2.00 p.m.	Dr. LeeladharBansod Deputy Registrar 9833969977
12	General Administration Department Room No.121, Fort	2.15 p.m.	Shri Sunil Khatele Offg. Deputy Registrar 9869943074
13	Engineering Unit Room No.118, Fort	2.30 p.m.	Shri Vinod Patil University Engineer 9867847510
14	Executive Authorities Unit/Election Section Room No.114, Fort	2.45 p.m.	Shri R.D. Salve Deputy Registrar 9820358576
15	Accounts Section Fort	3.00 p.m.	Shri Sanjay C. Shah Finance & Accounts Officer (I/c) 9423178983
16	1. Department of Students' Development 2. N.S.S. Unit (Interaction either at M.C. Room Fort or At the office of the Director, Students' Dev., 'B' Road, Churchgate, Mumbai-20.)	5.00 p.m.	1. Dr. Sunil Patil Director, SD 9820145632 2. Dr. Puranik Co-ordinator, NSS
17	University Employment Bureau V.V. Bhavan, 'B' Road, Churchgate	5.30 p.m.	
17	Vice-Chancellor's Secretariat Fort Campus	6.00 p.m.	Smt. Yogini Ghare Deputy Registrar
18	Pro Vice-Chancellor's Secretariat	6.15 p.m.	Smt. Lyn D'Souza P.A. to Pro V.C.



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Schedule of the Audit of the Administrative Departments/Sections/Units
at Vidyanagari Campus

Saturday, the 4th May, 2019 (Second Day)

Sr. No.	Name of the Dept./ Section/Unit and venue for interaction	Time of Visit	Name & contact # of Section In-charge
17	Examinations Section Director, Board of Examinations & Evaluation (Alongwith all DR/AR and Incharge of Sections) Third Floor, Examinations Section	10.30 a.m.	Dr. Vinod Patil
18	Manuscript/Appointments Unit Third/Second Floor	11.00 a.m.	Mr. N.V. Talavdekar
19	Revaluation/Photocopy Units Second Floor, Examinations Section	11.15 a.m.	Mr. Himmat Chaudhari Deputy Registrar
20	Centralised Assessment Process Despatch/Inward Sections CAP Building, Examinations Section	11.30 a.m.	Mr. Santosh Sonawane Deputy Registrar
21	Results / Time-table Units First Floor, Examinations Section	11.45p.m.	Mr. KrushnaParad Deputy Registrar
22	Central Computing Facility Mezanine Floor, Examinations Section	12.00 noon	Shri Pravin Sinkar
23	Enrolment/Eligibility/Migration Ground Floor, Dr. Ambedkar Bhavan	12.15 p.m.	Smt. Maya Mahadik Deputy Registrar
24	Administration Department Ground Floor	12.30 p.m.	Smt. S.S. Pagare Deputy Registrar
25	Security Department Sports Complex	12.45 p.m.	Shri N.D. Bukane Security Officer



**Lunch Break
at Third Floor, Babasaheb Ambedkar Bhavan**

26	Campus Development Unit First Floor, Dr. Babasaheb Ambedkar Bhavan	2.00 p.m.	Mr. Vinod Patil University Engineer
27	Knowledge Resource Centre J.N. Library, Vidyanagari	2.30 p.m.	Shri Ahire 9757398246
28	Health Centre Near Main Gate, Vidyanagari	3.00 p.m.	Smt. S.S. Pagare
29	University Press Examinations Section	3.30 p.m.	Shri Tambe
Preparation of Report			



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Schedule of the PEER visit for Academic & Administrative Audit
of the Departments / Institutions / Centres

Team I

Monday, the 22nd April, 2019 (First Day)

