

**Application for Financial Assistance to  
Needy and Financially Backward Class Students of  
Affiliated Colleges/Recognized Institutes and University Departments**

**Academic Year: 2017-18**

To,  
The Director,  
Department of Students' Development,  
University of Mumbai

**Subject: Application for Financial Assistance to Needy and Financially Backward Class Students**

Respected Sir,

I am hereby submitting the application of needy and financially backward class students of my College/Recognized Institute/University Department for Financial Assistance. Kindly consider the application and place before the Advisory Committee constituted for various Students Welfare Schemes.

The details of the College/Recognized Institute/University Department and Students are as follows-

**A) Details of College/Recognized Institute/University Department**

Name of the College/Recognized Institute/University Department	
Phone Number of the Administrative Office of the College/Recognized Institute/University Department	
Email of the Administrative Office of the College/Recognized Institute/University Department	
Name of the Principal/Director/Head	
Office Number of the Principal/Director/Head	
Mobile Number of the Principal/Director/Head	
Residential Number of the Principal/Director/Head	
WhatsApp Number of the Principal/Director/Head	
Email of the Principal/Director/Head	

**B) Details of the Student**

Full Name of the Student	(Surname) (Middle Name) (Father's/Husband's Name) (Mother's Name)																																																
Name of the College/ Recognized Institute/ University Department																																																	
Course																																																	
Class																																																	
Roll No.																																																	
P.R.N. Number <b>OR</b> P.G./M.Phil./Ph.D. Registration Number																																																	
Date of Birth <i>(Age of the student should not be more than 25 years as on September 1, 2017 of the current academic year)</i>																																																	
Permanent Address																																																	
Present Address																																																	
Mobile Number																																																	
Alternative Mobile Number (If Any)																																																	
WhatsApp Number																																																	
Email																																																	
Academic Profile	<table border="1"><thead><tr><th>Examination</th><th>Month and Year of Passing</th><th>% OR Grade</th></tr></thead><tbody><tr><td>S.S.C.</td><td></td><td></td></tr><tr><td>H.S.C.</td><td></td><td></td></tr><tr><td>U.G. Sem.-I</td><td></td><td></td></tr><tr><td>U.G. Sem.-II</td><td></td><td></td></tr><tr><td>U.G. Sem.-III</td><td></td><td></td></tr><tr><td>U.G. Sem.-IV</td><td></td><td></td></tr><tr><td>U.G. Sem.-V</td><td></td><td></td></tr><tr><td>U.G. Sem.-VI</td><td></td><td></td></tr><tr><td>U.G. Sem.-VII</td><td></td><td></td></tr><tr><td>U.G. Sem.-VIII</td><td></td><td></td></tr><tr><td>P.G. Sem.-I</td><td></td><td></td></tr><tr><td>P.G. Sem.-II</td><td></td><td></td></tr><tr><td>P.G. Sem.-III</td><td></td><td></td></tr><tr><td>P.G. Sem.-IV</td><td></td><td></td></tr><tr><td>M.Phil.</td><td></td><td></td></tr></tbody></table>	Examination	Month and Year of Passing	% OR Grade	S.S.C.			H.S.C.			U.G. Sem.-I			U.G. Sem.-II			U.G. Sem.-III			U.G. Sem.-IV			U.G. Sem.-V			U.G. Sem.-VI			U.G. Sem.-VII			U.G. Sem.-VIII			P.G. Sem.-I			P.G. Sem.-II			P.G. Sem.-III			P.G. Sem.-IV			M.Phil.		
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M.Phil.																																																	

Amount of Fees Paid for the Course	
Full Name of the Father	
Occupation of Father	
Full Name of the Mother	
Occupation of Mother	
Annual Income of the Family (Including all Members) for Financial Year 2016-17	
Have you Received any Scholarship/Freeship from Government Authorities in the Year 2017-18? (Yes/No)	
If Yes Give Details of Scholarship/Freeship	
Name of the Scholarship/Freeship	
Name of the Government Authority	
Amount Sanctioned	
AADHAR Card Number	
PAN Card Number	

**C) Details of Bank Account of Student**

Name of the Bank	
Name of the Branch	
Telephone Number of the Branch	
Complete Bank Account Number	
IFSC Code	
MICR Code	

**Declaration from the Student**

I hereby declare that the above information furnished by me is true to the best of my knowledge. In case if it is turned false, I am personally responsible for the punishment and liable to be discontinued from receiving any benefit whatsoever.

