



DEPARTMENT OF FRENCH
University of Mumbai
MUMBAI - 400098

**FORM OF APPLICATION FOR ADMISSION TO
THE CERTIFICATE COURSE IN FRENCH (INTENSIVE)**

COURSE DATES	2ND MAY 2019 – 13TH JUNE 2019
TIME	9 AM -1PM (Monday to Friday)
VENUE	Kalina Campus, University of Mumbai
EXAM DATE	Monday, 17th June 2019 (Orals and written)
FEES	6000/- (not inclusive of study material/text and exam fees)

Admission Dates: 5th April - 26th April, 11 am – 2 pm

PART I - INSTRUCTIONS

Please read carefully before filling the application form

Eligibility

1. 9th Std passed
2. Students who have appeared for Std Xth or passed SSC or equivalent

Documents required

1. Application form duly filled (find below, page 3)
2. Print out of Google form. Link provided below.
3. Class X certificate, whether SSC or any other board) (attested)
4. Those who have just appeared for Xth bring board exam hall ticket and Class IX mark sheet (attested)
5. Two passport-sized photographs.

Procedure

1. Download this application form, print and fill it (find below, page 3)
2. Fill the Google form online at this link and then print the completed form
Click this link [Google Form-Intensive Course 2019](#)
3. Bring all above mentioned documents and 2 photos to the Department of French
4. Department of French will verify the documents.
5. Candidates will receive 4 challans from the department. They will go to Allahabad Bank (opp Kalina Campus) to pay the fee amount in cash.
6. The Bank will retain 2 challans and return 2 challans back to the candidates, which they will bring back and submit to the Department Office.
7. The Department will retain 1 challan and the candidates will retain 1 challan as proof of completion of admission.
8. Department will issue an I-card.

General Instructions:

1. Course will begin depending on number of admissions and availability of teachers.
2. Candidates must complete all the steps of the application process in order to gain admission to the course.
3. The Department will consider requests for a refund only within one week of commencement of classes on the condition that the candidate has not attended any class as per University norms.
4. Exam dates are subject to change. However exam dates will not be changed upon the requests of students.
5. No hostel accommodation will be provided for any part time course.

**PART II- FILL UP APPLICATION FORM STARTING
ON PAGE 3**



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All the fields in this form are compulsory and must be filled in block letters.

1. Name (First, middle and last name):

2. Email address:

3. Phone number:

4. Gender:

Male Female Other

5. Marital Status:

Married Single

6. Place of Birth:

7. Date of Birth: (DD/MM/YYYY)

8. Category: Open Reserved Specify caste: _____

9. Nationality:

10. Occupation: _____

11. Residential address:

12. Mother tongue:

13. I am submitting the following documents

- 1) Print-out of Google form on the link given above
- 2) SSC certificate OR equivalent OR SSC hall ticket OR 9th std marksheet
- 3) 2 passport size photos

I hereby declare that the above entries made by me are correct to the best of my knowledge.

- I assure that if selected, I shall attend the programme regularly and abide by the rules that may come into force from time to time.
- I understand that my admission shall be cancelled if I do not complete all the steps of the admission process and do not submit the relevant attested documents.
- I have read all the rules/instructions of admission (4 pages) and agree to the conditions laid down by the Department of French.

Signature with date and full name

Address: Department of French, University of Mumbai, Ranade Bhavan,
Ground Floor, B Wing, Vidyanagari, SantaCruz East, Mumbai -4000098
**(Submit between 11am- 2pm ; Lunch time 1.00-1.30pm; office closed on
2nd & 4th Saturdays & all public holidays)**

Email: deptoffrench.mu@rediffmail.com