Sr. No.	Name of the Dept./ Section/Unit and venue for interaction	Time of Visit	Name & contact # of Section In-charge
10.00 a.m. : Breakfast meeting with Vice- Chancellor at Dr. Babasaheb Ambedkar Bhavan			
01	Centre of Excellence in Basic Sciences, Vidyanagari	10.30 a.m.	Dr. V. K Jain 9757000357
02	Rajiv Gandhi Centre for Contemporary Studies and masters in Social Work (MSW) Rajiv Gandhi Centre, Vidyanagari	11.30 a.m.	Dr. Balaji Kendre 9969042538
03	Centre for African Studies C.D. Deshmukh Bhavan, Vidyanagari	12.00 a.m.	Dr. Mahendra Sahu 9221422155
04	Centre for Central Eurasian Studies C.D. Deshmukh Bhavan, Vidyanagari	12.30p.m	Dr. Sanjay Deshpande 9869316511
05	Department of Communication & Journalism Health Centre Building, Vidyanagari	1.00 p.m.	Dr. Sanjay Ranade 9029096636
Lunch Break at Third Floor, Dr. Babasaheb Ambedkar Bhavan			
06	Department of French Ranade Bhavan, Vidyangari	2.15 pm	Dr. Vasumati Badrinathan 9821074222
07	Centre for Confucious Studies Ranade Bhavan, Vidyangari	2.45 pm	Prof Vibha Surana 9820595850
08	Department of Pali Ranade Bhavan, Vidyangari	3.15 pm.	Dr. Yojana Bhagat 9821771604
09	Department of Russian Studies Ranade Bhavan, Vidyangari	3.45 p.m.	Dr. Sanjay Deshpande 9869316511
10	Department of Kannada Ranade Bhavan, Vidyangari	4.15p.m.	Dr. Ganesh N. Upadhya 9220212578



11	Department of History Ranade Bhavan, Vidyangari	4.45p.m.	Dr. Sandesh Wagh 9702756655
12	Department of Computer Science Ranade, Bhavan, Vidyangari	5.15p.m.	Dr. Ambuja Salgaonkar 8275181750
13	Department of Mathematics Ranade Bhavan, Vidyangari	5.45 p.m.	Prof. Rajendra P. Deore 9757442503
14	Department of Statistics Dnyaneshwar Bhavan, Vidyangari	6.15 p.m.	Dr. Santosh Gite 916715517/9869841534



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Schedule of the PEER visit for Academic & Administrative Audit of the
Departments/Institutions/Centres

Team I

Tuesday, the 23rd April, 2019 (Second Day)

Sr. No.	Name of the Dept./ Section/Unit and venue for interaction	Time of Visit	Name & contact # of Section In-charge
9.30 a.m. Breakfast at Dr. Babasaheb Ambedkar Bhavan			
15	Department of English Ranade Bhavan, Vidyangari	10.30 a.m.	Prof. Shivaji Sargar 9869028056
16	Department of Life Science Life Science Building, Vidyangari	11.30 a.m.	Dr. Indu Anna George 9821477971
17	Department of Bio-Technology Life Science Building, Vidyangari	12.30 a.m.	Dr. ArchanaRath 9819190733
18	Department of Nanoscience& Nanotechnology National Cetnre of Nanoscience building, Vidyangari	1.30 p.m.	Prof. Santosh Haram 8888840630
Lunch Break at Third Floor, Dr. Babasaheb Ambedkar Bhavan			
19	Alkesh Dinesh Mody Institute of Financial and Management Studies	3.00 pm	Dr. (Smt.) Smita Shukla 9869330279



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Schedule of the PEER visit for Academic & Administrative Audit of the
Departments/Institutions/Centres

Team I

Wednesday, the 24th April, 2019 (Third Day)

Sr. No.	Name of the Dept./ Section/Unit and venue for interaction	Time of Visit	Name & contact # of Section In-charge
Preparation of Report at Dr. Babasaheb Ambedkar Bhavan			



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Schedule of the PEER visit for Academic & Administrative Audit of the
Departments/Institutions/Centres

Team II

Monday, the 22nd April, 2019 (First Day)