Signature and Name of the Student

**Declaration from the Principal/Director/Head of the College/Recognized Institute/University Department**

I hereby declare that the above information given by the student has been verified with the record of my office and I recommend the above student for Financial Assistance.

Place

Date

(Seal of the  
College/Recognized Institute/  
University Department)

Signature of the Principal/Director/Head  
of the College/Recognized Institute/  
University Department with Seal

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**Documents Required along with the Application**

- Identity Card of the Student Issued by College/Recognized Institute/University Department (One Attested Photocopy)
- Income Certificate of the Student (One Attested Photocopy)
- Leaving Certificate of the Student (One Attested Photocopy)
- SSC Passing Certificate of the Student (One Attested Photocopy)
- SSC Marksheet (One Attested Photocopy)
- HSC Marksheet (One Attested Photocopy)
- UG Semester-I Marksheet (One Attested Photocopy)
- UG Semester-II Marksheet (One Attested Photocopy)
- UG Semester-III Marksheet (One Attested Photocopy)
- UG Semester-IV Marksheet (One Attested Photocopy)
- UG Semester-V Marksheet (One Attested Photocopy)
- UG Semester-VI Marksheet (One Attested Photocopy)
- UG Semester-VII Marksheet (One Attested Photocopy)
- UG Semester-VIII Marksheet (One Attested Photocopy)
- PG Semester-I Marksheet (One Attested Photocopy)
- PG Semester-II Marksheet (One Attested Photocopy)
- PG Semester-III Marksheet (One Attested Photocopy)
- PG Semester-IV Marksheet (One Attested Photocopy)
- M.Phil. Marksheet (One Attested Photocopy)
- AADHAR Card of the Student (One Attested Photocopy)
- PAN Card of the Student (One Attested Photocopy)
- Fees Receipt of the Course (One Attested Photocopy)

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**INSTRUCTIONS**

- The scheme is introduced only for needy and financially backward class students of Colleges/Recognized Institutes affiliated to University of Mumbai and Departments of University of Mumbai.
- Each College/Recognized Institute affiliated to University of Mumbai and University Department has to recommend only 5 Students having good academic record, annual income not more than Rs. 1,00,000/- and age not more than 25 years (As on September 1, 2017) to the Director, Department of Students' Development, University of Mumbai with the duly filled-in Application Form.
- The incomplete Application Form will not be accepted.
- It is the responsibility of the Principal/Director/Head of the College/Recognized Institute/University Department to submit the applications of 5 eligible students before the last date. The late applications will not be accepted under any circumstances.
- The Department of Students' Development will scrutinize the applications received from different Colleges/Recognized Institutes/University Departments and place before the Advisory Committee constituted by the Hon'ble Vice-Chancellor for various Student Welfare Schemes. The Advisory Committee has right to approve or disapprove the scrutinized applications.
- The synopsis of approved applications and sanction amount will be sent to Finance and Accounts Officer, University of Mumbai.
- The Finance and Accounts Officer will transfer the sanctioned amount to the Bank Account of the student.
- The list of approved applications and sanctioned amount will be displayed on the website of University of Mumbai or on the link <http://mu.ac.in/portal/gateway-fortal/department-of-students-welfares/> (See under Scheme/Scholarship).
- It is the responsibility of the Principal/Director/Head of the College/Recognized Institute/University Department to give wide publicity to the scheme among their students through use of various medium such as Prospectus, Website, Notices, Banners, Screen Display, Announcement, Counselling, Orientation, etc.
- The student must use the financial assistance for payment of his/her Admission.

**Dr. Sunil Patil**  
Director,  
Department of Students' Development,  
University of Mumbai