

**Application for Financial Assistance to
SC/ST/DT/NT Students of Departments of University of Mumbai**

Academic Year: 2017-18

To,
The Director,
Department of Students' Development,
University of Mumbai

**Subject: Application for Financial Assistance to SC/ST/DT/NT Students of Departments
of University of Mumbai**

Respected Sir,

I am hereby submitting the application of SC/ST/DT/NT students of my department for Financial Assistance. Kindly consider the application and place before the Advisory Committee constituted for various Students Welfare Schemes.

The details of the Department and Students are as follows-

A) Details of University Department

Name of the University Department	
Phone Number of the Administrative Office of the University Department	
Email of the Administrative Office of the University Department	
Name of the Head	
Office Number of the Head	
Mobile Number of the Head	
Residential Number of the Head	
WhatsApp Number of the Head	
Email of the Head	

B) Details of the Student

Full Name of the Student	(Surname) (Middle Name) (Father's/Husband's Name) (Mother's Name)
Department	
Course	
Class	
Roll No.	
P.G./M.Phil./Ph.D. Registration Number	
Date of Birth <i>(Age of the student should not be more than 25 years as on September 1, 2017 of the current academic year)</i>	
Category (SC/ST/DT/NT)	
Annual Income of the Family (Including all Family Members) for Financial Year 2016-17	
Permanent Address	
Present Address	
Mobile Number	
Alternative Mobile Number (If Any)	
WhatsApp Number	
Email	
Amount of Fees Paid for the Course	
Name of the Hostel (If Residing in Hostel)	
Address of the Hostel (If Residing in Hostel)	
Phone Number of the Hostel (If Residing in Hostel)	
Type of the Hostel (If Residing in Hostel) (Government/University/Private)	
Monthly Fees Paid for Accommodation at the Hostel	
Half Yearly Fees Paid for Accommodation at the Hostel	

Have you Received any Scholarship/Freeship from Government Authorities in the Year 2017-18? (Yes/No)	
If Yes Give Details of Scholarship/Freeship	
Name of the Scholarship/Freeship	
Name of the Government Authority	
Amount Sanctioned	
AADHAR Card Number	
PAN Card Number	

C) Details of Bank Account of Student

Name of the Bank	
Name of the Branch	
Telephone Number of the Branch	
Complete Bank Account Number	
IFSC Code	
MICR Code	

Declaration from the Student

I hereby declare that the above information furnished by me is true to the best of my knowledge. In case if it is turned false I am personally responsible for the punishment and liable to be discontinued from receiving any benefit whatsoever.

Signature and Name of the Student

Declaration from the Head of the University Department

I hereby declare that the above information given by the students has been verified with the record of my office and I recommend the above student for Financial Assistance.

Place

Date

(Seal of the Department)

Signature of the Head of the University Department

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Documents Required along with the Application

- Identity Card of the Student Issued by University Department (One Attested Photocopy)
- Caste Certificate of the Student (One Attested Photocopy)
- Caste Validity Certificate of the Student (One Attested Photocopy)
- Income Certificate of the Student (One Attested Photocopy)
- Leaving Certificate of the Student (One Attested Photocopy)
- SSC Passing Certificate of the Student (One Attested Photocopy)
- AADHAR Card of the Student (One Attested Photocopy)
- PAN Card of the Student (One Attested Photocopy)
- Fees Receipt of the Course (One Attested Photocopy)
- Fees Receipt of the Hostel Accommodation (One Attested Photocopy)
- Fees Receipt of Dissertation/Thesis/Synopsis Submission (If any) (One Attested Photocopy) (Only for Research Scholars)
- Fees Receipt of Registration Fees of Seminar/Conference (If any) (One Attested Photocopy) (Only for Research Scholars)

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INSTRUCTIONS

- The scheme is introduced only for SC/ST/DT/NT students of all departments of University of Mumbai.
- Any SC/ST/DT/NT student studying at Department of University of Mumbai having annual income not more than Rs. 4,00,000/- and age not more than 25 years (As on September 1, 2017) is eligible to apply for the scheme.
- The eligible student can apply to the Director, Department of Students' Development, University of Mumbai with the duly filled-in Application Form through his/her Head of the Department.
- The incomplete application form will not be accepted.
- It is the responsibility of the Head of the Department to submit the applications of all eligible SC/ST/DT/NT Students before the last date. The late applications will not be accepted under any circumstances.
- The Department of Students' Development will scrutinize the applications received from different departments and place before the Advisory Committee constituted by the Hon'ble Vice-Chancellor for various Student Welfare Schemes. The Advisory Committee has right to approve or disapprove the scrutinized applications.
- The synopsis of approved applications and sanction amount will be sent to Finance and Accounts Officer, University of Mumbai.
- The Finance and Accounts Officer will transfer the sanctioned amount to the Bank Account of the student.
- The list of approved applications and sanctioned amount will be displayed on the website of University of Mumbai or on the link <http://mu.ac.in/portal/gateway-portal/department-of-students-welfares/> (See under Scheme/Scholarship).
- It is the responsibility of the Head of the Department to give wide publicity to the scheme among their students through the use of various medium such as Prospectus, Website, Notices, Banners, Screen Display, Announcement, Counselling, Orientation, etc.
- The student must use the financial assistance for payment of his/her Admission and Hostel Fees.
- The eligible research scholars of the department may use this financial assistance for fees of submission of dissertation/thesis/synopsis and registration fees for participation in the seminars/conferences. But it should be verified by the Head of the University Department.

Dr. Sunil Patil

Director,

Department of Students' Development,
University of Mumbai