Sr. No.	Name of the Dept./ Section/Unit and venue for interaction	Time of Visit	Name & contact # of Section In-charge
10.00 a.m. Breakfast meeting with Vice- Chancellor at Dr. Babasaheb Ambedkar Bhavan			
01	Garware Institute of Career Education & Development Vidyanagari	10.30 a.m.	Dr. Medha Tapiawala 26530267/26530258/59
02	Department of Applied Psychology Vidyanagari	11.30 a.m.	Prof. Satish Kumar 9819237093
03	Department of Civics & Politics Pherozechah Mehta Bhavan, Vidyanagari	12.30 pm	Prof. Sudha Mohan 9869699379
Lunch Break at Third Floor, Dr. Babasaheb Ambedkar Bhavan			
04	Department of Education Maulana Abul Kalam Azad Bhavan, Vidyanagari	2.00 p.m.	Dr. Sunita Magre 9822569727
05	Mumbai School of Economics & Public Policy Ranade Bhavan, Vidyanagari	2.45 p.m.	Prof. Mala Lalvani 9969722289
06	Department of Sociology Ranade Bhavan, Vidyanagari	3.30 p.m.	Dr. Ramesh Kamble 9769767919
07	Department of Commerce Ranade Bhavan, Vidyanagari	4.15 p.m.	Dr. Kinnari Thakkar
08	Department of German Ranade Bhavan, Vidyanagari	5.00 p.m.	Prof. Vibha Surana 9820595850



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Schedule of the PEER visit for Academic & Administrative Audit of the
Departments/Institutions/Centres

Team II

Tuesday, the 23rd April, 2019 (Second Day)

Sr. No.	Name of the Dept./ Section/Unit and venue for interaction	Time of Visit	Name & contact # of Section In-charge
9.30 a.m. Breakfast at Dr. Babasaheb Ambedkar Bhavan			
09	Department of Gujarati Ranade Bhavan, Vidyangari	10.30 p.m.	Prof. Urvashi Pandya 9821673577/9619673577
10	Department of Urdu Ranade Bhavan, Vidyangari	11.00 p.m.	Dr. Saheb Ali 26523389/26543527/25643341
11	Department of Philosophy Dhnyaneshwar Bhavan, Vidyanagari	11.30 pm	Dr. Geeta Ramana 9167995363
12	Dr. Ambedkar Centre for Social Justice J.P. Naik Bhavan, Vidyagnari	12.00 p.m.	Dr. Mrudul Nile 9004471716
Lunch Break at Third Floor, Dr. Babasaheb Ambedkar Bhavan			
13	Chanakya Institute for Leadership Studies Bajaj Bhavan, Vidyangari	2.00 p.m.	Dr. Radhakrishnan Pillai
14	Department of Sanskrit Bajaj Bhavan, Vidyangari	2.30 p.m	Dr. SuchitraTajane 9819044396



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Schedule of the PEER visit for Academic & Administrative Audit of the
Departments/Institutions/Centres

Team II

Wednesday, the 24th April, 2019

(Third Day)

Sr. No.	Name of the Dept./ Section/Unit and venue for interaction	Time of Visit	Name & contact # of Section In-charge
Preparation of Report at Dr. Babasaheb Ambedkar Bhavan			



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Schedule of the PEER visit for Academic & Administrative Audit of the
Departments/Institutions/Centres

Team III

Monday, the 22nd April, 2019

Sr. No.	Name of the Dept./ Section/Unit and venue for interaction	Time of Visit	Name & contact # of Section In-charge
01	Department of Physical Education Complex, Vidyanagari	2.00 p.m.	Dr. Manohar Mane 8692869995
02	Department of Physical Education & Sports Dr. Ambedkar Bhavan Complex, Vidyanagari	3.00 p.m	Dr. Uttam Kendre Director 9892001500



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Schedule of the PEER visit for Academic & Administrative Audit of the
Departments/Institutions/Centers

Team IV

Thursday, the 25th April, 2019 (First Day)

