



UNIVERSITY OF MUMBAI
MASTER OF SOCIAL WORK (ADMISSION – 2019- 20)
INSTRUCTIONS FOR CANDIDATES

- 1) Application shall be completed in all respects and must be submitted on or before **5th July, 2019 till 5.00 pm** at the Office of **Rajiv Gandhi Centre for Contemporary Studies, 1st Floor, Rajiv Gandhi Bhavan, Beside Sanskrit Bhavan, University of Mumbai, Mumbai – 400 098.** (Applications received thereafter will not be entertained)
- 2) *Applications must be filled legibly.*
- 3) *The date for the Common Entrance Test followed by Group Discussion will be held on 8th July 2019. Personal interviews will be held on 9th July, 2019.*
- 4) The list of selected students for admission to the MSW will be exhibited on the Centre's Notice board on 12th July 2019.
- 5) Candidates selected for admission are required to pay the fees and enroll themselves in the Centre between 15th July to 17th July, 2019.
- 6) Applicants are requested to inform the Centre Office within 3 days from the date of publication of the list of selected candidates in case they do not wish to avail themselves of the seats offered, so as to enable the Centre to allot the vacant seats to the students on the waiting list. The students who fail to enroll within the period of 3 days will be allotted to others on the waiting list.
- 7) Graduates other than the University of Mumbai are required to submit their Self attested mark sheets for all the three years of graduation for verification in the office of the Rajiv Gandhi Centre for Contemporary Studies.
- 8) Graduates of Universities other than the University of Mumbai are required to submit the Migration Certificate from their Graduating University within one week of taking admission in this University. Please note that it is the responsibility of the applicant to get the Migration Certificate, Mark Sheets and Verification of Mark Sheet from his/her University in time. In case the applicant is not able to get the migration certificate in time, their admission is liable to get cancelled.
- 9) The applicant should be a graduate from any discipline from the recognized universities. The copies of the statements of marks obtained by applicants at the examination, certified by the Principal of a constituent college / the Head of a recognized institution or a Magistrate should be submitted. Further, the mark sheets must be in printed format only and NOT HAND-WRITTEN.
- 10) Application form must be completed in all respects and this will be provisional admission till your eligibility is cleared by University of Mumbai.
- 11) This is Self-financed course. University does not guarantee any reimbursement of fee unless government of Maharashtra sanctions fee concession/fellowship/scholarship to the SC/ST/DTNT/OBC/SBC category students. Reservation in admission will be applicable as per University of Mumbai and Government of Maharashtra rules and regulation
- 12) No enquiries will be entertained in case a student fails to secure admission.

RAJIV GANDHI CENTRE FOR CONTEMPORARY STUDIES
UNIVERSITY OF MUMBAI

SCHEDULE AND INSTRUCTION FOR MSW ADMISSION (2019-20)

Sr. No	Day & Date	Time	Details
1	01/06/2019 to 5/07/2019	11.00 AM to 4.00 PM	Distribution of Prospectus & Admission forms
2	8/07/2019	11.00 AM to 12.00 PM	MSW Entrance (Written) Test.
3	8/07/2019	01.00 PM to 05.00 PM	Group Discussions
5	9/07/2019	11.00 AM to 05.00 PM	Personal Interviews
6	12/07/2019	05.00 PM	Declaration of Results
7	15/07/2019 to 17/07/2019	11.00 PM to 04.00 PM	Submission of online admission form and payment of fees for admission of Rs.40,115/- by Cash or by DD in favour of the "Finance and Accounts Officer, University of Mumbai"
8	18/07/2019	10.00 AM to 05.00 PM	Orientation Programme

Note: The schedule is fixed and will not be changed in any case, however in the case of unavoidable circumstances it may change.

INSTRUCTIONS:

- It is obligatory for the candidates to appear for the written test and to come for the Group Discussion and interview on the dates specified.
- No change of date for the test or interview will be permitted.
- Students are required to bring all the Original Documents along with Caste Certificate at the time of the interview.
- Students are expected to carry an ID proof (ADHAAR, PAN Card, Driving License) when they come for the written test.
- The decision of Interview Panel will be final for the selection of the candidate.

ABOUT THE GENERAL KNOWLEDGE AND AIMS TEST FOR M.S.W.