Sr. No.	Name of the Dept./Section/Unit and venue for interaction	Time of Visit	Name & Contact of Section In-charge
10.00 a.m. Breakfast meeting with Vice-Chancellor at Dr. Babasaheb Ambedkar Bhavan			
1	Department of Physics Tilak Bhavan, Vidyanagari	10.30 a.m.	Prof. Vaishali Bambole 7700093386/9769597916
2	Department of Chemistry Tilak Bhavan, Vidyanagari	11.45 a.m.	Prof. M.M.V. Ramana 9767032849
3	Department of Marathi Ranade Bhavan, Vidyanagari	1.00 p.m.	Prof. Anil Sakpal 8355931092
Lunch Break at Third Floor, Dr. Babasaheb Ambedkar Bhavan			
4	Department of Persian Ranade Bhavan, Vidyanagari	2.00 p.m.	Dr. Sakina Khan 9029237453
5	Department of Library and Information Science J. N. Library, Vidyanagari	2.15 p.m.	Shri Bhujang K. Ahire 9757398246
6	Department of Geography Tilak Bhavan, Vidyanagari	3.00 p.m.	Dr. Savitsmita Chavan 9969678737
7	Department of Arabic Ranade Bhavan, Vidyanagari	3.45 p.m.	Dr. Jamshed Ahmad 8976779000/9457404536
8	Academy of Theatre Arts Dr. Babasaheb Ambedkar Bhavan	4.15 p.m.	Dr. Yogesh Soman

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Schedule of the PEER visit for Academic & Administrative Audit of the
Departments/Institutions/Centers

Team IV
Thursday, the 26th April, 2019 (Second Day)

Sr. No.	Name of the Dept./Section/Unit and venue for interaction	Time of Visit	Name & Contact of Section In-charge
10.00 a.m. Breakfast meeting with Vice-Chancellor at Dr. Babasaheb Ambedkar Bhavan			
1	University Department of Information Technology Dr. Shankar Dayal Sharma Bhavan, Vidyanagari	10.30 a.m.	Dr. (Smt.) R. Srivaramangai 9969022129
2	Department of Bio-physics	11.30 a.m.	Dr. Prabhakar M. Dongre 9969051198
3	Department of Extra Mural Studies Health Centre Building, Vidyanagari	12.30 a.m.	Dr. Meenal Katarnikar 26530266/26543011
4	M.A. in Archeology Health Centre Building	1.00 p.m.	Dr. Meenal Katarnikar 26530266/26543011
Lunch Break at Third Floor, Dr. Babasaheb Ambedkar Bhavan			
5	Department of Linguistics Ranade Bhavan, Vidyanagari	4.00 p.m.	Dr. Avinash Pandey 9969076091
6	Department of Sindhi Ranade Bhavan, Vidyanagari	4.15 p.m.	Dr. Manohar Matlani 9326415415/9869415415
7	Phule-Ambedkar Chair Ranade Bhavan, Vidyanagari	4.30 p.m.	Prof. Anil Sapkal 8355931092

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Schedule of the PEER visit for Academic & Administrative Audit of the
Departments/Institutions/Centres

Team V

Monday, the 26th April, 2019 (First Day)

Sr. No.	Name of the Dept./ Section/Unit and venue for interaction	Time of Visit	Name & contact # of Section In-charge
01	Department of Law Fort Campus	10.30 -11.30 am	Dr. Rajeshri N. Varhadi 9820257304
02	University of Mumbai Law Academy Fort Campus		Dr. Rajeshri N. Varhadi 9820257304
03	5 years integrated course of Law and Management 5 years integrated course of BMS & Management Thane Sub-Centre Meeting at MC Hall, Fort Office	11.30am- 12.30pm	DrSunitaMagare 9822569727
04	Jamnalal Bajaj Institute of Management Studies Backbay Reclamation, Churchgate	12.30 p.m.- 1.30pm	Dr. KavitaLaghate 996924426
Lunch Break at JBIMS			
05	Ratnagiri Sub-Centre JBIMS	2.30 p.m.- 3.15pm	Dr. Narendra Tendoikar 9969266201
06	Lokkala Academy V.V. Bhavan, Churchgate	3.15pm -, 3.45p.m.	Dr. Ganesh Chandanshive 9820451716
07	Department of Music	3.45pm - 4.15p.m.	Dr. Kunal Ingle 8552812528/9325163344
08	Department of Lifelong Learning and Education V.V. Bhavan, Churchgate	4.15m -4.45 p.m.	Dr. Dilip S. Patil 9323592883
09	Sir J.J. College of Architecture Dr. D.N. Road, Opp. CST	4.45pm.5.15 - p.m.	Prin. Rajiv R. Mishra 9869212690
Report Preparation extended to next day			