- The test can be written in English/Marathi/Hindi (Expect English Comprehension Test-I)
- Kindly read the details about the tests and marking system mentioned below:

The Marks for the Admission Test will be allowed as follows:

Test-I	English Comprehension	:	15 Marks
Test-II	General Knowledge	:	10 Marks
Test-III	AIMS		
	Attitudes, Involvements & Motivation	:	20 Marks
	Social Awareness	:	10 Marks
	Group Discussion & Interview	:	30 Marks
		Total (A)	<hr/> 85 Marks <hr/>
	Past Academic Record	(B)	15 Marks
		Total (A + B)	<hr/> 100 Marks <hr/> <hr/>

- The Candidate will thus be graded out of a total of 100 marks.
- Candidates for Group Discussion and Interview will be shortlisted on the basis of the marks achieved in Past Academic Record. (15), English Comprehension (15) and General Knowledge (10) taken together that is on the basis of marks scored out of 40.
- In the General Knowledge and the AIMS Test, Candidates will be tested on current social issues and debates in the country like health, education, development issues, tribal and rural welfare etc, and issues pertaining to the marginalized sections.
- Candidates whose Final Year Bachelors' exam results are awaited will be allowed to appear for the Written Test, Group Discussion and Interview if shortlisted.



UNIVERSITY OF MUMBAI
MASTER OF SOCIAL WORK
(Rajiv Gandhi Centre for Contemporary Studies)

APPLICATION FORM (2019-2020)

Recent
Passport
Size Photo

A) Personal Details

1	Name of the Candidate (Surname, Name, Fathers Name and Mothers Name)	-----						
2	Name in Devnagari							
3	Gender	Male <input type="checkbox"/>	Female <input type="checkbox"/>	Trans Gender <input type="checkbox"/>				
4	Present Address /Guardians Address with PIN code							
5	Permanent Address with PIN Code							
6	Mobile Number							
7	Email Address							
8	Date of Birth							
9	Place of Birth/ Domicile							
10	Category	GEN <input type="checkbox"/>	OBC <input type="checkbox"/>	SC <input type="checkbox"/>	ST <input type="checkbox"/>	DNT <input type="checkbox"/>	SB C <input type="checkbox"/>	
<i>*Please attach the caste certificates</i>								
11	Religion	Hindu <input type="checkbox"/>	Muslim <input type="checkbox"/>	Sikh <input type="checkbox"/>	Buddhist <input type="checkbox"/>			
		Christian <input type="checkbox"/>	Any other (Please mention) <input type="checkbox"/>					
12	Are you a person with disability?	YES <input type="checkbox"/>	NO <input type="checkbox"/>					
<i>(If yes, please attach relevant certificates)</i>								
13	Nationality	Indian <input type="checkbox"/>	Foreign <input type="checkbox"/>					
14	ADHAR Card No (Attach self-attested copy)							

B. Educational Details:

Education	Year of Passing	Institution	Subject	Marks	Percentage	Remarks
SSC						
HSC						
GRADUATION (First year)						
GRADUATION (Second year)						
GRADUATION (Third year)						
Any other qualification (Pl specify)						

C) Declaration

I, _____ hereby declare that all the above information shared by me is true to the best of my knowledge and information. I affirm that I am personally responsible for any discrepancies found in the data given by me, if any. In such event, the university can take appropriate action including cancellation of admission at any stage

I hereby declare that I have NOT passed the MSW examination of this or any other University to which admission is sought and that my name has not been registered as a Post-Graduate student of any other Degree/ Diploma or any other branch of study for the degree by papers for the M.S.W. I am not pursuing any other graduate studies.

Place: _____

Date: _____

Signature

D) Checklist

Please check if you have attached attested photocopies of the following forms/ certificates before submitting the MSW Application form.

- a) School/ college leaving certificate
- b) Mark sheet of SSC
- c) Mark sheet of HSC
- d) Mark sheet of (all semester/ graduation year wise)
- e) Any other degrees obtained
- f) Caste certificate (if applicable)
- g) Photo (02)
- h) Disability certificate (if applicable)
- i) Ex-Serviceman Certificate (if applicable)
- j) Non-Creamy layer Certificate for DNT, OBC, SBC candidate.

I have read all the Instruction available in the office with regard to this form carefully and I will abide by the rules and regulation of the University of Mumbai with regard to MSW admission and programme.

Signature of the applicant